

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
21 JUNE 2017

## **STRATEGIC POLICY AND RESOURCES COMMITTEE**

Minute of meeting of the Strategic Policy and Resources Committee held in the Council Chamber, Council Building, 2 High Street, Perth on Wednesday 21 June 2017 at 10.00am.

Present: Councillors I Campbell, C Shiers, A Bailey, B Band, P Barrett, H Coates (substituting for L Simpson), S Donaldson, D Doogan, G Laing, M Lyle, R McCall, S McCole, Provost D Melloy, Councillors A Parrott, C Purves and C Stewart.

In Attendance: B Malone, Chief Executive; J Fyffe, Senior Deputy Chief Executive; J Valentine, Deputy Chief Executive; L Gowans, C Irons, K McNamara, M Mitchell, L Simpson, J Symon and G Taylor (all Corporate and Democratic Services); S Devlin, C Jolly, A Ogilvie and D Stokoe (all Education and Children's Services); B Renton, F Crofts and S MacKenzie, (all Environment Service) and B Atkinson, L Cameron, N Copland, K Fraser and A Taylor (all Housing and Community Safety)

Apology for Absence: Councillor L Simpson

Councillor I Campbell, Convener, Presiding.

### **354. WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting and an apology and substitution were noted as above.

### **355. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### **356. MINUTE OF MEETING OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE OF 19 APRIL 2017**

The minute of meeting of the Strategic Policy and Resources Committee of 19 April 2017 (Arts. 219-228) was submitted, approved as a correct record and authorised for signature.

### **357. ESTABLISHMENT OF SUB-COMMITTEES OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE**

#### **(i) Executive Sub-Committee**

The Executive Sub-Committee of the Strategic Policy and Resources Committee be re-established and Councillors P Barrett, I Campbell, C Shiers, D Doogan and G Laing be appointed.

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**(ii) Executive Director Appointments Sub-Committee**

The Executive Director Appointments Sub-Committee of the Strategic Policy and Resources Committee be re-established and Councillors I Campbell, C Shiers, D Doogan and G Laing together with the Convener of the appropriate Committee, be appointed.

**(iii) Provost's Sub-Committee**

The Provost's Sub-Committee of the Strategic Policy and Resources Committee be re-established and Provost D Melloy and Councillors M Lyle, R McCall, S Donaldson and A Parrot be appointed.

**(iv) Appeals Sub-Committee**

The Appeals Sub-Committee of the Strategic Policy and Resources Committee be re-established and the Sub-Committee comprise three members of the Council drawn from a pool of members trained to hear appeals by employees, and in the case of appeals by teachers, that the members should be members of the Lifelong Learning Committee.

**358. RE-ESTABLISHMENT OF OTHER GROUPS**

**(i) Corporate Health, Safety and Wellbeing Consultative Committee**

The Corporate Health, Safety and Wellbeing Consultative Committee be re-established and Councillors K Baird, P Barrett, E Drysdale and S McCole be appointed.

**(ii) Employees Joint Consultative Committee**

The Employees Joint Consultative Committee be re-established and Councillors I Campbell, M Lyle, H Anderson and S McCole be appointed.

**(iii) Charitable and Public Trusts Administered by Perth and Kinross Council**

The Charitable and Public Trusts Administered by Perth and Kinross Council be re-established and Councillors I Campbell and C Shiers as Convener and Vice-Convener of the Strategic Policy and Resources Committee and D Doogan as Leader of the Opposition, be appointed.

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**359. AUTHORITY TO WRITE OFF DEBTS AND OBSOLETE STOCK**

There was submitted a report by the Head of Finance (17/218), seeking (1) approval to write off identified debts in respect of Sales Ledger, Council Tax (including Water & Waste charges); Non-Domestic Rates; Irrecoverable Rents; Housing Benefit Overpayments and Car Park Trading Account Income; and (2) approval to write off obsolete stock and outstanding reconciliation items.

**Resolved:**

- (i) That all amounts as detailed in Section 2 of and in Appendices 1 to 5 to Report 17/218 be written off or written on for accounting purposes.
- (ii) It be noted that whilst these amounts are written off or written on, the files are not closed and every effort will be made to collect outstanding debt wherever possible.

**360. PROCUREMENT ANNUAL REPORT 2016/17**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (17/219), (1) detailing the progress made by Perth and Kinross Council in delivering the Procurement Strategy, published in December 2015; (2) documenting the achievement of the aims and objectives set out in the Strategy; and (3) demonstrating value through the purchasing decisions taken for the period. It was noted that Report 17/219 would be considered by the Scrutiny Committee later in the day.

**Resolved:**

The Procurement Annual Report as detailed in Appendix 1 to Report 17/219, and the progress made with the 2016/17 Action Plan, be noted.

**361. TENDERS ACCEPTED BY THE TAYSIDE PROCUREMENT CONSORTIUM AND COUNCIL SERVICES 2016/17**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (17/220), providing the Committee with information on tenders accepted by the Tayside Procurement Consortium and Council Services under delegated authority for the period 1 April 2016 – 31 March 2017.

**Resolved:**

The tenders accepted under delegated authority as detailed in Appendices 1 and 2 to Report 17/220 be noted.

**362. TRANSFORMATION – EVOLVING OUR APPROACH**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (17/221), (1) providing an update on the Council's Building Ambition Transformation Programme approved by the Council on 1 July 2015; and (2) seeking approval to commence a programme of wider modernisation to develop Council staff and prepare them for the future.

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**Resolved:**

- (i) The progress related to the Transformation Programme, as detailed in Appendix 1 to Report 17/221, be noted.
- (ii) £200,000 be released from the earmarked Transformation Reserve and authority be delegated to the Chief Executive to determine the allocation of this funding to specifically support the people element of Transformation over the short term.
- (iii) A further report be submitted to the Committee in Autumn 2017 to provide an update on the bids approved, as detailed in Sections 2.6-2.8 of Report 17/221.

**363. THE ROYAL NATIONAL MOD 2021**

There was submitted a joint report by the Director (Environment) and the Senior Deputy Chief Executive (17/222), advising on (1) the process to bid for the Royal National MOD 2021; (2) the anticipated outcomes of the event; and (3) the financial implications of hosting the event.

**Resolved:**

- (i) The progress made with the preparation of the formal bid to An Comunn Gaidhealach to host the Royal National Mod in Perth in 2021, be noted.
- (ii) The bid be approved in principle, with authority delegated to the Senior Deputy Chief Executive and Director (Environment) to finalise the bid before submission.
- (iii) The subsequent expenditure to stage the Royal National Mod, including a fee to An Comunn Gaidhealach, of £180,000 from Council resources if the bid was successful, be approved.
- (iv) The appointment of a Modern Apprentice or Graduate Trainee be considered as part of the overall Council's contribution.
- (v) The Director (Environment) and the Senior Deputy Chief Executive be instructed to seek other sources of funding to support the hosting of the Mod, if the bid is successful.
- (vi) Reports be submitted to future meetings of relevant Committees in respect of progress regarding the event.

**364. VALEDICTORY**

As this would be the last meeting of the Strategic Policy and Resources Committee for Bill Atkinson, Executive Director (Housing and Community Safety) and John Symon, Head of Finance, prior to their retiral, the Convener thanked them on behalf of the Committee and wished them well in the future.

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