



PERTH AND KINROSS INTEGRATION JOINT BOARD

12 February 2020

PARTNERSHIP IMPROVEMENT PLAN 2019/20

**Report by Chief Officer/Director – Integrated Health & Social Care
(Report No. G/20/11)**

PURPOSE OF REPORT

This report presents the (draft) Health and Social Care Partnership - Partnership Improvement Plan, which draws together recommendations and proposed actions from a range of sources.

1. RECOMMENDATIONS

It is recommended that the Perth and Kinross Integration Joint Board (IJB):

- (i) Notes the progress of the Partnership Improvement Plan (PIP).
- (ii) Requests that the Chief Officer provides an update on the Partnership Improvement Plan to each Audit & Performance Committee meeting and to provide a regular update on the work being undertaken to implement the necessary actions.

2. BACKGROUND

- 2.1 The IJB's Annual Governance Statement for 2018/19, as approved at the Audit and Performance Committee in June 2019, included an improvement action for 2019/20 which stated that *"a comprehensive improvement plan will be developed that brings together the findings of the Joint Inspection, the findings of the Annual Governance Self Assessment and as part of that the MSG Review of Integration."*
- 2.2 The work necessary to collate the actions and recommendations from these reports has now been undertaken and has been collated into the Partnership Improvement Plan.

3. PROPOSAL

Partnership Improvement Plan

- 3.1 The Partnership Improvement Plan now contains consolidated actions which cover all of the improvement actions / recommendations from:
 - the IJB's Annual Governance Statement 2018/19;

- the MSG Review of Integration of Health and Social Care;
- the Healthcare Improvement Scotland / Care Inspectorate Joint Inspection (Adults).

Each action has an appointed owner and indicative timescales for completion. At this time progress is being made however, given the size and scale of the challenges, in many instances this work is still at an early stage. Where the work to be undertaken is significant, actionees are seeking to scope out and identify the resources needed to make the necessary progress in their areas of responsibility. As this dynamic process develops each action will be updated with projected completion dates and a RAG'd status to provide an indication of the progress towards completion.

- 3.2 It should be noted that many of the timescales are dependant on identification of corporate support and expertise. This is, in itself, an improvement action and the availability of these resources will influence progress to completion. To assist this further an ongoing prioritisation of actions will be necessary.

Risk Register

- 3.3 In addition to the development of the PIP the corporate strategic risk register has been amended to take account of the actions which are now being taken forward. As progress is made against the action plan, the risk register will be updated with risk scores being altered to reflect the changing nature of the identified risks.

Assurance

- 3.4 Expert audit assurance, in terms of the content of the PIP and the robustness of the process being undertaken, is being fulfilled via Internal Audit.
- 3.5 Gaining expert support in this way early in the process assists greatly in providing confidence that all actions have been adequately captured and that mechanisms are in place which will ensure progress is made at a pace which is appropriate. The scope of this work covers the following defined objectives:
1. To ensure that arrangements are in place to capture and document improvement actions, including responsible officers, timeframes, and required outcomes;
 2. To ensure that arrangements are in place to ensure that there is appropriate consideration of progress with improvement actions.

4. CONCLUSION

- 4.1 This Partnership Improvement Plan has been prepared to ensure that Perth and Kinross Health and Social Care Partnership's progress towards improvement can be appropriately driven and monitored by the Executive Management Team. This will also allow scrutiny to be undertaken by the Audit & Performance Committee and provide appropriate assurance to the IJB that the organisation will meet its strategic objectives.

Author(s)

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