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Council Building  
2 High Street  
Perth  
PH1 5PH

Monday, 10 April 2017

A Special Meeting of the **Audit Committee** will be held in **the Council Chambers, 2 High Street, Perth, PH1 5PH** on **Tuesday, 18 April 2017** at **14:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**BERNADETTE MALONE**  
Chief Executive

***Those attending the meeting are requested to ensure that all mobile phones and other communication devices are in silent mode.***

**Members:**

Councillor Dave Cuthbert (Convener)  
Councillor Barbara Vaughan (Vice-Convener)  
Councillor Henry Anderson  
Councillor Kathleen Baird  
Councillor Joe Giacobazzi  
Councillor Willie Wilson  
Councillor Anne Younger



## **Special Meeting of the Audit Committee**

**Tuesday, 18 April 2017**

### **AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

***PLEASE NOTE THAT ALTHOUGH THE PRE-AGENDA MEETING IS NOT SUBJECT TO THE TERMS OF THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 IT IS RECOMMENDED THAT THE CONTENTS OF REPORTS AND DISCUSSIONS AT THE MEETING CONSTITUTE INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THAT ACT, AND THEREFORE, YOU SHOULD NOT DISCLOSE TO OR DISCUSS WITH ANY MEMBER OF THE PRESS OR PUBLIC ANYTHING CONTAINED IN REPORTS OR DISCLOSED DURING DISCUSSIONS.***

- 1 WELCOME AND APOLOGIES/SUBSTITUTES**
- 2 DECLARATIONS OF INTEREST**
- 3 INTERNAL AUDIT UPDATE 5 - 14**  
Report by the Chief Internal Auditor (copy herewith 17/142)
  - (i) EDUCATION AND CHILDREN'S SERVICES**
    - (a) 16-23 PERSONALISATION 15 - 24**  
(copy herewith 17/143)
    - (ii) ENVIRONMENT SERVICE**
      - (a) 16-27 EVENTS & FESTIVALS 25 - 36**  
(copy herewith 17/144)
      - (b) 16-25 PARKING SERVICES 37 - 46**  
(copy herewith 17/145)
      - (c) 16-22 ROADS MAINTENANCE PARTNERSHIP 47 - 62**  
(copy herewith 17/146)
      - (d) 16-16 TRANSFORMATION 63 - 68**  
(copy herewith 17/147)
    - (iii) HOUSING AND COMMUNITY SAFETY**

<b>(a)</b>	<b>16-24 COMMISSIONED SERVICES – CARE AT HOME</b> (copy herewith 17/148)	<b>69 - 78</b>
<b>(b)</b>	<b>16-04 SWIFT SYSTEM</b> (copy herewith 17/149)	<b>79 - 94</b>
<b>4</b>	<b>THE INTERNAL AUDIT STRATEGY &amp; PLAN 2017/18</b> Report by the Chief Internal Auditor (copy herewith 17/150)	<b>95 - 108</b>
<b>5</b>	<b>INTERNAL AUDIT ANNUAL REPORT 2016/17</b> Report by Chief Internal Auditor (copy herewith 17/151)	<b>109 - 122</b>

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