



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

26 November 2018

A Meeting of the **Audit Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 07 November 2018** at **14:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

KAREN REID
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Eric Drysdale (Convener)
Councillor Bob Band (Vice-Convener)
Councillor Audrey Coates
Councillor Stewart Donaldson
Councillor David Illingworth
Councillor Xander McDade
Councillor Willie Wilson

Audit Committee

Wednesday, 07 November 2018

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE AUDIT COMMITTEE OF 26 SEPTEMBER 2018** **5 - 8**
(copy herewith)
- 4 INTERNAL AUDIT FOLLOW UP** **9 - 18**
Report by Chief Internal Auditor (copy herewith 18/357)
- 5 INTERNAL AUDIT UPDATE** **19 - 26**
Report by Chief Internal Auditor (copy herewith 18/356)
- 6 EXTERNAL QUALITY ASSESSMENT** **27 - 40**
Report by Chief Internal Auditor (copy herewith 18/358)
- 7 CORPORATE AND DEMOCRATIC SERVICES**
- 7(i) 18-37 - CASH OFFICE REVIEW**
- 8 HOUSING AND ENVIRONMENT**
- 8(i) 18-12 MANAGEMENT OF CONTRACTS** **41 - 52**
(copy herewith 18/360)

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You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.