



PERTH AND KINROSS INTEGRATION JOINT BOARD

Council Building
2 High Street
Perth
PH1 5PH

26 May 2020

Attached is a supplementary agenda for the Virtual Special Meeting of the **Perth and Kinross Integration Joint Board** to be held via Microsoft Teams on **Friday, 29 May 2020 at 14:00**.

If you have any queries please contact Scott Hendry on (01738) 475126 or email Committee@pkc.gov.uk.

Gordon Paterson
Chief Officer/Director – Integrated Health & Social Care

Please note that the meeting will be streamed live via Microsoft Teams, a link to the Broadcast can be found via the Perth and Kinross Council website. A recording will also be made publicly available on the Integration Joint Board pages of the Perth and Kinross Council website following the meeting.

Voting Members

Councillor Eric Drysdale, Perth and Kinross Council (Chair)
Councillor John Duff, Perth and Kinross Council
Councillor Xander McDade, Perth and Kinross Council
Councillor Callum Purves, Perth and Kinross Council
Bob Benson, Tayside NHS Board (Vice-Chair)
Peter Drury, Tayside NHS Board
Ronnie Erskine, Tayside NHS Board
Pat Kilpatrick, Tayside NHS Board

Non-Voting Members

Gordon Paterson, Chief Officer, Perth and Kinross Integration Joint Board
Jacquie Pepper, Chief Social Work Officer, Perth and Kinross Council
Jane Smith, Chief Financial Officer, Perth and Kinross Integration Joint Board
Dr Douglas Lowden, NHS Tayside
Sarah Dickie, NHS Tayside

Stakeholder Members

Bernie Campbell, Carer Public Partner
Allan Drummond, Staff Representative, NHS Tayside
Stuart Hope, Staff Representative, Perth and Kinross Council
Sandy Watts, Third Sector Forum
Linda Lennie, Service User Public Partner
Lynn Blair, Scottish Care

Perth and Kinross Integration Joint Board

Friday, 29 May 2020

AGENDA

- 5 MINUTES OF PREVIOUS MEETINGS OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD**
- (i) **MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION BOARD OF 12 FEBRUARY 2020** **5 - 14**
(copy herewith)
- (ii) **MINUTE OF SPECIAL MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 31 MARCH 2020** **15 - 18**
(copy herewith)
- (iii) **MINUTE OF SPECIAL MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 21 APRIL 2020** **19 - 20**
(copy herewith)

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Wednesday 12 February 2020 at 1.00pm.

Present:

Voting Members

Councillor E Drysdale, Perth and Kinross Council (Chair)
Councillor X McDade, Perth and Kinross Council
Councillor C Purves, Perth and Kinross Council
Councillor J Duff, Perth and Kinross Council
Mr B Benson, Tayside NHS Board (Vice-Chair)
Mr P Drury, Tayside NHS Board (substituting for Ms J Alexander)
Mr R Erskine, Tayside NHS Board (substituting for Dr N Pratt)
Ms P Kilpatrick, Tayside NHS Board

Non-Voting Members

Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council
Ms J Smith, Chief Financial Officer
Ms S Dickie, NHS Tayside

Stakeholder Members

Ms B Campbell, Carer Public Partner
Mr A Drummond, Staff Representative, NHS Tayside
Mr S Hope, Staff Representative, Perth and Kinross Council
Ms L Blair, Scottish Care
Ms S Auld, Service User Public Partner (substituting for Ms L Lennie)

In Attendance:

K Reid, Chief Executive, Perth and Kinross Council; S Hendry, A Taylor, J Clark and R Pollok (up to Item 7.4) (all Perth and Kinross Council); D Fraser, E Devine C Jolly, C Mullen-McKay, A Ryman and V Aitken (all Perth and Kinross Health and Social Care Partnership); and Dr D Walker, NHS Tayside.

Apologies:

Ms J Alexander, Tayside NHS Board
Dr N Pratt, Tayside NHS Board
Dr D Loudon, NHS Tayside
Dr H Dougall, Health and Social Care Partnership

1. WELCOME AND APOLOGIES

Councillor Drysdale welcomed all those present to the meeting and apologies were noted as above.

IT WAS AGREED TO VARY THE ORDER OF BUSINESS AT THIS POINT.

6.1 MEMBERSHIP UPDATE

There was a verbal report by the Clerk to the Board updating the Board on the membership of both voting and non-voting members of the Board.

Councillor Purves and Councillor McDade both made reference to the fact that considering this is was the first opportunity that the final report into the independent inquiry into Mental Health will be discussed in public and expressed their disappointment that the Chief Executive of NHS Tayside was not able to attend today's meeting. In response, Councillor Drysdale confirmed that he did extend an invitation to the Chief Executive of NHS Tayside to attend but it was felt he would be better to direct his comments to the first meeting of the NHS Tayside Board which was due to meet later in February.

Resolved:

- (i) It be noted that Mr R Erksine and Mr P Drury would replace Dr N Pratt and Mrs J Alexander as the NHS Tayside voting members from 1 March 2020.
- (ii) Following discussion at the Third Sector Health and Social Care Strategic Forum, it be agreed that Ms S Watts, with Ms C Gallagher as the substitute member continue in their respective for a further three-year period from 12 February 2020.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 6 NOVEMBER 2019

The minute of meeting of the Perth and Kinross Integration Joint Board of 6 November 2019 was submitted and approved as a correct record.

4. ACTION POINTS UPDATE

There was submitted an action point update (G/20/6) for the Perth and Kinross IJB as at 12 February 2019.

P Kilpatrick made reference to Action Point 122 – Bridge of Earn Practice and queried whether any update on the work that has been undertaken in this regard could be provided to this Board earlier than September.

K Reid made reference to the significant work that is ongoing across Tayside particularly in relation to the review of GP Surgeries and requested that any future paper as well as providing an update on the Bridge of Earn Practice be more expansive to include information surrounding Professor Lewis Ritchie's work in relation to the review of GP practices.

In response to both points G Paterson confirmed that H Dougall, Associate Medical Director was currently working with colleagues to develop a paper on 'Risk and Sustainability on Local GP Practices in Perth and Kinross' and committed to bringing a paper to the April meeting of the Board which would incorporate that paper with a further update on the impact and implications of the dispersal of the Bridge of Earn Practice.

Resolved:

The contents of Report G/20/6 be noted.

5. MATTERS ARISING

Joint Workforce Agreement

G Paterson updated the Board on the latest position with regards to the development of a workforce plan stating that Perth and Kinross Council were continuing to be committed to advancing the joint working agreement but unfortunately NHS Tayside are currently reluctant to enter into an agreement with only one of the three local authorities and would be looking for Dundee and Angus to sign up to the same agreement so that all conditions and provisions can be put in place across the whole of Tayside. He further commented that he has written to the Depute Director of HR in NHS Tayside in order to progress this matter and also held discussions with K Reid where it was proposed that this issue would be taken to a meeting of all four Chief Executives and look at how this issue can be progressed satisfactorily.

In response to a query from Councillor McDade on whether this is the first time that NHS Tayside has indicated that their desire is to have an agreement between the three local authorities, G Paterson confirmed it was his understanding that NHS Tayside have held the position that a four party agreement was the correct way forward for some time now.

K Reid expressed her disappointment that this issue was still being discussed round this table and reassured Board Members that she along with the other Chief Executives across the other local authorities were committed to finding a resolution to this issue as soon as possible.

6. FINANCE AND GOVERNANCE

6.2 AUDIT AND PERFORMANCE COMMITTEE – TERMS OF REFERENCE

There was a verbal report by the Clerk to the Board updating the Board on the requirement to amend the Terms of Reference for the Audit and Performance Committee in relation to the process for the production of the Annual Accounts for the Integration Joint Board, explaining that it was the view of both the Chief Finance Officer and the Board's External Auditors that both the Scheme of Delegation for the Board and the Terms of Reference for the Audit and Performance Committee be amended to confirm that both the draft unaudited accounts and the final audited accounts and associated papers be submitted to the Audit and Performance

Committee for scrutiny and approval and subsequently to the Integration Joint Board for information.

Resolved:

The amendments to the Terms of Reference for the Audit and Performance Committee be agreed.

6.3 2019/20 FINANCIAL POSITION

There was submitted a report by the Chief Financial Officer (G/20/7) (1) providing an update on the year-end financial forecast based on actual expenditure for the 9 months to 31 December 2019; and (2) identifying risks which may impact on the financial forecast in future months.

The Chief Financial Officer further advised that following discussions with wider stakeholders and External Auditors and in order to bring us in line with best practice, good governance and the requirement to have an approved budget rolling forward into the new financial year, it is now the intention with Board approval to arrange a special meeting of the Integrated Joint Board to be held towards the end of March with a Briefing Session being held in advance of this.

Resolved:

- (i) The 2019/20 forecast year-end overspend of £3.3m for the IJB be noted.
- (ii) It be noted that this reduction of £0.5m from Month 7 is in line with the anticipated position following implementation of agreed financial recovery actions.
- (iii) The risks which may impact on the financial position in future months be noted.
- (v) The update on the development of the 3 Year Financial Recovery Plan and expected timescales for budget offers from NHS Tayside and Perth and Kinross Council and implications for the IJB Budget Setting timescales, be noted.

7. DEVELOPING STRATEGIC OBJECTIVES / UPDATES

7.1 MENTAL HEALTH – INDEPENDENT INQUIRY FINAL REPORT – UPDATE

There was submitted a report by the Chief Officer / Director – Integrated Health and Social Care (G/20/19) providing (1) information on the publication of the final report of the Independent Inquiry into Mental Health Services in Tayside; (2) the findings of the report; (3) details of NHS Tayside's response and; (4) details of the collaborative approach that will be taken to address the recommendations and delivery improvements.

G Paterson stated his intention to provide a degree of assurance to the Board that several of the recommendations outlined in the report already relate to aspects of improvement work that has been undertaken and progressed since the interim report was issued and he was in no way complacent about the further efforts that will need to be made in relation to a high number of the recommendations that will require us to revisit how engagement with staff, service users and patients is carried

out and how some of the challenges around governance, leadership and culture can be addressed. He further stated that it was the intention that an action plan will initially be drafted and submitted to the NHS Board on 27 February 2020.

Councillor Purves made reference to the 51 recommendations contained in the report and the different roles and responsibilities of the number of different Boards involved and sought some clarity regarding the development of the action plan and queried whether the recommendations would be taken forward by the appropriate body rather than NHS Tayside having responsibility for all 51 recommendations. In response G Paterson stated it will be important to stress to the NHS Board that this IJB would like the opportunity to comment and contribute to the action plan. He further stated that Integration Schemes were due to undergo a formal review, and this would be carried out involving all statutory partners.

Councillor Purves further highlighted the importance that where any areas that are directly or partly the responsibility of this Board, this IJB, along with the other IJBs when appropriate, are given the opportunity not solely to feed into the action plan but to also have an opportunity to approve a full draft once it has been considered. In response G Paterson confirmed that he would feed these views into any discussions going forward with the NHS Tayside Board.

Councillor Purves also stressed the importance that as part of the new culture of collaboration the need to ensure that we are working with service users, public partners and more generally with members of the public not just in the implementation of any actions to be taken but in the actual working up of the action plan particularly given their involvement in the report. He also made reference to the Mental Health Alliance and suggested that a Terms of Reference for this may be more appropriate than a Memorandum of Understanding.

K Reid stated that she had recently written to her Chief Executive colleagues in Dundee and Angus to remind them that this IJB had raised concerns regarding the Mental Health Alliance specifically noting that this IJB was not in agreement with the Mental Health Agreement having any management, oversight or decision-making responsibilities. She further commented that in the context of participation and engagement she would like to endorse the comments made by Councillor Purves and that it was clear from Dr Strang's report that one of the things not done well in the past is the engagement and participation of people that are living with mental ill-health their families, carers and also staff and those working with those individuals and stated that the draft action plan should be produced by going out and co-creating what the future of mental health services should look like across Tayside which will require clarity around governance, in terms of roles and responsibilities of each and every body/agency involved.

S Auld made reference to the Mental Health Alliance and sought some assurance that any person who wanted to become involved could do so. She also highlighted difficulties with the current website in particular the lack of any current membership of the Alliance being displayed or any note/record of previous meetings. In response Councillor Drysdale stressed the importance of being open and transparent and that this type of information should certainly be made available online for any interested parties to view.

FOLLOWING A SHORT ADJOURNMENT, THE COMMITTEE RECONVENED AT 2.36PM.

Resolved:

- (i) The publication of the final report of the Independent Inquiry into Mental Health Services in Tayside, 'Trust and Respect' and the report's findings, be noted.
- (ii) The intention to develop a comprehensive Action Plan in response to the 51 recommendations contained in the Inquiry Report be noted.
- (iii) The Tayside Executive Partners' "Statement of Intent", set out in Appendix 2 to the report, be endorsed.
- (iv) The Chief Officer to arrange for further reports to be provided on the implementation of these actions and on the improvements being delivered as a result.
- (v) The Integration Joint Board notes the recommendations in the report commissioned by NHS Tayside and accepts these recommendations that specifically pertain to the Perth and Kinross IJB.
- (vi) The Chief Officer be remitted to seek further clarity and provide the IJB with an update on the methodology and co-creation of future mental health service design.
- (vii) The Chief Officer to provide the IJB with clarity on governance, roles and responsibilities in relation to implementing the action plan.
- (viii) The Chief Officer to provide a further update at the next meeting of the IJB on the Mental Health Alliance or any subsequent body with specific assurance that representation will not be professionally bias.

7.2 PERTH AND KINROSS INTEGRATION JOINT BOARD / HEALTH AND SOCIAL CARE PARTNERSHIP STRATEGIC PLANNING ARRANGEMENTS

There was submitted a report by the Chief Officer / Director Integrated Health and Social Care (G/20/8) advising of proposed revisions to the strategic planning arrangements which will underpin and drive the successful delivery of the 2020-2025 Integration Joint Board Strategic Commissioning Plan.

G Paterson made reference to the Third Sector Forum and provided assurance to members to provide relevant support to the Forum and gave a commitment to ensure that we were engaging effectively with the Third Sector to enable them to work alongside the Strategic Planning Group to inform the work of the Partnership in order to sense check what we are doing, to support us in delivery and to ensure that the outcomes we are delivering collectively are aligned to those that we aspire to achieve through the Strategic Commissioning Plan.

B Campbell made reference to Appendix 1 of Report G/20/8 and requested whether the Carers and Services Users Reference Group which is led by the public partners to enable effective engagement with carers and services users could be added in to feed directly into the Strategic Planning Group. In response, G Paterson confirmed that this was a really positive suggestion and informed members that following previous discussions with B Campbell this Group was now being supported

by members of the Health and Social Care Partnership's Community Engagement Team and provided a commitment to follow this through.

Resolved:

- (i) The proposal to revise the Health and Social Care Partnership's approach to strategic planning and delivery, be noted.
- (ii) The Chief Officer bring a report to the to the April meeting on the recent review carried out on Clinical Care and Professional Governance arrangements seeking approval on how this moves forward.

7.3 STRATEGY FOR ADULTS WITH A PHYSICAL DISABILITY

There was submitted a report by the Head of Adult Social Work and Social Care (G/20/9) outlining the progress and intentions of the Strategy Group for People with Physical Disabilities in the development of a Strategy for Perth and Kinross.

Councillor Drysdale made reference to people who not only are dealing with physical disabilities but also suffering from mental health issues or learning difficulties and communication issues and queried how assistance is provided to these people. In response D Fraser confirmed that as well as the work being carried out to develop the strategy, work is also ongoing across care group strategies to address these issues by making sure that we are being person centred and focussed as we see this as being key to the redesign of services.

Resolved:

- (i) The ongoing work to develop a strategy for Adults with a Physical Disability be noted.
- (ii) The Chief Officer be instructed to bring a draft Strategy for People with Physical Disabilities back to the Board in six months.

7.4 LOCALITY INTEGRATED CARE SERVICE

There was submitted a report by the Head of Health (G/20/10) outlining the progress achieved to date to deliver on this priority through the investment into enhancing community support by way of Locality Integrated Care Teams (LINCS) and looking. The report also aligns to the progress report provided to the Integrated Joint Board on 17 December 2019 on the Review of Inpatient Rehabilitation Beds.

E Devine, Head of Health provided the Board with a slide-based presentation on the Locality Integrated Care Service (LINCS).

Councillor Purves made reference to funding for the South Locality and sought some assurance that the additional monies provided for enhanced community support will be used to bring the South Locality up to the same level as other localities before all 3 localities are provided with additional funding. In response, E Devine confirmed that this would be the case.

P Kilpatrick made reference to technology enabled care and queried whether or not we were fully maximising and fully exploiting the value of this and whether or not we had a technology enabled care strategy. In response D Fraser confirmed that

we were probably not exploiting the use of technology at this stage but were currently looking to bring together both Perth and Kinross Council's Digital Strategy and that of NHS Tayside with a view to bringing a strategy to this Board in future.

K Reid confirmed that a discussion on digital strategy was held at a recent meeting of the Community Planning Partnership and confirmed that the Council recognised that significant investment was required in the use of digital but also in the use of data, the analysis and synthesis triangulation of that to help inform strategic priorities. She further commented on the need to link across to the newly appointed Director of Digital at NHS Tayside.

Resolved:

- (i) The progress achieved in developing this model of enhanced community support be noted.
- (ii) The further development and implementation of the Locality Integrated Care Service model be supported.
- (iii) The proposed implementation date be noted.
- (iv) The proposals to engage fully on the future model of care be supported.

8. PERFORMANCE AND IMPROVEMENTS

8.1 PARTNERSHIP IMPROVEMENT PLAN 2019/20

There was submitted a report by the Chief Officer / Director – Integrated Health and Social Care (G/20/11) presenting the draft Health and Social Care Partnership – Partnership Improvement Plan bringing together recommendations and proposed actions from a range of sources.

C Jolly, Service Manager (Business Planning and Performance) provided the Board with a slide-based presentation on the Partnership Improvement Plan.

Resolved:

- (i) The progress of the Partnership Improvement Plan (PIP) be noted.
- (ii) The Chief Officer provide an update on the Partnership Improvement Plan to each Audit & Performance Committee meeting and to provide a regular update on the work being undertaken to implement the necessary actions.
- (iii) A single plan to be investigated for the future as well as a discussion to take place on reporting on national performance indicators.

8.2 JOINT INSPECTION OF ADULT SERVICES – IMPROVEMENT ACTION PLAN

There was submitted a report by the Chief Officer/Director – Integrated Health and Social Care (G/20/12) introducing the Joint Inspection of Adult Services Improvement Action Plan developed following the publication of the Joint Inspection findings in September 2019.

G Paterson advised that an improvement action plan has now been developed following publication of the Joint Inspection findings and has now been

submitted to the Care Inspectorate who are leading on the follow-up work with a meeting scheduled to be held in early March.

K Reid made reference to the improvement plan and in particular the timescales with every action bar one having a completion date of 31 March 2020 with the RAG rating sitting at amber for every action and sought assurance that each of these actions will be delivered within the timescales set out. In response G Paterson confirmed he would like to be very confident but was hesitant about being able to say that all the component parts specifically those that do not have individual RAG ratings may not ultimately slip which will have an overall impact on the ability to deliver. He further stated that the Executive Management Team would continue to monitor what action is necessary and what progress has been made and look to advance these actions as soon as possible.

K Reid suggested that it may be appropriate for an update report on the action plan setting out what has been achieved and what remains outstanding to be submitted to the April meeting of this Board. In response G Paterson confirmed that he would be more than happy to accommodate this.

Resolved:

- (i) The improvement plan actions as detailed in Report G/20/12 be noted.
- (ii) The Chief Officer provide regular updates to the Board on progress made.

8.3 CHIEF SOCIAL WORK OFFICER ANNUAL REPORT 2018/19

There was submitted a report by the Chief Social Work Officer (G/20/13) providing (1) an overview of social work services in Perth and Kinross during the financial year 2018/19 and setting out how social care and social work services are being delivered including the key challenges in planning and delivering statutory social work functions; and (2) detailing the arrangements to enable the Chief Social Work Officer to fulfil the responsibilities outlined in Section 5 (1) of the Social Work (Scotland) Act 1968 (as amended).

Councillor McDade made reference to the REACH Project and queried how this ambitious project has progressed. In response, J Pepper advised that the development of the REACH Project was due to a transformation project sponsored by the Council to remodel residential care provision and involved the closure of the only residential unit which provided for three or four children and young people. She further commented that the vision was to create a multi-disciplinary team who could work with a much larger number of children, young people and families with a view to preventing the need for care by working in a flexible and intensive way with families in their own homes which has helped dramatically reduce the numbers in residential care and in external provision along with reducing the number of children who are being placed externally for foster care working with up to fifty families at any given time.

Resolved:

The Chief Social Work Officer's Annual Report as set out in Appendix 1 to Report G/20/13, be noted.

9 FUTURE IJB MEETINGS

29 April 2020
24 June 2020
23 September 2020
9 December 2020

Resolved:

The Clerk be instructed to find a suitable date for an additional meeting of the Board to be held in March to consider the budget.

SPECIAL MEETING OF PERTH AND KINROSS INTEGRATION JOINT BOARD

Members were previously advised of the proposal to hold a special meeting of the Perth and Kinross Integration Joint Board on Tuesday 31 March 2020 at 2.00pm to consider the setting of the budget for 2020/21 and setting the provisional budget for 2021/22 and 2022/23 as set out in the Integration Joint Board 3-Year Financial Recover Plan. Due to the restrictions in place as part of Coronavirus (COVID-19), and following discussions with the Chair, Vice-Chair, Chief Officer, Chief Finance Officer and Clerk, all voting members were invited in terms of Standing Order 4.4 to confirm by written response their agreement or otherwise on the recommendations contained within Report G/20/47 – Budget 2020/21, 2021/22 and 2022/23. Non-voting members were also invited to provide any written comments. Members were also asked to declare any interest in the usual manner in writing.

Voting Members:

Councillor Eric Drysdale, Perth and Kinross Council (Chair)
Councillor John Duff, Perth and Kinross Council
Councillor Xander McDade, Perth and Kinross Council
Councillor Callum Purves, Perth and Kinross Council
Bob Benson, Tayside NHS Board (Vice-Chair)
Peter Drury, Tayside NHS Board
Ronnie Erskine, Tayside NHS Board
Pat Kilpatrick, Tayside NHS Board

1. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

2. BUDGET 2020/21, 2021/22 & 2022/23

There was submitted a report by the Chief Financial Officer (G/20/47) recommending the setting of the budget for 2020/21 and setting the provisional budget for 2021/22 and 2022/23 as set out in the Integration Joint Board 3-Year Financial Recover Plan.

R Erskine queried whether all IJB members would be kept fully apprised of discussions and outcomes relating to the bridging finance request of £1.8m made to NHS Tayside and also sought some clarification on the 'Shifting the Balance' fund and how this could be accessed and utilised for. In response J Smith, Chief Financial Officer confirmed that she would continue to actively pursue discussions with NHS Tayside on both funding issues and provided assurance that Members would be kept fully informed on the progress.

R Erskine made reference to the current situation and the uncertain position around funding for Covid-19 and sought a commitment from officers that members will be updated separately as and when information becomes available preferably in advance of any necessary IJB decisions to be taken on the position as it evolves

with the Scottish Government in terms of accessing funding and any funding requests that we are likely to make. In response J Smith, Chief Financial Officer confirmed that both she and the Chief Officer were fully committed to providing members with a separate and timeously as possible update on Perth and Kinross Health and Social Care Partnership's Covid-19 Mobilisation Plan including the forecasted financial implications of the Plan and detailing the progress in securing funding from the Scottish Government.

R Erskine made reference to the undoubted impact the major incident relating to Covid-19 will have on the resources available and means used to fund health and social care in the future, specifically when the incident has passed, and expressed his view that looking three-years ahead would prove incredibly challenging and queried whether it would be possible for members to revisit the three-year recovery plan in conjunction with partners at a more appropriate time. In response J Smith confirmed that both she and the Chief Officer would fully approve this approach, stating that a full review of the assumptions underpinning the three-year financial recovery plan will be required to understand and account for the ongoing future impact of the Covid-19 Pandemic.

B Benson made reference to the £2.1m being the fair share of national uplift funding, and the additional non-recurring bridging funds of £1.8m and sought further reassurance that a formal confirmation of these vital reassurances are received from NHST as soon as possible. In response, J Smith confirmed that she will continue to actively pursue discussions with NHST on the requirement for short term bridging finance and committed to keeping members fully informed on any progress made.

B Benson made reference to the 2020/21 budget, specifically the issue of the outstanding reassurances provided from NHST around the £3m of recurring Shifting the Balance of Care Budget as yet unallocated and its prioritisation and sought some clarification on when these funds were likely to be confirmed by NHST. In response J Smith confirmed that she will continue to actively pursue discussions with NHST on this funding issue and committed to keeping members fully informed on any progress made.

B Benson made reference to the provisional budgets for 2021/22 and 2022/23 including the development of the Perth and Kinross IJB 3-Year Financial Recovery Plan to set indicative budgets. He noted that these budgets had already been the subject of much rigour and scrutiny. He would welcome the guidance of the Chief Officer and Chief Financial Officer regarding the timing of a further meeting be held at a suitable date in the future.

Councillor Duff, R Erskine, B Benson and P Drury all confirmed their willingness to formally approve the Budget recommendations as set out in Report G/20/47.

Councillor Purves stated that notwithstanding the significant amount of work carried out by the Budget Review Group to scrutinise the budget proposals supported by officers and other Board members to varying degrees, he remained uncomfortable with the way in which the decision was being taken by written submissions and, in particular, the lack of involvement of non-voting members of the Integration Joint Board in the debate and discussion.

He stated that whilst he appreciated the immense strains that senior officers were under at this time, it was his view that it is simply not acceptable to agree a budget in excess of £200 million by e-mail. He also highlighted his disagreement with the Clerk's interpretation of the Standing Orders and viewed that such an e-mail chain could not be deemed to constitute a member attending a meeting thus resulting in any decision being taken in this way would be a breach of Standing Orders.

He further commented that whilst he was reasonably content with the proposals outlined in the paper that had previously been discussed at meetings of the Budget Review Group, that given his concerns about the appropriateness of this decision, both in terms of general good governance and competence, then he would not be in a position to agree the budget in this way and asked that his dissent be recorded in the minute to any decision that is reached.

Councillor McDade expressed similar concerns to Councillor Purves, stating that it was his belief this would be weak governance to consider such an important matter by email and he would not be agreeing to support any budget under this process and asked that his dissent be recorded that this be viewed as poor governance that lacked public scrutiny be recorded in the minute. Councillor McDade stated that in his view a conference call should have taken place amongst all members to agree the proposals in the report. He also voiced concerns about the scheduling of budget review group meetings

Councillor Drysdale made reference to this being an unprecedented and totally unforeseen situation and confirmed that he had given much thought to the best way forward in all the circumstances and took into account advice from officers and the concerns expressed by board members.

In response to some of the concerns raised regarding the process, Councillor Drysdale acknowledged the views that have been expressed by several IJB members that the principles of good governance and open, transparent and democratic decision making which are always of fundamental importance must be observed particularly carefully at times of urgency and stress. He further advised that he had drawn a degree of comfort from the knowledge that the Budget Review Group had already carefully scrutinised officers' budget proposals over a period of months. He further stated that he was comfortable that the email exchanges between members had given all IJB voting members the opportunity to question officers and for all members to read the replies received and was satisfied that the proposed budget had received appropriate scrutiny whilst acknowledging that the process had unfortunately not been conducted in public nor engaged the non-voting members to the fullest extent possible due to the current Coronavirus restrictions.

Councillor Drysdale summed up by stating that he was clear that five voting members (six including himself) supported the approval of the budget outlined in email correspondence while 2 voting members took a contrary view and acknowledged their wish to have their dissent be noted at any decision to approve.

Councillor McDade requested that full versions of all emails sent as part of the discussions on the proposals in the report be published online. The Chair confirmed that the final decision on the proposals would be published online as soon as possible and that a draft, detailed minute including the comments that had been submitted would be publicly available in due course as part of the usual approval process.

Resolved

- (i) The Revenue Budget for 2020/21 and the indicative Revenue Budget for 2021/22 and 2022/23 as set out in the 3 Year Financial Recovery Plan, be approved.
- (ii) The further work being undertaken to determine the further redesign required to achieve recurring financial balance over the 3-year period, be noted.
- (iii) The Chief Officer be instructed to issue the necessary Directions to NHS Tayside and Perth & Kinross Council.
- (iv) It be noted that the proposed budget represents 'Business as usual'. However the COVID19 Contingency measures now required across PKHSCP Services will incur significant additional unplanned expenditure over and above the proposed budget and a funding is being sought via COVID19 Mobilisation Plans being submitted to the Scottish Government in line with national requirements.
- (v) That the budget be approved on an interim basis, actioned as appropriate, and published in accordance with legal requirements suitably caveated to its interim nature
- (vi) That an irrevocable commitment be given by the Chair that, as soon as practically possible after entering the Recovery phase of the Covid-19 pandemic and face to face meetings are once again permitted (these are material changes of circumstances), the budget be updated to take account of actual in year costs to that date, together with the awaited further input from NHS Tayside on its contributions levels going forward, and formally reviewed in public at a full meeting of the Integration Joint Board at the earliest opportunity.

SPECIAL MEETING OF PERTH AND KINROSS INTEGRATION JOINT BOARD

Members were previously advised of the requirement to hold a special meeting of the Perth and Kinross Integration Joint Board on Tuesday 21 April 2020 at 2.00pm. Due to the restrictions in place as part of Coronavirus (COVID-19), it was not possible to hold a physical meeting. Following discussions with the Chair, Vice-Chair and Chief Officer, all voting members were invited in terms of Standing Order 4.4 to confirm by written response their agreement or otherwise to the proposals contained within Item 1 on the agenda by Tuesday 21 April 2020.

Voting Members:

Councillor Eric Drysdale, Perth and Kinross Council (Chair)
Councillor John Duff, Perth and Kinross Council
Councillor Xander McDade, Perth and Kinross Council
Councillor Callum Purves, Perth and Kinross Council
Bob Benson, Tayside NHS Board (Vice-Chair)
Peter Drury, Tayside NHS Board
Ronnie Erskine, Tayside NHS Board
Pat Kilpatrick, Tayside NHS Board

1. FUTURE IJB MEETINGS

The next scheduled business meeting of the Integration Joint Board was due to take place on Wednesday 29 April 2020 and in light of the current Coronavirus (COVID-19) crisis, and following discussion between the Chair, Vice-Chair, Chief Officer, Chief Finance Officer and Clerk to the Board, it was proposed that this meeting be cancelled. In line with the Integration Scheme, the role of the IJB is to set the strategic direction of health and social care services in Perth and Kinross, and the Board recently agreed both the revised Strategic Plan and budget for 2020/21. Operational decisions are being taken by the Chief Officer, in consultation with both the Chief Executives of Perth and Kinross Council and NHS Tayside, in response to the current Coronavirus (COVID-19) crisis on a daily basis, and it is intended that board members will be provided with regular high level briefings for information, the frequency of which will be determined by available staff resources as the crisis develops. In terms of the remaining scheduled dates for board meetings, the above position would continue to be reviewed over the coming weeks.

Councillor Drysdale further updated the Board that following a meeting with the Vice-Chair and Clerk he had received an update on the recent successful testing undertaken by Perth and Kinross Council ahead of their first scheduled virtual committee meeting taking place that week and advising that he was comfortable that a virtual meeting of the Integration Joint board could now be planned with a degree of confidence. He further stated he remains firmly of the view that meetings should be arranged to minimise the impact on officers' focus on operational matters at this time and it would be his intention therefore, that the timing of the meeting be prioritised to avoid any potential conflict with senior officers' other operational commitments.

He further commented that it was envisaged the agenda would contain a Chief Officer's Report, Finance Update, Covid-19 Update and a Mental Health Report and proposed there would be discussion on Governance and Communication Issues.

He proposed that the Clerk be instructed to make arrangements for scheduling the next meeting of the Perth and Kinross Integration Joint Board, by video conference, to discuss the above agenda items, as soon as practically possible in the month of May 2020 with the intention that the meeting, excluding any matters that may, following legal advice, require to be discussed in private be live-streamed (subject to technology allowing) via the Perth and Kinross Council website.

He asked all voting members to signify their agreement or otherwise to the above proposed resolution by return email by close of business on Friday 24 April 2020 to allow planning of this meeting to then commence.

P Drury, R Erskine, Councillors C Purves, J Duff and X McDade all confirmed their agreement to the above proposal.

Resolved:

The Clerk be instructed to make arrangements for scheduling the next meeting of the Perth and Kinross Integration Joint Board, by video conference, to discuss the above agenda items, as soon as practically possible in the month of May 2020 with the intention that the meeting, excluding any matters that may, following legal advice, require to be discussed in private be live-streamed (subject to technology allowing) via the Perth and Kinross Council website.