



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

6 February 2013

A Meeting of the **Strategic Policy and Resources Committee** will be held in the **Council Chambers, Council Building, Fourth Floor, 2 High Street, Perth** on **Wednesday 13 February 2013 at 10.00am.**

If you have any queries please contact Charlotte Irons/Joy Somerville on (01738) 475128 or Gillian Taylor on (01738) 475135.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.

Members:

Councillor I Miller (Convener)
Councillor A Grant (Vice Convener)
Councillor B Band
Councillor P Barrett
Councillor D Cuthbert
Councillor D Doogan
Provost L Grant (ex-officio)
Councillor J Kellas
Councillor A Livingstone
Councillor A MacLellan
Councillor D Pover
Councillor M Roberts
Councillor C Shiers
Councillor A Stewart
Councillor W Wilson
Councillor A Younger

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE

13 FEBRUARY 2013

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

1. Declarations of Interest
2. Minutes
 - (i) Minute of meeting of the Strategic Policy and Resources Committee of 21 November 2012 for signature (Pages 378-680 of Minute Volume of 20 September to 21 November 2012) (copy herewith) **(Pages 1-4)**
 - (ii) Minute of meeting of the Executive Sub-Committee of Strategic Policy and Resources Committee of 22 November 2012 for noting (copy herewith) **(Pages -5-6)**
 - (iii) Minute of meeting of the Property Sub-Committee of the Strategic Policy and Resources Committee of 14 November 2012 for noting (copy herewith) **(Pages -7-8)**
 - (iv) Minute of meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 14 December 2012 for noting (copy herewith) **(Pages 9-10)**
 - (v) Minute of Special meeting of the Provost's Sub-Committee of the Strategic Policy and Resources Committee on 21 December 2012 for noting (copy herewith) **(Pages 11-12)**
 - (vi) Minute of meeting of the Executive Sub-Committee of Strategic Policy and Resources Committee of 31 January 2013 for noting (copy herewith) **(Pages 13-14)**
 - (vii) Minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 3 September 2012 for noting (copy herewith) **(Pages 15-18)**
3. Revenue Budget 2012/13 – Monitoring Report No 3 – Report by Head of Finance (copy herewith 13/51) **(Pages 19-38)**

4. Composite Capital Budget and Housing Improvement Programme 2012/2017 – Monitoring Report No 3 – Report by Head of Finance (copy herewith 13/52) (**Pages 39-62**)
 5. Granting of Non-Domestic Rates Relief – Report by Executive Director (Housing and Community Care) (copy herewith 13/70) (**Pages 63-70**)
 6. Equal Pay Policy - Report by Head of Human Resources (copy herewith 13/71) (**Pages 71-82**)
 7. Workplace Pensions Reform – Implementation of Auto Enrolment – Joint Report by Head of Human Resources and Head of Finance (copy herewith 13/72) (**Pages 83-92**)
 8. Procurement Capability Assessment: Update Report 2012 – Report by Executive Director (Housing and Community Care) (copy herewith 13/68) (**Pages 93-104**)
- Note:** The above report will also be submitted to the Scrutiny Committee at its meeting on 13 February 2013
9. New Complaints Handling Procedure – Report by Head of Legal Services (copy herewith 13/73) (**Pages 105-124**)