

MINUTE of MEETING of the **TAYSIDE JOINT POLICE BOARD** held in the Town and County Hall, Forfar on Monday 30 January 2012 at 9.30 am.

Present: Councillors IAN MACKINTOSH, ARCHIBALD MACLELLAN, DAVID BOWES, MOHAMMAD ASIF, ANDY DAWSON, RICHARD McCREADY, SANDY MILLER, PETER MULHERON, ROBERT MYLES, CHRISTINA ROBERTS, BOB BAND, LEWIS SIMPSON, ALEXANDER STEWART, MARK SALMOND, PAUL VALENTINE, HELEN OSWALD and HELEN WRIGHT.

Councillor MACKINTOSH, Convener, in the Chair.

1. **APOLOGIES/SUBSTITUTES**

Apologies for absence were intimated on behalf of Bailie George Regan, Councillors Elizabeth Fordyce, David Scott and Sandy West with Councillors McCready substituting for Bailie Regan, Councillor Band substituting for Councillor Scott and Councillor Oswald substituting for Councillor West.

2. **DECLARATIONS OF INTEREST**

Councillor Oswald intimated that she had relatives who were serving Police Officers. She advised that she would be taking part in discussion and voting on all items.

3. **MINUTES**

(a) **Previous Meeting**

The minute of meeting of the Board of 21 December 2011 was submitted, approved as a correct record and signed by the Convener.

(b) **Personnel Sub-Committee**

The minute of meeting of the Personnel Sub-Committee of 12 December 2011 was submitted and noted (**APPENDIX I**).

(c) **Complaints Sub-Committee**

The minute of meeting of the Complaints Sub-Committee of 12 December 2011 was submitted and noted (**APPENDIX II**).

(d) **Corporate Governance Sub-Committee**

The minute of meeting of the Corporate Governance Sub-Committee of 12 December 2011 was submitted and noted (**APPENDIX III**).

(e) **Personnel Appeals Sub-Committee**

The minute of meeting of the Personnel Appeals Sub-Committee of 19 December 2011 was submitted and noted (**APPENDIX IV**).

4. **FINANCIAL PLAN 2012/2013 - 2014/2015**

With reference to Article 13 of the minute of meeting of the Board of 31 January 2011, there was submitted Joint Report No PB 1/12 by the Chief Constable and the Treasurer informing members of the level of capital grants allocated to the Board for 2012/2013 which, together with estimated allocations for 2013/2014 and 2014/2015, formed the basis of the Board's Financial Plan for the period 2012/2013 to 2014/2015. The Report also provided details of the proposed capital projects to be undertaken in each of those years.

The Board agreed:-

- (i) to approve the Financial Plan covering the period 2012/2013 to 2014/2015 as prepared by the Chief Constable in consultation with the Treasurer;
- (ii) to note the national ICT projects (as detailed in Appendix D of the Report) being taken forward by the SPSA in conjunction with the ACPOS Business Change Programme Board on behalf of the Scottish Police Service;
- (iii) to note that the Board would contribute to the funding of the national ICT programme through its share of the annual top-slice from the overall police capital allocations but no additional contributions would be made without prior approval of the Board;
- (iv) to note that the Financial Plan would be reviewed once the capital expenditure position for 2011/2012 was finalised and therefore may be subject to change. Any changes would be notified as part of the existing capital monitoring arrangements;
- (v) to note that regular monitoring of capital expenditure would be undertaken to bring about the most advantageous capital expenditure position to the Board at the end of the financial year by utilisation of capital grants and capital receipts; and
- (vi) to note that the revised Capital Estimates for 2013/2014 and 2014/2015 would be prepared by the Chief Constable in consultation with the Treasurer and presented to the Board following confirmation of the capital grant figures for the relevant financial years.

5. 2012/2013 REVENUE BUDGET

With reference to Article 5 of the minute of meeting of the Board of 21 December 2011, there was submitted Joint Report No PB 2/12 by the Chief Constable and the Treasurer, detailing the proposed Final Revenue Budget for 2012/2013 based on a needs estimate but adjusted by savings of £2.270million to bring the budget in line with the estimated available funding for 2012/2013.

The Board agreed:-

- (i) to note that the total estimated cost of operating the Force on a notional GAE basis in 2012/2013 was £73.690million, which was £2.270million in excess of the estimated available funding of £71.420million on a GAE basis;
- (ii) to note that budget savings totalling £2.270million had been applied to the needs estimate, reducing the budget on a notional GAE basis to £71.420million;
- (iii) to note that the addition of £1.341million of estimated loan charges costs gave a total net revenue budget of £72.761million;
- (iv) to note that the budget proposals set out in the Report were considered to deliver compliance with the Scottish Government's grant funding offer to local authorities for 2012/13 in terms of providing their full share of grant and protecting the number of police officers in Tayside;
- (v) to note the further work to be carried out by the Chief Constable and Treasurer to improve the sustainability of the Force Revenue Budget and that the outcome of this work would be reported to the next Board meeting on 12 March 2012;
- (vi) to approve a net revenue budget of £72.761million for Tayside Police for 2012/2013, including an estimated £2.569million, which was wholly funded by the Scottish Government;
- (vii) to instruct the Treasurer to issue requisitions to the constituent Councils in accordance with Appendix B of the Report;
- (viii) to instruct the Treasurer to issue requisitions to the constituent Councils in accordance with paragraph 3.10 of the Report in respect of Police capital grants for 2012/2013; and

- (ix) to note the use of the Board's unallocated General Reserve in 2011/2012 and 2012/2013 in line with the approved Reserve Strategy detailed in paragraph 3.9.1 of the Report.

6. SETTING OF THE PRUDENTIAL INDICATORS FOR 2012/2013

There was submitted Report No PB 3/12 by the Treasurer advising members of the Prudential Indicators which Tayside Joint Police Board was required to consider and approve.

The Report indicated that the Prudential Indicators, as detailed in section 5 of the Report, were considered to provide the Board with a robust framework for moving forward under the Prudential Code and reflected a capital investment strategy which was prudent, affordable and sustainable.

The Board agreed:-

- (i) to note the purpose of the Prudential Code and the Prudential Indicators which required to be set, as outlined in the Report;
- (ii) to note the Prudential Indicators set out in section 5 of the Report, which were based on 2010/2011 actual information; and
- (iii) to approve the Prudential Indicators and narrative set out in section 5 of the Report in compliance with the Prudential Code requirements.

7. REVISION TO TREASURY MANAGEMENT STRATEGY STATEMENT 2011/12

With reference to Article 4 of the minute of meeting of the Board of 29 March 2012, there was submitted Report No PB 4/12 by the Treasurer seeking members approval of proposed refinements to the Treasury Management Strategy for financial year 2011/12 in response to volatile market conditions.

The Report indicated that these refinements to the Investment Strategy sought to further diversify and/or increase the security of the Board's investment exposure over a wider range of permitted investments, to reflect the fluid world financial market situation. The proposed refinements would also ensure that the stated Investment Policy priorities were maintained whereby security and liquidity of funds would be prioritised ahead of rate of return on a risk managed basis.

The Board agreed:-

- (i) to note the volatility and uncertainty created by current market conditions as outlined in the Report; and
- (ii) to approve the proposed refinements to the Treasury Management Strategy and Annual Investment Strategy for 2011/12 as set out in section 4 of the Report and Appendices 1 and 2.

8. TRANSFORMING TAYSIDE (FIT FOR THE FUTURE)

With reference to Article 14 of the minute of meeting of the Board of 31 October 2011, there was submitted Report No PB 5/12 by the Chief Constable providing members with an update on the progress of activity being carried out by the Force within the Transforming Tayside (Fit for the Future) Programme, including new programme management structures and an update on the progress of the early retirement/voluntary retirement scheme.

The Report also apprised members of the work underway on National Police Reform and the Scottish Government proposals to pilot future working arrangements under Pathfinder projects.

The Board agreed:-

- (i) to note the progress being made on Force realignment;

- (ii) to note the progress being made by the Force in the Voluntary Redundancy and Early Retirement Scheme presently underway;
- (iii) to note the work underway in the formation of a National Police Service; and
- (iv) to note the position with regard to the Scottish Government's Pathfinder project.

9. PRESENTATION ON TAYSIDE POLICE POLICING PLAN 2011/14 YEAR 1 REVIEW

Chief Inspector Conrad Tricket and Chief Inspector Ron McNaughton gave a joint presentation to the Board on Tayside Police Policing Plan for 2011/14.

The presentation gave details on the Community Priorities within the 2011/14 Plan and indicated the various methods the Force had used to consult on the Plan. The current position was that the review of Risk Registers had been completed in October 2011 and a review of the Divisional Policing and Departmental Business Plans had been completed in November 2011 with the review of Force Strategic Assessment being completed in December 2011.

Emerging from the consultation, 70 recommendations covering the very high and high priorities had been agreed for the three year period in response to key findings grouped under prevention, intelligence and enforcement.

10. PERFORMANCE AND PUBLIC CONSULTATION UPDATE

With reference to Article 11 of the minute of meeting of the Board of 31 October 2011, there was submitted Report No PB 6/12 by the Chief Constable providing members with progress against Key Performance Indicators and targets for the period 1 April to 30 November 2011 under the headings:

- Standards of service
- Crime
- Telephone response rates
- Sickness absence
- Road casualties
- Public perception.

Depute Chief Constable Gordon Scobie gave a presentation to members on performance against the Plan. He outlined Tayside Police's Performance Framework and how this was being delivered through a number of key themes with the local results being measured using a Balance Scorecard Performance Measurement System. Detailed information was given in relation to Key Performance Indicators and trends in relation to violent crime, alcohol, drugs, domestic abuse, registered sex offenders, break-ins, commercial house break-ins, motor vehicle crime and detection rates.

Depute Constable Scobie indicated that a significant amount of performance information was available through the Force's website.

The Board agreed:-

- (i) to note the current Tayside Police performance result in comparison with those recorded over the same time period last year; and
- (ii) to note the Tayside Police results in relation to wider Scottish force performance for the period 1 April to 30 September 2011 (the most recent publicly available data).

11. CONTACT MANAGEMENT UPDATE

With reference to Article 11 of the minute of meeting of the Board of 31 October 2011, there was submitted Report No PB 7/12 by the Chief Constable providing members with information regarding the context and performance of Tayside Police with regard to the volumes of 999 calls, call handling rates, consideration of causal factors and consideration of the comparison with the other Scottish Forces.

The Report indicated that it was anticipated that the Force would record a level of emergency calls per 10,000 of population which would place it in the top four amongst the Scottish Police Forces. The overall position was that, whilst 999 call volumes had increased during 2010/11 and again during the period April to June 2011, they remained within the three year average for the Force. The Report also indicated that consideration was being given by the new Head of Contact Management as to what analysis could be undertaken with colleagues across Scotland to better understand the drivers of demand and how best to work jointly to reduce and prevent them in future.

The Board agreed to note the contents of the Report and to endorse the proposed development work as detailed in section 4 of the Report.

12. OPERATIONAL POLICING MATTERS

With reference to Article 17 of the minute of meeting of the Board of 31 October 2011, there was submitted Report No PB 8/12 by the Chief Constable providing members with an overview of operational matters of interest since the last meeting of the Board.

The Report contained details of:-

- proceeds of crime
- notable drug seizures
- drugs enforcement
- community engagement
- reducing anti-social behaviour
- community task force
- domestic violence
- serious violent crime
- roads policing
- road safety education

The Board agreed to note the contents of the Report.

13. CONTRACT AWARDS FOR THE PERIOD 1 AUGUST 2011 TO 31 OCTOBER 2011

With reference to Article 16 of the minute of meeting of the Board of 15 November 2010, there was submitted Report No PB 9/12 by the Chief Constable providing details to members in accordance with the Board's Financial Regulations on contracts awarded during the period 1 August to 31 October 2011.

The Report indicated that the Board's Financial Regulations made provision for reporting to the Board on recommendations for tenders to be accepted where the value was in excess of £200,000 and also where the lowest valid tender was not recommended for acceptance. In addition the Regulations provided for details of all contracts awarded to be reported periodically to the Board. The Report provided the necessary information to comply with the Board's Financial Regulations.

The Board agreed:-

- (i) to note the contents of the Report; and
- (ii) to approve the action taken by the Force in awarding contracts during the period 1 August to 31 October 2011, as detailed in paragraph 3.3 of the Report.

14. EXCLUSION OF PUBLIC AND PRESS

The Board agreed that the public and press be excluded from the meeting during consideration of the following items of business in order to avoid the possible disclosure of information which was exempt in terms of Part 1 of Schedule 7(A) to the Local Government (Scotland) Act 1973, paragraphs 14.

15. SCDEA - PRESENTATION

Mr Gordon Meldrum, Deputy Chief Constable and Director General of the Scottish Crime and Drug Enforcement Agency (SCDEA) gave a presentation to members of the Board on the work of the Agency.

Following a number of questions, Mr Meldrum was thanked for his presentation.

16. OPERATIONAL POLICING UPDATE - PART 2

There was submitted and noted Report No PB 10/12 by the Chief Constable providing members with an update on operational matters of interest since the last meeting of the Board, which were not made publicly available.

The Report gave details of:-

- fatal road traffic collisions
- registered sex offenders
- serious organised crime groups
- counter terrorism
- murders
- attempted murders
- professional standards.