

**Action Points Update 20 September 2018**  
**Perth & Kinross IJB – Audit and Performance Committee**

Report No. G/18/202

Ref.	Min. Ref.	Meeting	Action	Responsibility	Timescale	Revised Timescale	Update/Comments
27	4.1	06/03/18	Governance & Accountability Arrangements – Chief Officer to bring a paper to IJB setting out in detail the governance arrangements. The Audit & Performance Committee agreed for the report to come back in September 2018.	RP / JMS	November 2018	-	Development session scheduled for November wrapped around the IJB meeting which will tie together Governance and Risk.
29	4.1	19/06/18	Transforming Governance Action Plan Update – The Chief Officer to provide a further update at the next meeting on progress with a training and development plan and performance for IJB members.	RP	September 2018	November 2018	Chief Financial Officer to provide a further update at the next meeting of the Committee on further progress on the Transforming Governance Action Plan. Agenda item for 30 November 2018 meeting.
30	5.1	19/06/18	Audit Recommendations Update – A sub-committee of the Audit & Performance Committee to be established to replace the current remit of the Care & Professional Governance Forum. The Chief Officer to progress this.	RP	November 2018	-	Complete - This is an agenda item for the IJB meeting on 30 November 2018 where the IJB is recommended to approve the establishment of a Clinical, Care & Professional Governance Committee and to approve the Terms of Reference for this proposed Committee.
32.	4.1	20/09/18	Chief Financial Officer to provide a further update at the next meeting of the Committee on further progress on the Transforming Governance Action Plan.	JMS	November 2018	-	Agenda item for 30 November 2018 meeting.
33.	5.2	20/09/18	Risk Management Progress Update – The refreshed Risk Management Framework/Process and risk escalation process to be approved at the next Audit & Performance Committee Meeting.  Chief Financial Officer to present the Strategic Risk Profile to the Audit & Performance Committee at its next meeting.	JMS	November 2018	-	Agenda item for 30 November 2018 meeting.

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34.	6.2	20/09/18	KPMG External Audit Annual Report 2017/18 – Report to be amended to include a reference to the number of changes in Board membership since its inception in 2015.	JMS	September 2018	-	Complete.
35.	7.1	20/09/18	2018/19 Financial Position – The Chief Officer be instructed to seek formal agreement from Perth and Kinross Council and NHS Tayside on the risk sharing arrangements for 2018/19.	RP	November 2018	-	Letter sent to Perth and Kinross Council and NHS Tayside and response received.