



Council Building  
2 High Street  
Perth  
PH1 5PH

Monday, 05 March 2018

A meeting of the **Audit and Performance Committee of the Perth and Kinross Integration Joint Board** will be held in **Room 415, Fourth Floor, Council Building, 2 High Street, Perth, PH1 5PH** on **Tuesday, 06 March 2018** at **13:00**.

If you have any queries please contact Adam Taylor on (01738) 475163 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**Robert Packham**  
**Chief Officer**

**Members**

Councillor Chris Ahern, Perth and Kinross Council (Chair)  
Councillor Eric Drysdale, Perth and Kinross Council  
Bernie Campbell, Carer Public Partner  
Jim Foulis, Associate Nurse Director, NHS Tayside  
Stephen Hay, Tayside NHS Board



**Audit and Performance Committee of the Perth and Kinross Integration Joint Board**

**Tuesday, 06 March 2018**

**AGENDA**

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**  
Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the [Perth and Kinross Integration Joint Board Code of Conduct](#).
- 3 MINUTE OF PREVIOUS MEETING**
  - 3.1 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 26 SEPTEMBER 2017** **5 - 8**
  - 3.2 ACTION POINTS UPDATE** **9 - 12**  
Report by Chief Financial Officer (copy herewith G/18/25)
  - 3.3 MATTERS ARISING**
  - 3.4 IMPLEMENTATION OF RECOMMENDATIONS**  
Report by Chief Financial Officer - PLEASE NOTE THIS ITEM WAS SUBSEQUENTLY WITHDRAWN FROM THE AGENDA
- 4 GOVERNANCE DEVELOPMENT**
  - 4.1 GOVERNANCE & ACCOUNTABILITY ARRANGEMENTS: UPDATE** **13 - 34**  
Report by Chief Financial Officer (copy herewith G/18/26)
  - 4.2 TRANSFORMING GOVERNANCE ACTION PLAN: UPDATE** **35 - 42**  
Report by Chief Financial Officer (copy herewith G/18/27)
- 5 RISK MANAGEMENT**
  - 5.1 STRATEGIC RISK MANAGEMENT** **43 - 80**  
Report by Chief Financial Officer (copy herewith G/18/28)
  - 5.2 RESOURCES TO SUPPORT MENTAL HEALTH**  
Verbal Report by Chief Officer

<b>6</b>	<b>CLINICAL CARE &amp; PROFESSIONAL GOVERNANCE</b>	
<b>6.1</b>	<b>CHIEF SOCIAL WORK OFFICER ANNUAL REPORT 2016/17</b> Report by Chief Social Work Officer (copy herewith G/18/29)	<b>81 - 156</b>
<b>6.2</b>	<b>CLINICAL, CARE &amp; PROFESSIONAL GOVERNANCE PROGRESS REPORT</b> Report by Chair of Clinical Care Governance (copy herewith G/18/30)	<b>157 - 162</b>
<b>6.3</b>	<b>MENTAL HEALTH CARE &amp; PROFESSIONAL GOVERNANCE GROUP QUARTERLY REPORT</b> Verbal Report by Chief Officer	
<b>7</b>	<b>INTERNAL AUDIT</b>	
<b>7.1</b>	<b>INTERNAL AUDIT PROGRESS REPORT</b> Report by Chief Internal Auditor (copy herewith G/18/31)	<b>163 - 164</b>
<b>7.2</b>	<b>INTERNAL AUDIT REPORT ON CLINICAL, CARE &amp; PROFESSIONAL GOVERNANCE</b> (copy to follow)	
<b>8</b>	<b>EXTERNAL AUDIT</b>	
<b>8.1</b>	<b>2017/18 EXTERNAL AUDIT PLAN</b> Report by KPMG (copy herewith G/18/33)	<b>165 - 192</b>
<b>9</b>	<b>PERFORMANCE REVIEW</b>	
<b>9.1</b>	<b>DELAYED DISCHARGE PERFORMANCE FOR 6 MONTHS TO 30 SEPTEMBER 2017</b> Report by Chief Officer (copy herewith G/18/34)	<b>193 - 204</b>
<b>9.2</b>	<b>UNPLANNED ADMISSIONS AND UNPLANNED OBD</b> Presentation by Evelyn Devine	
<b>9.3</b>	<b>UNDERSTANDING PROGRESS UNDER INTEGRATION</b> Report by Chief Officer (copy herewith G/18/35)	<b>205 - 210</b>
<b>10</b>	<b>PRIVATE DISCUSSION</b>	
<b>11</b>	<b>DATES OF NEXT MEETING/DEVELOPMENT SESSION</b> Tuesday 17 April 2018 - Briefing/Development Session Tuesday 26 June 2018 - Full Meeting	