

# **FINANCE AND RESOURCES COMMITTEE**

Minute of hybrid meeting of the Finance and Resources Committee held in the Council Chamber, 2 Hight Street, Perth on Wednesday 15 June 2022 at 2.00pm.

Present: Councillors S Donaldson, Baillie Ahern, Baillie Bailey, P Barrett, A Chan, D Cuthbert, E Drysdale, J Duff, N Freshwater (substituting for Councillor A Forbes), G Laing, Provost McDade, T McEwan, A Parrott, J Rebbeck, C Shiers and C Stewart.

In Attendance: T Glen, Chief Executive; K Donaldson, Chief Operating Officer; B Renton, Executive Director (Communities), M Butterworth, C France, C Guild, D Littlejohn, C Mailer, P Marshall, B Murray, F Robertson, A Taylor and R Wills (all Communities); S Devlin, Executive Director (Education and Children's Services); G Boland (Education and Children's Services); and I Caldow, S Crawford, K Fraser, L Harris, J Jennings, P Johnstone, S Mackenzie, L Simpson, N Sutherland, S Walker, A Brown, K Molley, B Parker and A McMeekin (Corporate and Democratic Services) and S Strathearn (Health and Social Care Partnership).

Apology: Councillor A Forbes

Councillor S Donaldson, Convener, Presiding.

## **1. WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting and apology was noted above.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

## **3. MINUTE OF PREVIOUS MEETINGS**

The minute of meeting of the Strategic Policy and Resources Committee of 20 April 2022 was submitted and approved.

## **4. APPOINTMENT OF MEMBERS TO THE EXECUTIVE SUB-COMMITTEE OF FINANCE AND RESOURCES COMMITTEE**

It was decided to withdraw this from the agenda to allow further discussion as part of the changes to the Scheme of Administration at full Council on 22 June.

## **5. APPOINTMENT OF MEMBERS TO THE PROVOSTS SUB-COMMITTEE**

It was decided to withdraw this from the agenda to allow further discussion as part of the changes to the Scheme of Administration at full Council on 22 June.

## **6. TREASURY ACTIVITY AND COMPLIANCE REPORT 2021/22 QUARTER 4**

There was submitted a report by the Head of Finance (22/122) (1) updating the Committee on the Treasury Activity for the quarter ending 31 March 2022 and to report on compliance with the Council's Treasury Management Policy Statement (TMPS); Investment Strategy and Prudential Indicators; and (2) covering the fourth quarter of the financial year for the period 1 January to 31 March 2022.

### **Resolved:**

The contents of Report 22/8, which is submitted in accordance with the Council's approved Treasury Management Practices, be noted.

## **7. AUTHORITY TO WRITE OFF BAD DEBTS AND OBSOLETE STOCK**

There was submitted a report by the Head of Finance (22/123) seeking approval to write off identified debts in respect of Sales Ledger; Council Tax (including Water & Waste Water charges); Non-Domestic Rates; Irrecoverable Rents; Housing Benefit Overpayments and Car Park Trading Account Income; and is sought to write off obsolete stock and write on other miscellaneous balances.

### **Resolved:**

- (i) It be approved that all amounts detailed in section 4 of report 22/123 and the attached appendices are written off or on accounting purposes.
- (ii) It be noted that whilst these amounts are written off or written on, the files are not closed, and every effort will be made to collect outstanding debt where recovery is cost effective.
- (iii) The removal of charges for services for people seeking asylum detailed in section 5 of report 22/123, be approved.

## **8. CORPORATE AND DEMOCRATIC SERVICES JOINT BUSINESS MANAGEMENT AND IMPROVEMENT PLAN 2022/23**

There was submitted a report by the Chief Operating Officer (22/124) (1) presenting the Joint Service Business Management and Improvement Plan 2022/23 and Annual Performance Report 2021/22 for Corporate and Democratic Services; (2) detailing the progress of our work in supporting the Council's objectives and service delivery; and (3) highlighting the challenges and priority focus areas for the coming year.

### **Resolved:**

The Corporate and Democratic Services Joint Business Management Improvement Plan 2022/23 and Annual Performance Report 2021/22, be approved.

COUNCILLOR P BARRETT LEFT THE MEETING AT THIS POINT.

## **9. LOCH LEVEN GUIDANCE**

There was submitted a report by the Head of Planning and Development (22/125) summarising the comments received during the consultation on non-statutory planning guidance published for consultation in 2022; and (2) seeking

approval to finalise and adopt the guidance document to support the Local Development Plan (adopted November 2019) as non-statutory Supplementary Guidance.

**Resolved:**

The Loch Leven Guidance to support the implementation of Policy 46 of the Local Development Plan, be approved.

DRAFT