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Council Building
2 High Street
Perth
PH1 5PH

13 June 2018

A Meeting of the **Perth Common Good Fund Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 20 June 2018** at **11:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Bob Band (Convener)
Councillor Chris Ahern
Councillor Peter Barrett
Councillor Audrey Coates
Councillor Harry Coates
Councillor Dave Doogan
Councillor Eric Drysdale
Councillor Murray Lyle
Councillor Sheila McCole
Councillor Andrew Parrott
Councillor John Rebbeck
Councillor Willie Wilson

Perth Common Good Fund Committee

Wednesday, 20 June 2018

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF THE MEETING OF 25 APRIL FOR APPROVAL AND SIGNATURE** **5 - 8**
(copy herewith)
- 4 MATTERS ARISING**
- 5 APPLICATIONS FOR FINANCIAL ASSISTANCE** **9 - 20**
Report by Depute Chief Executive (copy herewith 18/199)
- 6 2017/18 AND 2018/19 FINANCIAL STATEMENT** **21 - 30**
Report by Head of Finance (copy herewith 18/200)

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All Council Services can offer a telephone translation facility.

PERTH AND KINROSS COUNCIL
PERTH COMMON GOOD FUND
25 April 2018

PERTH COMMON GOOD FUND COMMITTEE

Minute of meeting of the Perth Common Good Fund Committee held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Wednesday 25 April 2018 at 11.00am.

Present: Councillors B Band, C Ahern, P Barrett, A Coates, H Coates, D Doogan, E Drysdale, M Lyle, S McCole, A Parrott, J Rebbeck and W Wilson.

In Attendance: D Coyne, C Flynn, G Fogg, R Huczynska, K Molley (all Corporate and Democratic Services); D Davidson, S Merone and W Young (all Housing and Environment).

Councillor B Band, Convener, Presiding.

209. WELCOME AND APOLOGIES

Councillor B Band welcomed all present to the meeting.

210. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillor's Code of Conduct.

211. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth Common Good Fund Committee of 28 February 2018 (Arts. 98-104) was submitted, approved as a correct record and authorised for signature.

212. MATTERS ARISING

(i) Tay Railway Viaduct Steps – Replacement

Councillor D Doogan, raised the issue of expenditure of the steps at Moncrieff Island in the hope of the current proposition being paused to look into other options.

Councillor W Wilson suggested that a discussion be held outwith the committee with officers to gain further clarification on the matter. He suggested that the Convener, Councillor Doogan and the 4 local ward members should attend.

Resolved:

- (i) It be agreed that the contract be temporarily paused and a meeting with officers be arranged, as a matter of urgency to gain clarity over the issue of the steps. The Convener, Councillor Doogan and the four local members to attend the meeting.
- (ii) Councillor P Barrett's dissent be noted.

PERTH AND KINROSS COUNCIL
PERTH COMMON GOOD FUND
25 April 2018

(ii) Training of Carilloners

In response to a query from Councillor W Wilson, C Flynn advised the committee that at the moment there is no further update on training of Carilloners but will report back to committee.

G FOGG, D DAVIDSON AND W YOUNG LEFT THE MEETING AT THIS POINT.

213. ADVISORY NON-VOTING MEMBER

As it's meeting on 20 December 2017, the Council agreed that Common Good Fund Committees have the ability, if they so wish, to invite a member of the local community council(s) to join the Committee as an advisory non-voting member. The Committee was asked to determine how it wishes to implement that decision.

In accordance with Standing Order 58, a roll call vote was taken.

Motion (Councillors W Wilson and P Barrett)

Invite Community Councils which are in Perth City to send in Nominations and to review the situation after a year.

Amendment (Councillors D Doogan and H Coates)

Do not invite Community Councils to send representatives.

3 members voted for the Motion as follows:
Councillors P Barrett, M Lyle and W Wilson

9 members voted for the Amendment as follows:
Councillors C Ahern, B Band, A Coates, H Coates, D Doogan, E Drysdale, S McCole, A Parrott and J Rebbeck.

Resolved:

In accordance with the Amendment.

214. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by the Depute Chief Executive (18/141 Revised) asking the Perth Common Good Fund Committee to consider 8 applications for financial assistance.

Resolved:

(1) Hearts & Minds Group

Hearts & Minds Group be awarded a grant of £1,000 towards the costs of running their 'Elderflowers' project which supports people with dementia.

(2) Perthshire Brass

Perthshire Brass be awarded a grant of £1,000 towards the costs of a trip to Bydgoszcz in Poland to perform 3 concerts and visit a school.

PERTH AND KINROSS COUNCIL
PERTH COMMON GOOD FUND
25 April 2018

- (3) **City of Perth Early Childhood Centre Parent Council**
City of Perth Early Childhood Centre Parent Council be awarded a grant of £522 towards a trip to Camperdown Wildlife Centre.
- (4) **Breathe Easy Perthshire**
Breathe Easy Perthshire be awarded a grant of £140 towards the cost of a trip to Crieff.
- (5) **Tulloch Primary School Parent Council**
Tulloch Primary School Parent Council be awarded a grant of £700 towards the costs of a summer trip for pupils.
- (6) **Perth Academy**
Perth Academy be awarded a grant of £600 towards the cost of a school trip to France.
- (7) **Perth Highland Games**
Perth Highland Games be awarded a grant, in arrears, to cover any shortfall in the event's running costs up to £5,900.
- (8) **PKAVS Mental Health & Wellbeing Hub**
The Walled Garden be awarded a grant of £253 towards the cost of an art exhibition for participants as part of the Perth Open Studios week.

215. 2017/18 AND 2018/19 AND 2018/19 FINANCIAL STATEMENT

There was submitted a report by the Head of Finance (18/142) detailing the Income and Expenditure and the projected outturn to 31 March 2018 for Financial Year 2017/18; and the Income and Expenditure to 4 April 2018 and the projected outturn to 31 March 2019 for Financial Year 2018/19.

Resolved:

- (i) The Perth Common Good Fund Income and Expenditure and the projected outturn to 31 March 2018 for Financial Year 2017/18 as set out in Appendix 1 to report 14/142, be noted.
- (ii) The Perth Common Good Income and Expenditure to 4 April 2018 and the projected outturn to 31 March 2019 for Financial Year 2018/19 as detailed in Appendix 2 to report 14/142, be noted.

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## Perth Common Good Fund Committee

20 June 2018

### Applications for Financial Assistance

#### Report by Depute Chief Executive (Report No. 18/199)

The report asks Perth Common Good Fund Committee to consider 12 applications for financial assistance.

## 1. BACKGROUND

- 1.1 Perth and Kinross Council owns land and property which forms part of the common good of the former burghs in Perth & Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 1.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community based activities. For each application, the level of previous grant awarded is considered and listed below, but variances between years could be due to the numbers of participants. Retrospective applications are not accepted. However, if an application is received before the activities take place and cannot be considered at the following meeting because the papers have already been issued, the application will be considered at the following next meeting even if the activities have taken place between meetings. Therefore, the Committee decision will only be known after the activities have taken place, and if the grant is not awarded, the applicant will have to fund the activities from its own funds.
- 1.3 The 2018/19 Financial Assistance budget for Perth Common Good Fund was approved by this Committee at the meeting on 28 February 2018 ([Report 18/75](#) refers). The approved budget, the value of funding approved to date, together with the remaining budget is summarised below:

|                                                                                    |                |
|------------------------------------------------------------------------------------|----------------|
| <b>Approved 2018/19 Financial Assistance Budget</b>                                |                |
| Small Grants                                                                       | £60,000        |
| Capital Grants                                                                     | £40,000        |
| <b>Value of grants committed</b>                                                   |                |
| Small Grants                                                                       | (£10,115)      |
| Capital Grants                                                                     | -              |
| <b>Value of applications to be considered at Committee meeting on 20 June 2018</b> |                |
| Small Grants                                                                       | (£13,042)      |
| Capital Grants                                                                     | (£2,500)       |
| <b>Remaining Financial Assistance Budget</b>                                       |                |
| Small Grants                                                                       | <b>£36,843</b> |
| Capital Grants                                                                     | <b>£37,500</b> |

## **2. PROPOSALS**

### **Agricultural and Rural Affairs Study Tour (1)**

- 2.1 An application has been received from an individual resident of Perth, seeking a grant towards the costs of a 2 week Agricultural and Rural Affairs Study Tour to California. The total costs amount to £2,400. The applicant is applying for £250. The applicant has not benefited from the Fund in the past 3 years. It is recommended that Perth Common Good Fund Committee award a grant of up to £100 in line with the guidance (see Appendix 1 – Criterion 7.5). The grant will contribute to increasing knowledge of agricultural technology among the local farming community.

#### **Recommendation**

- 2.2 Individual be awarded a grant of £100 towards the costs of a study tour.

### **Agricultural and Rural Affairs Study Tour (2)**

- 2.3 An application has been received from another individual resident of Perth, seeking a grant towards the costs of a 2 week Agricultural and Rural Affairs Study Tour to California. The total costs amount to £3,380. The applicant is applying for £750. The applicant has not benefited from the Fund in the past 3 years. It is recommended that Perth Common Good Fund Committee award a grant of up to £100 in line with the guidance (see Appendix 1 – Criterion 7.5). The grant will contribute to increasing knowledge of agricultural technology among the local farming community.

#### **Recommendation**

- 2.4 Individual be awarded a grant of £100 towards the costs of a study tour.

### **Great Perthshire Picnic**

- 2.5 An application has been received from Giraffe Trading Community Interest Company seeking a grant towards the costs of the Great Perthshire Picnic, a month-long food and drink festival with a launch event in Perth City Centre. The total costs amount to £14,250. This includes £5,000 in marketing materials and social media; £5,900 for staff, administration and volunteer costs; £1,100 for children's activities and entertainment, and £1,100 for the costs of stall hire and promotional food. The applicant is applying for £3,600. The applicant has not benefited from the Fund in the past three years. It is recommended that Perth Common Good Fund Committee award a grant of up to £3,600 in line with the guidance (see Appendix 1 – Criterion 7.2). The grant will contribute to increasing awareness of Perth and Perthshire as a food and drink destination, and higher footfall and turnover in local businesses.

#### **Recommendation**

- 2.6 Giraffe Trading Community Interest Company be awarded a grant of up to £3,600 towards the costs of the Great Perthshire Picnic.

## **Perth Festival of the Arts Limited**

- 2.7 An application has been received from Perth Festival of the Arts Limited seeking a grant towards the costs of new street banners, pop-ups and window clings. The total costs amount to £3,936. The applicant is applying for £1,574. The applicant has previously benefited from the Fund, in 2015/16 (£375). It is recommended that Perth Common Good Fund Committee award a grant of £1,574 in line with the guidance (see Appendix 1 – Criterion 7.2). The grant will contribute to increasing public awareness of the annual Festival and enhancing the cityscape.

### **Recommendation**

- 2.8 Perth Festival of the Arts Limited be awarded a grant of £1,574 towards the costs of new banners.

## **Lingo Flamingo**

- 2.9 An application has been received from Lingo Flamingo seeking a grant towards the costs of setting up 4 new classes for care home residents suffering from dementia, with a minimum of 40 individuals expected to benefit. The total costs amount to £1,600. The applicant is applying for £1,000, which includes £700 for textbooks and materials, and £300 for volunteer training and expenses. The applicant has not benefited from the Fund in the past 3 years. It is recommended that Perth Common Good Fund Committee award a grant of £1,000 in line with the guidance (see Appendix 1 – Criterion 7.8). The grant will contribute to delaying dementia and increasing quality of life among residents in Perth care homes.

### **Recommendation**

- 2.10 Lingo Flamingo be awarded a grant of £1,000 towards the costs of setting up language classes in care homes.

## **Perth and District Pipeband**

- 2.11 An application has been received from Perth and District Pipeband seeking a grant towards the costs of uniforms. The total costs amount to £46,860 to purchase 25 to 30 sets of uniform for the young members of the Pipeband. Costs include dress jackets, kilts, sporrans and hose. The applicant is applying for £45,000. The applicant has not benefited from the Fund in the past 3 years. It is recommended that Perth Common Good Fund Committee awards a grant of £2,500 in line with the guidance (see Appendix 1 – Criterion 8.3). The grant will contribute to maintaining and growing the Pipeband as it carries out engagements and represents Perth.

### **Recommendation**

- 2.12 Perth and District Pipeband be awarded a grant of £2,500 towards the costs of Pipeband uniforms.

## **Perthshire Pride**

- 2.13 An application has been received from Perthshire Pride seeking a grant towards the costs of the Perthshire Pride festival on 11<sup>th</sup> August. The festival will consist of a family-friendly daytime event in Perth City Centre, followed by an evening event involving local pubs. The total costs amount to £9,600, including £5,000 in marketing and merchandise and £2,000 in equipment hire. The applicant is applying for £8,000. The applicant has not benefited from the Fund in the past 3 years. It is recommended that Perth Common Good Fund Committee award a grant of up to £3,840 in line with the guidance (see Appendix 1 – Criterion 7.2). The grant will contribute to achieving wider equality, recognition and support for LGBT+ individuals in Perthshire, and bringing visitors to the City.

### **Recommendation**

- 2.14 Perthshire Pride be awarded a grant of up to £3,840 towards the costs of the Perthshire Pride festival.

## **Police Scotland Youth Volunteers**

- 2.15 An application has been received from Police Scotland Youth Volunteers seeking a grant towards the costs of an outdoor activity weekend at Dalguise. The total costs amount to £1,568. 8 of the 21 participants are from Perth. The applicant is applying for £784. The applicant has not benefited from the Fund in the past 3 years. It is recommended that Perth Common Good Fund Committee award a grant of £600 in line with the guidance (see Appendix 1 – Criterion 7.7). The grant will contribute to the personal development of the young volunteers.

### **Recommendation**

- 2.16 Police Scotland Youth Volunteers be awarded a grant of £600 towards the costs of an outdoor activity weekend.

## **Royal Scottish Country Dance Society**

- 2.17 An application has been received from Royal Scottish Country Dance Society seeking a grant towards the costs of a ceilidh, public performances and a workshop. The total costs amount to £1,700. The applicant is applying for £680. The applicant has not benefited from the Fund in the past 3 years. It is recommended that Perth Common Good Fund Committee award a grant of £680 in line with the guidance (see Appendix 1 – Criterion 7.2). The grant will contribute to increased participation in Scottish country dancing among the people of Perth.

### **Recommendation**

- 2.18 Royal Scottish Country Dance Society be awarded a grant of £680 towards the costs of a ceilidh, public performances and a workshop.

### **St John's RC Academy**

- 2.19 An application has been received from St John's RC Academy Romania Mercy Project seeking a grant towards the costs of ten S6 pupils volunteering at a hospital for children in Bucharest. The total costs amount to £2400. The applicant is applying for £800. The applicant has previously benefited from the Fund, in 2017/18 (£500 and £600), in 2016/17 (£1000) and in 2015/16 (£1500). It is recommended that Perth Common Good Fund Committee award a grant of £600 in line with the guidance (see Appendix 1 – Criterion 7.7). This grant will contribute to the young people involved learning about global citizenship and promoting action.

### **Recommendation**

- 2.20 St John's RC Academy Romania Mercy Project be awarded a grant of £600 towards the costs of ten S6 pupils volunteering at a hospital for children in Bucharest.

### **St John's RC Academy Parent Council**

- 2.21 An application has been received from St John's RC Academy Parent Council seeking a grant towards the costs of prizes for a pupil awards ceremony. The total costs amount to £1950. The applicant is applying for £1500. The applicant has previously benefited from the Fund, in 2016/17 (£1500) and 2015/16 (£1500). It is recommended that Perth Common Good Fund Committee award a grant of £780 in line with the guidance (see Appendix 1 – Criterion 7.3). The grant will contribute to recognising pupils' achievements.

### **Recommendation**

- 2.22 St John's RC Academy Parent Council be awarded a grant of £780 towards the costs of a pupil award ceremony.

### **Wednesday Tea Dance**

- 2.23 An application has been received from the Wednesday Tea Dance seeking a grant towards the costs of the group's annual trip to Dumfries. The total costs amount to £1825. The applicant is applying for £168. The applicant has previously benefited from the Fund, in 2017/18 (£175 and £315), 2016/17 (£175), and 2015/16 (£245, £168 and £175). It is recommended that Perth Common Good Fund Committee award a grant of £168 in line with the guidance (see Appendix 1 – Criterion 7.6). The grant will contribute to enabling the group's 24 elderly members to attend their annual social gathering in Dumfries.

### **Recommendation**

- 2.24 Wednesday Tea Dance be awarded a grant of £168 towards the costs of their annual trip.

### 3. THANKS

- 3.1 A letter of thanks to the Perth Common Good Committee has been received from the Trustees of the Perth Musical Festival Association, who were awarded £1,500 towards the running costs of Perform in Perth 2018.

### 4. REVIEW OF CRITERIA

- 4.1 A review of the criteria for awarding Perth Common Good Funding is proposed. The current criteria came into effect on 1 April 2017, prior to the current Committee forming.
- 4.2 Applications are being received which do not clearly provide community benefit for the people of Perth, which suggests that the purpose of the Fund could be made clearer in the criteria. A review would also provide Committee members with the opportunity to ensure that the Perth Common Good Fund is clearly aligned with local priorities. The proposed review would involve discussion with all members of the Committee as well as the officers involved in administering the Fund, with any revised criteria being brought to the next meeting Perth Common Good Committee.

### 5. CONCLUSION AND RECOMMENDATIONS

- 5.1 The Committee is requested to consider and approve the recommendations in the report.
- 5.2 The Committee is asked to note the thanks from organisations previously awarded money from the Perth Common Good Fund.
- 5.3 The Committee is asked to approve a review of the criteria for awarding funding from the Perth Common Good Fund.

#### Author

| Name           | Designation                           | Contact Details                                                                  |
|----------------|---------------------------------------|----------------------------------------------------------------------------------|
| Rosa Huczynska | Community Planning Policy Team Leader | <a href="mailto:rhuczynska@pkc.gov.uk">rhuczynska@pkc.gov.uk</a><br>01738 477858 |

#### Approved

| Name          | Designation            | Date        |
|---------------|------------------------|-------------|
| Jim Valentine | Depute Chief Executive | 30 May 2018 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>No</b>         |
| Asset Management (land, property, IST)              | <b>No</b>         |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2018/19 Financial Assistance budget.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

#### Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

### **4. Consultation**

#### Internal

- 4.1 The Head of Democratic Services, the Head of Finance and the Head of Legal and Governance have been consulted.

### **2. BACKGROUND PAPERS**

- 2.1 12 applications for financial assistance.

### **3. APPENDICES**

- 3.1 Appendix 1 – Perth Common Good Fund Criteria.



## Appendix 1

### PERTH COMMON GOOD FUND FINANCIAL ASSISTANCE CRITERIA WITH EFFECT FROM 1 APRIL 2017

1. Within the boundary of the Perth common good area and if funding is available, applications will be considered from individuals either in full time education or of senior citizen status and from groups whose members qualify on the same basis or which are operating within the same boundary.
2. The Perth common good area is restricted to Elected Member Ward 10 Perth City South, Ward 11 Perth City North, and Ward 12 Perth City Centre. Applications for Financial Assistance from individuals residing or groups operating outwith the boundary of the Perth common good area must clearly demonstrate that the project or activity to be undertaken will provide benefit to the inhabitants of the City of Perth.
3. The Financial Year for the Perth Common Good Fund covers the period 1 April to 31 March. The Perth Common Good Fund Committee meets five times per year to consider applications for Financial Assistance and other business matters; Committee meeting and application deadline dates are available at Perth & Kinross Council Grants Direct [Community advice - grants - Perth & Kinross Council](#)
4. Applications for Financial Assistance must be submitted to Perth Common Good Fund Committee in advance of the project or activity taking place. Retrospective applications where expenditure is incurred during the time between the application submission deadline date and the date of the Committee meeting will be considered however the applicant must be aware that funding may not be approved by Committee.
5. A separate Capital Grants fund will be maintained to support applications for Financial Assistance towards the funding of building improvement works, and the acquisition of equipment. Applications for funding assistance must be submitted to the first Perth Common Good Fund Committee meeting of the new Financial Year, which normally takes place during April or May. The Capital Grants fund will normally close until commencement of the next Financial Year, however Committee may consider late applications if Capital Grant funding remains available.
6. The following conditions shall apply to all applications for Financial Assistance:-
  - 6.1 The application for Financial Assistance must demonstrate that the funding will provide benefit to the inhabitants of the City of Perth. The Perth Common Good Fund Committee must be satisfied that all disbursements from the fund meet this requirement and the Committee decision in this regard is full and final.

- 6.2 The Perth Common Good Fund should not be viewed as a resource to supplement the funding of Council services; applications for Financial Assistance from Council services are therefore not encouraged. Any application submitted by a Council service will be considered by the Perth Common Good Fund Committee on its own merits.
- 6.3 All awards must be claimed on completion of the project or within 3 months of the activity taking place. Funding for awards not claimed will be returned to the Fund.
7. Small Grants:-
- 7.1 Applications for Financial Assistance will be considered by the Perth Common Good Fund Committee in line with the criteria below:-
- 7.2 Organisation of events/games/festivals including prize awards up to a maximum of 40% of the total costs
- 7.3 Hire of hall and provision of prizes for school prizegiving ceremonies – up to a maximum of 40% of total costs
- 7.4 Voluntary work overseas:-
- 6 months or more: up to £400 per individual
  - 1 – 5 months: up to £250 per individual
- 7.5 Attendance at summer schools/events:-
- Less than 1 month but more than 2 weeks: up to £150 per individual
  - One to two weeks: up to £100 per individual
- 7.6 Excursions/Parties (up to 2 applications per year per group):-
- Contribution of up to 50% towards the actual costs. Each organisation is permitted a maximum of 2 applications during the course of a financial year. Overall grant to be capped at £7 per individual with an overall maximum grant of up to £700.
- 7.7 Visits by and from School/Youth/Sport/Music groups:-
- Contributions of up to £600 for groups less than 20 individuals and up to £1,000 for groups over 20 individuals for youth groups, senior citizen or vulnerable groups for activities exceeding 1 day.
- 7.8 Any other purpose where it can be demonstrated that there is a benefit to the inhabitants of the Perth common good area.

8. Capital Grants:-

- 8.1 The funding of applications for Capital Grant funding will be restricted to the available annual budget.
  - 8.2 It is expected that the total funding available will be fully committed at the first meeting of the Perth Common Good Fund Committee at the start of the new financial year. In the event that funding is not fully committed, the Common Good Fund Committee may choose to either roll forward the unallocated funding to the next financial year, or consider further applications during the year.
  - 8.3 Acquisition of equipment - consideration on merits up to a maximum of 25% of total cost and up to £2,500, subject to the budget available.
  - 8.4 Provision and improvement of buildings - consideration on merits up to a maximum of 25% of total cost and up to £50,000, subject to the budget available. Note that the facilities must be available to the general public.
9. Expenditure which is not eligible for funding awards:-
- 9.1 Assistance with further or higher education fees
  - 9.2 Charity fundraising, e.g. sponsored walk/cycle/bungee etc
  - 9.3 Town twinning activities other than those qualifying through the age/occupation criteria
  - 9.4 Organisations with religious or political associations where there are restrictions on usage or availability
  - 9.5 Core funding of the voluntary sector
  - 9.6 Assistance with day to day running costs, e.g. the rental of premises, employee costs, etc



# **PERTH COMMON GOOD FUND COMMITTEE**

**20 June 2018**

## **2017/18 AND 2018/19 FINANCIAL STATEMENT**

**Report by Head of Finance (Report No. 18/200)**

### **PURPOSE OF REPORT**

This report provides an update on 2017/18 unaudited Income and Expenditure, and details the Income and Expenditure to 25 May 2018 and the projected outturn to 31 March 2019 for the Perth Common Good Fund.

### **1. BACKGROUND / MAIN ISSUES**

- 1.1 This report provides an update on the unaudited final outturn for 2017/18 and the monitoring position and projected outturn for Financial Year 2018/19.

### **2. PROPOSALS**

#### **2.1 Financial Statement 2017/18**

Report 18/142 considered by Committee on 25 April 2018 included year-end projections for Income and Expenditure to 31 March 2018 which included an estimated surplus for the year of £9,275 and a projected Total Fund Balance of £1,680,001. Following closure of the 2017/18 accounts, which remain subject to audit by KPMG, the surplus for the year to 31 March 2018 is £14,301 and the Total Fund Balance is £1,685,027.

- 2.2 The movement from the previously reported surplus is mainly due to final adjustments for:-

- £2,925 additional spend on Repairs and Maintenance
- £1,820 unclaimed and withdrawn financial assistance applications
- £500 under spend on Printing & Advertising etc.
- £6,480 underspend on Christmas Events costs
- £949 decrease in Rental Income
- £400 increase in Interest Income
- £300 decrease in Fishing Permit Income

#### **2.3 Financial Statement 2018/19**

On the basis of Appendix 2, there is expected to be a £183,800 deficit for the year. The opening balance of £1,685,027 differs from the previously reported figure of £1,680,001 (Report 18/142 refers) through finalising the 2017/18 accounts as detailed above. Any further changes will be reported to a future meeting of the Perth Common Good Fund Committee. The estimated Total Common Good Fund balance at 31 March 2019 is now £1,501,227. Of the

total balance £1,000,000 is reserved as the Minimum Revenue Balance of the fund to ensure its long-term sustainability and £200,000 is earmarked as a Repair and Renewal Reserve (Report 17/78 refers). This leaves an Uncommitted Revenue Account balance of £301,227 remaining available for the funding of unforeseen expenditure.

### 3. CONCLUSION AND RECOMMENDATIONS

#### 3.1 The Committee is requested to:-

- (i) Note the Perth Common Good Fund unaudited Income and Expenditure to 31 March 2018 as set out in Appendix 1 to the report.
- (ii) Note the Perth Common Good Fund Income and Expenditure to 25 May 2018 and the projected outturn to 31 March 2019 for Financial Year 2018/19 as set out in Appendix 2 to the report.

#### Author(s)

| Name         | Designation       | Contact Details       |
|--------------|-------------------|-----------------------|
| Donald Coyne | Senior Accountant | CHXFinance@pkc.gov.uk |

#### Approved

| Name              | Designation                                        | Date        |
|-------------------|----------------------------------------------------|-------------|
| Stewart MacKenzie | Head of Finance                                    | 30 May 2018 |
| Jim Valentine     | Depute Chief Executive and Chief Operating Officer | 30 May 2018 |

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**ANNEX****1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION**

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

**1. Strategic Implications****1.1 Corporate Plan**

1.1.1 The Council's Corporate Plan 2013 – 2018 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

**2. Resource Implications****2.1 Financial**

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### **3. Assessments**

#### **3.1 Equality Impact Assessment**

- 3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### **3.2 Strategic Environmental Assessment**

- 3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### **3.3 Sustainability**

- 3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### **4.1 Internal**

- 4.1.1 The Depute Chief Executive/Chief Operating Officer has been consulted in the preparation of this report.

### **5. BACKGROUND PAPERS**

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.



## **6. APPENDICES**

Appendix 1 – Unaudited Perth Common Good Fund Financial Statement for Financial Year 2017/18.

Appendix 2 – Perth Common Good Fund Financial Statement for the period to 25 May 2018 for Financial Year 2018/19.



**PERTH COMMON GOOD FUND****UNAUDITED PERTH COMMON GOOD FUND FINANCIAL STATEMENT FOR FINANCIAL YEAR 2017/18**

|                                                           | <b>Revised<br/>2017/18 Budget</b> | <b>Actual<br/>to date</b> | <b>Expenditure Under<br/>Consideration and<br/>Committed</b> | <b>Total</b>   | <b>Projected<br/>Outturn</b> | <b>Projection<br/>Over/(Under)<br/>Spend</b> |
|-----------------------------------------------------------|-----------------------------------|---------------------------|--------------------------------------------------------------|----------------|------------------------------|----------------------------------------------|
|                                                           | £                                 | £                         | £                                                            | £              | £                            | £                                            |
| <b>Expenditure</b>                                        |                                   |                           |                                                              |                |                              |                                              |
| <u>Property Costs</u>                                     |                                   |                           |                                                              |                |                              |                                              |
| Rent, Rates & Feu Duties                                  | 1,000                             | 1,288                     | 0                                                            | 1,288          | 1,288                        | 288                                          |
| Repairs and Maintenance - General                         | 15,000                            | 8,155                     | 0                                                            | 8,155          | 8,155                        | (6,845)                                      |
| Repairs and Maintenance - Specific Projects               | 30,100                            | 20,154                    | 0                                                            | 20,154         | 20,154                       | (9,946)                                      |
| Depreciation & Impairment                                 | 7,240                             | 7,240                     | 0                                                            | 7,240          | 7,240                        | 0                                            |
|                                                           | 53,340                            | 36,837                    | 0                                                            | 36,837         | 36,837                       | (16,503)                                     |
| <u>Supplies and Services</u>                              |                                   |                           |                                                              |                |                              |                                              |
| Financial Assistance - Fireworks                          | 15,000                            | 15,000                    | 0                                                            | 15,000         | 15,000                       | 0                                            |
| Financial Assistance - Small Grants                       | 60,000                            | 59,034                    | 0                                                            | 59,034         | 59,034                       | (966)                                        |
| Financial Assistance - Capital Grants                     | 40,000                            | 40,401                    | 0                                                            | 40,401         | 40,401                       | 401                                          |
| Administration Charges                                    | 10,000                            | 10,000                    | 0                                                            | 10,000         | 10,000                       | 0                                            |
| Printing, Stationery, Advertising and Postages            | 500                               | 0                         | 0                                                            | 0              | 0                            | (500)                                        |
|                                                           | 125,500                           | 124,435                   | 0                                                            | 124,435        | 124,435                      | (1,065)                                      |
| <u>Christmas Events</u>                                   |                                   |                           |                                                              |                |                              |                                              |
| Rent, Rates & Feu Duties (storage for Christmas lights)   | 14,000                            | 11,707                    | 0                                                            | 11,707         | 11,707                       | (2,293)                                      |
| Electricity                                               | 300                               | (150)                     | 0                                                            | (150)          | (150)                        | (450)                                        |
| Erect, Dismantle and Maintain Christmas Lights            | 23,000                            | 18,971                    | 0                                                            | 18,971         | 18,971                       | (4,029)                                      |
| Switch on Ceremony                                        | 40,000                            | 40,000                    | 0                                                            | 40,000         | 40,000                       | 0                                            |
|                                                           | 77,300                            | 70,528                    | 0                                                            | 70,528         | 70,528                       | (6,772)                                      |
| <b>Total Expenditure</b>                                  | <b>256,140</b>                    | <b>231,800</b>            | <b>0</b>                                                     | <b>231,800</b> | <b>231,800</b>               | <b>(24,340)</b>                              |
| <b>Income</b>                                             |                                   |                           |                                                              |                |                              |                                              |
| Rents, Fees & Charges                                     | 236,500                           | 235,551                   | 0                                                            | 235,551        | 235,551                      | (949)                                        |
| Interest on Investments                                   | 11,000                            | 9,403                     | 0                                                            | 9,403          | 9,403                        | (1,597)                                      |
| Fishing Permits                                           | 1,400                             | 1,097                     | 0                                                            | 1,097          | 1,097                        | (303)                                        |
| Miscellaneous Income                                      | 0                                 | 50                        | 0                                                            | 50             | 50                           | 50                                           |
| <b>Total Income</b>                                       | <b>248,900</b>                    | <b>246,101</b>            | <b>0</b>                                                     | <b>246,101</b> | <b>246,101</b>               | <b>(2,799)</b>                               |
| <b>Surplus/(Deficit)</b>                                  | <b>(7,240)</b>                    | <b>14,301</b>             | <b>0</b>                                                     | <b>14,301</b>  | <b>14,301</b>                | <b>21,541</b>                                |
| Opening Balance 01/04/17                                  | 1,670,726                         |                           |                                                              |                | 1,670,726                    |                                              |
| Surplus / (Deficit)                                       | (7,240)                           |                           |                                                              |                | 14,301                       |                                              |
| <b>Total Common Good Fund Balance at 31 March 2018</b>    | <b>1,663,486</b>                  |                           |                                                              |                | <b>1,685,027</b>             |                                              |
| Earmarked in Reserves:-                                   |                                   |                           |                                                              |                |                              |                                              |
| Minimum Revenue Account Balance                           | (1,000,000)                       |                           |                                                              |                | (1,000,000)                  |                                              |
| Repair and Renewal Reserve                                | (289,900)                         |                           |                                                              |                | (300,000)                    | (10,100)                                     |
| <b>Total Uncommitted Closing Balance at 31 March 2018</b> | <b>373,586</b>                    |                           |                                                              |                | <b>385,027</b>               |                                              |

| <b>Grants</b>                                                                       |                     |                       |                |
|-------------------------------------------------------------------------------------|---------------------|-----------------------|----------------|
| <u>Actual</u>                                                                       | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
| Tulloch Primary School Parent Council - Summer Trip to McCrosty Park                | £ 700               |                       | 26/04/2017     |
| Perth Grammar - Trip to Madrid June 2017                                            | £ 1,500             |                       | 26/04/2017     |
| Perth Grammar School - School Awards Ceremony                                       | £ 1,216             |                       | 28/06/2017     |
| Young Person - 3 Months Volunteering in Zambia                                      | £ 250               |                       | 28/06/2017     |
| Young Person - Project Trust Trip to South Africa for 1 Year                        | £ 400               |                       | 26/04/2017     |
| Perth Academy Hockey Team - Hockey Tour to Peebles                                  | £ 150               |                       | 28/06/2017     |
| Perth & Kinross Credit Union - Upgrade of IT Facilities                             |                     | (£ 3,730)             | 18/05/2016     |
| Scottish Chamber Orchestra - Organising 2 Concerts                                  | £ 3,150             |                       | 26/04/2017     |
| City of Perth Early Education Centre Parent Council - Auchingarrich Wildlife Centre | £ 525               |                       | 26/04/2017     |
| Young Person - Attending Scottish Ballet in Glasgow                                 | £ 150               |                       | 28/06/2017     |
| Breathe Easy Perthshire - Summer Outing to Loch Katrine                             | £ 168               |                       | 28/06/2017     |
| Headway Perth and Kinross - Summer Outing                                           | £ 329               |                       | 04/10/2017     |
| Wednesday Tea Dance Group - New Year Party                                          | £ 315               |                       | 04/10/2017     |
| Perth Academy - S1 Trip to France for 4 Pupils                                      | £ 1,200             |                       | 28/06/2017     |
| Vision PK - Summer Outing August 2017                                               | £ 343               |                       | 28/06/2017     |
| Wednesday Tea Dance - Summer Outing to Dumfries August 2017                         | £ 175               |                       | 26/04/2017     |
| Jeanfield Swifts 2003 Football Club - Attending Costa Daurada Cup July 2017         | £ 600               |                       | 26/04/2017     |
| Perth YMCA - Perth Alive 2017                                                       | £ 2,000             |                       | 04/10/2017     |
| Phoenix Allstars Cheerleading - New Equipment & Unit Improvement                    |                     | £ 875                 | 04/10/2017     |
| Young Person - Attending Scottish Ballet in Glasgow                                 | £ 150               |                       | 28/06/2017     |
| Bowerswell Social Tenants Group - Christmas Party                                   | £ 210               |                       | 20/12/2017     |
| Perth Academy - WW1 Battlefield Trip to France and Belgium for 7 Pupils             | £ 700               |                       | 20/12/2017     |
| Headway Perth & Kinross - Christmas Lunch & Outing to Perth Theatre                 | £ 350               |                       | 20/12/2017     |
| St Johns Kirk of Perth Trust - Emergency Stonework Repairs                          |                     | £ 5,937               | 28/06/2017     |
| St John's Academy - Grease Musical Production                                       | £ 500               |                       | 26/04/2017     |

**PERTH COMMON GOOD FUND****UNAUDITED PERTH COMMON GOOD FUND FINANCIAL STATEMENT FOR FINANCIAL YEAR 2017/18**

|                                                                                 |                     |               |                       |                |            |
|---------------------------------------------------------------------------------|---------------------|---------------|-----------------------|----------------|------------|
| St Ninians Cathedral - Major Restoration                                        |                     | £             | 30,000                | 28/06/2017     |            |
| Tulloch Primary School Parent Council - School Pantomime Event                  | £                   | 475           |                       | 04/10/2017     |            |
| People With a Mission Ministries - Perth Senior Citizens 2017 Christmas Appeal  | £                   | 1,500         |                       | 20/12/2017     |            |
| Southbank Centre - Women of the World Festival Perth                            | £                   | 4,000         |                       | 04/10/2017     |            |
| Black Watch Castle & Museum - 'Art, Poetry and Sculpture at the Castle' Event   | £                   | 1,164         |                       | 28/06/2017     |            |
| Perth and Kinross District Scout Council - Explorer Belt Poland 2017 Expedition | £                   | 900           |                       | 28/06/2017     |            |
| Moncreiffe Tea Dancers - Annual programme of events at Moncreiffe Church Hall   | £                   | 480           |                       | 04/10/2017     |            |
| PKAVS for Perthshire Chinese Community - Chinese New Year Celebrations          | £                   | 2,969         |                       | 20/12/2017     |            |
| Perthshire Chamber of Commerce - Perthshire on a Plate Event                    | £                   | 3,000         |                       | 28/06/2017     |            |
| Perth & Kinross Credit Union - New Computer Hardware                            |                     | £             | 756                   | 04/10/2017     |            |
|                                                                                 | £                   | 29,569        | £                     | 33,838         |            |
| <u>Committed</u>                                                                | <u>Small Grants</u> |               | <u>Capital Grants</u> | <u>Meeting</u> |            |
| Kinnoull Junior Football Club - Organising Perth World Cup Football Tournament  | £                   | 2,500         |                       | 26/04/2017     |            |
| St Johns Academy - Romania Mercy Project in Bucharest                           | £                   | 600           |                       | 28/06/2017     |            |
| Perth and District Childminding Association - Outings and replacement of Toys   | £                   | 169           |                       | 28/06/2017     |            |
| St Johns Kirk of Perth Trust - Emergency Stonework Repairs                      |                     |               | £                     | 4,063          | 28/06/2017 |
| South Perth Community Partnership - Fun Day and Christmas Events                | £                   | 1,840         |                       | 04/10/2017     |            |
| Music in Hospitals - 10 Live Music Events in Care Units                         | £                   | 1,060         |                       | 04/10/2017     |            |
| Scottish Orchestras - Scottish Orchestras' Perth Concert Series                 | £                   | 9,500         |                       | 04/10/2017     |            |
| Jar of Jewels - 2 Multicultural Events                                          | £                   | 1,200         |                       | 04/10/2017     |            |
| Perth & District Badminton Association - Scottish Badminton Championships       | £                   | 3,000         |                       | 20/12/2017     |            |
| Young Person - World Challenge Trip to Myanmar                                  | £                   | 250           |                       | 20/12/2017     |            |
| Our Lady's Primary School Parent Council - Pantomime Outing                     | £                   | 700           |                       | 20/12/2017     |            |
| Young Person - Dance Training at National Level                                 | £                   | 150           |                       | 20/12/2017     |            |
| The Friendly Group - Christmas Lunch and Outings                                | £                   | 396           |                       | 20/12/2017     |            |
| St Johns Kirk of Perth - Carillon Recitals                                      | £                   | 2,610         |                       | 20/12/2017     |            |
| Young Person - Dance Training                                                   | £                   | 150           |                       | 28/02/2018     |            |
| Perth Grammar School - Pupil Conference on Gender Equality                      | £                   | 4,300         |                       | 28/02/2018     |            |
| Perth Access Cars - Purchase of Wheelchair Adapted Van                          |                     |               | £                     | 2,500          | 28/02/2018 |
| Trellis - Conference on Therapeutic Gardening                                   | £                   | 1,360         |                       | 28/02/2018     |            |
| Perthshire Musical Festival - Running a Musical Competition for Young People    | £                   | 1,500         |                       | 28/02/2018     |            |
|                                                                                 | £                   | 31,285        | £                     | 6,563          |            |
| <u>Under Consideration</u>                                                      | <u>Small Grants</u> |               | <u>Capital Grants</u> | <u>Meeting</u> |            |
|                                                                                 | £                   | -             | £                     | -              |            |
| <b>Total</b>                                                                    | <b>£</b>            | <b>60,854</b> | <b>£</b>              | <b>40,401</b>  |            |
| <u>Funding Approved - No longer required</u>                                    | <u>Small Grants</u> |               | <u>Capital Grants</u> | <u>Meeting</u> |            |
| Perth Highland Games (1997) Ltd - Staging of Perth Highland Games               | £                   | 2,966         |                       | 28/06/2017     | Cancelled  |
| JD Fergusson Arts Awards Trust - Travel Award Grant                             | £                   | 1,900         |                       | 26/04/2017     | Cancelled  |
|                                                                                 | £                   | 4,866         | £                     | -              |            |

**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 25 MAY 2018 FOR FINANCIAL YEAR 2018/19**

|                                                                   | <u>Approved<br/>2018/19 Budget</u> | <u>Actual<br/>to date</u> | <u>Expenditure<br/>Under<br/>Consideration<br/>and Committed</u> | <u>Total</u>    | <u>Projected<br/>Outturn</u> | <u>Projection<br/>Over/(Under)<br/>Spend</u> |
|-------------------------------------------------------------------|------------------------------------|---------------------------|------------------------------------------------------------------|-----------------|------------------------------|----------------------------------------------|
|                                                                   | £                                  | £                         | £                                                                | £               | £                            | £                                            |
| <b>Expenditure</b>                                                |                                    |                           |                                                                  |                 |                              |                                              |
| <u>Property Costs</u>                                             |                                    |                           |                                                                  |                 |                              |                                              |
| Rent, Rates & Feu Duties                                          | 1,300                              | 1,288                     | 0                                                                | 1,288           | 1,300                        | 0                                            |
| Repairs and Maintenance - General                                 | 15,000                             | 0                         | 0                                                                | 0               | 15,000                       | 0                                            |
| Repairs and Maintenance - Specific Projects                       | 190,000                            | 0                         | 0                                                                | 0               | 200,100                      | 10,100                                       |
| Depreciation & Impairment                                         | 8,000                              | 0                         | 0                                                                | 0               | 8,000                        | 0                                            |
|                                                                   | 214,300                            | 1,288                     | 0                                                                | 1,288           | 224,400                      | 10,100                                       |
| <u>Supplies and Services</u>                                      |                                    |                           |                                                                  |                 |                              |                                              |
| Financial Assistance - Fireworks                                  | 15,000                             | 0                         | 0                                                                | 0               | 15,000                       | 0                                            |
| Financial Assistance - Small Grants                               | 60,000                             | 0                         | 25,057                                                           | 25,057          | 60,000                       | 0                                            |
| Financial Assistance - Capital Grants                             | 40,000                             | 0                         | 0                                                                | 0               | 40,000                       | 0                                            |
| Administration Charges                                            | 15,000                             | 0                         | 0                                                                | 0               | 15,000                       | 0                                            |
| Printing, Stationery, Advertising and Postages                    | 500                                | 0                         | 0                                                                | 0               | 500                          | 0                                            |
|                                                                   | 130,500                            | 0                         | 25,057                                                           | 25,057          | 130,500                      | 0                                            |
| <u>Christmas Events</u>                                           |                                    |                           |                                                                  |                 |                              |                                              |
| Rent, Rates & Feu Duties (storage Christmas lights)               | 14,000                             | 35                        | 0                                                                | 35              | 14,000                       | 0                                            |
| Electricity                                                       | 300                                | 0                         | 0                                                                | 0               | 300                          | 0                                            |
| Erect, Dismantle and Maintain Christmas Lights                    | 23,000                             | 0                         | 0                                                                | 0               | 23,000                       | 0                                            |
| Switch on Ceremony                                                | 40,000                             | 0                         | 0                                                                | 0               | 40,000                       | 0                                            |
|                                                                   | 77,300                             | 35                        | 0                                                                | 35              | 77,300                       | 0                                            |
| <b>Total Expenditure</b>                                          | <b>422,100</b>                     | <b>1,323</b>              | <b>25,057</b>                                                    | <b>26,380</b>   | <b>432,200</b>               | <b>10,100</b>                                |
| <b>Income</b>                                                     |                                    |                           |                                                                  |                 |                              |                                              |
| Rents, Fees & Charges                                             | 237,000                            | 15,913                    | 0                                                                | 15,913          | 237,000                      | 0                                            |
| Interest on Investments                                           | 10,000                             | 0                         | 0                                                                | 0               | 10,000                       | 0                                            |
| Fishing Permits                                                   | 1,400                              | 0                         | 0                                                                | 0               | 1,400                        | 0                                            |
| <b>Total Income</b>                                               | <b>248,400</b>                     | <b>15,913</b>             | <b>0</b>                                                         | <b>15,913</b>   | <b>248,400</b>               | <b>0</b>                                     |
| <b>Surplus/(Deficit)</b>                                          | <b>(173,700)</b>                   | <b>14,590</b>             | <b>(25,057)</b>                                                  | <b>(10,467)</b> | <b>(183,800)</b>             | <b>(10,100)</b>                              |
| Opening Balance 01/04/18<br>(Subject to Final Accounts Approval)  | 1,685,027                          |                           |                                                                  |                 | 1,685,027                    |                                              |
| Surplus / (Deficit)                                               | (173,700)                          |                           |                                                                  |                 | (183,800)                    |                                              |
| <b>Total Common Good Funds Balance<br/>at 31 March 2019</b>       | <b>1,511,327</b>                   |                           |                                                                  |                 | <b>1,501,227</b>             |                                              |
| Earmarked in Reserves:-                                           |                                    |                           |                                                                  |                 |                              |                                              |
| Minimum Revenue Account Balance                                   | (1,000,000)                        |                           |                                                                  |                 | (1,000,000)                  |                                              |
| Repair and Renewal Reserve                                        | (210,100)                          |                           |                                                                  |                 | (200,000)                    | 10,100                                       |
| <b>Projected Uncommitted Closing Balance<br/>at 31 March 2019</b> | <b>301,227</b>                     |                           |                                                                  |                 | <b>301,227</b>               |                                              |

**Grants**

| <u>Actual</u>                                                                          | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
|----------------------------------------------------------------------------------------|---------------------|-----------------------|----------------|
|                                                                                        | £                   | £                     | -              |
| <u>Committed</u>                                                                       | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
| Hearts & Minds - Elderflowers Project Supporting Those with Dementia                   | £ 1,000             |                       | 25/04/2018     |
| Perthshire Brass - Trip to Perth Twin City of Bydgoszcz in Poland                      | £ 1,000             |                       | 25/04/2018     |
| City of Perth Early Childhood Centre Parent Council - Trip to Camperdown Wildlife Park | £ 522               |                       | 25/04/2018     |
| Breath Easy Perthshire - Crieff Trip to Increase Confidence of Group Members           | £ 140               |                       | 25/04/2018     |
| Tulloch Primary School Parent Council - School Trip                                    | £ 700               |                       | 25/04/2018     |
| Perth Academy - Trip to France for 3 Pupils                                            | £ 600               |                       | 25/04/2018     |
| Perth Highland Games - Hosting of Event at Scone in August 2018                        | £ 5,900             |                       | 25/04/2018     |
| PKAVS - The Walled Garden Art Exhibition                                               | £ 253               |                       | 25/04/2018     |
|                                                                                        | £ 10,115            | £                     | -              |

| <u>Under Consideration</u>                                                       | <u>Small Grants</u>    | <u>Capital Grants</u> | <u>Meeting</u> |
|----------------------------------------------------------------------------------|------------------------|-----------------------|----------------|
| Individual - Agricultural and Rural Affairs Study Tour                           | £ 100                  |                       | 20/06/2018     |
| Individual - Agricultural and Rural Affairs Study Tour                           | £ 100                  |                       | 20/06/2018     |
| Giraffe Trading - Great Perthshire Picnic                                        | £ 3,600                |                       | 20/06/2018     |
| Perth Festival of the Arts - Street Banners, Pop-Up's and Window Clings          | £ 1,574                |                       | 20/06/2018     |
| Lingo Flamingo - 4 Classes for Care Home Residents Suffering from Dementia       | £ 1,000                |                       | 20/06/2018     |
| Perth and District Pipeband - Costs of Uniforms                                  | £ 2,500                |                       | 20/06/2018     |
| Perthshire Pride - Perthshire Pride Festival                                     | £ 3,840                |                       | 20/06/2018     |
| Police Scotland Youth Volunteers - Outdoor Activity Weekend to Dalguise          | £ 600                  |                       | 20/06/2018     |
| Royal Scottish Country Dance Society - Ceilidh, Public Performances and Workshop | £ 680                  |                       | 20/06/2018     |
| St John's RC Academy Parent Council - Pupil Awards Ceremony                      | £ 780                  |                       | 20/06/2018     |
| Wednesday Tea Dance Group - Annual Trip to Dumfries                              | £ 168                  |                       | 20/06/2018     |
|                                                                                  | <u>£ 14,942</u>        | <u>£ -</u>            |                |
| <b>Total</b>                                                                     | <b><u>£ 25,057</u></b> | <b><u>£ -</u></b>     |                |
| <u>Funding Approved - No longer required</u>                                     | <u>Small Grants</u>    | <u>Capital Grants</u> | <u>Meeting</u> |
|                                                                                  | <u>£ -</u>             | <u>£ -</u>            |                |