

Appendix 4

Irrecoverable Housing Rents Debt Written off in financial year 2021/22 by year and reason

YEAR	GONE AWAY	NO FUNDS	UNECONOMICAL TO COLLECT	DECEASED (NO FUNDS)	SEQUESTERED	DEBT PRESCRIBED	TOTAL DEBT
2016/17	0	0	0	706.68	0	10751.81	£11,458.49
2017/18	£428.85	£3,651.98	£0.00	£0.00	£0.00	£0.00	£4,080.83
2018/19	£0.00	£11,484.32	£0.00	£0.00	£0.00	£0.00	£11,484.32
2019/20	£9,833.84	£75,508.25	£314.32	£0.00	£0.00	£0.00	£85,656.41
2020/21	£4,459.76	£122,527.77	£9,527.92	£6,939.63	£7,274.81	£0.00	£150,729.89
2021/22	£968.92	£46,207.35	£1,264.97	£18,715.51	£32,533.41	£0.00	£99,690.16
TOTAL	£15,691.37	£259,379.67	£11,107.21	£26,361.82	£39,808.22	£10,751.81	£363,100.10

Irrecoverable Rents Debt Recovery Process

Day 14 - Arrears reminder letter sent

If not paid, Day 21 - Attempt Contact with tenant

If not paid, Day 28 - Further investigation either 7 day non-occupation letter or Pre Notice of Proceedings letter sent

If not paid, Day 35 - Notice of Proceedings served by Sheriff Officer

If not paid, Day 42 - Visit to tenant

If not paid, Day 49 - Warning Letter Generated with effective date of Notice of Proceedings and possible court action

If not paid, Day 56 - Taken to Eviction Prevention Panel and authorisation for Court Action sought