

## PERTH AND KINROSS COUNCIL

## Perth Common Good Fund Committee

22 February 2017

## Applications for Financial Assistance

## Report by Director (Environment)

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The report asks Perth Common Good Fund Committee to consider 5 applications for financial assistance.

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**1. BACKGROUND**

- 1.1 Perth and Kinross Council owns land and property which forms part of the common good of the former burghs in Perth & Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland ) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated common good funds.
- 1.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grant. These grant awards allow individuals and local organisations to carry out a wide range of community based activities. For each application, the level of previous grant awarded is listed, but variances between years could be due to the numbers of participants. Retrospective applications are not accepted. However, if an application is received before the activities take place and cannot be considered at the following meeting because the papers have already been issued, the application will be considered at the following next meeting even if the activities have taken place between meetings. Therefore, the Committee decision will only be known after the activities have taken place, and if the grant is not awarded, the applicant will have to fund the activities from its own funds.
- 1.3 The 2016/17 Financial Assistance budget for Perth Common Good Fund was approved by this Committee at the meeting on 18 May 2016 (Report 16/211 refers). The approved budget, the value of funding approved to date, together with the remaining budget is summarised below:-

Approved 2016/17 Financial Assistance Budget	£100,000
Less value of funding approved by Committee to date	(£89,117)
<b>Value of applications to be considered at Committee meeting on 22 February 2017</b>	<b>£4,880</b>
<b>Remaining Financial Assistance Budget</b>	<b>£6,003</b>

## **2. PROPOSALS**

### **St John's Kirk of Perth**

- 2.1 An application has been received from St John's Kirk seeking a grant towards the costs of a series of 16 carillon recitals between January and December 2017: Robert Burns Birthday (3<sup>rd</sup> week January 2017), Valentine's Day (2<sup>nd</sup> week February 2017), Mothering Sunday (last week March 2017), Easter Sunday (16 April 2017), Music for visitors (June 2017), Music for visitors (July 2017), Perth Highland Games (14 August 2017), Music for visitors (September 2017), Music for visitors (October 2017), Remembrance Sunday (12 November 2017), Christmas Lights Switch On Weekend (18 or 19 November 2017), St Andrew's Day Scottish Festival (27 November 2017), Perth Churches Nativity Parade (3 December 2017) and Lessons and Carols Service (17 December 2017) and 2 moveable recitals for music for visitors. These recitals will extend the music of the Carillon beyond the short automatic playing that now happens daily at noon, 1.00pm and 3.00pm. 40-50 minutes recitals of appropriate music for each Civic Engagement will be played. The total costs are £2,760 (16 recitals at a cost of £140 per event for payment of the Carillonneur), and printing of 2x A1 posters for publicity £10 each) and £500 for leaflets. The applicant has asked for £2,760. In addition to the above costs, the applicant will provide £1,200 in kind covering administration, kirk opening, lighting. The applicant has benefited from the fund over the past 3 years (£1,000 in 2016/17, £700 in 2015/16 and £2,940 in 2013/14). The application was received before the activities have started. It is recommended that a grant of £2,760 towards the costs of a series of 16 carillon recitals in 2017 is awarded in line with the guidance (see Appendix 1 – Criteria 12). The grant will contribute to promote tourism and Perth City.

### **Recommendation**

- 2.2 St John's Kirk of Perth be awarded a grant of £2,760 towards the costs of 16 carillon recitals between January and December 2017.

### **Our Lady's Primary School Parent Council**

- 2.3 An application has been received from Our Lady's Primary School Parent Council seeking a grant towards the costs of attending the pantomime at Perth Concert Hall on 19 December 2016. The total costs for the 139 members amount to £1,482 including £832 for buses and £650 for tickets. The applicant is applying for £700. The applicant has previously benefited from the Fund in 2013/14 (£469), 2014/15 (£861), 2015/16 (£548) and in 2016/17 (£700). The application was received before the activity took place. If the grant is not awarded, the applicant will have to fund the activities from its own funds. It is recommended that Perth Common Good Fund Committee award a grant of £700 in line with the guidance (see Appendix 1 – Criteria 10 - grant is capped at £700). The grant will contribute to social inclusion.

### **Recommendation**

- 2.4 Our Lady's Primary School Parent Council be awarded a grant of £700 towards the costs of attending the pantomime at Perth Concert Hall.

## **Perth Academy**

- 2.5 An application has been received from Perth Academy seeking a grant towards the costs of a trip to Valencia in Spain in October 2017 for 2 pupils facing financial hardship. The programme will aim to promote confidence and responsibility in pupils and raise their awareness through sporting and cultural activities. 2 of the selected pupils, residing in Perth, are facing financial hardship. The costs for 1 pupil are £800 and each has been asked to contribute £400. The applicant has applied for £400 for each. The applicant has benefited from the fund in 2016/17 (£300), 2015/16 (£1,725), in 2014/15 (£5,710) and in 2013/14 (£1,150). It is recommended that a grant of £300 for pupil facing financial hardship is awarded in line with the guidance (see Appendix 1 – Criteria 11). The grant will contribute to social inclusion.

### **Recommendation**

- 2.6 Perth Academy be awarded a grant of £300 each for 2 pupils facing financial hardship towards the costs of a trip to Valencia in October 2017.

## **Young Person**

- 2.7 An application has been received from a young person residing in Perth seeking a grant towards the cost of volunteering with the Project Trust in Honduras for one year. The applicant will work in a primary school as a volunteer English language teacher. The total costs amount to £6,200. The applicant is applying for £400. The applicant has not previously benefited from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £400 in line with the guidance (see Appendix 1 – Criteria 8). The grant will contribute to social inclusion.

### **Recommendation**

- 2.8 Young person be awarded a grant of £400 towards the costs of volunteering with the Project Trust in Honduras for one year.

## **Be Yourself**

- 2.9 An application has been received from Be Yourself seeking a grant towards the cost of organising the Perth and Kinross Women's Festival between 3 – 11 March 2017. The applicant is coordinating a week long festival bring together different partners who hold events (e.g. practical workshops, physical activities, talks, film screening) during the week of International Women's Day (8 March 2017). The total costs amount to £840 including £600 for brochures, £40 for the launch catering, £100 for the launch room hire and £100 for singer fees. The applicant is applying for £500. The applicant has previously benefited from the Fund in 2014/15 (£300). It is recommended that Perth Common Good Fund Committee award a grant of £420 in line with the guidance (see Appendix 1 – Criteria 2). The grant will contribute to social inclusion.

## Recommendation

- 2.10 Be Yourself be awarded a grant of £420 towards the costs of organising the Perth and Kinross Women's Festival in March 2017.

### 3. RECOMMENDATION

- 3.1 The Committee is requested to approve the recommendations in the report.

#### Author

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#### Approved

Name	Designation	Date
Barbara Renton	Director (Environment)	31 January 2017

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	<b>Yes</b>
Corporate Plan	<b>Yes</b>
<b>Resource Implications</b>	
Financial	<b>Yes</b>
Workforce	<b>No</b>
Asset Management (land, property, IST)	<b>No</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>Yes</b>
Strategic Environmental Assessment	<b>Yes</b>
Sustainability (community, economic, environmental)	<b>Yes</b>
Legal and Governance	<b>None</b>
Risk	<b>None</b>
<b>Consultation</b>	
Internal	<b>Yes</b>
External	<b>None</b>
<b>Communication</b>	
Communications Plan	<b>None</b>

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendation contained within this report will be funded from the contributions to organisations provision for 2016/17.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

#### Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

### **4. Consultation**

#### Internal

- 4.1 The Head of Democratic Services, the Head of Finance and the Head of Legal and Governance have been consulted.

### **2. BACKGROUND PAPERS**

- 2.1 5 applications for financial assistance

### **3. APPENDICES**

- 3.1 Appendix 1 – Perth Common Good Fund Criteria