APPENDIX 5

Homeless Debt Written Off in financial year 2016/17 by year and reason

	GONE		UNECONOMICAL		SEQ/LIQ OR	DEBT	
YEAR	AWAY	NO FUNDS	TO COLLECT	DECEASED	REC	PRESCRIBED	TOTAL DEBT
2009/10	£0.00	£0.00	£0.00	£0.00	£0.00	£4,261.23	£4,261.23
2010/11	£0.00	£0.00	£0.00	£0.00	£1,683.15	£306,777.99	£308,461.14
2011/12	£0.00	£0.00	£0.00	£0.00	£38,378.85	£483,851.22	£522,230.07
2012/13	£0.00	£248,360.30	£0.00	£0.00	£1,123.88	£0.00	£249,484.18
2010/11	00.00	04.074.00	00.00	00.00	00.00	22.22	04.074.00
2013/14	£0.00	£4,671.93	£0.00	£0.00	£0.00	£0.00	£4,671.93
2014/15	C200 F4	00.00	0.00	00.00	C2 024 02	00.00	C4 024 27
2014/15	£209.54	£0.00	0.00	£0.00	£3,824.83	£0.00	£4,034.37
2015/16	£0.00	£133.36	0.00	£0.00	£1,172.43	£0.00	£1,305.79
20.07.10	20.00	2.00.00	0.00	20.00	21,112110	20.00	21,000110
2016/17	£0.00	£5,746.73	40.19	£0.00	£0.00	£0.00	£5,786.92
TOTAL	£209.54	£258,912.32	£40.19	£0.00	£46,183.14	£794,890.44	£1,100,235.63

Homeless Debt Recovery Process

Day 14 - Arrears reminder letter sent

If not paid, Day 21 - Attempt Contact with tenant

If not paid, Day 28 - Further investigation either 7 day non-occupation letter or Pre Notice of Proceedings letter sent

If not paid, Day 35 - Notice of Proceedings served by Sheriff Officer

If not paid, Day 42 - Visit to tenant

If not paid, Day 49 - Warning Letter Generated with effective date of Notice of Proceedings and possible court action

If not paid, Day 56 - Taken to Eviction Prevention Panel and authorisation for Court Action sought