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Council Building
The Atrium
137 Glover Street
Perth
PH2 0LQ

Wednesday, 22 June 2016

A Meeting of the **Audit Committee** will be held in the **Gannochy Suite, Dewars Centre, Glover Street, Perth, PH2 0TH** on **Wednesday, 29 June 2016** at **10:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are in silent mode.

Members:

Councillor Barbara Vaughan (Convener)
Councillor Alexander Stewart (Vice-Convener)
Councillor Henry Anderson
Councillor Dave Cuthbert
Councillor Joe Giacobazzi
Councillor Willie Wilson
Councillor Anne Younger

Audit Committee

Wednesday, 29 June 2016

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES/SUBSTITUTES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE AUDIT COMMITTEE OF 30 MARCH 2016 7 - 18**
- 4 INTERNAL AUDIT FOLLOW-UP 19 - 28**
Report by Chief Internal Auditor (copy herewith 16/305)
- 5 INTERNAL AUDIT UPDATE 29 - 46**
Report by Chief Internal Auditor (copy herewith 16/306)
- (i) CORPORATE AND DEMOCRATIC SERVICES**
 - (a) 15-02 - ESTABLISHMENT APPROVAL PROCESS 47 - 50**
(copy herewith 16/307)
 - (b) 15-32 - CORPORATE GOVERNANCE - GOVERNANCE ARRANGEMENTS FOR ALEOS AND STATUTORY BODIES 51 - 66**
(copy herewith 16/308)
 - (c) 15-34 - CORPORATE RISK MANAGEMENT 67 - 76**
(copy herewith 16/309)
- (ii) THE ENVIRONMENT SERVICE**

(a)	15-06 - LEADER (copy herewith 16/310)	77 - 82
(b)	16-15 - FUEL MANAGEMENT (copy herewith 16/311)	83 - 96
(iii)	HOUSING AND COMMUNITY CARE	
(a)	15-12 - BUY BACKS ASSIGNMENT (copy herewith 16/312)	97 - 100
(b)	15-26 - UNIVERSAL CREDIT (copy herewith 16/313)	101 - 104
(c)	HEALTH AND SOCIAL CARE INTEGRATION – FINANCIAL ASSURANCE (copy herewith 16/314)	105 - 114
(iv)	EDUCATION AND CHILDREN’S SERVICES	
(a)	15-28 - CULTURE, SPORT AND LEISURE PROVISION (copy herewith 16/315)	115 - 118
6	EXTERNAL AUDIT REPORT	
(i)	2015-16 REVIEW OF MAIN FINANCIAL SYSTEMS (copy herewith 16/316)	119 - 124
7	INTERNAL AUDIT ANNUAL REPORT 2015/16 Report by the Chief Internal Auditor (copy herewith 16/317)	125 - 138

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

P1 INTERNAL AUDIT REPORT

(i) CORPORATE AND DEMOCRATIC SERVICES

(a) 15-17 - IT DISASTER RECOVERY PLANNING

P2 EXTERNAL AUDIT REPORT

(i) 2015/16 AUDIT - CYBER ATTACK PREPAREDNESS

8 UNAUDITED ANNUAL ACCOUNTS 2015-16
Report by Head of Finance (copy herewith 16/320)

139 - 244

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