

Appendix 5

Homeless Debt Written Off in financial year 2022/23 by year and reason

YEAR	GONE AWAY	NO FUNDS	UNECONOMICAL TO COLLECT	DECEASED	SEQ/LIQ OR REC	DEBT PRESCRIBED	TOTAL DEBT
2017/18	£0.00	£0.00	£0.00	£0.00		£71,655.01	£71,655.01
2018/19	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00
2019/20	£5,283.85	£400.67	£117.18	£0.00		£0.00	£5,801.70
2020/21	£2,788.52	£2,323.31	£8.50	£0.00		£0.00	£5,120.33
2021/22	£1,856.30	£2,811.73	£8,757.19	£1,001.70		£0.00	£14,426.92
2022/23	£4,889.86	£10,351.15	£10,536.98	£613.21	£259.22	£0.00	£26,650.42
TOTAL	£14,818.53	£15,886.86	£19,419.85	£1,614.91	£259.22	£71,655.01	£123,654.38

Homeless Debt Recovery Process

Day 14 - Arrears reminder letter sent

If not paid, Day 21 - Attempt Contact with tenant

If not paid, Day 28 - Further investigation either 7 day non-occupation letter or Pre Notice of Proceedings letter sent

If not paid, Day 35 - Notice of Proceedings served by Sheriff Officer

If not paid, Day 42 - Visit to tenant

If not paid, Day 49 - Warning Letter Generated with effective date of Notice of Proceedings and possible court action

If not paid, Day 56 - Taken to Eviction Prevention Panel and authorisation for Court Action sought