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Council Building  
2 High Street  
Perth  
PH1 5PH

Tuesday, 10 April 2018

A Meeting of the **Scrutiny Committee** will be held in the **Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 18 April 2018** at **14:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**BERNADETTE MALONE**  
Chief Executive

***Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.***

***Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.***

**Members:**

Councillor Grant Laing (Convener)  
Councillor Sheila McCole (Vice-Convener)  
Councillor Chris Ahern  
Councillor Henry Anderson  
Councillor Harry Coates  
Councillor Dave Doogan  
Councillor David Illingworth  
Councillor Tom McEwan  
Councillor Andrew Parrott  
Councillor Callum Purves  
Councillor Colin Stewart



**Scrutiny Committee**

**Wednesday, 18 April 2018**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE SCRUTINY COMMITTEE OF 7 FEBRUARY 2018 FOR APPROVAL** **5 - 8**  
(copy herewith)
- 4 UPDATE BY ARMS LENGTH EXTERNAL ORGANISATIONS**  
**(i) Live Active Leisure Ltd**  
Representatives of Live Active Leisure Ltd will be in attendance to provide an update on performance.
- 5 LOCAL GOVERNMENT BENCHMARKING FRAMEWORK 2016/17** **9 - 30**  
Report by Depute Chief Executive and Chief Operating Officer  
(copy herewith 18/138)
- 6 SUMMARY REPORT ON CARE INSPECTORATE AND EDUCATION SCOTLAND INSPECTIONS** **31 - 52**  
Report by Executive Director (Education and Children's Services)  
(copy herewith 18/139)
- 7 SCRUTINY FORWARD PLANNER 2018/2019** **53 - 62**  
Report by Depute Chief Executive and Chief Operating Officer  
(copy herewith 18/140)

***IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973***

- P1 MINUTE OF MEETING OF THE SOCIAL WORK COMPLAINTS REVIEW COMMITTEE OF 9 FEBRUARY 2018**

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## **SCRUTINY COMMITTEE**

Minute of meeting of the Scrutiny Committee held in the Council Chamber, 2 High Street, Perth on Wednesday 7 February 2018 at 2.00pm.

Present: Councillors G Laing, S McCole, C Ahern, H Anderson, H Coates, D Doogan, D Illingworth, A Parrott, C Purves and M Williamson (substituting for Councillor T McEwan).

In Attendance: B Renton (Executive Director, The Environment Service); S Devlin (Executive Director, Education and Children's Services); K McNamara, K Molley, F Robertson, L Simpson and G Taylor (all Corporate and Democratic Services).

Apologies: Councillor T McEwan

Councillor G Laing, Convener, Presiding.

### **69. TRIBUTE TO COUNCILLOR IAN CAMPBELL**

Prior to commencement of business, Councillor Laing paid tribute to Councillor Ian Campbell, who had died suddenly earlier in the week, and expressed condolences to his family. Councillor Coates also paid tribute and expressed condolences.

### **70. WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting and apologies were noted as above.

### **71. DECLARATIONS OF INTEREST**

- (i) Councillor G Laing declared a non-financial interest in Art. 73(i)
- (ii) Councillors C Ahern and A Parrott declared a non-financial interest in Art. 73(ii)
- (iii) Councillor H Coates declared a non-financial interest in Art. 73(iii)

### **72. MINUTE OF THE MEETING OF THE SCRUTINY COMMITTEE OF 29 NOVEMBER 2017**

The minute of meeting of the Scrutiny Committee of 29 November 2017 (Arts. 677-686) was submitted, approved as a correct record and authorised for signature.

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7 FEBRUARY 2018

**73. UPDATES BY ARMS' LENGTH EXTERNAL ORGANISATIONS**

**(i) Live Active Leisure**

Having declared a non-financial interest in this item, Councillor Laing remitted the chair to Councillor McCole, Vice-Convener, who presided for the following item.

J Moyes, Chief Executive and D Longmuir, Board Member, Live Active Leisure, gave a verbal update on their progress and answered members' questions. Members sought assurance on matters such as: attendance statistics of leisure facilities; the progress of PH2O; update of new contract and long term savings. The Convener thanked the representatives for their attendance and they left the meeting at this point.

COUNCILLOR LAING RESUMED THE CHAIR AT THIS POINT.

**(ii) Culture Perth and Kinross**

H Smout, Chief Executive and Lady G Bullough, Board Member, Culture Perth and Kinross, gave an update on progress and answered members' questions. Members sought assurance on matters such as: working with external organisations; charging fees; online orders and performance. The Convener thanked the representatives for their attendance and they left the meeting at this point.

**(iii) Horsecross Arts LTD**

G Gibbons, Chief Executive, C McKenzie, Finance Director and M Linklater, Chair, Horsecross Arts Ltd., gave an update on progress and answered members' questions. Members sought assurance on matters such as: the success of the Christmas pantomime production; budgets; external funding, membership schemes and the proposed activity across Perth Theatre & Perth Concert Hall. The Convener thanked the representatives for their attendance and they left the meeting at this point.

**74. COUNCIL COMPLAINTS PERFORMANCE REPORT**

There was submitted a report by the Head of Legal and Governance Services (18/39) providing assurance that the Council has an adequate and effective Complaints Handling Procedure in place. The report also satisfied public performance reporting requirements in accordance with the Scottish Public Services Ombudsman's (SPSO) performance measures for local authorities.

Councillor D Illingworth emphasised how important he felt it was for the public to have the opportunity to complain if they had a problem so the Council was able to rectify the situation as soon as possible.

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In a response to a query from Councillor Anderson regarding complaints out with jurisdiction of the SPSO, L Simpson stated that in all cases there were alternative processes for the complaint to be dealt with by another body.

In response to a query from Councillor S McCole that whether, given the number of ways in which complaints could be submitted, there was information on all complaints captured. L Simpson advised that there were processes in place in each service. B Renton and S Devlin gave an assurance these measures ensured that complaints are notified and relevant data collected.

**Resolved:**

The performance of the Complaints Handling Procedure continue to be monitored.

**75. SUMMARY OF FINDINGS FROM AUDIT SCOTLAND BEST VALUE ASSURANCE REPORTS: INVERCLYDE COUNCIL AND RENFREWSHIRE COUNCIL**

There was submitted a report by the Depute Chief Executive & Chief Operating Officer (18/40) providing a summary of the key messages from Audit Scotland's Best Value Assurance Reports (BVARS) for Inverclyde Council (June 2017) and Renfrewshire Council (August 2017). The report also benchmarked this Council's position against the key messages from the BVARS and summarised areas of focus for the Council. The learning from the BVARS would help the Council to meet its statutory duty to deliver best value in all of its activities.

In response to a query from Councillor Coates regarding the purpose of these reports, K McNamara explained that Audit Scotland scrutinises the performance of councils and publishes BVARS with the expectation that all councils will act on the key messages, by benchmarking themselves against the findings in these reports and by using the learning from that benchmarking to improve their activity. He further explained that Audit Scotland had a programme of issues for local authorities recognising that some have higher risk but the intention is that they would visit all 32 Councils within 5 years. The purpose of these reports is to let the public know that the Council are meeting their best value duty.

In response to a query from the Convener regarding different areas of practice across the country, K McNamara highlighted the benefit of using BVARS as a positive benchmarking tool for the Council could improve in comparing themselves to other local authorities.

In response to a query from Councillors, K McNamara and L Simpson advised that the benchmarking information would also inform the forthcoming process to prepare the annual governance statement. Councillor McCole added that it will prevent the Council from becoming complacent.

**Resolved:**

The benchmarking of Perth and Kinross Council against the Best Value Assurance Reports for Inverclyde and Renfrewshire Councils be noted.

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COUNCILLOR M WILLIAMSON LEFT THE MEETING AT THIS POINT.

**IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973.**

**76. MINUTE OF MEETING OF THE SOCIAL WORK COMPLAINTS REVIEW COMMITTEE OF 12 OCTOBER 2017**

There was submitted and noted the minute of the Social Work Complaints Review Committee of 12 October 2017.

**77. MINUTE OF MEETING OF SOCIAL WORK COMPLAINTS REVIEW COMMITTEE OF 12 DECEMBER 2017**

There was submitted and noted the minute of the Social Work Complaints Review Committee of 12 December 2017.

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**PERTH & KINROSS COUNCIL****SCRUTINY COMMITTEE****18 April 2018****LOCAL GOVERNMENT BENCHMARKING FRAMEWORK 2016/17****Report by Depute Chief Executive, Chief Operating Officer**

This report presents a summary of Perth and Kinross Council's performance during 2016/17 against the Local Government Benchmarking Framework indicators published by the Improvement Service on 12 February 2018.

The benchmarking data helps the Council, members of the public and other stakeholders see how Perth and Kinross Council is performing in key areas compared to other local authorities.

**BACKGROUND/MAIN ISSUES**

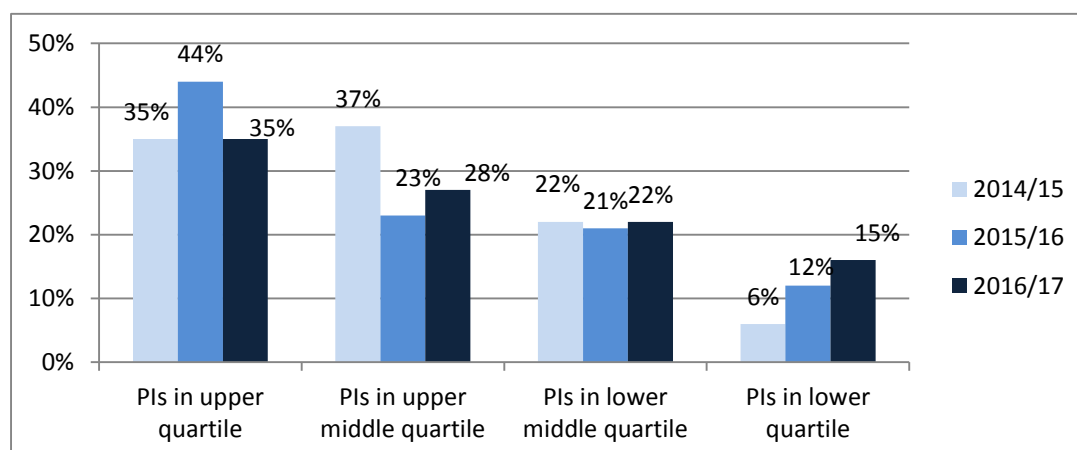
- 1.1 The Local Government Benchmarking Framework (LGBF) was developed by the Improvement Service, on behalf of SOLACE (Society of Local Authority Chief Executives), in 2012. The purpose of the Local Government Benchmarking Framework is to:
  - help councils and their services better understand why they achieve their current performance levels;
  - build our understanding of where council performance varies; and
  - help identify and share good practice across councils.
- 1.2 All Scottish local authorities have worked together to report on services which can be compared both across councils and year-on-year. This information takes the form of specific 'indicators' that measure aspects of performance. The indicators cover seven service areas which are: Children's Services, Corporate Services, Adult Social Care, Culture and Leisure Services, Environmental Services, Housing and Economic Development. The data is gathered from a number of sources. The Improvement Service also led the development of '[family groups](#)' based on factors such as population density and deprivation to provide groupings for similar local authorities.
- 1.3 LGBF data for 2016/17 was published by the Improvement Service on 12 February 2018 via an online tool called '[MyLocalCouncil](#)', which can be accessed on the Council's website. The Improvement Service also produced a [National Overview Report 2016/17](#).

- 1.4 The data is intended as a tool to support decision making to better understand factors that councils can control in balancing costs and performance. The benchmarking data on its own does not identify how to improve. Within each section of the [National Overview Report](#), a summary of factors has been compiled which the family groups have identified as important in understanding the variation between councils' performance.
- 1.5 Ranking data gives a sense of how Perth and Kinross Council is performing in comparison to other local authorities. However, it is necessary to take into account that legitimate variations in data will exist across Councils due to local policy choices and demographic profiles. For example, rural local authorities will have different calls upon their Environment Service functions compared to urban authorities, and these are reflected in their statistics. Rankings based on data which show small variations between councils can be misleading as it may only be 1 – 2% difference. For cost indicators, ranking is not useful as reduced costs do not necessarily mean improved outcomes for local communities and as a result, the cost indicators have not been ranked.
- 1.6 While recognising these issues, Perth and Kinross Council is committed to the LGBF and using benchmarking information to prompt and promote progressive improvement. The LGBF is only one source of benchmarking data, and the Council uses many sources to compare performance with other authorities and these can often show different trends and patterns.
- 1.7 This report provides an overview of the information that is contained within the Improvement Service National Overview Report 2016/17 and the online toolkit; taking account of the national and local trends and highlights for Perth and Kinross Council. The [online tool](#) is published on the Council's website and this report is intended to be used alongside it. It provides data for Perth and Kinross up to 2016/17; and allows members of the public to compare the performance of all 32 Scottish Local Authorities as well as compare our performance within our family groups.

## **2. OVERALL RANKINGS 2016/17**

- 2.1 All 46 non-cost performance indicators (PIs) with 2016/17 data have been ranked in terms of their performance out of 32 local authorities, reflecting each local authority in Scotland. They are then divided into four groups, known as quartiles. Below provides a summary of how Perth & Kinross Council compares to all other local authorities in Scotland.
- 16 indicators (35%) are in the upper quartile;
  - 13 indicators (28%) are in the upper middle quartile;
  - 10 indicators (22%) are in the lower middle quartile; and
  - 7 indicators (15%) are in the lower quartile.

2.2 The chart below shows the movement between quartiles over the past three years.



2.3 The table below provides the ranking for non-cost indicators by service area of data available.

| Service Area                 | Total no. of Pls | Upper quartile | Upper middle quartile | Lower middle quartile | Lower quartile |
|------------------------------|------------------|----------------|-----------------------|-----------------------|----------------|
| Children's Services          | 14               | 21% (3)        | 36% (5)               | 29% (4)               | 14% (2)        |
| Corporate Services           | 9                | 33% (3)        | 22% (2)               | 33% (3)               | 11% (1)        |
| Adult Social Care            | 2                | -              | 100% (2)              | -                     | -              |
| Culture and Leisure Services | 4                | 100% (4)       | -                     | -                     | -              |
| Environmental Services       | 8                | 38% (3)        | 25% (2)               | 12% (1)               | 25% (2)        |
| Housing Services             | 5                | 40% (2)        | 20% (1)               | -                     | 40% (2)        |
| Economic Development         | 4                | 25% (1)        | 25% (1)               | 50% (2)               | -              |

### 3. OVERALL VARIANCE

3.1 The data has been analysed to determine how we performed over the six year period since 2010/11. Where variance is greater than 5% this has been highlighted. There are 22 indicators out of 63 where the full six years of data is not available however analysis has been carried out where there is at least two years of data.

3.2 29 indicators (46%) have improved performance;  
 14 indicators (22%) have decreased performance;  
 1 indicator (2%) performance has remained the same;  
 2 indicators (3%) have no previous data;  
 10 indicators (16%) have increased costs;  
 7 indicators (11%) have decreased costs.

3.3 A decline or rise in a cost indicator may be as a result of changes in legislation, policy or resource decisions.

## **4. NATIONAL TRENDS**

- 4.1 The [National Overview Report](#) provides analysis and interpretation of key performance trends within a national context. It also provides statistical information on how we have performed across all the data sets compared to the national average and other councils.

## **5. LOCAL TRENDS**

### **5.1 2016/17 Highlights**

#### **5.1.1 Key highlights within 2016/17 across all service areas include:**

- We continue to be ranked in the top quartile (seventh) for overall pupils' educational attainment (measured by total tariff points) and are above the Scottish average. There has been an 8% increase in tariff points since 2011/12 from 872 to 944 in 2016/17.
- There has been a 30% increase since 2011/12 in the average total tariff points for pupils in SIMD quintile 1 (most deprived). There has also been a 31% increase for those pupils in SIMD quintile 3 and we are above the Scottish average and ranked in the top quartile (seventh).
- Perth and Kinross is ranked in the top quartile (eighth) for the percentage of adults satisfied with local schools (83%) and is above the Scottish average (75%).
- Although still small numbers, the self-directed support spend on adults as a percentage of total social work spend continues to rise. We are ranked ninth in Scotland overall in 2016/17 with a figure of 5.4%.
- We are in the top quartile (sixth) for the percentage of council houses that are energy efficient (99.9%) and second within our family group. This is an increase of over 31% since 2010/11.
- There has been a 45% increase in the number of our council dwellings meeting the Scottish Housing Standards since 2010/11, with 96% meeting the standard.
- We are in the top quartile (seventh) and second in our family group for the lowest percentage of rent due in the year that was lost due to voids (0.6%).
- We are ranked third in Scotland for street cleanliness (98%) and first within our family group. We are also ranked in the top quartile (sixth) for the percentage of adults satisfied with street cleaning (79%) and both are above the Scottish average.
- We remain in the top quartile for household recycling rates (seventh). We have seen a 3% increase since 2010/11 to 55% in 2016/17.
- Despite a reduction nationally in satisfaction levels for all council services (except parks and open spaces), within Perth and Kinross satisfaction levels have remained stable and well above the Scottish average. We are ranked in the top quartile for libraries (eighth 83%), museums and galleries

(sixth 81%), leisure facilities (seventh 81%) and parks and open spaces (first in Scotland 93%).

- We are ranked in the top quartile (seventh) for the average time per business and industry planning application (7.4 weeks). This is better than the Scottish average of 9.3 weeks and a 34% reduction in time since 2012/13 (11.2 weeks).
- We are ranked second highest in Scotland for Council Tax collection rates and first in our family group with collection rates of 98% in 2016/17.
- We are ranked in the top quartile (sixth) for sickness absence rates for non-teaching employees (9.6 days) and are performing better than the Scottish average (10.9 days). Nationally there has been an increase in staff absence rates. This trend has not been reflected within Perth and Kinross where there has been a decrease since 2010/11 (10.3 days).
- We are first in our family group and ranked third overall in Scotland for the gender pay gap.

## 5.2 2016/17 Key Areas of Focus

### 5.2.1 Key areas of focus across all service areas include:

- We are ranked in the lower quartile (26th) for the percentage of pupils living in the 20% most deprived areas gaining 5+ awards at level 5 (31%) and below the Scottish average (41%). However, this is an increase of 5% since 2011/12 and the very small numbers of pupils in this category (95 individuals – less than 7% of the cohort, compared to over 21% nationally) mean the measure is subject to large annual variation.
- There has been a 12% reduction over the last year in the average total tariff points for pupils in SIMD quintile 2 from 746 to 657 and we are below the Scottish average of 750 and ranked in the lower quartile (25th). The Perth and Kinross Raising Attainment Strategy 2016-2019, sets out a range of actions being taken forward to understand and target the attainment gap between the most and least disadvantaged, one of the four National Improvement Framework priorities. Again, small numbers in this cohort have an influence on annual variation.
- There has been a 25% reduction in the number of business gateway start-ups per 10,000 population since 2013/14 (from 21.2 to 15.8 per 10,000). We are also now below the Scottish average of 16.6 per 10,000 population but nationally there has also been a decline. In Perth and Kinross we have another support mechanism The Growbiz “Enterprising Rural Perthshire” initiative which is supported by the Council. This provides assistance to new start and early stage rural and micro businesses and may result in lower Business Gateway engagement. More broadly, we have low unemployment which may impact on new business starts.
- The percentage of unemployed people assisted into work from council operated / funded employability programmes has decreased over the last 12 months from 27% to 15%. However, we are still above the Scottish average of 14%. Consistently Perth and Kinross is within the top 5 lowest

unemployment claimant count rate areas in Scotland. In 2016/17, the percentage of working age population unemployed, based on the Jobseekers' Allowance claimant count within Perth and Kinross was 1.1%. Significant change in employability strategy at a national level has impacted our local approach, with a greater impetus on working with those clients with extensive barriers. This includes complex physical and mental health issues, criminal backgrounds, learning difficulties, social and geographical barriers and more. Barrier removal and navigation is the primary focus when assessing these client needs in this changing market. However, these people moving into quality, sustainable jobs will have maximum impact on our local economy (typically as users of multiple public services – Housing, Employability, Welfare Fund, debt/money advice etc.)

- We are ranked in the lower quartile for both the percentage of A Class roads (40%) and B Class roads (40%) that should be considered for maintenance treatment and are above the Scottish average for both. The survey determining this took place soon after the severe weather experienced in December 2016 and January 2017, and prior to a number of planned schemes being completed. An improvement in this percentage is expected in the future. The approved Roads Maintenance Strategy allows for a managed reduced level of investment in B, C and U class roads to facilitate the prioritisation of investment in the Council's A class roads network.
- We are ranked in the lower quartile (30th) for the sickness absence days per teacher. There has been an increase since 2010/11 (7.45 days) to 7.8 days in 2016/17. However, there has been a small improvement over the past 12 months (2015/16 7.9 days). The figure remains above the Scottish average of 6.1 days. The Society for Personnel Development Scotland and the Improvement Service has reviewed the guidance to ensure all councils are adopting a consistent standard for recording sickness. There have been wide variations across councils in terms of approach over the years. We are consistently following the guidance. We continue to take a pro-active and positive approach to health and wellbeing, supporting employees to maximise their attendance at work. This approach is based on a robust policy framework and promoting line management skills and behaviours to support staff who are off sick or who have health issues. We provide a range of support measures, such as occupational health advice, health promotion, flu vaccinations, physiotherapy and Counselling. Staff are returning to work as they recover from longer term and chronic conditions, where this might not have been possible previously. We are reviewing our sickness absence reports to allow further analysis and scrutiny. We have committed to review our sickness absence policies this year.
- We are ranked in the lower quartile (25th) for gross rent arrears at 10% and this continues to be a key focus with a range of improvement actions being undertaken. Nationally there has been a year-on-year increase from 5.6% in 2013/14 to 6.5% in 2016/17. Although we recognise the

levels of arrears within Perth and Kinross is greater we have seen a slight reduction over the past 12 months from 10.4% to 10%.

- We are ranked in the lower quartile (25th) for the average number of days taken to complete non-emergency repairs is 13.4 days. Nationally, the average length of time taken to complete non-emergency repairs has reduced from 10.2 days in 2013/14 to 8.7 days in 2016/17. There is significant variation across councils although this has narrowed slightly since the base year. In 2016/17, length of time ranged from 5.4 days to 17.5 days, with rural councils reporting longer times (11.7 days) compared to urban councils (8.3 days).

### 5.3 Costs Analysis

- Cost per pre-school education place have seen significant increases since 2010/11 from £3,550 to £4,998 in 2016/17. This is in line with the national trend and increased provision. Costs for primary and secondary school pupils have also increased since 2010/11 by around 13% for both. Our costs for all three are above the Scottish average, in line with several other mainland rural authorities.
- Home care costs per hour for people aged 65 and over have decreased (by 26%) from £21.74 in 2010/11 to £16.18 in 2016/17. Perth and Kinross is below the Scottish average of £22.54. There has also been a 29% reduction in residential cost per week for residents aged 65 and over. The costs for 2016/17 were £287 compared to £403 in 2010/11. The Scottish average for 2016/17 was £375.
- There has been a 60% increase in the costs per planning application in the last 12 months from £3,380 to £5,413. This is above the Scottish average of £4,635. The overall planning costs used to make this calculation include almost £2 million for developer contribution funded projects in this period. The value of developer contributions varies extensively year on year, and the inclusion of this figure has made the cost of planning per application appear higher than it is. This will be taken into account in the Local Financial Return for 2017/18 this year.
- Expenditure on road maintenance had been relatively stable since 2010/11 within Perth and Kinross and below the national average. However, in the past 12 months there has been a 55% increase from £7,343 per kilometre of road to £11,374 which is now above the Scottish average of £10,456. While the road maintenance costs per kilometre appear to have increased, the total cost attributed to roads maintenance includes £10m of funding for the improved A9/A85 link road and new junction. This money is investment in a new and improved road infrastructure, and is not part of the general road maintenance budget, making the road maintenance cost per kilometre appear significantly higher than it actually is. Again, this will be taken into account in the Local Financial Return for 2017/18.
- Costs for street cleaning per 1,000 population have decreased since 2010/11 both nationally from £19,851 to £14,726 in 2016/17 (a reduction

of 26%) and for Perth and Kinross from £19,657 to £15,483 (a reduction of 21%).

- Cost per museum visit is showing an increase from £4.73 to £6.97 (47% increase) in the last 12 months and is above the Scottish average of £3.19. However, there has been under reporting of visitors to museums via electronic counting systems operated by Culture Perth and Kinross which has now been resolved and the figures have been adjusted. The actual cost per visit is £3.89 and this will be amended in the next refresh of the data by the Improvement Service.
- During the past 12 months, cost per library visit has decreased by 17% from £2.21 to £1.83 and is below the Scottish average of £1.98. Since 2010/11 library costs per visit within Perth and Kinross have decreased by 60% from £4.52.
- Our costs per dwelling for collecting Council Tax have decreased from £15.45 to £12.32 over the past 12 months, although our costs are still above the Scottish average of £8.98.



## 6. INDICATOR CHARTS

Family Group 1: PKC, Aberdeen City, Aberdeenshire, East Dunbartonshire, East Renfrewshire, Edinburgh, Orkney and Shetland.

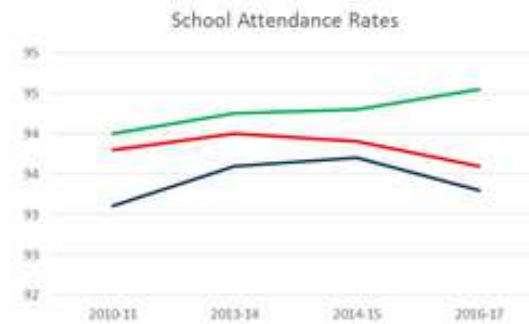
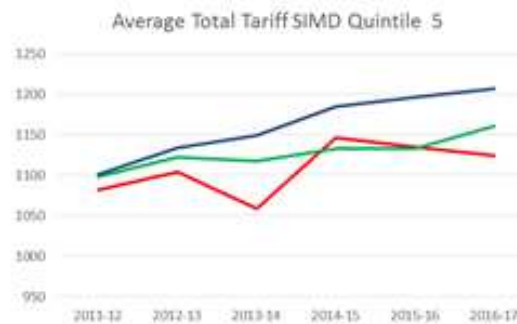
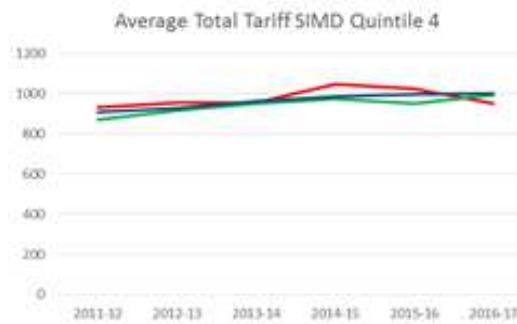
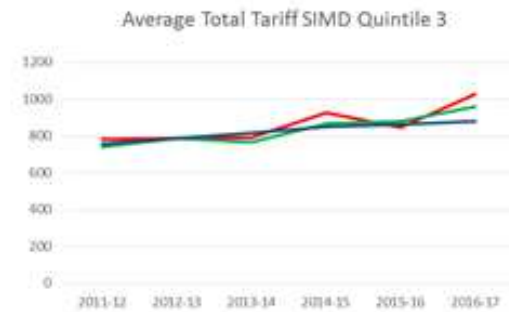
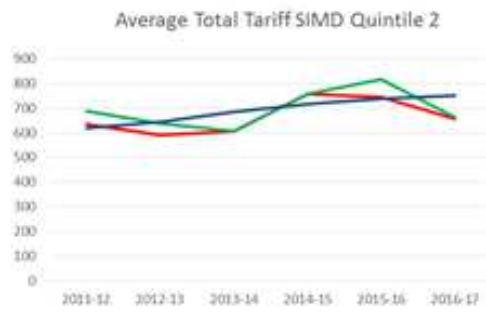
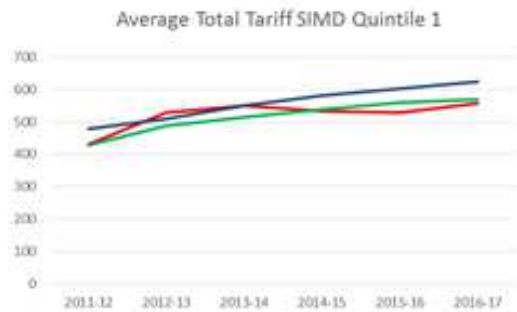
Family Group 2: PKC, East Ayrshire, East Lothian, Fife, Moray, North Ayrshire, South Ayrshire and Stirling.

The Family Group Median is in the midpoint between the 8 Councils.

### 6.1 Children's Services – FG1



Please note chart axes vary to accentuate change and careful interpretation is required.



Please note chart axes vary to accentuate change and careful interpretation is required.

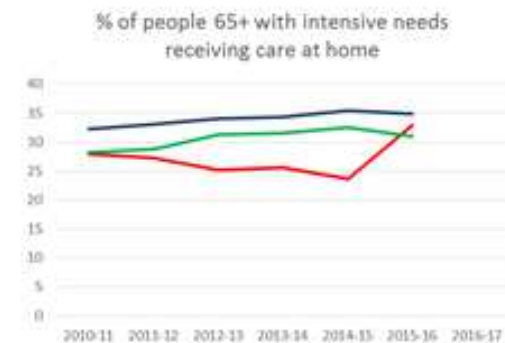
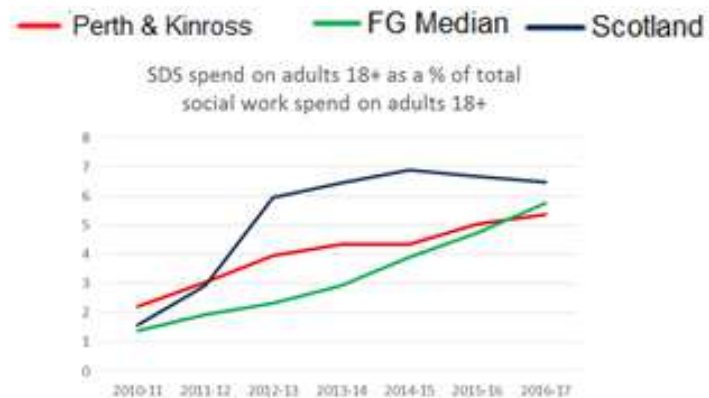
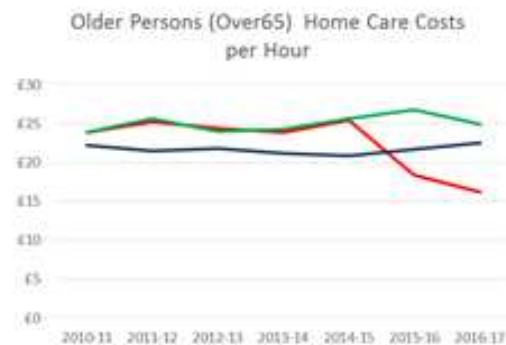
## 6.2 Corporate Services – FG2



Please note chart axes vary to accentuate change and careful interpretation is required.

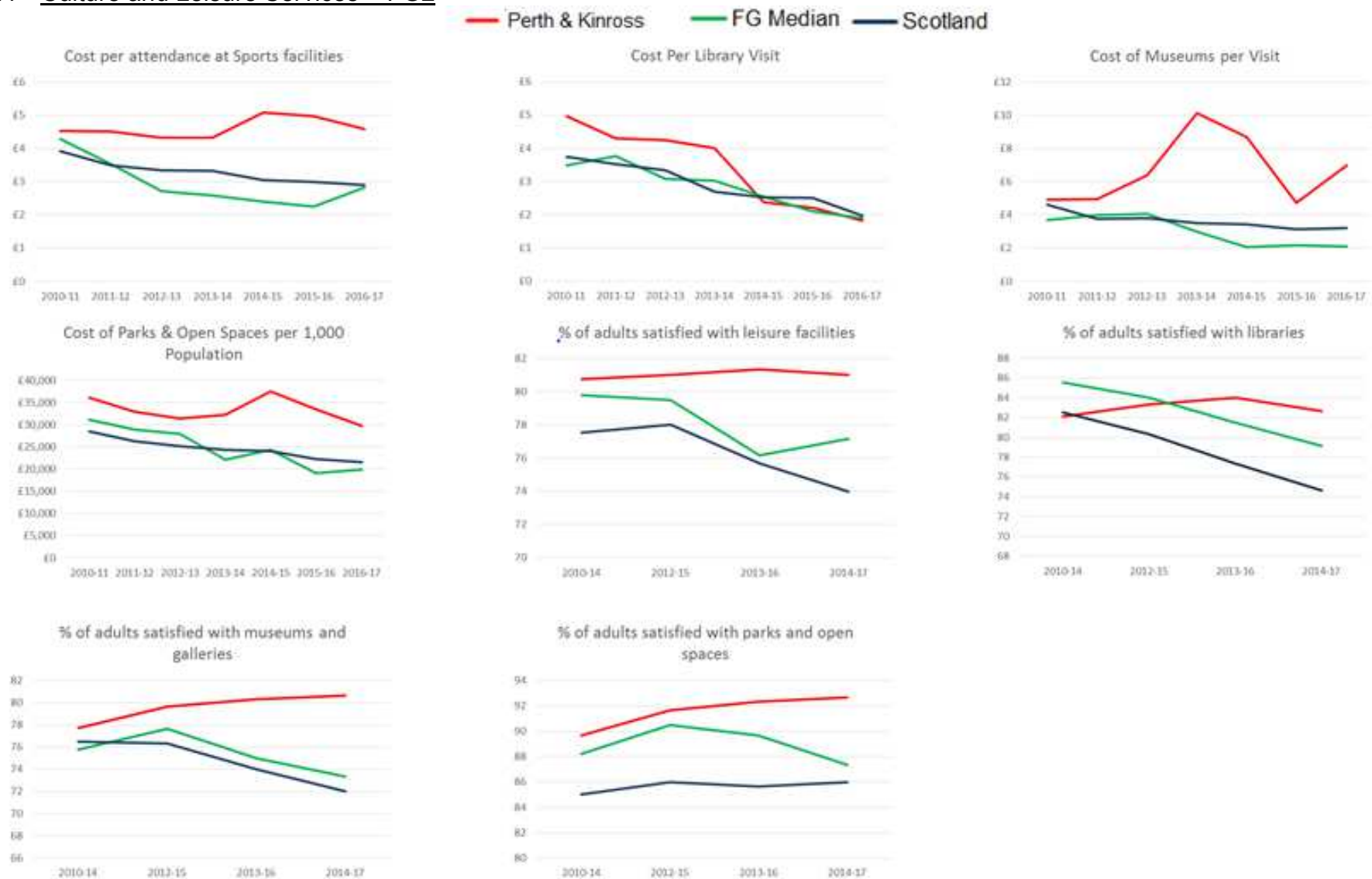


### 6.3 Adult Social Care – FG1



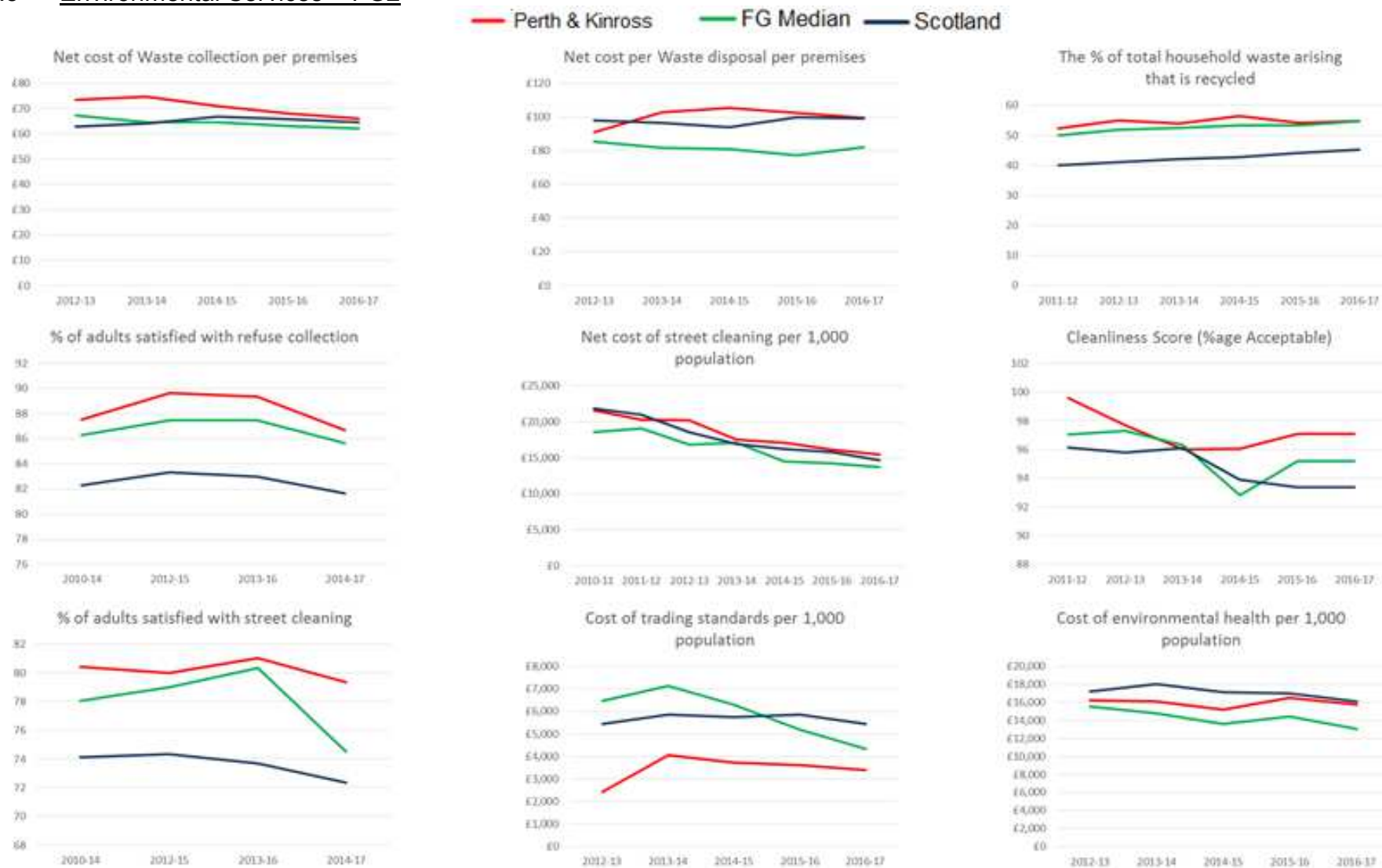
Please note chart axes vary to accentuate change and careful interpretation is required.

## 6.4 Culture and Leisure Services – FG2



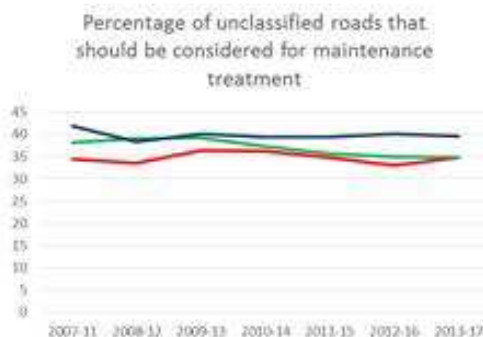
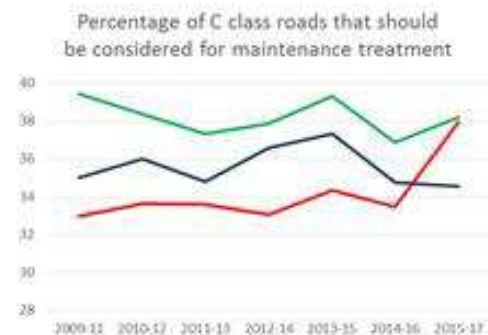
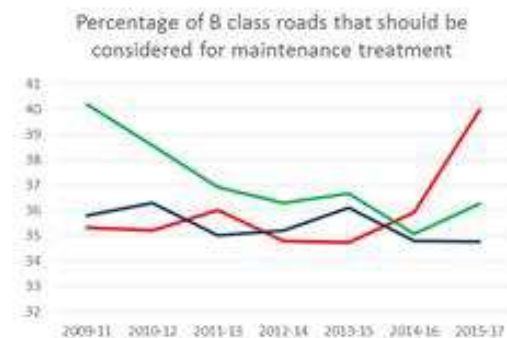
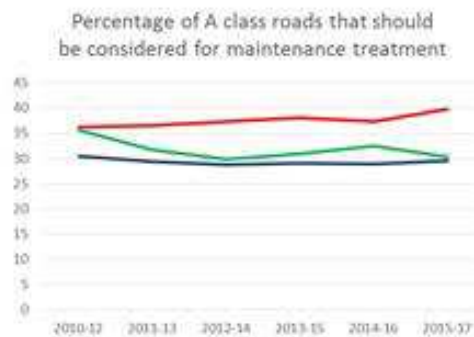
Please note chart axes vary to accentuate change and careful interpretation is required.

## 6.5 Environmental Services – FG2



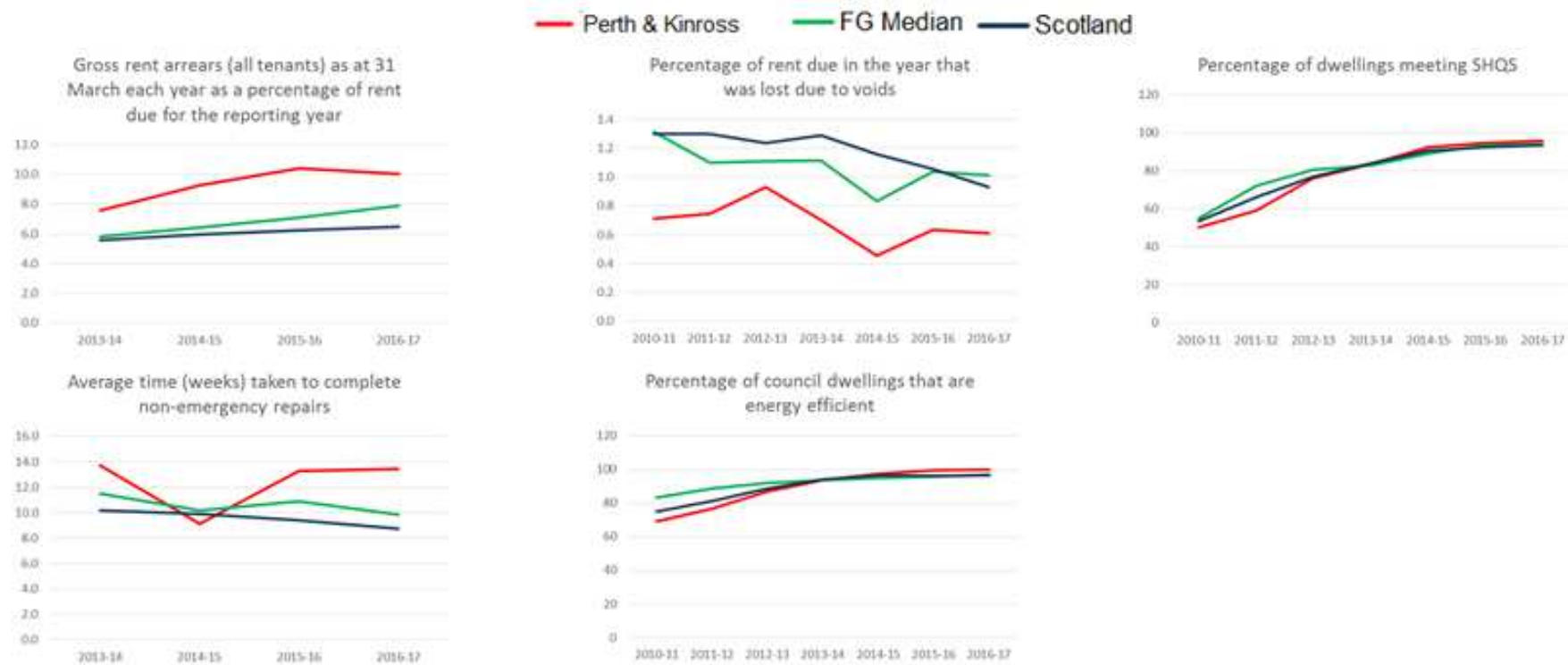
Please note chart axes vary to accentuate change and careful interpretation is required.





Please note chart axes vary to accentuate change and careful interpretation is required.

## 6.6 Housing – FG1

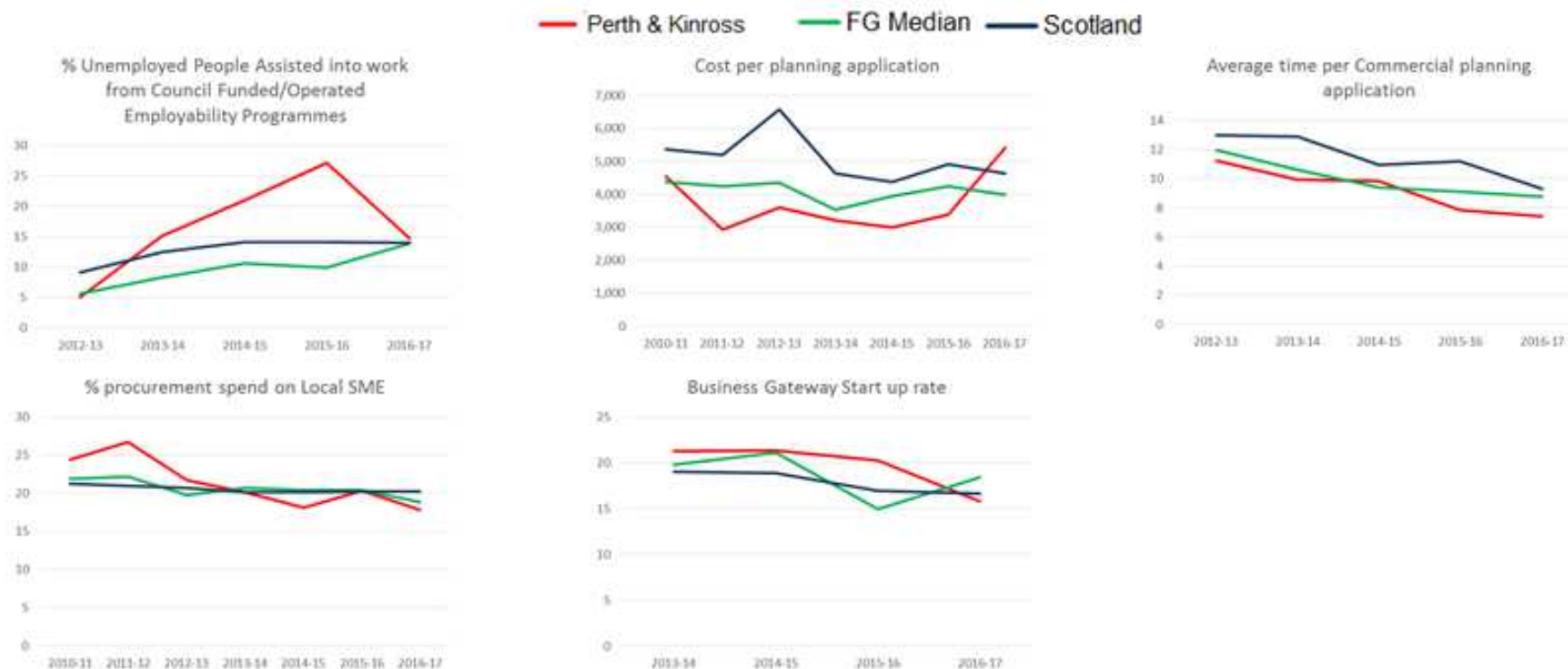


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Please note chart axes vary to accentuate change and careful interpretation is required.



## 6.7 Economic Development – FG2



*Please note chart axes vary to accentuate change and careful interpretation is required.*

## 7. CONCLUSION AND RECOMMENDATION

- 7.1 Perth and Kinross Council is committed to using benchmarking to improve our understanding of how we perform in comparison to other councils and why difference in performance occurs. Benchmarking supports change and improvement by helping the Council to identify and share good practice.
- 7.2 It is recommended that the Scrutiny Committee:
- i) Considers the LGBF results for 2016/17; and
  - ii) Notes that the LGBF results will be used to inform the development of the Council's Transformation Programme and the Council's wider performance management and planning framework.

### Authors

| Name        | Designation                                          | Contact Details                                                          |
|-------------|------------------------------------------------------|--------------------------------------------------------------------------|
| Louisa Dott | Team Leader (Strategic Planning, Improvement & Risk) | <a href="mailto:LJDott@pkc.gov.uk">LJDott@pkc.gov.uk</a><br>01738 475070 |

### Approved

| Name          | Designation                                        | Date         |
|---------------|----------------------------------------------------|--------------|
| Jim Valentine | Depute Chief Executive and Chief Operating Officer | 3 April 2018 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

|                                                     |                   |
|-----------------------------------------------------|-------------------|
| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>None</b>       |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>Yes</b>        |

### 1. Strategic Implications

#### Community Plan / Corporate Plan

- 1.1 This report supports the delivery of the Strategic Objectives within Perth and Kinross Community Plan (Local Outcomes Improvement Plan) 2017-2027 and Corporate Plan 2018-2022.

### 2. Resource Implications

#### Financial

- 2.1 There are no financial implications arising from this report.

#### Workforce

- 2.2 There are no workforce implications arising from this report.

#### Asset Management (land, property, IT)

- 2.3 There are no asset management implications arising from this report.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 This report has been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:
- Assessed as not relevant for the purposes of EqIA

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals. No further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.5 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Legal and Governance

- 3.6 Not applicable.

#### Risk

- 3.7 Not applicable.

### **4. Consultation**

#### Internal

- 4.1 The Executive Officer Team, Senior Service Management Teams, the Corporate Performance, Planning and Risk Group and the Corporate Communications Team were consulted during the preparation of this report.

External

4.2 Not applicable.

## **2. BACKGROUND PAPERS**

The background papers referred to within the report are:

Report by Improvement Service: National Benchmarking Overview Report 2016/17 and the LGBF data made available to Councils by The Improvement Service at <http://www.improvementservice.org.uk/benchmarking/tool.html>.

## **3. APPENDICES**

None



## PERTH AND KINROSS COUNCIL

## Scrutiny Committee

18 April 2018

## Summary Report on Care Inspectorate and Education Scotland Inspections

## Report by Executive Director (Education and Children's Services)

**PURPOSE OF REPORT**

This report provides an overview of the performance of Education and Children's Services inspected and reported over the past year by the Care Inspectorate and Education Scotland, since the previous report of this type, and sets out the Service's approach to implementing improvement actions arising out of inspection.

**1 BACKGROUND****1.1 Care Inspectorate**

1.1.1 The [Care Inspectorate](#) is the unified independent scrutiny improvement body for care and children's services. Since April 2008, regulated care services in Scotland have been inspected using a framework of quality themes and quality statements. Services are measured against the National Care Standards and quality themes:

- Quality of Care and Support;
- Quality of Environment or Information;
- Quality of Staffing; and
- Quality of Management and Leadership.

Each quality theme is graded on a 6-point scale in which 1 = unsatisfactory, 2 = weak, 3 = adequate, 4 = good, 5 = very good and 6 = excellent.

1.1.2 The Care Inspectorate conducts unannounced inspections for all regulated services as the main inspection method unless there are practical reasons that this is not appropriate. There are longer intervals between inspections for better performing services and a greater focus on risk-based inspections for poorly performing and high-risk services such as those which provide 24 hour residential care.

1.1.3 Following an inspection, the Care Inspectorate may set out a series of:

- Recommendations: statements that set out actions the care service provider should take to improve or develop the quality of the service.
- Requirements: statements which set out what is required of the care service provider to comply with relevant legislation.

- 1.1.4 Care service providers must submit an action plan to the Care Inspectorate addressing any requirements and recommendations identified. Progress against the action plan is monitored by the Care Inspectorate through annual return and self-assessment forms submitted by the care service provider and through subsequent inspection.
- 1.1.5 Tables 1a and 1b below set out the frequency of inspection for different service types. The Care Inspectorate may inspect more often than shown on this table. A proportionate approach is taken in relation to the depth of evidence to be sampled and gathered in accordance with the current risk level.

**Table 1a: Services Subject to Statutory Minimum Frequency**

| Service Category & Type                            | Statutory inspection frequency | For services with high or medium RAD <sup>1</sup> or grades of unsatisfactory, weak, adequate                                                    |
|----------------------------------------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Care homes for children                            | 1 inspection each 12 months    | 1 inspection each 12 months plus follow-up inspection and/or additional scrutiny or improvement intervention(s) according to risk & intelligence |
| Housing Support Service combined with Care at Home | 1 inspection each 12 months    | 1 inspection each 12 months plus additional scrutiny or improvement intervention(s) according to risk & intelligence                             |

**Table 1b: Services Subject to Risk Based Inspection Frequency Guidelines**

| Service Category & Type                                         | Definition of Better Performing Services | Frequency for Better Performing Services | Frequency for Services not Meeting the Better Performing Definition |
|-----------------------------------------------------------------|------------------------------------------|------------------------------------------|---------------------------------------------------------------------|
| Adoption services                                               | Low RAD & Grades 4 or more               | 1 inspection each 24 months              | 1 inspection each 12 months                                         |
| Day care of children (Registered for 0-16 years ie under 3s)    | Low RAD & Grades 4 or more               | 1 inspection each 24 months              | 1 inspection each 12 months                                         |
| Day care of children (registered for 3-16 years ie no under 3s) | Low RAD & Grades 4 or more               | 1 inspection each 36 months              | 1 inspection each 12 months                                         |
| Fostering services                                              | Low RAD & Grades 4 or more               | 1 inspection each 24 months              | 1 inspection each 12 months                                         |
| Housing support (not combined with Care at Home)                | Low RAD & Grades 4 or more               | 1 inspection each 24 months              | 1 inspection each 12 months                                         |

**Source:** Care Inspectorate, Scrutiny and Inspection Plan Summary 2016/17, Frequency of inspection rules for regulated care services, Summary Guide 2016/17

## 1.2 Education Scotland

- 1.2.1 Each year Education Scotland inspects and reports on the quality of education in pre-school centres, primary schools, secondary schools, special schools, community learning and development services, colleges, and

<sup>1</sup> More information on the Risk Assessment Document, the Care Inspectorate's risk assessment tool, can be found in the [Care Inspectorate's Risk Assessment publication](#).



residential educational provision. Education Scotland also inspects the education functions of local authorities and carries out joint inspections of services for children.

### **Pre-School Centres/Schools**

1.2.2 From August 2016 new approaches to inspection have been introduced in a phased manner. The new inspection models are:

- Full inspection model
- Short inspection model
- Localised thematic model
- Neighbourhood model

1.2.3 For school inspections, the following HGIOS4 Quality Indicators (QI) are evaluated on a six point scale:

#### **Full inspection Model**

- 1.3 Leadership of Change
- 2.3 Learning, Teaching and Assessment
- 3.2 Raising Attainment and Achievement
- 3.1 Ensuring Wellbeing, Equality and Inclusion

#### **Short inspection Model**

- 1.1 Self-evaluation for self-improvement
- 3.2 Raising Attainment and Achievement

1.2.4 A further QI will be negotiated with the school which will enable school staff and inspectors to focus on a particularly challenging issue or new initiative, with the aim of bringing about improvement through professional dialogue. This QI will not be evaluated on the six-point scale. In addition, inspections will incorporate themes from other QIs and these themes will be reviewed regularly to ensure they remain relevant.

1.2.5 A short letter is provided to report the inspection, highlighting strengths and aspects for development, and includes a table indicating the QI evaluations against the six-point scale. The inspection evidence gathered during the inspection is published online as a document called the Summarised Inspection Findings (SIF).

### **1.3 Joint Inspections**

1.3.1 From August 2013, the Care Inspectorate and Education Scotland began a programme of joint inspections of nursery classes and pre-school centres. The outcomes from these inspections are reported publicly in one report produced jointly by both scrutiny bodies. In each report there will still be separate evaluations of both the Quality Indicators considered by Education Scotland and the Care Standards considered by the Care Inspectorate. One joint inspection (Fossway Pre-School Group) has been published since the previous version of this report.

## **2 SERVICES PROVIDING DAY CARE FOR CHILDREN**

- 2.1 This section presents an overview of the performance of services providing day care for children inspected over the past year (2017/18) where Perth and Kinross Council is the registered provider, and for services registered as partner providers<sup>2</sup>. The Care Inspectorate Inspection Reports are only required to be reported to the Executive Sub-Committee of Lifelong Learning Committee by exception - where any grading has been awarded an evaluation of unsatisfactory, weak or excellent.
- 2.2 All the 21 Inspections of services providing day care for children in 2017/18 were unannounced.
- 2.3 To date in 2017/18, 94% of grades awarded were good or better – the same as in 2016/17. The proportion of excellent and very good grades awarded is 67% in 2017/18, which is a slight decrease of 2% from 2016/17. Appendix A provides further details.
- 2.4 We continue to monitor, support and challenge all centres through a planned programme of improvement visits. Furthermore we are undertaking joint training and development work with colleagues in the Care Inspectorate to ensure we develop consistent approaches to our respective scrutiny roles where this is possible.
- 2.5 Appendix B shows performance from 1 April 2013 to 6 March 2018 by Quality Theme for all inspected services providing day care.

## **3 SUPPORT AND RESIDENTIAL CARE SERVICES**

### **3.1 The Cottages**

- 3.1.1 The Care Inspectorate undertook an unannounced and low-intensity inspection of The Cottages in December 2016. The Cottages is a care home service that provides emergency or respite residential care and support for children and young people.
- 3.1.2 The findings of this inspection and an update on progress made towards implementing the areas for improvement were reported to the Executive Sub-Committee of Lifelong Learning Committee on 17 August 2017 ([Report No: 17/259](#) refers). The Cottages was first inspected in July 2008. The grading history for the 4 latest inspections are shown in Appendix C1. This will be last reported inspection of this kind as the transformation project to remodel residential care is developing an integrated community based service for children and young people 'on the edge of care'. ([Report No: 17/262](#) refers)

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<sup>2</sup> At the time of writing, information available for services inspected and published between 1 April 2017 and 6 March 2018.

### **3.2 Wellbank House**

- 3.2.1 The Care Inspectorate carried out an unannounced inspection of Wellbank House in May 2017. Wellbank House provides a short-term period of proactive residential work supporting a move to independence for up to 10 homeless young people between the ages of 16 and 24. Staff also provide support to young people in satellite flats based in the community.
- 3.2.2 The findings of this inspection were reported to the Executive Sub-Committee of Lifelong Learning Committee on 17 August 2017 ([Report No: 17/259](#) refers). Wellbank was first inspected in December 2008. The grading history for the 4 latest inspections are shown in Appendix C2.

### **3.3 Fostering Service**

- 3.3.1 The Care Inspectorate carried out an announced (short notice) inspection of the Council's Fostering Services in October 2017. This level of inspection is carried out when the Care Inspectorate, on the basis of the previous inspection, is satisfied that services are working hard to provide consistently high standards of care.
- 3.3.2 The findings of this inspection and an update on progress made towards implementing the areas for improvement were reported to the Executive Sub-Committee of Lifelong Learning Committee on 29 January 2018 ([Report No: 18/19](#) refers). Fostering Services were first inspected in September 2008. The grading history of the 4 latest inspections are shown in Appendix C3.

### **3.4 Adoption Service**

- 3.4.1 The Care Inspectorate carried out an announced (short notice) inspection of the Adoption Service in October 2017. This level of inspection is carried out when the Care Inspectorate, on the basis of the previous inspection, is satisfied that services are working hard to provide consistently high standards of care.
- 3.4.2 The Adoption Service provides a service for children and young people, aged from birth to 18 years, and their families who are assessed as in need of this service. The service aims to recruit and support adoptive parents to provide families for those children who cannot live with their birth parents or extended family members and whose needs have been assessed.
- 3.4.3 The findings of this inspection and an update on progress made towards implementing the areas for improvement were reported to the Executive Sub-Committee of Lifelong Learning Committee on 29 January 2018 ([Report No: 18/19](#) refers). Adoption Services were first inspected in September 2008. The grading history of the 4 latest inspections are shown in Appendix C4.

## 4 PRE-SCHOOL CENTRES AND SCHOOLS

- 1.1 This section presents an overview of the performance of Perth and Kinross Council's pre-school centres, including partner providers, and schools inspected by Education Scotland and reported to the Executive Sub Committee of Lifelong Learning Committee up to 6 March 2018.
- 1.2 During academic session 2016/17, 4 pre-school centres (including partner providers) and 5 primary schools were inspected. Of the 14 primary school quality indicators inspected, 4 have received '**Good**' evaluations and 10 were deemed '**Very Good**'.
- 1.3 During academic session 2017/18 two primary schools and one pre-school centre<sup>3</sup> have been inspected. Of the 6 primary school quality indicators inspected, 4 have received '**Very Good**' evaluations and two were deemed '**Excellent**'. To date no secondary schools have been inspected and reported in the academic year 2017/18. A combined summary of achievement (2016/17 to date) is shown in Appendix D.
- 1.4 Performance against comparator Local Authorities is shown in Appendix E. A full picture of inspection results from August 2016 will be built up over time as the new inspection regime is implemented.
- 1.5 A public meeting is held after the publication of the initial inspection letter. Parents, the local elected members and members of the Lifelong Learning Committee are invited to the meeting providing them with the opportunity to discuss the findings of the report and to be consulted on the areas for improvement to be taken forward. Where further inspection activity is carried out, Education Scotland will report publicly to parents and stakeholders.
- 1.6 Areas for improvement identified during an inspection are addressed through a school action plan. Progress against the plan is monitored and a report prepared for parents/carers (and is also shared with the Area Lead Officer) within one year of the report being published.
- 1.7 Inspection reports are scrutinised by members of the Executive Sub-Committee of the Lifelong Learning Committee. Where a school has not been evaluated as good or better, members may choose to further scrutinise the progress made.
- 1.8 In addition to Education Scotland inspections, support for improvement is provided to pre-school centres and schools through the School Improvement Framework. A range of school specific information is submitted by all schools to Education Services in relation to performance management, planning for improvement and self-evaluation leading to improvements. Education Services staff use this information to work with headteachers to determine the nature and frequency of support/challenge visits that will be appropriate for each school over the course of any session.

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<sup>3</sup> Excluding the independent sector.

1.9 School visits form the core of the school improvement framework and take the form of one or more of the following over a planned four year programme:

- School improvement visit;
- Learning and achievement visit;
- An extended learning and achievement visit.

During such visits the School Improvement Plan, the Standards and Quality Report and the Self-Evaluation Pro-forma are scrutinised and challenged to ensure appropriate account has been taken of any identified improvement actions and that work in these areas is having a positive impact on the quality of educational provision provided by the school.

1.10 Schools are also required to have robust processes of self-evaluation embedded in their quality assurance approaches. They are required to submit an annual summary of this work which is also subject to scrutiny by Education Services.

1.11 Continuing engagement activities undertaken by Perth and Kinross Council are reported to parents and stakeholders. This includes the publication of reports to parents on Extended Learning and Achievement Visits and follow-up reports on the school's website and on each school's page on [www.pkc.gov.uk](http://www.pkc.gov.uk).

## **5 CONCLUSION AND RECOMMENDATION**

5.1 The reports by the Care Inspectorate and Education Scotland provide further information on the standards and quality in our services and set out a clear agenda for continuous improvement.

5.2 It is recommended that the Scrutiny Committee scrutinises and comments as appropriate on the contents of the report.

### **Author(s)**

| <b>Name</b>  | <b>Designation</b>                         | <b>Contact Details</b>                                                                 |
|--------------|--------------------------------------------|----------------------------------------------------------------------------------------|
| Paul Davison | Corporate Research and Information Manager | <a href="mailto:ECSCCommittee@pkc.gov.uk">ECSCCommittee@pkc.gov.uk</a><br>01738 475000 |

### **Approved**

| <b>Name</b>   | <b>Designation</b>                                        | <b>Date</b>   |
|---------------|-----------------------------------------------------------|---------------|
| Sheena Devlin | Executive Director<br>(Education and Children's Services) | 29 March 2018 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>None</b>       |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

#### 1.1 The Perth and Kinross Community Plan 2013-2023 / Single Outcome Agreement set out five strategic objectives:

- (i) Giving every child the best start in life
- (ii) Developing educated, responsible and informed citizens
- (iii) Promoting a prosperous, inclusive and sustainable economy
- (iv) Supporting people to lead independent, healthy and active lives
- (v) Creating a safe and sustainable place for future generations

This report relates to Objective No (i) Giving every child the best start in life and (ii) Developing educated, responsible and informed citizens.

#### Corporate Plan

#### 1.2 The Perth and Kinross Community Plan 2013-2023 and Perth and Kinross Council Corporate Plan 2013/2018 set out five strategic objectives:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and

(v) Creating a safe and sustainable place for future generations.

This report relates to Objective No (i) Giving every child the best start in life and (ii) Developing educated, responsible and informed citizens.

- 1.3 The report also links to the Education & Children's Services Policy Framework in respect of the following key policy area: Change and Improvement

## **2. Resource Implications**

### Financial

- 2.1 N/A

### Workforce

- 2.2 N/A

### Asset Management (land, property, IT)

- 2.3 N/A

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Assessed as **not relevant** for the purposes of EqIA

### Strategic Environmental Assessment

- 3.2 Assessed as **not relevant** for the purposes of SEA

### Sustainability

- 3.3 N/A

### Legal and Governance

- 3.4 N/A

### Risk

- 3.5 N/A



## **4. Consultation**

### Internal

- 4.1 Relevant Heads of Service and Service Managers within Education and Children's Services have been consulted in the preparation of this report.

### External

- 4.2 N/A

## **5. Communication**

- 5.1 In the case of an initial Education Scotland inspection of a school, a public meeting is held after the publication of the inspection report with invitations going to parents, the local elected members and members of the Lifelong Learning Committee. These meetings give parents, carers and other members of the community the opportunity to discuss the findings of the inspection and to be consulted on the areas for improvement to be taken forward.

Where further inspection activity is carried out Education Scotland will report publicly to parents and stakeholders. Other continuing engagement activities undertaken by Perth and Kinross Council will also be reported to parents and stakeholders. This includes the publication of reports to parents on Extended Learning and Achievement Visits and follow-up reports on the school's website and on each school's page on [www.pkc.gov.uk](http://www.pkc.gov.uk)

## **2. BACKGROUND PAPERS**

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing the above report:

- Education Scotland Inspection reports, published by [Education Scotland](#).
- Care Inspectorate Inspection reports, published by the [Care Inspectorate](#).
- Standards and Quality in Schools, Learning Communities and Pre-School Centres/Day Care of Children, Executive Sub-Committee of Lifelong Learning Committee, 29 January 2018 ([Report No: 18/20](#)) and 17 August 2017 ([Report No: 17/258](#)).
- Care Inspectorate Inspections of Support and Residential Care Services for Children and Young People, Executive Sub-Committee of Lifelong Learning Committee, 29 January 2018 ([Report No: 18/19](#)) and 17 August 2017 ([Report No: 17/259](#)).

### **3. APPENDICES**

**Appendix A:** Summary of performance, services providing day care of children

**Appendix B:** Grading History, services providing day care of children inspected and published by the Care Inspectorate, 1 April 2013 – 6 March 2018.

**Appendix C1:** Grading History The Cottages

**Appendix C2:** Grading History Wellbank House

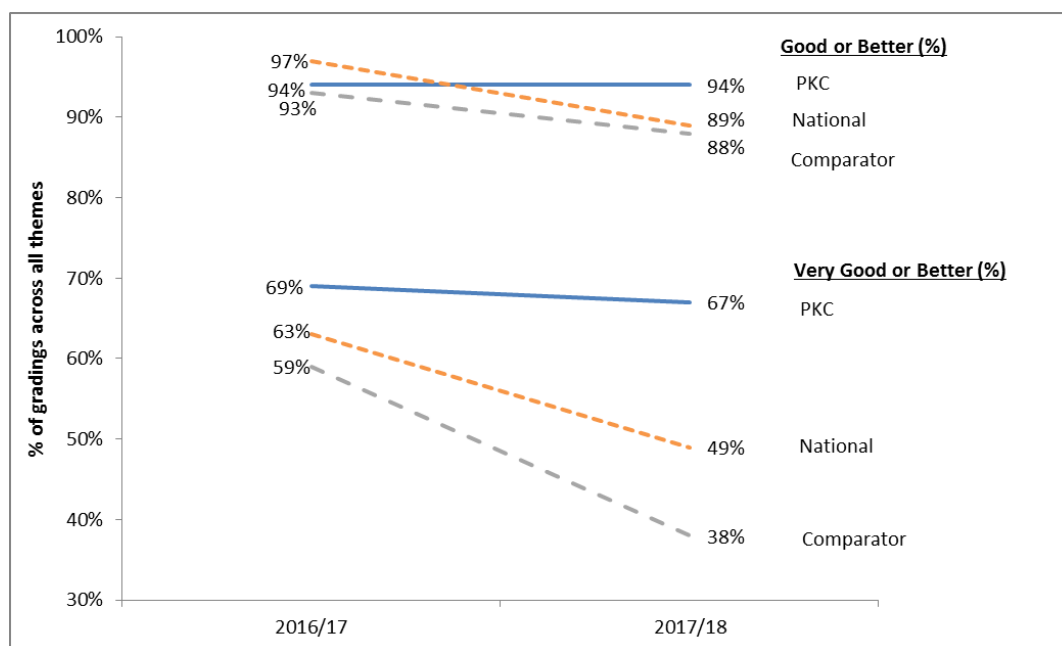
**Appendix C3:** Grading History Fostering Services

**Appendix C4:** Grading History Adoption Services

**Appendix D:** Cumulative Overview of Education Scotland Inspections (Pre-School Centres and Schools) in 2016/17 and 2017/18 by Performance Indicator.

**Appendix E:** Primary School Cumulative Inspection Performance relative to Comparator Authorities, by Quality Indicator, Academic Year 2016/17 and 2017/18.

## Appendix A: Summary of performance<sup>1</sup>, services providing day care of children inspected by the Care Inspectorate<sup>2 3</sup>



**Table A1: Summary of performance - 1 April 2017 – 6 March 2018<sup>4</sup>**

| Number of services inspected = 21 |             |           |           |            |          |                  | No of indicators inspected |
|-----------------------------------|-------------|-----------|-----------|------------|----------|------------------|----------------------------|
| Quality Themes                    | Excell -ent | Very Good | Good      | Adequ -ate | Weak     | Unsatis -factory |                            |
| Care and Support                  | 1           | 15        | 4         | 1          | 0        | 0                | 21                         |
| Environment                       | 1           | 5         | 2         | 0          | 0        | 0                | 8                          |
| Staffing                          | 0           | 1         | 5         | 0          | 0        | 0                | 6                          |
| Management and Leadership         | 0           | 9         | 2         | 1          | 1        | 0                | 13                         |
| <b>Total</b>                      | <b>2</b>    | <b>30</b> | <b>13</b> | <b>2</b>   | <b>1</b> | <b>0</b>         | <b>48</b>                  |

**Table A2: Summary of performance - 1 April 2016 – 31 March 2017<sup>5</sup>**

| Number of services inspected = 42 |             |           |           |            |          |                  | No of indicators inspected |
|-----------------------------------|-------------|-----------|-----------|------------|----------|------------------|----------------------------|
| Quality Themes                    | Excell -ent | Very Good | Good      | Adequ -ate | Weak     | Unsatis -factory |                            |
| Care and Support                  | 4           | 23        | 14        | 1          | 0        | 0                | 42                         |
| Environment                       | 3           | 19        | 3         | 1          | 0        | 0                | 23                         |
| Staffing                          | 3           | 18        | 7         | 0          | 0        | 0                | 28                         |
| Management and Leadership         | 1           | 14        | 6         | 2          | 0        | 0                | 26                         |
| <b>Total</b>                      | <b>8</b>    | <b>74</b> | <b>30</b> | <b>7</b>   | <b>0</b> | <b>0</b>         | <b>119</b>                 |

<sup>1</sup> Note that rounding of percentage figures may mean totals reported elsewhere do differ.

<sup>2</sup> Note that comparator and national proportions include all services for day care of children whereas Perth and Kinross figures only represent local authority and partner provider services. It also restates previous gradings when quality themes are not assessed.

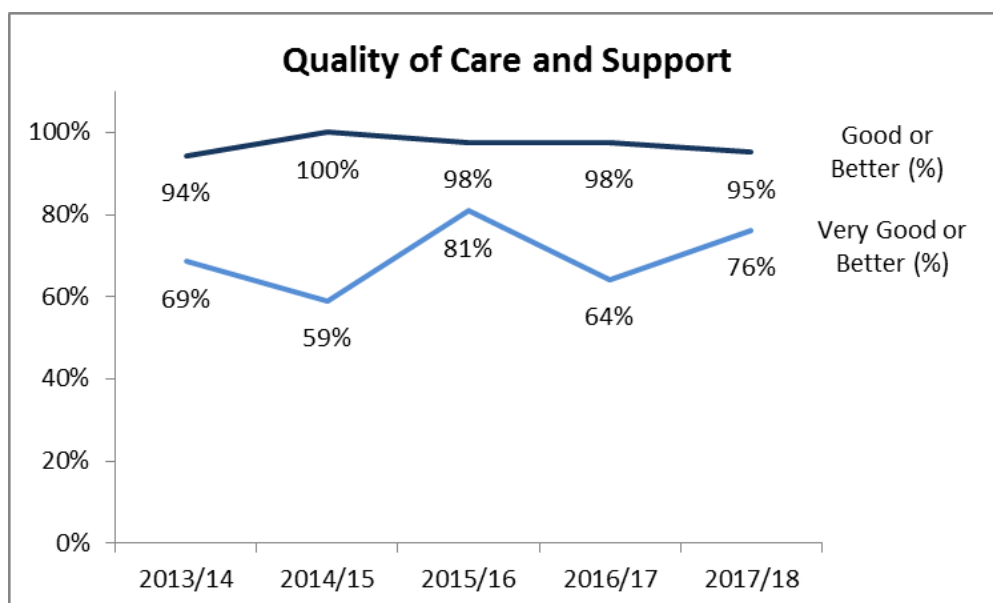
<sup>3</sup> Comparator local authorities are Argyll and Bute, Aberdeenshire, Stirling, Scottish Borders and Highland Council. Comparator and national proportions only available until 31 January 2018

<sup>4</sup> Inspected, published and reported to Lifelong Learning Executive Sub Committee by 6 March 2018.

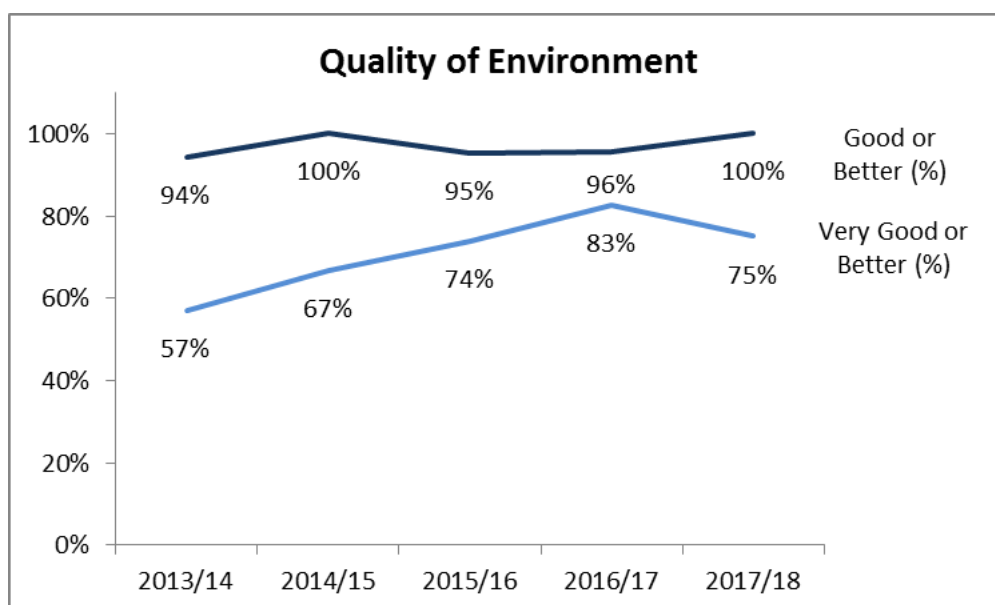
<sup>5</sup> Table updated from previously published figures to include the whole year 1 April 2016 to 31 March 2017.



**Appendix B: Grading History, services providing day care of children inspected and published by the Care Inspectorate, 1 April 2013 – 6 March 2018<sup>1</sup>**

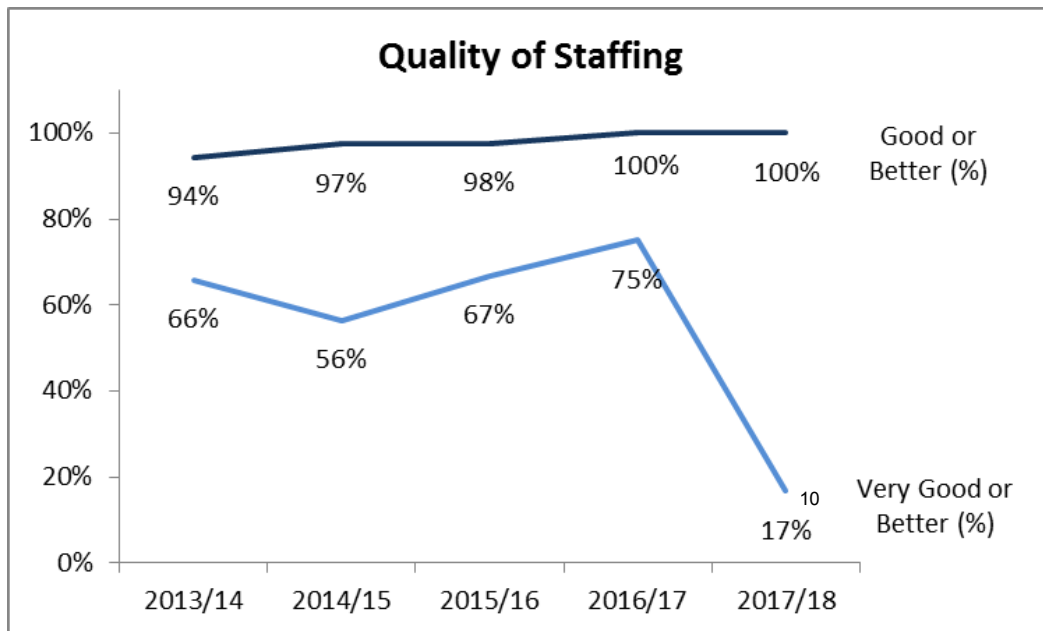


|                       | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 2017/18 |
|-----------------------|---------|---------|---------|---------|---------|
| Number of Inspections | 35      | 39      | 42      | 42      | 21      |

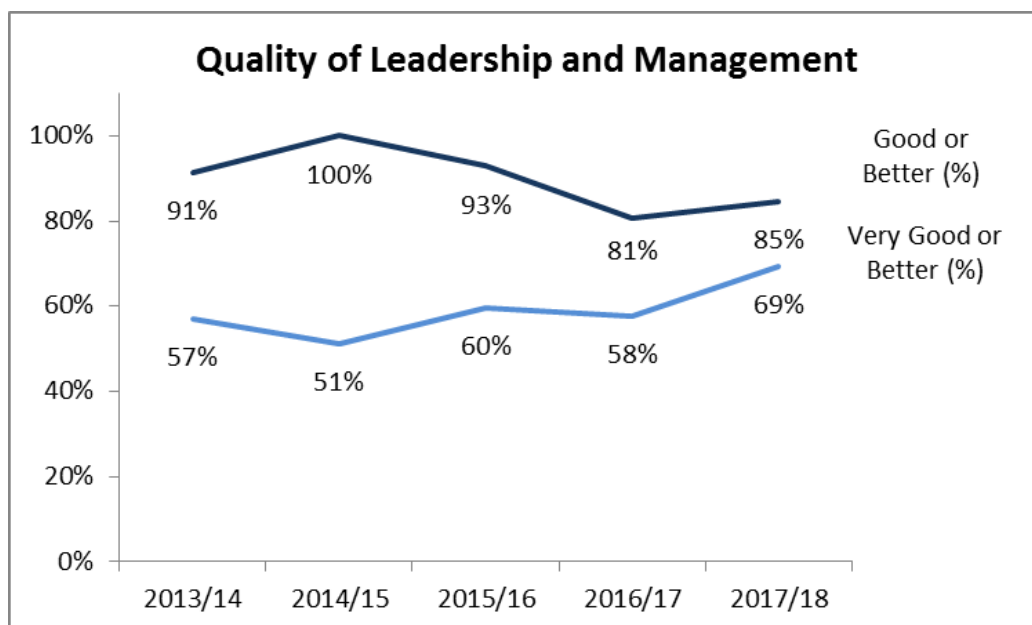


|                       | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 2017/18 |
|-----------------------|---------|---------|---------|---------|---------|
| Number of Inspections | 35      | 39      | 42      | 23      | 8       |

<sup>1</sup> Inspected, published and reported to Lifelong Learning Executive Sub Committee by 6 March 2018.



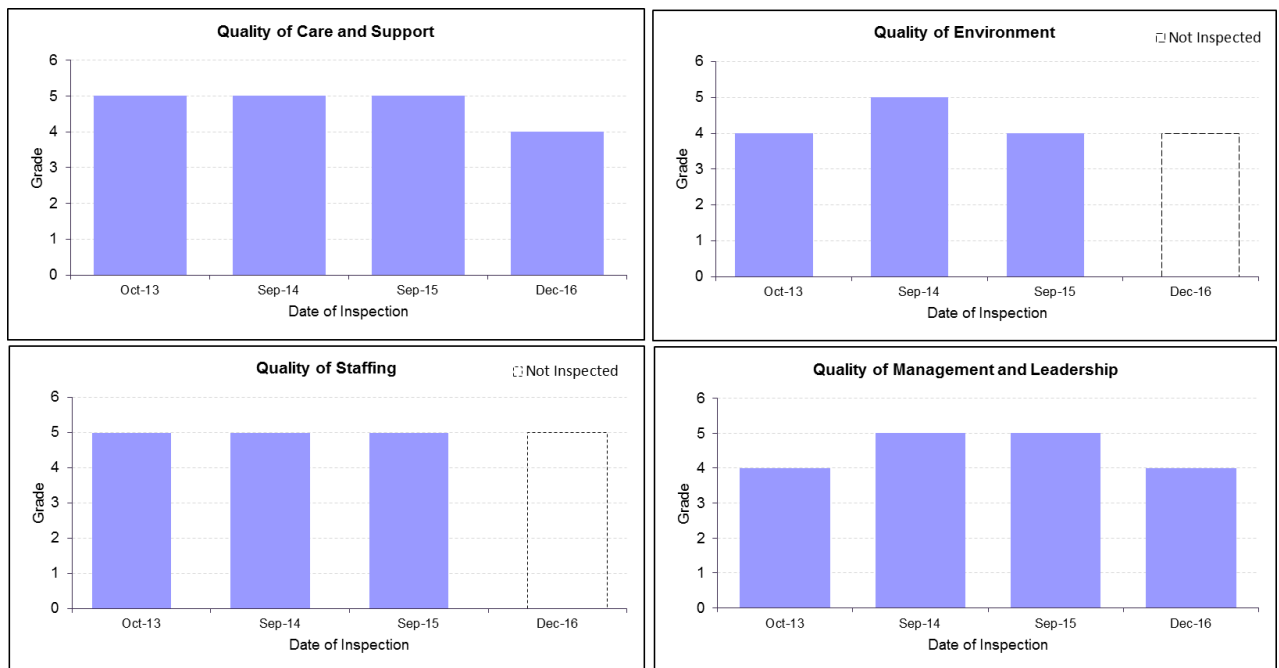
|                       | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 2017/18 <sup>2</sup> |
|-----------------------|---------|---------|---------|---------|----------------------|
| Number of Inspections | 35      | 39      | 42      | 28      | 6                    |



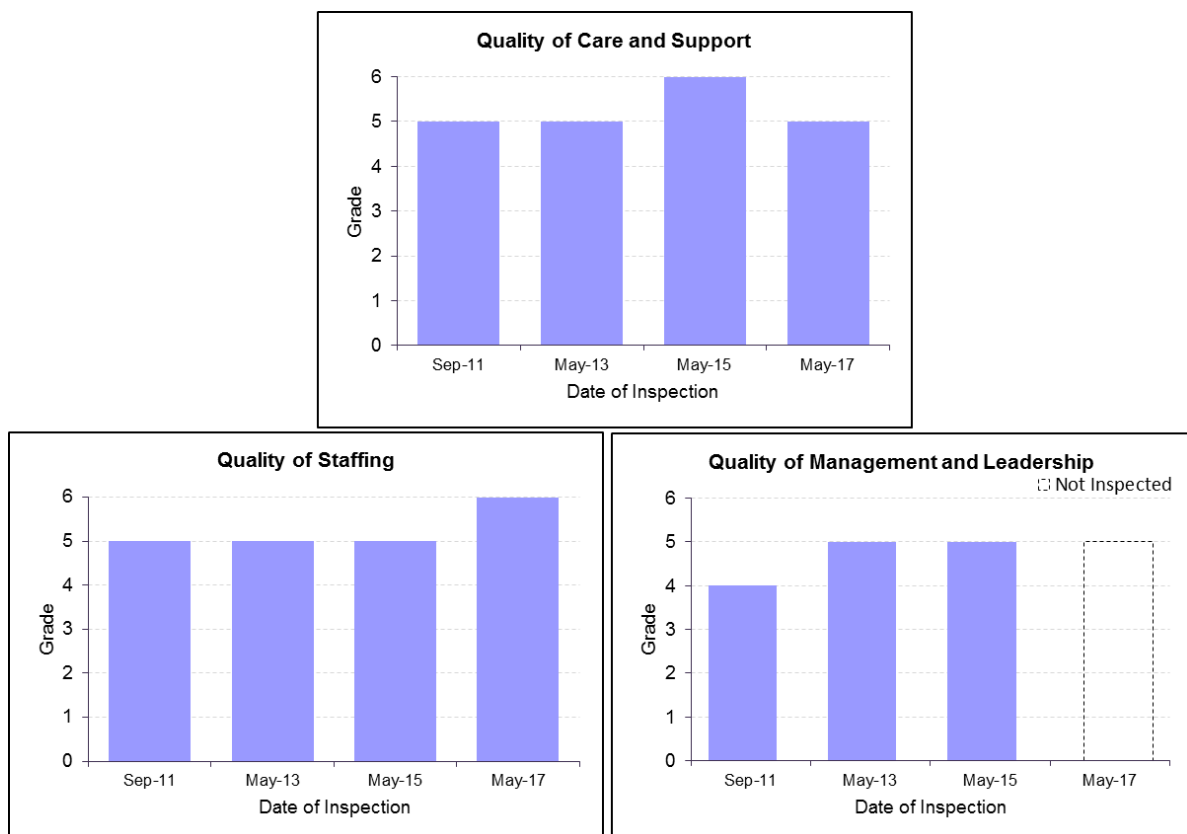
|                       | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 2017/18 |
|-----------------------|---------|---------|---------|---------|---------|
| Number of Inspections | 35      | 39      | 42      | 26      | 13      |

<sup>2</sup> Care must be taken when analysing the Quality of Staffing in 2017/18 as this was only assessed in 6 of the 21 inspections, giving a much smaller sample size than in previous years. For perspective, of those 6 gradings, 1 was Very Good and 5 were Good.

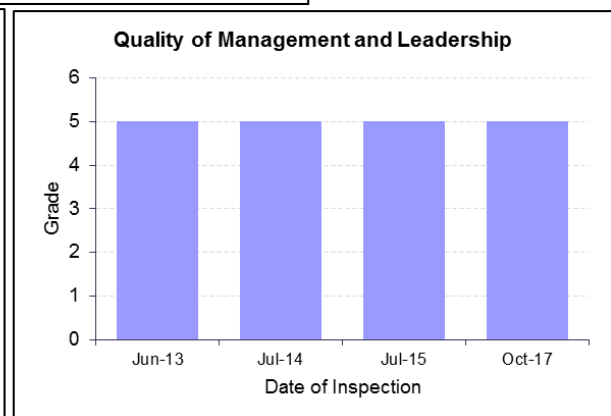
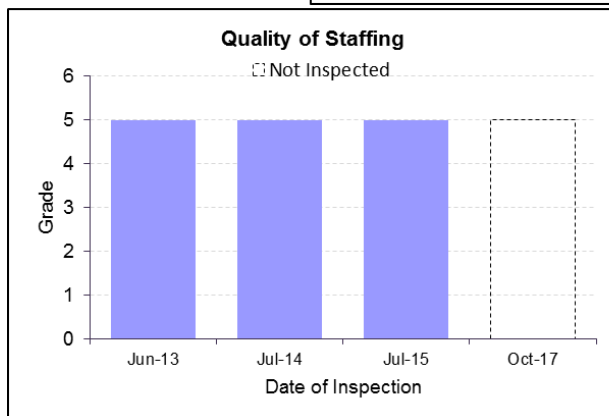
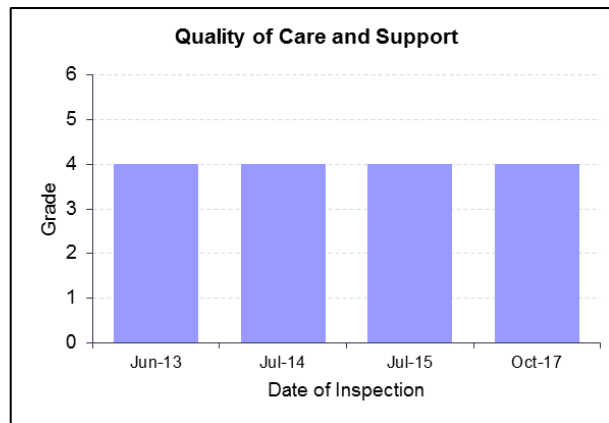
## Appendix C1: Grading History, The Cottages



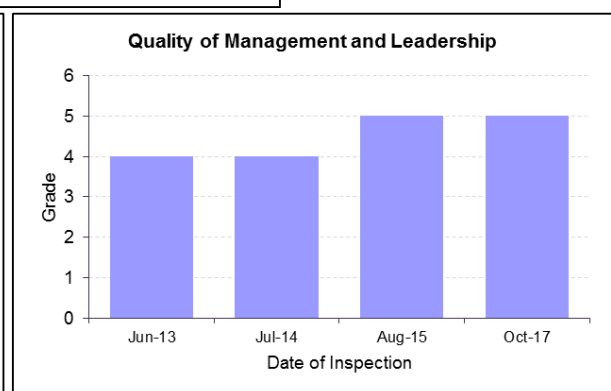
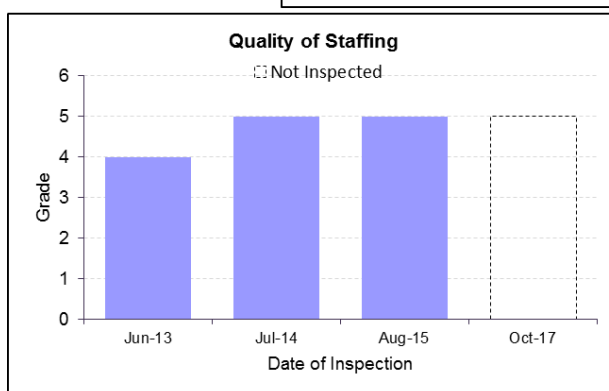
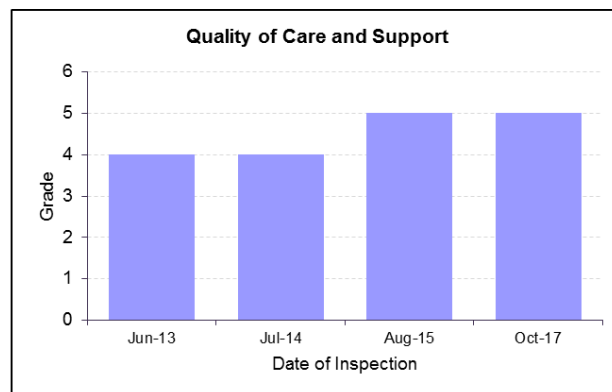
## Appendix C2: Grading History, Wellbank House



### Appendix C3: Grading History, Fostering Service



### Appendix C4: Grading History, Adoption Service





## Appendix D: Cumulative Overview of Education Scotland Inspections in 2016/17 and 2017/18 by Performance Indicator

**Table D1: Pre-School Overview by Performance Indicator**

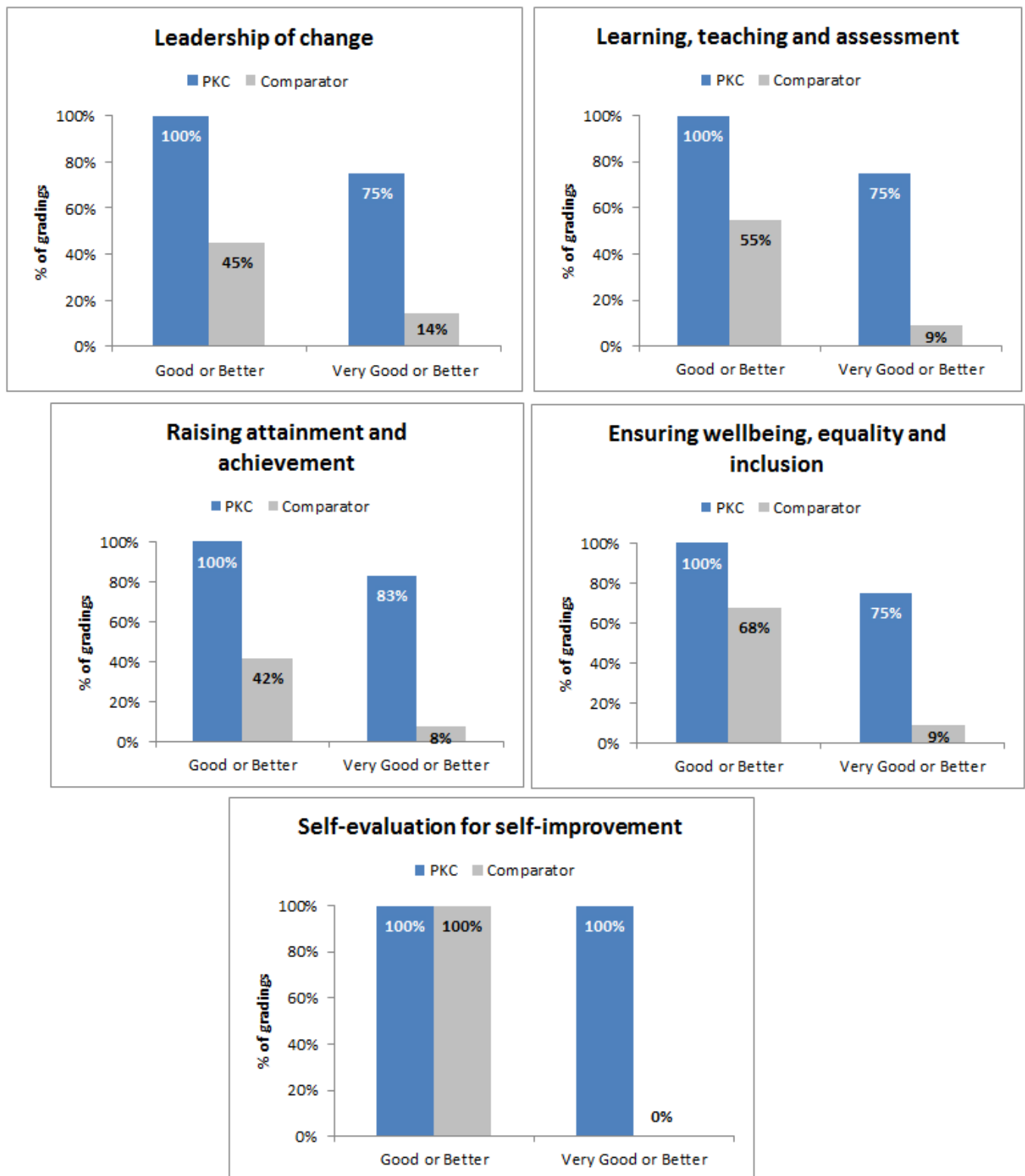
| Number of Pre-Schools inspected = 5 (consisting of 1 Follow Through and 4 Full Inspections) |           |           |      |              |      |                |
|---------------------------------------------------------------------------------------------|-----------|-----------|------|--------------|------|----------------|
| Quality Indicator                                                                           | Excellent | Very Good | Good | Satisfactory | Weak | Unsatisfactory |
| Leadership of change                                                                        | 0         | 1         | 2    | 1            | 0    | 0              |
| Learning, teaching and assessment                                                           | 0         | 1         | 2    | 1            | 0    | 0              |
| Securing children's progress                                                                | 0         | 1         | 3    | 0            | 0    | 0              |
| Ensuring wellbeing, equality and inclusion                                                  | 0         | 2         | 1    | 1            | 0    | 0              |
| Self-evaluation for self-improvement                                                        | 0         | 0         | 0    | 0            | 0    | 0              |
| All Quality Indicators                                                                      | 0         | 5         | 7    | 3            | 0    | 0              |

**Table D2: Primary Overview by Performance Indicator**

| Number of Primary Schools inspected = 7 (consisting of 1 Follow Through, 4 Full and 2 Short Inspections) |           |           |      |              |      |                |
|----------------------------------------------------------------------------------------------------------|-----------|-----------|------|--------------|------|----------------|
| Quality Indicator                                                                                        | Excellent | Very Good | Good | Satisfactory | Weak | Unsatisfactory |
| Leadership of change                                                                                     | 1         | 2         | 1    | 0            | 0    | 0              |
| Learning, teaching and assessment                                                                        | 0         | 3         | 1    | 0            | 0    | 0              |
| Raising attainment and achievement                                                                       | 0         | 5         | 1    | 0            | 0    | 0              |
| Ensuring wellbeing, equality and inclusion                                                               | 1         | 2         | 1    | 0            | 0    | 0              |
| Self-evaluation for self-improvement                                                                     | 0         | 2         | 0    | 0            | 0    | 0              |
| All Quality Indicators                                                                                   | 2         | 14        | 4    | 0            | 0    | 0              |



**Appendix E: Cumulative Primary School Inspection Performance relative to Comparator Authorities<sup>1</sup>, by Quality Indicator, Academic Years 2016/17 and 2017/18**



<sup>1</sup> Argyll and Bute, Aberdeenshire, Stirling, Scottish Borders and Highland Council. Comparator data up to July 2017 only.



**PERTH AND KINROSS COUNCIL****Scrutiny Committee****18 April 2018****SCRUTINY COMMITTEE FORWARD PLANNER 2018/2019****Report by Depute Chief Executive, Chief Operating Officer**

This paper presents a forward planner for scrutiny at Perth and Kinross Council during 2018/19.

**1. BACKGROUND/ MAIN ISSUES**

- 1.1 The Scrutiny Committee supports the Council and its standing committees by complementing the role of the committees in scrutinising performance. The Scrutiny Committee holds decision makers to account, challenges and improves performance and influences decision makers with evidence based recommendations. ([Scrutiny in Perth and Kinross Council Guide](#) – internal link).
- 1.2 The wide range of responsibilities of the Committee includes:
- Reviewing the performance of Services and the Council;
  - Reviewing the performance of Arm's Length External Organisations (ALEOs);
  - Taking a proactive role through information gathering with relevant Officers, for example, with regard to the Local Government Benchmarking Framework (LGBF) results and our statutory duty to deliver Best Value;
  - Considering the effectiveness of Council policy and its implementation;
  - Conducting scrutiny reviews;
  - Reviewing the Council's arrangements for assessing and managing risk;
  - Overseeing the Council's complaints procedure; and
  - Considering reports by the Scottish Public Services Ombudsman.
- 1.3 The Forward Planner 2018/19 (Appendix 1) aims to provide the Committee with clear information on the reports that it will receive. The Planner recognises the role of the Committee in maintaining the Council's strong governance arrangements.

**2 SCRUTINY FORWARD PLANNER 2018/19**

- 2.1 The Council and its Committees routinely consider a number of key scrutiny and performance reports. The reports currently planned for 2018/19 are included in the Forward Planner at Appendix 1.

- 2.2 The dates provided are indicative at this stage and may be subject to change. In addition to these planned reports, the Scrutiny Committee will consider other reports throughout the year as appropriate.

### 3 CONCLUSIONS AND RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Committee notes the outline Scrutiny Committee Forward Planner contained in Appendix 1.

#### Author

| Name            | Designation                             | Contact Details                                                                  |
|-----------------|-----------------------------------------|----------------------------------------------------------------------------------|
| Claire McCarthy | Organisational Development Co-ordinator | 01738-477823<br><a href="mailto:cjmccarthy@pkc.gov.uk">cjmccarthy@pkc.gov.uk</a> |

#### Approved

| Name          | Designation                                      | Date         |
|---------------|--------------------------------------------------|--------------|
| Jim Valentine | Depute Chief Executive (Chief Operating Officer) | 3 April 2018 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

|                                                     |                   |
|-----------------------------------------------------|-------------------|
| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>None</b>       |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement/Corporate Plan

- 1.1 This report supports the delivery of the Strategic Objectives within Perth and Kinross Community Plan (Local Outcomes Improvement Plan) 2017-2027 and Corporate Plan 2018-2022.

### 2. Resource Implications

#### Financial

- 2.1 There are no financial implications arising from this report.

#### Workforce

- 2.2 There are no workforce implications arising from this report.

#### Asset Management (land, property, IT)

- 2.3 There are no asset management implications arising from this report.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 This report has been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:
- Assessed as not relevant for the purposes of EqIA

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals. No further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.5 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Legal and Governance

##### Internal

- 3.6 The Head of Legal and Governance has been consulted in the preparation of this report.

##### External

- 3.7 No external consultation was required in the preparation of this report.

##### Risk

- 3.8 Not applicable.



#### **4. Consultation**

##### Internal

- 4.1 The Council's Performance, Planning and Risk Group has been consulted in the development of this report as have the Head of Legal and Governance, Head of Democratic Services and Chief Internal Auditor.

##### External

- 4.2 No external consultation was required.

#### **5. Communication**

- 5.1 There is no communications plan for this report.

#### **2. BACKGROUND PAPERS**

There are no background papers.

#### **3. APPENDICES**

Appendix 1: Scrutiny Committee Forward Planner 2018/19.



## PERTH AND KINROSS COUNCIL

## SCRUTINY COMMITTEE FORWARD PLANNER

APRIL 2018 – APRIL 2019

(Other Council Committees considering the reports in advance of the Scrutiny Committee are identified in italics).

| REPORT TITLE (LEAD SERVICE)                                                                                            | COMMITTEE | DATE          |
|------------------------------------------------------------------------------------------------------------------------|-----------|---------------|
| <b>APRIL 2018</b>                                                                                                      |           |               |
| Scrutiny Committee Forward Planner 2018/19<br><i>(Corporate and Democratic Services)</i>                               | Scrutiny  | 18 April 2018 |
| Summary report on Care Inspectorate and Education Scotland Inspections<br><i>(Education &amp; Children's Services)</i> | Scrutiny  | 18 April 2018 |
| Local Government Benchmarking Framework<br><i>(Corporate and Democratic Services)</i>                                  | Scrutiny  | 18 April 2018 |
| Live Active Leisure – Invitation to present at Committee                                                               | Scrutiny  | 18 April 2018 |
| <b>JUNE 2018</b>                                                                                                       |           |               |
| Best Value Assurance Reports<br><i>(Corporate and Democratic Services)</i>                                             | Scrutiny  | 13 June 2018  |
| Freedom of Information Performance Report<br><i>(Corporate &amp; Democratic Services)</i>                              | Scrutiny  | 13 June 2018  |
| Annual Governance Statement<br><i>(Corporate &amp; Democratic Services)</i>                                            | Scrutiny  | 13 June 2018  |
| Procurement Annual Report<br><i>(Corporate &amp; Democratic Services)</i>                                              | Scrutiny  | 13 June 2018  |
| Audit Scotland Overview Report/Financial Report 2018<br><i>(Corporate and Democratic Services)</i>                     | Scrutiny  | 13 June 2018  |
| Following the Public Pound<br><i>(Corporate and Democratic Services)</i>                                               | Scrutiny  | 13 June 2018  |
| Horsecross Arts – Invitation to present at Committee                                                                   | Scrutiny  | 13 June 2018  |

| <b>SEPTEMBER 2018</b>                                                                                                                                                     |                                                                                                                                        |              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Best Value Assurance Reports<br>( <i>Corporate and Democratic Services</i> )                                                                                              | Scrutiny                                                                                                                               | 12 Sept 2018 |
| Culture Perth & Kinross – Invitation to present at Committee                                                                                                              | Scrutiny                                                                                                                               | 12 Sept 2018 |
| <b>NOVEMBER 2018</b>                                                                                                                                                      |                                                                                                                                        |              |
| Service Business Management and Improvement Plan Six Monthly Performance Reports<br>( <i>All Services</i> )                                                               | Scrutiny<br><i>Lifelong Learning<br/>Housing &amp; Health<br/>Enterprise &amp; Infrastructure<br/>Environment<br/>Community Safety</i> | 28 Nov 2018  |
| Progress report on the Raising Attainment Strategy 2016-2019<br>( <i>Education &amp; Children's Services</i> )                                                            | Scrutiny<br><i>Lifelong Learning</i>                                                                                                   | 28 Nov 2018  |
| Perth and Kinross Child Protection Committee – Standards and Quality Report<br>( <i>Education &amp; Children's Services</i> )                                             | Scrutiny<br><i>Council</i>                                                                                                             | 28 Nov 2018  |
| Registration of Births Deaths and Marriages and Civil Partnerships - Inspection Reports by National Records of Scotland<br>( <i>Corporate &amp; Democratic Services</i> ) | Scrutiny                                                                                                                               | 28 Nov 2018  |
| Best Value Assurance Reports<br>( <i>Corporate and Democratic Services</i> )                                                                                              | Scrutiny                                                                                                                               | 28 Nov 2018  |
| Corporate Complaints Annual Report 2015/16<br>( <i>Corporate &amp; Democratic Services</i> )                                                                              | Scrutiny                                                                                                                               | 28 Nov 2018  |
| Live Active Leisure – Invitation to present at Committee                                                                                                                  | Scrutiny                                                                                                                               | 28 Nov 2018  |
| <b>FEBRUARY 2019</b>                                                                                                                                                      |                                                                                                                                        |              |
| Best Value Assurance Reports<br>( <i>Corporate and Democratic Services</i> )                                                                                              | Scrutiny                                                                                                                               | TBC          |
| Housing Complaints Report<br>( <i>Housing and Environment Services</i> )                                                                                                  | Scrutiny                                                                                                                               | TBC          |
| Horsecross Arts; Live Active Leisure; Culture Perth and Kinross – Invitation to present at Committee                                                                      | Scrutiny                                                                                                                               | TBC          |

| <b>APRIL 2019</b>                                                                                                      |          |     |
|------------------------------------------------------------------------------------------------------------------------|----------|-----|
| Summary report on Care Inspectorate and Education Scotland Inspections<br><i>(Education &amp; Children's Services)</i> | Scrutiny | TBC |
| Best Value Assurance Reports<br><i>(Corporate and Democratic Services)</i>                                             | Scrutiny | TBC |
| Live Active Leisure – Invitation to present at Committee                                                               | Scrutiny | TBC |

