

CHIEF EXECUTIVE APPOINTMENT SUB-COMMITTEE

Minutes of Meeting of the Chief Executive Appointment Sub-Committee held virtually via Microsoft Teams on Tuesday 22 December 2020 at 10.00am.

Present: Councillors P Barrett, J Duff, G Laing, M Lyle and F Sarwar.

In attendance: K Donaldson, Interim Chief Operating Officer and L Brown, Committee Officer (both Corporate and Democratic Services).

1. DECLARATIONS OF INTEREST

There were no declarations of interest made in terms of the Councillors' Code of Conduct.

2. APPOINTMENT OF CONVENER

Councillor P Barrett, seconded by Councillor J Duff, nominated Councillor M Lyle as Convener of the Sub-Committee.

Councillor M Lyle was unanimously elected as Convener and took the Chair.

IT WAS AGREED THAT THE PUBLIC AND PRESS BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH WAS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

3. APPOINTMENT OF CHIEF EXECUTIVE

The Interim Chief Operating Officer submitted a report (20/259) and two appendices detailing the recruitment and selection arrangements for the appointment of a new Chief Executive.

Resolved:

- (i) Ms Fiona Lees, Chief Executive of East Ayrshire Council, be invited to act as the independent external professional adviser to the Sub-Committee.
- (ii) Solace in Business be appointed to run an assessment centre.
- (iii) The Job Profile and Specification as detailed in Appendix 1 of the report be approved.
- (iv) The vacancy, as detailed in Appendix 2 of Report 20/259, be advertised and promoted on MyJobScotland.
- (v) The vacancy be promoted using a range of social medial channels.
- (vi) References be obtained for the successful candidate.
- (vi) The Interim Chief Operating Officer be requested to arrange a fair selection refresher training session for the members of the Appointment Sub-Committee to be held in January 2021.