

PERTH AND KINROSS COUNCIL**Enterprise and Infrastructure Committee – 7 November 2012****PRIORITIES FOR SUPPLEMENTARY GUIDANCE
A WORK PROGRAMME 2012-14****Report by Executive Director (Environment)**

This report outlines the workload of the Local Development Plan team from now until the end of 2014 focusing mainly on the priorities and process for progressing the various pieces of Supplementary Guidance required to support the Plan.

1. RECOMMENDATION(S)**1.1** The Committee is asked to agree

- i) the priorities for preparing the Local Development Plan Supplementary Guidance
- ii) that proposed Supplementary Guidance will be presented to Committee following consultation with the public and stakeholders

2. BACKGROUND

- 2.1 Following the publication of the Proposed Plan for a Period of Representation from 30 January until 10 April 2012, the next stage in the process is to report back to Members on the representations received. The Local Development Plan (LDP) Team are in the process of summarising all the representations made, both positive and negative and have grouped them into potential issues for Examination to be discussed with the Directorate for Planning Environmental Appeals. The next step is to prepare what is referred to as a Schedule 4 form for each unresolved issue. This includes a summary of all the comments made, the modifications that respondents are seeking and the Council's proposed response to representations. A report will be prepared to Council in seeking approval of the Schedule 4's and authority to submit the Proposed Plan to Ministers who will appoint a person to examine the Proposed Plan. This is a very time consuming stage in the LDP preparation and will take up all available capacity within the team from now until Christmas.
- 2.2 Following the submission of the Plan to Ministers staff resources will largely shift to responding to information requests from the DPEA, preparing for and attending any hearing sessions and finalising the LDP Action Programme. This will provide a window of opportunity before embarking on the next LDP within which to prepare the Supplementary Guidance.

3. PROPOSALS

- 3.1 In total there are 35 pieces of Supplementary Guidance to be prepared which to a large extent is due to changes brought about by the new planning system allowing for much of the policy detail to be removed from the Plan and presented within Supplementary Guidance. This new Supplementary Guidance becomes statutory and of equal weight to the Development Plan. The list is extensive and there are likely to be competing pressures from stakeholders for particular areas to be covered first. The tables on the following pages split the Guidance into high, medium and low priority, identifying the start date and Members are asked to approve this programme.

SUPPLEMENTARY GUIDANCE						
TYPE	NAME	HIGH PRIORITY Jan 2013 – Aug 2013	MEDIUM PRIORITY Sept 2013 – April 2014	LOW PRIORITY May 2014 – Dec 2014	Comments	LDP Link
Policy guidance	Employment and Mixed Use Areas		✓			ED1 pg 25
	Open Space Provision and Developer Contributions			✓	Other Developer contributions policies to be progressed first	CF1 pg 36
	Forestry and Woodland Strategy	✓			At an advanced stage - being progressed jointly with Forestry Commission	NE2B pg 42
	Green Infrastructure	✓			Required to meet Scottish planning Policy	NE4 pg 43
	Green Belt Management Plan	✓			Major area of work with extensive stakeholder involvement which cannot be supported in early years	NE5 pg 44
	Renewable and Low Carbon Energy Generation, Climate Change, Carbon Reduction and Sustainable Construction	✓ At risk of slipping			Could be progressed in the short term by bringing in temporary staff	EP1 pg 50
	Spatial Strategy for Wind	✓			At an advanced stage	ER1 pg 47
	Flood Risk and Flood Risk Assessments	✓			At an advanced stage - being progressed by Structure and Flooding Team and going out for consultation	EP2 pg 51
	Landscape Guidance		✓		Required to replace AGLV's which fall when LDP adopted	ER6 pg 49
	Developer Contributions Transport Infrastructure	✓			Underway	PM3 pg 24
	Education Developer contributions Review			✓	Requires reviewed in relation to Secondary education	PM3 pg 24
	Delivering Zero Waste in Perth and Kinross	✓ At risk of slipping			Could be progressed in the short term by bringing in temporary staff	EP9 pg 57
Design	Placemaking Guide	Ongoing			Collection of various pieces of	PM1C pg 24

SUPPLEMENTARY GUIDANCE						
TYPE	NAME	HIGH PRIORITY Jan 2013 – Aug 2013	MEDIUM PRIORITY Sept 2013 – April 2014	LOW PRIORITY May 2014 – Dec 2014	Comments	LDP Link
Guidance					Guidance continually added to and updated by progressed by Teams across the Service	
Design Guidance	Guidance on the Siting and Design of Houses in Rural Areas	✓ At risk of slipping			Could be progressed in the short term by bringing in temporary staff	RD3 pg 32
	Transport Standards Guide		✓		Required to reflect new guidance on designing streets	TA1 pg 35
	Abernethy Conservation Area Appraisal - 2011/12				Completed June 2012	HE3 pg 39
	Rait Conservation Area Appraisal - 2012/13				Completed Aug 2012	HE3 pg 39
	Longforgan Conservation Area Appraisal - 2012/13	✓			Currently out to consultation	HE3 pg 39
Development Briefs / Masterplans / Development Frameworks	Bertha Park	✓			Needs early investigation as potential location for Perth new secondary school	H7 pg 77
	Tulloch Marshalling Yards	✓			Could come forward early	H4 pg 78
	Newton Farm, Perth		✓		Could come forward early	Op7 pg 80
	Broxden, Perth	✓			Could come forward early	MU1 pg 79
	James Hutton Institute, Invergowrie			✓	Limited pressure to progress	E37 pg 124
	Luncarty		✓		Could come forward early	H27 pg 235
	Ruthvenfield Road, Perth	✓			Required early to facilitate business land	E38 pg 80
	Stanley		✓		Could come forward early	H30-34 pg 146
	Scone North			✓	Development expected to be later in Plan Period	H29 pg 142
	Borlick, Aberfeldy		✓		Likely to be pressure to bring forward early but work cannot be supported in year 1	H36 pg 159

SUPPLEMENTARY GUIDANCE						
TYPE	NAME	HIGH PRIORITY Jan 2013 – Aug 2013	MEDIUM PRIORITY Sept 2013 – April 2014	LOW PRIORITY May 2014 – Dec 2014	Comments	LDP Link
	Turfhills, Kinross			✓	Likely to be pressure to bring forward early but work cannot be supported in year 1	E36&17 pg 203
	Lathro Farm, Kinross		✓		Likely to be pressure to bring forward early but work cannot be supported in year 1	H47 pg 205
	Gartwhinzean, Powmill			✓	Likely to be pressure to bring forward early but work cannot be supported in year 1	H53 pg 230
	Broich Road, Crieff			✓	Likely to be pressure to bring forward early but work cannot be supported in year 1	E27 pg 250
	Welton Road, Blairgowrie	✓			Required early to facilitate business land	H62 pg 284
	West Blairgowrie			✓	Likely to be pressure to bring forward early but work cannot be supported in year 1 or 2	MU5 pg 283
	Forfar Road, Meikle			✓	Likely to be pressure to bring forward early but work cannot be supported in year 1 or 2	H34 pg 301
	Perth West			✓	Longer term development proposal	H70 pg 78

4. SUPPLEMENTARY GUIDANCE PROCEDURES

- 4.1 It is also recommended that a new approach is taken to the preparation of Supplementary Guidance which is critical to speeding up delivery. It is proposed not to present draft guidance to Committee prior to consultation with the public and stakeholders. Instead it is proposed that Members are involved during consultation, giving all Members an opportunity to input rather than limiting it to specific Committee Members. In addition, for some areas of guidance i.e. master plans, local Members will be involved in working groups. It is emphasised that the parameters and aims of the guidance will already have been set by Members in the associated LDP policy. It is worth noting that some Planning Authorities already operate this system and Members feel that this enables the consultation to take place without stakeholders feeling the Council has already “made it’s mind up”.
- 4.2 This one stage Committee approval procedure is likely to speed up each area of guidance and lead to more efficient service provision. Without this change the programme cannot be delivered, with this change there is still a significant risk of failure to deliver. However, the risk may be mitigated through discussions on joint working with the TAYplan Authorities and accelerating some areas of work through temporary contracts in the current financial year. The areas of Supplementary Guidance at greatest risk of slipping are highlighted in the table above.

5. CONSULTATION

- 5.1 The Head of Legal Services, the Head of Democratic Services and the Head of Finance have been consulted in the preparation of this report.

6. RESOURCE IMPLICATIONS

- 6.1 The one stage Committee approval procedure is likely to speed up each area of guidance and lead to more efficient service provision. There will however be a need to secure additional temporary staff resources to reduce the risk of not meeting timescales.

7. COUNCIL CORPORATE PLAN OBJECTIVES 2009-2012

- 7.1 The Council’s Corporate Plan 2009-2012 lays out five Objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. This report impacts on the following:
- (i) A Safe, Secure and Welcoming Environment
 - (ii) Healthy, Caring Communities
 - (iii) A Prosperous, Sustainable and Inclusive Economy

8. EQUALITIES IMPACT ASSESSMENT (EqIA)

- 8.1 An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other

relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.

- 8.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:

i) Assessed as **not relevant** for the purposes of EqIA

9. STRATEGIC ENVIRONMENTAL ASSESSMENT

- 9.1 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS).

- 9.2 The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and *no* further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt. It should however be noted that the preparation of the Supplementary Guidance will be subject to the Act.

10. CONCLUSION

- 10.1 This report details the work that can be undertaken on Supplementary Guidance between now and the end of 2014. Implementation of these priorities will ensure that the planning policy framework is in place to support the Local Development Plan.

**JIM VALENTINE
EXECUTIVE DIRECTOR (ENVIRONMENT)**

Note:

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing the above report.

Perth & Kinross Council Proposed Local Development Plan 2012

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