

PERTH & KINROSS INTEGRATION JOINT BOARD REPORTING FORWARD PLANNER 2022-23

G/22/106

This work plan outlines the major items the Integration Joint Board has to consider as part of its schedule of work for the year. This plan will continue to be kept under review throughout the year.

Item	Responsibility	16 Feb 2022	30 Mar 2022	27 June 2022	31 Aug 2022	26 Oct 2022	14 Dec 2022	15 Feb 2023	29 Mar 2023	Comments (for decision/information)
Year End Financial Position	Head of Finance & Corporate Services									
Budget 22/23	Head of Finance & Corporate Services		✓							
Draft Annual Accounts	Head of Finance & Corporate Services			✓						Added to IJB Agenda due to APC cancelled
Chief Internal Auditors Annual Report & Assurance Statement 2021/22	Chief Internal Auditor			✓						Added to IJB Agenda due to APC cancelled
Annual Governance Statement	Head of Finance & Corporate Services			✓						Added to IJB Agenda due to APC cancelled
Finance – IJB Reserve Strategy	Head of Finance & Corporate Services					✓				
Audited Annual Accounts	Head of Finance & Corporate Services					✓				
Audit & Performance Committee Update & Minutes	APC Chair/ Head of Finance & Corporate Services	√v	✓v		✓	✓	✓		✓	
Audit & Performance Committee Annual Report 2020/21	APC Chair/ Head of Finance & Corporate Services				✓					
P&K HSCP Annual Performance Report 2020/21	Head of Finance & Corporate Services				√					
Strategic Planning Group — updates & Minutes	Head of ASWSC - Commissioning	✓	✓	✓	✓	√	✓	✓	✓	

Item	Responsibility	16 Feb 2022	30 Mar 2022	27 June 2022	31 Aug 2022	26 Oct 2022	14 Dec 2022	15 Feb 2023	29 Mar 2023	Comments (for decision/information)
Building Management Capacity & Resilience in HSCP	Chief Officer	∠	2022	2022	2022	2022	2022	2023	2023	
Primary Care Improvement Plan	Associate Medical Director				ТВС					CO to contact AMD re timeline date for report to be submitted to IJB
Primary Care Premises	Associate Medical Director				ТВС					CO to contact AMD re timeline date for report to be submitted to IJB
P&K HSCP Quality Safety & Efficiency in Prescribing (QSEP)	Associate Medical Director				√					Deferred from December 2021 until July/Aug 2022 – progress delayed due to covid pandemic
Strategic Delivery Plan – Older People	Head of Health		✓			√				Revisit Performance Framework
Strategic Delivery Plan – Learning Disabilities & Autism	Head of Adult Social Work & Social Care (KO)	✓								
Care at Home Review	Head of Adult Social Work & Social Care		✓							
3 year Workforce Plan	Head of Adult Social Work & Social Care (KO/FL)			✓						
Adult Support & Protection Annual Report 2020/21	Chair P&K Adult Support & Protection	✓								For information
Appointment Committee for Chief Officer recruitment	Standards Officer	✓								
IJB Membership Update	Standards Officer	✓		✓						
Update on the Redesign of Substance use Services in P&K	Chair of the Alcohol & Drug Partnership			✓						6 monthly review requested at IJB 01 December 2021
Review of Inpatient Rehabilitation Beds	Head of Health				✓					Review requested to be provided in May/June 2022 c/f August 2022
Update on Pitlochry Community Hospital – Inpatient Unit	Head of Health	✓								
Community Custody Unit	Head of Health									

Item	Responsibility	16 Feb 2022	30 Mar 2022	27 June 2022	31 Aug 2022	26 Oct 2022	14 Dec 2022	15 Feb 2023	29 Mar 2023	Comments (for decision/information)
Model Code of Conduct	Acting Democratic Services Manager			✓						
Children & Young People Mental Health Strategy										To be issued to IJB Members for Information outwith IJB meeting (Feb



PERTH & KINROSS INTEGRATION JOINT BOARD DEVELOPMENT SESSION WORK PLAN 2022-23

This development sessions work plan outlines the major items the Integration Joint Board has to consider as part of its schedule of work for the year. This plan will continue to be kept under review throughout the year.

IJB Development	Responsibility	26 Jan 2022	16 Mar 2022	13 April 2022	01 June 2022	15 June 2022	14 Sept 2022	16 Nov 2022	25 Jan 2023	Comments
Sessions Item		2022	2022	2022	2022	2022	2022	2022	2023	
Finance	Head of Finance & Corporate Services		√					√		
Strategic Delivery Plan – Older Peoples	Head of Health		✓							
IJB Strategic Risk	Head of Finance & Corporate Services						\			
Public Protection	Chief Social Work Officer			✓						
Equality & Diversity	Sarah Rodger/David McPhee/Scott Hendry							TBC		
Care Home Activity & Partnership Working	Interim Head of ASWSC (Commissioning)						TBC			
Social Prescribing	Consultant Public Health Pharmacy/Associate MD						TBC			
Primary Care Sustainability, Workload & GP Premises	Associate MD	✓								
3 Year Workforce Plan	Kenny Ogilvy				√					
Adult Support & Protection Inspection					✓					

IJB Development Sessions	Responsibility	26 Jan 2022	16 Mar 2022	13 April 2022	01 June 2022	15 June 2022	14 Sept 2022	16 Nov 2022	25 Jan 2023	Comments
Item										
IJB MEMBERS INDUCTION						✓				

Future IJB Development Sessions items - dates	Responsibility	25 Jan 2023				Comments
		2023				
to be confirmed; Digital						01/06/22 IJB Development
Innovation/Technology						Session request for a future
						development session to be
						arranged within next 12 month. Jane to proposed this
						is added to IJB forward
						planner for 2023 at
						EMT/Strategic Planning Event on 16/06/22