

Appendix E - Internal Audit Follow-up
The Environment Service
(Reporting for All dates on or before: October 2017)

Action Plan	Dates	Status/Explanation
<p>16-27 - Events & Festivals Action Point : 7 - Events & Festivals Strategy and Reporting Importance: Low</p> <p>Audit Committee Date: April 2017</p> <p>A process will be introduced for determining which events are to be evaluated and to what extent (e.g. for economic impact).</p> <p>(M Boyle, Events Officer)</p>	<p>Sep 2017 Sep 2018</p>	<p>The Service advises an independent evaluation of the economic impact of all PKC-led events within the past 12-18 months was carried out to inform a revised Events Strategy. The revised Events Strategy, scheduled for completion in September 2018 will include detail regarding monitoring and evaluation.</p> <p>Internal Audit Opinion: Satisfactory</p>
<p>16-27 - Events & Festivals Action Point : 8 - Support for Event Organisers Importance: Low</p> <p>Audit Committee Date: April 2017</p> <p>A Council wide application and assessment process will be introduced.</p> <p>(M Boyle, Events Officer)</p>	<p>Sep 2017 Apr 2018</p>	<p>Following the changes in TES management structure, work is progressing on this action. Current application systems are being reviewed and identification of delegated responsibility for each of the Council assets currently utilised for events is almost complete. The Service is liaising with Legal Services regarding Roads Network delegated powers. Once the above has been clarified, a clear and consistent procedure for the hire and booking of PKC assets will be adopted and rolled out.</p> <p>Internal Audit Opinion: Satisfactory</p>
<p>16-27 - Events & Festivals Action Point : 9 - Support for Event Organisers Importance: Low</p> <p>Audit Committee Date: April 2017</p> <p>The Council website will be revised to include, for example,</p>	<p>Sep 2017 Apr 2018</p>	<p>As per action point 8, the Events pages of the Council website will be updated following review of the asset base and design of an appropriate application and assessment process.</p> <p>Internal Audit Opinion: Satisfactory</p>

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<p>the main Events page including contact details; information about holding events within Perth and Kinross; the vision for the Council in relation to Events & Festivals; and publication of an application form once this has been defined.</p> <p>(M Boyle, Events Officer)</p>		