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Council Building  
2 High Street  
Perth  
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19/04/2022

A meeting of the **Aberfeldy Common Good Fund Committee** will be held virtually on **Tuesday, 26 April 2022 at 10:15.**

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**THOMAS GLEN**  
Chief Executive

***Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.***

***Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.***

**Members:**

Councillor Mike Williamson (Convener)  
Councillor John Duff  
Councillor Murray Lyle  
Councillor Xander McDade



**Aberfeldy Common Good Fund Committee**

**Tuesday, 26 April 2022**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE ABERFELDY COMMON GOOD FUND COMMITTEE OF 21 FEBRUARY 2022 FOR APPROVAL** **5 - 6**  
(copy herewith)
- 4 MATTERS ARISING**
- 5 APPLICATIONS FOR FINANCE ASSISTANCE** **7 - 10**  
Report by Head of Culture and Community Services (copy herewith 22/102)
- 6 2021/22 AND 2022/23 FINANCIAL STATEMENT** **11 - 18**  
Report by Head of Finance (copy herewith 22/103)

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## **ABERFELDY COMMON GOOD FUND COMMITTEE**

Minute of meeting of the Aberfeldy Common Good Fund Committee held virtually on Monday, 21 February 2022 at 10.15am.

Present: Councillors M Williamson, J Duff and X McDade

In Attendance: D Coyne, S Hendry, F Lambie and K Molley (all Corporate and Democratic Services); and M Hill (Communities).

Apology: Councillor M Lyle

Councillor M Williamson, Convener, Presiding.

### **1. WELCOME AND APOLOGIES**

Councillor M Williamson welcomed all present to the meeting and an apology was noted above.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest in terms of Councillors' Code of Conduct.

### **3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of the Aberfeldy Common Good Fund Committee of 19 October 2020 was submitted and approved as a correct record.

### **4. MATTERS ARISING**

There were no matters arising.

### **5. 2019/21 AND 2021/22 FINANCIAL STATEMENTS**

There was submitted a report by the Head of Finance (22/43) (1) providing the Audited outturn for Financial Year 2020/21; and (2) detailing the projected outturn for Financial Year 2021/22.

#### **Resolved:**

- (i) The Audited Income and Expenditure to the 31 March 2021 for the Aberfeldy Common Good Fund for the 2020/21 Financial Year, as set out in Appendix 1 to report 22/43, be noted.
- (ii) The projected Income and Expenditure to 31 March 2022 for the Aberfeldy Common Good Fund for the 2021/22 Financial Year, as set out in Appendix 2 to report 22/43, be noted.

**IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973.**

**P1. ABERFELDY PUTTING GREEN – EXTENSION TO THE EXISTING CONCESSION**

There was submitted a report by the Executive Director (Communities) (22/44) seeking approval to extend the existing concession to run the Aberfeldy Putting Green for a further three years.

**Resolved:**

It be agreed that ACPG be given an extension of their current concession to run the Aberfeldy Putting Green for a further three years until 31 March 2025 on the terms contained in report 22/44.

DRAFT

## ABERFELDY COMMON GOOD FUND COMMITTEE

26 April 2022

### APPLICATIONS FOR FINANCIAL ASSISTANCE

**Report by Head of Culture & Community Services**  
(Report 22/102)

#### 1. PURPOSE

- 1.1 The report asks Aberfeldy Common Good Fund Committee to consider 1 application for financial assistance.

#### 2. BACKGROUND/MAIN ISSUES

- 2.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 2.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grants. These grant awards allow individuals and local organisations to carry out a wide range of community-based activities.
- 2.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. This report is for the Aberfeldy Common Good Fund.
- 2.4 The estimated income for financial year 2022/23, and the value of the application to be considered at this meeting, is summarised below:

<b>Estimated income for 2022/23</b>	<b>£1,320</b>
<b>Value of grants committed to date</b>	<b>NIL</b>
<b>Value of award to be considered by Committee</b>	<b>£585</b>

#### 3. SMALL GRANTS

##### **Live Active Leisure**

- 3.1 An application of £585 has been received from Live Active Leisure for P7/S1 Transition events for the Breadalbane cluster. The purpose of the project is to organise two transition events during the school summer holidays focused on allowing pupils from the Breadalbane cluster schools to familiarise themselves with their secondary school in a safe, stress free and fun way. The day would start off with a morning water sport activity (using Beyond Adventure) as an icebreaker for the children, followed by an opportunity for the children to explore the school in a small group, and ending with an afternoon activity with

the Active Schools Coordinator. This will enable these individuals to meet other children and have a good in-person experience before they move to the secondary school in August 2022. The project will target children identified by the Community Link Worker and the Guidance Department. The Breadalbane Academy cluster schools are identified as follows: Kenmore, Grandtully, Dunkeld, Kinloch Rannoch and Glen Lyon.

- 3.2 The pandemic has made the P7 to S1 transition very difficult for pupils from cluster schools. The schools already have a transition process in place, however a consultation has shown that many pupils feel anxious about the move as they are not familiar with the school and have not had the chance to meet any of the other pupils joining them. The project is a cooperation between Active Schools, the Community Link and the school, following extensive work between the Community Link Worker, Community Learning Assistant and the Active Schools Coordinator with the pupils to help them overcome their fears relating to the change. The events will aim to bring together targeted children who are unsure about the transition and would benefit from a smaller scale in-person event. The project is estimated to benefit 10 people aged between 0-16 from the Common Good Area. ECS have been made aware of the project and are happy with it.
- 3.3 The total cost of the project is £585. A breakdown of the costs has been provided below, both of which are based on quotes. The applicant has not received grant funding from the Common Good Fund in the last three years.

Specific items	Amount
Bus hire	£225
Beyond adventure	£360
<b>Total proposed expenditure</b>	<b>£585</b>
<b>Funding requested</b>	<b>£585</b>

## 4. CONSIDERATION

- 4.1 The Committee is asked to consider the request in the report and determine the level of any grant to be awarded.

### Authors

Name	Designation	Contact Details
Lee Haxton	Community Planning & Policy Team Leader	01738 475000 ComCommitteeReports@pkc.gov.uk

### Approved

Name	Designation	Date
Barbara Renton	Executive Director (Communities)	04 April 2022

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan	<b>Yes</b>
Corporate Plan	<b>Yes</b>
<b>Resource Implications</b>	
Financial	<b>Yes</b>
Workforce	<b>None</b>
Asset Management (land, property, IST)	<b>None</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>None</b>
Strategic Environmental Assessment	<b>None</b>
Sustainability (community, economic, environmental)	<b>None</b>
Legal and Governance	<b>None</b>
Risk	<b>None</b>
<b>Consultation</b>	
Internal	<b>Yes</b>
External	<b>None</b>
<b>Communication</b>	
Communications Plan	<b>None</b>

### 1. Strategic Implications

#### Community Plan

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The funding requested, if approved by Committee, will be contained within the available income for Financial Year 2022/23.

#### Workforce

- 2.2 N/A.

#### Asset Management (land, property, IT)

- 2.3 N/A.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties. The Equality Impact Assessment undertaken in relation to this report can be viewed clicking [here](#).

#### Strategic Environmental Assessment

- 3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.3 The proposals have been considered under the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 N/A.

#### Legal and Governance

- 3.5 The Head of Legal and Governance has been consulted.

#### Risk

- 3.6 N/A.

### **4. Consultation**

#### Internal

- 4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

#### External

- 4.2 N/A.

### **5. Communication**

- 5.1 N/A.

### **6. BACKGROUND PAPERS**

- 6.1 Aberfeldy Common Good Application papers.

# ABERFELDY COMMON GOOD FUND COMMITTEE

26 APRIL 2022

## 2021/22 & 2022/23 FINANCIAL STATEMENTS

**Report by Head of Finance**  
(Report No. 22/103)

### 1. PURPOSE OF REPORT

This report provides the projected outturn for Financial Year 2021/22, and the estimated income and Fund balance for Financial Year 2022/23.

### 2. RECOMMENDATIONS

The Committee is requested to:

- (i) Note the projected Income and Expenditure to the 31 March 2022 for the Aberfeldy Common Good Fund for the 2021/22 Financial Year, as set out in Appendix 1 to the report.
- (ii) Note the projected Income to 31 March 2023 for the Aberfeldy Common Good Fund for the 2022/23 Financial Year, as set out in Appendix 2 to the report.

### 3. BACKGROUND / MAIN ISSUES

- 3.1 This report provides an update on the projected outturn for Financial Year 2021/22, and the monitoring position for Financial Year 2022/23.

### 4. PROPOSALS

#### Financial Statement 2021/22

- 4.1 As detailed in Appendix 1, there is a projected surplus of £235 for the Fund for Financial Year 2021/22, and the estimated Fund balance at 31 March 2022 is £123,597. The movement from the position reported to this Committee on 21 February 2022 relates to the update of the estimate for interest earned on deposits.

#### Financial Statement 2022/23

- 4.2 On the basis of Appendix 2, the anticipated interest earned on deposits for 2022/23 is £1,320, and the estimated Fund balance at 31 March 2023 is £124,917. There is one application for Financial Assistance which will be considered at this meeting, and the estimated Fund balance may require update following the decision taken by the Committee.

**Author(s)**

<b>Name</b>	<b>Designation</b>	<b>Contact Details</b>
Donald Coyne	Senior Accountant	CHXFinance@pkc.gov.uk

**Approved**

<b>Name</b>	<b>Designation</b>	<b>Date</b>
Stewart MacKenzie	Head of Finance	29 March 2022
Karen Donaldson	Chief Operating Officer	

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	<b>None</b>
Corporate Plan	<b>Yes</b>
<b>Resource Implications</b>	
Financial	<b>Yes</b>
Workforce	<b>None</b>
Asset Management (land, property, IST)	<b>None</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>Yes</b>
Strategic Environmental Assessment	<b>Yes</b>
Sustainability (community, economic, environmental)	<b>Yes</b>
Legal and Governance	<b>None</b>
Risk	<b>None</b>
<b>Consultation</b>	
Internal	<b>Yes</b>
External	<b>None</b>
<b>Communication</b>	
Communications Plan	<b>None</b>

### 1. Strategic Implications

#### Corporate Plan

1.1 The Council's Corporate Plan 2018 – 2023 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.2 This report relates to all objectives.

### 2. Resource Implications

#### Financial

2.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### 3. Assessments

#### Equality Impact Assessment

3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations

between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### Internal

- 4.1 The Chief Operating Officer has been consulted in the preparation of this report.

### **5. BACKGROUND PAPERS**

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

### **6. APPENDICES**

- Appendix 1 - Aberfeldy Common Good Fund Financial Statement for period to 8 March 2022 for Financial Year 2021/22.
- Appendix 2 - Aberfeldy Common Good Fund Financial Statement for Financial Year 2022/23.

**ABERFELDY COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 8 MARCH 2022 FOR**  
**FINANCIAL YEAR 2021/22**

	<u>Actual to date</u>	<u>Projected Outturn</u>
	£	£
<b><u>Expenditure</u></b>		
Supplies and Services		
Financial Assistance	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>
<b><u>Income</u></b>		
Interest Earned	108	235
<b>Total Income</b>	<b>108</b>	<b>235</b>
<b>Surplus/(Deficit)</b>	<b>108</b>	<b>235</b>
Opening Balance at 1 April 2021	123,362	123,362
Surplus / (Deficit) for the year	108	235
<b>Projected Closing Balance at 31 March 2022</b>	<b>123,470</b>	<b>123,597</b>

<b><u>Financial Assistance</u></b>		
<u>Actual</u>	<u>Amount (£)</u>	<u>Meeting</u>
	0	
<u>Committed</u>	<u>Amount (£)</u>	<u>Meeting</u>
	0	
<b>Total</b>	<b>0</b>	





**ABERFELDY COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR FINANCIAL YEAR 2022/23**

	<b><u>Projected Outturn</u></b>
	£
<b><u>Expenditure</u></b>	
<u>Supplies and Services</u>	
Financial Assistance	0
<b>Total Expenditure</b>	<b>0</b>
<b><u>Income</u></b>	
Interest Earned	1,320
<b>Total Income</b>	<b>1,320</b>
<b>Surplus/(Deficit)</b>	<b>1,320</b>
Opening Balance at 1 April 2022	123,597
Surplus / (Deficit) for the year	1,320
<b>Projected Closing Balance at 31 March 2023</b>	<b>124,917</b>

<b><u>Financial Assistance</u></b>		
<u>Actual</u>	<u>Amount (£)</u>	<u>Meeting</u>
	0	
<u>Committed</u>	<u>Amount (£)</u>	<u>Meeting</u>
	0	
<u>Under Consideration</u>	<u>Amount (£)</u>	<u>Meeting</u>
Live Active Leisure - P7/S1 Transition	585	26/04/2022
<b>Total</b>	<b>585</b>	

