

PERTH AND KINROSS COUNCIL**Strategic Policy & Resources Committee****13 September 2017****TRANSFORMATION PROGRAMME 2015-2020 PROGRESS UPDATE****Report by the Depute Chief Executive and Chief Operating Officer**

This report provides an update on the progress to date and the achievements of the Council's Building Ambition Transformation Programme, which was approved by the Council on 1 July 2015.

1. BACKGROUND / MAIN ISSUES**1.1 Overview**

1.1.1 The Transformation programme is focused on continuing Perth and Kinross Council's proactive approach to public service reform. The Transformation Strategy provides a framework for innovation, creativity, flexibility and greater entrepreneurship to meet the significant challenges ahead.

1.1.2 A major part of the Council's Transformation Strategy is being delivered through a programme of transformation reviews. The programme currently comprises 26 projects which are developing new ways of working to sustain high quality service delivery, whilst achieving a challenging scale of savings. These reviews are reported to each meeting of the Strategic Policy and Resources Committee.

1.2 Transformation Progress

1.2.1 Progress to date on each of the projects is provided in Appendix 1. The savings accrued to date from these projects amounts to £1,800,000, which represents 126% of the targeted amount of £1,500,000.

1.2.2 In addition to the active projects which comprise the current programme, five projects have now been completed. These completed projects secured £996,000 of savings which amounts to approximately 99% of the targeted amount (£1,006,000). The initial projected investment needed to facilitate these savings was £265,000 however the actual spend was only £245,000. This represents a 7.5% under spend.

1.2.3 At this stage, 20 projects are 'on target', 5 projects have "some issues", and one project is marked as 'remedial action required'.

2. CONCLUSION AND RECOMMENDATIONS

- 2.1 It is recommended that Committee notes the progress related to the Transformation Programme, as detailed in Appendix 1.

Author(s)

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Approved

| Name | Designation | Date |
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| Jim Valentine | Depute Chief Executive and Chief Operating Officer | 30 August 2017 |

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IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| Strategic Implications | Yes/None |
|-----------------------------------------------------|-----------------|
| Community Plan / Single Outcome Agreement | Yes |
| Corporate Plan | Yes |
| Resource Implications | |
| Financial | Yes |
| Workforce | None |
| Asset Management (land, property, IST) | None |
| Assessments | |
| Equality Impact Assessment | None |
| Strategic Environmental Assessment | None |
| Sustainability (community, economic, environmental) | None |
| Legal and Governance | None |
| Risk | Yes |
| Consultation | |
| Internal | Yes |
| External | No |
| Communication | |
| Communications Plan | No |

1. Strategic ImplicationsCommunity Plan / Single Outcome Agreement

- 1.1 This report supports the delivery of the Strategic Objectives within the Community Plan/ Single Outcome Agreement 2013-23 and the Corporate Plan 2013-18.

2. Resource ImplicationsFinancial

- 2.1 The projections for funding and savings for each project are detailed in Appendix 1.

Workforce

- 2.2 There are no workforce implications arising from this report.

Asset Management (land, property, IT)

- 2.3 There are no direct asset management implications arising from this report.

3. Assessments

Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as not relevant for the purposes of EqIA.

Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The proposals within this report have been considered under the terms of the act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

Legal and Governance

- 3.7 Not applicable

Risk

- 3.8 The report presents progress on all aspects of the transformation programme including movements in financial projections. There are no additional risks which arise from this report.
- 3.9. Project risks are managed within the context of each project.

4. Consultation

Internal

- 4.1 Service senior management teams have been consulted in the preparation of this report.

External

- 4.2 Not applicable.

5. Communication

- 5.1 Communications with staff will be undertaken as part of the individual reviews/projects.

2. BACKGROUND PAPERS

The background papers referred to within the report are:

- Report to Council, Building Ambition: The Council's Transformation Strategy 2015-2020 and the Organisational Development Framework ([report 15/292](#))
- Report to Council, Building Ambition: An Update on the Council's Transformation Programme ([report 17/82](#))
- Report to Strategic Policy and Resources Committee on 19 April 2017 ([report 17/156](#))
- Report to Strategic Policy and Resources Committee on 21 June 2017 ([report 17/221](#))

3. APPENDICES

Appendix 1 – Progress Report on active Transformation reviews.