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• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

14 May 2018

A Meeting of the **Audit Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 23 May 2018** at **14:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Eric Drysdale (Convener)
Councillor Bob Band (Vice-Convener)
Councillor Kathleen Baird
Councillor Audrey Coates
Councillor Stewart Donaldson
Councillor David Illingworth
Councillor Xander McDade

Audit Committee

Wednesday, 23 May 2018

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

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|-----------------|--|----------------|
| 1 | WELCOME AND APOLOGIES | |
| 2 | DECLARATIONS OF INTEREST | |
| 3 | MINUTE OF MEETING OF THE AUDIT COMMITTEE OF 28 MARCH 2018 FOR APPROVAL AND SIGNATURE
(copy herewith) | 5 - 10 |
| 4 | GENERAL DATA PROTECTION REGULATION
As agreed at the last meeting of the Committee, there will be a presentation by Donald Henderson, Information Compliance Manager and Data Protection Officer, on the work being done to prepare for the implementation of the General Data Protection Regulation. | |
| 5 | INTERNAL AUDIT FOLLOW UP
Report by Chief Internal Auditor (copy herewith 18/167) | 11 - 20 |
| 6 | INTERNAL AUDIT UPDATE
Report by Chief Internal Auditor (copy herewith 18/168) | 21 - 34 |
| 6(i) | CORPORATE AND DEMOCRATIC SERVICES | |
| 6(i)(a) | 17-23 IT CHANGE MANAGEMENT
(copy herewith 18/169) | 35 - 46 |
| 6(ii) | EDUCATION AND CHILDREN'S SERVICES | |
| 6(ii)(a) | 17-25 - PUPIL EQUITY FUND
(copy herewith 18/170) | 47 - 50 |
| 7 | INTERNAL AUDIT ANNUAL REPORT 2017/18
Report by Chief Internal Auditor (copy herewith 18/171) | 51 - 64 |

Note: Annual Review of Internal Audit to be held following the Audit Committee on 27 June 2018.

Report by KPMG, External Auditor (copy herewith 18/172)

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You can also send us a text message on 07824 498145.

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