

PERTH AND KINROSS COUNCIL

Strategic Policy and Resources Committee – 23 September 2015

COMPOSITE CAPITAL BUDGET 2015/22 & HOUSING INVESTMENT PROGRAMME 2015/20 – MONITORING REPORT NUMBER No.1

Report by the Head of Finance

PURPOSE OF REPORT

This report provides a summary position to date for the Composite Capital Programme for 2015/16 to 2021/22 and the Housing Investment Programme 2014/15 to 2019/20, and seeks approval for adjustments to the programmes.

1. BACKGROUND / MAIN ISSUES

- 1.1 The meeting of this Committee on 22 April 2015 approved a revised Composite Capital Budget for the six years 2015/16 to 2020/21 (report 15/168 refers). The revised budget totalled £63,696,000 for 2015/16, £85,842,000 for 2016/17, £42,613,000 for 2017/18, £23,689,000 for 2018/19, £25,831,000 for 2019/20 and £14,516,000 for 2020/21. The Committee also approved a revised five year Housing Investment Programme for the 5 years 2015/16 to 2019/20, with the estimated gross expenditure over the 5 years totalling £66,164,000.
- 1.2 The budget at Appendix II has been rolled forward by one year to 2021/22. The Council at its meeting on 12 February 2015 approved gross capital resources of £22,200,000 for 2021/22, although no new budget has been set for that year. The Council also approved £22,200,000 of capital resources for 2022/23, together with new borrowing of £12,000,000 for 2020/21. Proposals for allocating all these new resources will be submitted to the Council in February 2016 following the submission of Outline Business Cases (OBC's) by the Services in the autumn 2015 as part of the next capital budget setting process.
- 1.3 This report advises of expenditure to 31 August 2015 and the latest estimate of the projected outturn for each programme.
- 1.4 The Capital Programme Exceptions Report (Appendix VII) provides summary information on the latest position for individual projects reported within Sections 3 and 4 of this report.

2. COMPOSITE CAPITAL PROGRAMME – CAPITAL RESOURCES

- 2.1 The current estimated total capital resources available in 2015/16 amount to £54,537,000; £88,659,000 in 2016/17; £54,639,000 in 2017/18; £32,586,000 in 2018/19; £25,700,000 in 2019/20; £15,806,000 in 2020/21 and £3,510,000 in 2021/22. The constituent elements for each year are summarised at Appendix I. Movements from the previous estimates approved on 22 April

2015 are also summarised at Appendix I, with the significant points detailed below.

- 2.2 Many of the adjustments to the estimated capital resources reflect small movements between 2014/15 and 2015/16 identified when closing last year's accounts. There are also proposed movements between the years 2015/16 to 2021/22 reflecting rephasing of projects. These adjustments mainly represent timing differences in the resources, and therefore have no overall impact on the programme.
- 2.3 Actual **General Fund Property Disposal** receipts in 2014/15 were £3,000 higher than anticipated and it is therefore proposed to decrease the current year budget by this amount to reflect the difference in the timing of the receipts. Following a review of the current disposal programme, there has been an increase of £74,000 in the estimated amount of **General Fund Property Disposal Receipts** in 2015/16 resulting from the anticipated proceeds from the sale of a depot and small areas of land. Additionally a review of the **Commercial Property Investment Programme** is currently being undertaken and will be included in a future report to this committee, however, there is a reduction of £5,000 in 2015/16 relating to fees following the closure of 2014/15 accounts. Similarly, the only movement in **receipts carried forward** is a £5,000 reduction as a result of this movement in estimated receipts. These movements are summarised at Appendix I.
- 2.4 The £290,000 increase in **Third Party Contributions** mainly relates to the contribution towards the Structural Maintenance programme of £140,000 (see Section 3.5.3) and additional contributions for developing Unadopted Roads of £137,000 (see Section 3.5.3). The remaining movements relate to contributions carried forward from 2014/15 (£13,000), and the re-phasing of the contributions anticipated for Oudenarde (see Section 3.4.3) and Perth Theatre (see Section 3.4.5). All movements in Third Party Contributions have been included in Appendices I and II.
- 2.5 The only movement in the **General Capital Grant** relates to the funding of the Live Active Leisure PH2O project, with the £4,725,000 contribution from the Capital Grant in 2015/16 now anticipated to be required in 2016/17. This adjustment therefore increases the amount of Capital Grant available for the Composite Programme in 2015/16 by this amount, with a corresponding reduction in 2016/17, and has a neutral overall effect on the programme.
- 2.6 A review of **General Fund Housing Receipts** for mortgage repayments has resulted in an increase in estimated receipts of £40,000 in the current seven year programme, with a further £7,000 more than anticipated received in 2014/15. The effect of these additional receipts is to reduce the Council's borrowing requirement by £47,000.
- 2.7 The increase in **Revenue Contributions** relates to Kenmore Retaining Wall of £42,000 in 2015/16 (see Section 3.5.5), a £14,000 contribution to Road Safety measures around schools (see Section 3.5.3), and a £1M contribution from the Car Park Reserve (see Section 3.5.10) with all other adjustments

relating to actual contributions in 2014/15 compared to those previously forecast, which have been adjusted in 2015/16, as well as a rephrasing of the contribution for Perth Theatre (see Section 3.4.5).

- 2.8 After allowing for the **Borrowing Requirement** brought forward from 2014/15 of £469,000, the projected Borrowing Requirement in 2015/16, which is effectively the balancing item for resources, is £18,819,000, which is £11,704,000 less than the previous Borrowing Requirement reported to this Committee on 22 April 2015 of £30,523,000. The overall decrease includes the rephrasing of a number of projects as detailed throughout this report, most notably Alyth Primary School (see section 3.4.6), Live Active Leisure PH2O (see Section 2.5) and the Perth City Centre and Mill Street Environmental Improvements Projects (See Section 3.5.6), as well as a combination of several other factors, including movements in expenditure, receipts, resources carried forward, and Prudential Borrowing as described throughout this report. The total Borrowing Requirement in the subsequent years 2016/17 to 2021/22 has increased by £29,679,000 to £154,636,000. In addition to the rephrasing of expenditure and contributions, this also includes the re-instatement of Oudenarde Primary School which has been brought forward from future years, Canal Street Car Park Improvements and the amendments to the Street Lighting Prudential Borrowing project. However, these increases are offset by reduced Prudential Borrowing on the Vehicle Replacement Programme and an increase in property disposal and Housing receipts. All movements in the Borrowing Requirement are shown in the Proposed Budget Adjustment column within Appendix II.

- 2.9 When considering the Capital Budget over the seven years together, the Borrowing Requirement has therefore increased by £17,975,000 between 2015/16 and 2021/22. This has been summarised in the following table:

	2015/16	2016/17	2017/18	2018/19	Later Years	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Increase in Borrowing Requirement brought forward from 2014/15 (Section 2.8)	469	0	0	0	0	469
Reduction in Borrowing due to minor roundings and brought forward adjustments (Appendix II)	(4)	0	0	0	0	(4)
(Increase) in General Fund Capital Receipts (Section 2.3)	(74)	0	0	0	0	(74)
(Increase)/Decrease In General Capital Grant Available (Section 2.5)	(4,725)	4,725	0	0	0	0
(Increase) in Housing Receipts (Section 2.6)	(26)	(5)	(4)	(3)	(9)	(47)
Oudenarde Primary School (Section 3.4.3)	0	(471)	250	5,000	5,221	10,000
(Decrease)/Increase in Fleet Replacement Programme (Section 3.5.9)	(707)	(1,020)	535	250	(618)	(1,560)

Increase in Street Lighting Renewal Programme (Section 3.5.9)	661	1,249	690	760	5,331	8,691
Canal Street Car Park Improvements (Section 3.5.10)	0	500	0	0	0	500
Movements arising from re-phasing of other expenditure and receipts (Appendix II)	(7,298)	(1,357)	10,491	2,860	(4,696)	0
Increase/(Decrease) in Borrowing Requirement	(11,704)	3,621	11,962	8,867	5,229	17,975

2.10 Of the increase in borrowing described above, the additional £10,000,000 in respect of Oudenarde Primary School was previously assumed to be incurred in 2021/22 within the Capital Fund and Loan Charge estimates and the long term Capital funding strategy. In addition, the increased Loan Charges in respect of the Prudential Borrowing projects will be contained by the Service from the savings generated by the works. Therefore, the proposed programme remains prudent, affordable and sustainable.

2.11 As a result of all the movements detailed above, the total projected Capital Budget resources and gross project expenditure amounts to £275,437,000 over the seven years 2015/16 to 2021/22. This is in line with the Council's approved Prudential Indicators and limits.

3. COMPOSITE CAPITAL PROGRAMME – EXPENDITURE

3.1 An analysis of the whole programme has been undertaken to compare the actual final capital expenditure for 2014/15 included in the audited final accounts against the projected expenditure in Monitoring Report No. 4 considered by this Committee on 22 April 2015. This has highlighted that £459,000 of net expenditure has moved between financial years. The long-term effect of this type of slippage on the seven-year Capital Budget is neutral, and accordingly it is proposed that the budget in these circumstances is adjusted in 2015/16.

3.2 There are also instances where the total expenditure on individual projects in 2014/15 was greater or less than the projected expenditure in the last monitoring report. In these cases, it is proposed that the 2015/16 Capital Budget be revised to ensure that the total level of expenditure continues to match the total level of resources.

3.3 Total expenditure (net of grants and contributions) to 31 August 2015 on the Composite Capital Programme amounts to £10,314,000, total Grant received amounts to £12,658,000 and capital receipts amount to £711,000. A comprehensive monitoring exercise has been carried out, which is detailed at Appendix II, with the most significant features discussed below.

3.4 Education and Children's Services

3.4.1 Expenditure to 31 August 2015 amounts to £3,808,000.

- 3.4.2 The Executive Director (Education & Children's Services) has reviewed the current programme and proposes various budget adjustments, the most significant of which are described below.
- 3.4.3 A budget of £12,529,000 was agreed by Council in December 2012 to fund the development of a new primary school at Oudenarde (Report No 12/586 refers). This included £500,000 which was required in years beyond those included in the current 7 year capital programme. In September 2013, due to uncertainties regarding the pace of housing construction and the finalisation of the Section 75 agreement, this Committee approved the rephasing of £12,000,000 of the budget to later years (Report No 13/444 refers). This situation has since changed, and the developer is keen to finalise the Section 75 agreement. It is anticipated that the construction of mainstream housing will commence by the autumn 2016. The school development will therefore be required earlier than previously envisaged, and is anticipated to commence towards the end of 2018/19. It is therefore proposed that expenditure of £250,000 is brought forward to 2017/18, £5,000,000 into 2018/19, £4,500,000 into 2019/20 and £250,000 into 2020/21, with £29,000 accelerating from 2019/20 into 2016/17 to cover professional fees. The £500,000 developer contribution, payable upon implementation of planning consent for the first mainstream house, is proposed to be brought forward from 2019/20 to 2016/17. Progress based contributions will be payable upon completion of each acre subsequent to the completion of the fifth acre, estimated at £100,000 per annum. These payments are not currently included within the 7 year program at this stage due to the uncertainty over the timeframe for completion. However, these will be subject to ongoing review and included once the housebuilding commences and they can be estimated with more certainty. There is a further £2,500,000 of the original budget remaining in later years out with the current 7 year programme to fund the anticipated expansion of the school in the future.
- 3.4.4 The Executive Sub-Committee of the Strategic Policy & Resources Committee approved a report at its meeting on 30 July 2015 (report 15/312 refers) in respect of the Design Build Finance and Manage (DBFM) programme. This included removing Tulloch and Kinross Primary Upgrades from the DBFM programme and delivering these projects by traditional procurement funded by borrowing. The revised total cost of these projects is £11,851,000 for Kinross Primary School and £10,161,000 for Tulloch Primary School. These are to be funded by viring the CLASP Primary Upgrade budget (£9,600,000) and the New Secondary School budget (£8,667,000), as well as contributions from the Enhance/Extend Specialist Education budget (£445,000), Children & Young People budget (£800,000) and Modernising Primaries (£2,500,000). It should also be noted that the New Secondary School will be completely revenue funded under the DBFM programme. These adjustments have now been included in Appendix II.
- 3.4.5 The enabling works for the Redevelopment of Perth Theatre are now expected to commence in February 2016, with the main contract works to commence in March 2016. This results in £2,078,000 of expenditure being re-profiled from the current year to 2016/17. There is also a small drawdown of

Heritage Lottery Funding estimated in the current year of £21,000, of which £1,000 has been carried forward from 2014/15 and £20,000 brought forward from 2016/17. These movements together result in a reduction in the Contribution from Reserves required in the current year of £2,099,000, which will now be required in 2016/17. It is proposed to adjust the budget for all these movements, which have been included in Appendix II.

- 3.4.6 There have also been some rephasing which will impact on the scheduling of works at Alyth Primary School Upgrade and Perth Academy New Sports Facilities. It is, therefore, proposed to re-profile these budgets accordingly. In addition, it is further proposed to re-profile unallocated amounts in the 2015/16 Modernising Primaries and Modernising Secondaries budgets to 2017/18. All these proposed adjustments have been included in Appendix II.
- 3.4.7 The budget to Enhance/Extend Specialist Education was to be used for contributing to ASN works at various school upgrade projects as they were developed in future years, such as the £445,000 for the works at Kinross and Tulloch Upgrades described at section 3.4.4 above. However, for ease of budgeting, it is proposed that the remaining budget of £1,189,000 in 2019/20 is now re-allocated to the Modernising Primaries (£300,000) and Modernising Secondaries (£889,000), to be applied to ASN provision as specific works are developed within these programmes. It is also proposed that the IIL Schools ICT Booking System is re-named to “ECS Online Payments” to better reflect the system being developed and implemented within this budget.
- 3.4.8 The MIS - Procurement & Integration Programme has also been rephased in line with anticipated future programme requirements, and it is proposed to adjust the expenditure budgets accordingly. There are other proposed minor budget adjustments required following the carry-forward of movements from 2014/15 to bring current year budgets in to line with current estimates.
- 3.4.9 All of the above adjustments have been reflected in Appendix II.

3.5 The Environment Service

- 3.5.1 Expenditure to 31 August 2015 amounts to £6,196,000.
- 3.5.2 The Executive Director (Environment) has reviewed the current programme and proposes various budget adjustments. Many of the proposed adjustments relate to minor movements to match the carry forward of budgets between 2014/15 and 2015/16 in light of actual expenditure in 2014/15. The most significant of the remaining proposed adjustments are described below.
- 3.5.3 A proposed Revenue Contribution from Education & Children’s Services of £14,000 in 2015/16 for safety measures around schools is included with the Cycling Walking & Safer Streets programme, and it is proposed to increase the expenditure budget accordingly. In addition, the Council is to receive a Third Party Contribution of £140,000 in 2015/16 from Scottish & Southern Energy towards the cost of upgrading the road network around the new Beaulieu to Denny power line. These works are included within the Structural

Maintenance programme, and it is therefore proposed that the budget is increased accordingly. Similarly, further contributions of £137,000 have been agreed for the development of Unadopted Roads, and it proposed to increase the budget by this amount in 2015/16 in order to progress the works.

- 3.5.4 Within the Asset Management – Bridges programme, a further £92,000 is required to meet additional works and costs at Thorter Bridge Culvert, mostly relating to fees for site supervision. It is therefore proposed that this is funded by bringing forward £92,000 from the Short Span Bridge Replacement Programme in 2017/18.
- 3.5.5 Latest cost profiles for the A9/A85 Road Junction Improvement project show that expenditure in the current year will be £595,000 less than budget, with revised expenditure estimates for all years to 2018/19. It is, therefore, proposed that the budget is rephased in line with the revised estimates, with no increase in the overall costs of the scheme. In addition, further land movements in the embankment at the retaining wall in Kenmore have resulted in a further £42,000 of works being required. It is proposed that this is funded by a Revenue contribution in the current year.
- 3.5.6 Within the Conservation of Built Heritage programme, £150,000 of works at Errol High Street will now be undertaken in 2016/17, and it is therefore proposed to transfer this amount to 2016/17. This arises due to the need to undertake further assessment of the impact on public transport during the construction works. In addition, the Perth City Centre project is being reviewed, and it is proposed that the budget is moved into 2016/17. It is also proposed that the budget for Mill Street Environmental Improvements be rephased in line with the anticipated programme of works, with much of the construction works to be undertaken in 2016/17. The overall budget for Mill Street Improvements will be reviewed once the works have been tendered, and it is anticipated that a further bid for Phase II of the works will require to be submitted as part of the current Capital Budget setting process, with proposals being submitted to the Council in February 2016.
- 3.5.7 The programmes of works within the Community Greenspace Sites and Third Party Contributions budgets in 2015/16 have been reviewed and it is proposed that they are allocated to individual projects. The main projects proposed are Play Area Improvements (£348,000, less a £10,000 Third Party Contribution), Pitlochry Recreation Park (£154,000, less a £30,000 Third Party Contribution) and Park Development - Riverside Masterplan (£106,000 in 2015/16 and £72,000 in 2016/17).
- 3.5.8 Within the Waste Programme, the remaining works under the Friarton Depot Welfare Accommodation project amounting to £141,000 related to installation of photovoltaic panels during 2015/16. However, further detailed studies show that these works would no longer be viable. It is therefore proposed that £96,000 be vired to decontamination works at Dalcrue Landfill Site and a further £43,000 is vired to meet the budget shortfall for the Kitty Swanson Bridge replacement within the Community Greenspace Bridges programme.

The balance of £2,000 has been included with the Structural Maintenance budget.

3.5.9 Within the Prudential Borrowing projects, a full review of user requirements has been undertaken for the Fleet Replacement Programme. Accordingly, it is proposed that the budgeted replacements and disposals for each year in the seven year programme are adjusted in line with updated requirements. This has resulted in a reduction of £1,560,000 in borrowing (net of estimated disposal receipts). In addition, the Street Lighting Renewal budget has been reviewed in light of new available technologies. It is therefore proposed that these works are progressed by converting the street lamps to new LED lighting units, and also to include the upgrade of older street light columns, over a 10 year period. The total cost of these proposed works amounts to £9,384,000, which is an increase of £8,691,000 from the original budget of £693,000, and result in significant savings in energy and ongoing maintenance costs in excess of the resulting Loan Charges.

3.5.10 In addition, the Enterprise and Infrastructure Committee at its meeting on 9 September 2015 (report 15/352 refers) approved various improvement works to Canal Street Car Park, Perth totalling £1,500,000. The works are proposed to be funded by a contribution of £1,000,000 from the Car Park Reserve and £500,000 by Prudential Borrowing. It is anticipated that the works will be undertaken from around January and be completed in June 2016, and it is therefore proposed that the budget be phased equally over the two financial years. It is further proposed that the Car Park Reserve funding will be applied to the expenditure in the first instance, with the Prudential Borrowing being required in 2016/17. It is anticipated that the loan charges on this borrowing will be met from the additional income from increased utilisation of the car park facility. There are also further small adjustments proposed within the Prudential Borrowing Programme, all of which relate to rephasing of budgets over the seven year programme.

3.5.11 All the above proposed adjustments have been reflected in Appendices I and II.

3.6 Housing and Community Care – Community Care

3.6.1 Expenditure to 31 August 2015 amounts to £261,000.

3.6.2 Following a review of the overall programme, the Executive Director (Housing & Community Care) proposes to make some adjustments to the approved 7 year programme. These are included at Appendix II and summarised below.

3.6.3 It is proposed to transfer £16,000 from the 2016/17 Gypsy Traveller Transit Sites budget to 2015/16, in relation to communications infrastructure work carried out at the Bobbin Mill Traveller's Site.

3.6.4 A number of projects are currently being planned as part of the Housing With Care – Communal Facilities programme. It is therefore proposed to transfer

£550,000 from the 2015/16 budget into 2016/17 in line with the anticipated spend profile of these projects.

- 3.6.5 The Beechgrove RHE and Lewis Place Day Centre projects are now expected to be rephased to 2016/17, as a result of their interaction with the Council's Transformation Strategy. It is therefore proposed to transfer £236,000 and £358,000 respectively from 2015/16.
- 3.6.6 It is also proposed to transfer £30,000 from the 2015/16 Customer Relationship Management (CRM) System budget into 2016/17 in line with the anticipated spend profile.
- 3.6.7 All the above proposed adjustments have been reflected in Appendices I and II.

4. HOUSING INVESTMENT PROGRAMME

- 4.1 An analysis of the whole programme has been undertaken to compare the actual final expenditure for 2014/15 included in the audited final accounts against the assumed expenditure at the time Monitoring Report No.4 was approved (report No. 15/168 refers). This has highlighted that gross expenditure was £383,000 less than previously projected, Capital Receipts arising from the sale of property and other sales were £512,000 more than anticipated and that the Capital Funded from Current Revenue (CFCR) contribution was £247,000 less than forecast. The combined effect of reduced expenditure and increased income therefore reduced the 2014/15 Housing Investment programme borrowing requirement by £648,000.
- 4.2 The 2014/15 expenditure slippage was attributed to several projects across the overall Housing Investment Programme. Slippage within the Central Heating and Rewiring programme was due to delays in the installation of gas connections in some areas; slippage in the Council House New Build and Other Investment in Council House Stock programmes were mainly due to the late rephasing of expenditure between the years; and fewer suitable referrals were received within the Mortgage to Rent scheme. A number of Council house sales settled earlier than anticipated which resulted in the increase in Capital receipts. The carry forward budget movements are detailed within Appendix III and the Executive Director (Housing and Community Care) proposes that the budgets for these programmes are adjusted accordingly.
- 4.3 Net expenditure for 2015/16 to 31 August 2015 amounts to £2,947,000.
- 4.4 The Executive Director (Housing & Community Care) proposes to make several adjustments to the programme. These are all detailed at Appendix III and the most significant adjustments are summarised below.
- 4.5 The Central Heating & Rewiring Works, Double Glazing, External Fabric and Multi Storey Flats projects have all been revised in line with their current spend profiles. It is therefore proposed to transfer £100,000, £268,000, £137,000 and £1,565,000 respectively from 2015/16 into 2016/17. In addition,

the 2015/16 Central Heating & Rewiring Works budget has increased by £95,000 due to prior year contractors retentions, which were not included in previous estimates.

- 4.6 The Kitchen Modernisation Programme has identified a number of properties requiring their kitchens to be upgraded. It is therefore proposed to transfer £313,000 from the 2015/16 Mortgage to Rent budget into the 2016/17 Kitchen Modernisation Programme budget to cover the additional works. In addition, both the Kitchen and Bathroom Modernisation Programmes have been rephased in line with their current anticipated spend profile and it is proposed to accelerate £51,000 into each programme's 2016/17 budget from their respective future years budgets.
- 4.7 Additional costs of £175,000 have been identified on the Springbank Road, Alyth, New Build Project in 2015/16 due to additional drainage requirements, which will be met by an increase to the Scottish Government Subsidy. Additionally, this has caused the project to be rephased and it is also proposed to transfer £500,000 from the 2015/16 budget into 2016/17.
- 4.8 Following the tendering process, the net cost of the Balbeggie new build project is expected to be £107,000 higher than previously anticipated. It is, therefore, proposed to increase the expenditure budget by £203,000 and the subsidy budget by £96,000 in 2015/16, giving a net increase of £107,000. In addition, savings have been identified on the Jeanfield Road (Phase 1) project, and it is proposed to reduce the 2015/16 budget by £79,000.
- 4.9 The Scottish Government Subsidy in relation to the Old Mill Road, Blairgowrie, New Build programme for 2015/16 has been confirmed at £28,000 less than previously anticipated. This, together with additional costs of £65,000, has resulted in a £93,000 shortfall on the project. It is proposed that this be financed from the New Build - Future Developments 2015/16 budget (£84,000) and savings identified on the Old Mill Road regeneration project (£9,000).
- 4.10 A proposed project at Glenearn Road, Perth has been identified whereby six existing terraced cottages are to be demolished and replaced by eight one-bedroomed flats. The total costs are anticipated to be £840,000, with £580,000 in 2015/16 and the remaining £260,000 in 2016/17. Of the total cost, it is proposed to fund £160,000 from the earmarked reserves for Affordable Housing (Resources accrued from reduced Council Tax Discounts) and £368,000 from Scottish Government Subsidies, with the balance of £312,000 being financed by a proposed transfer from the 2015/16 Future Developments budget. It is therefore proposed that this project be included in the Capital Budget.
- 4.11 Anticipated total costs in relation to the next phase of the Auchterarder developments at Castlemains, have now been determined. Accordingly, it is proposed that the full cost of £1,256,000 is included in the 2015/16 budget together with £200,000 from the earmarked reserve for Affordable Housing (Resources accrued from reduced Council Tax Discounts) and the additional

Government Subsidy of £360,000 received in 2014/15. It is proposed that the net increase of £696,000 be financed by a transfer from the 2015/16 New Build - Future Developments budget.

- 4.12 It is proposed to transfer £340,000 from the 2015/16 Buy Backs budget to the 2016/17 Controlled Door entry budget, and to reduce the 2016/17 Controlled Door Entry budget by £46,000, to bring the respective budgets back in line with current projections. Accordingly, the overall budget for Buy Backs is unchanged from that set in January 2015.
- 4.13 The New Row, St Catherine's Road and Glengarry Road projects in Perth were being carried out as part of the Major Adaptations to Council Housing Stock programme. However, it is now proposed that these are shown as standalone projects within the Housing Investment Programme. It is therefore proposed to transfer £247,000, £279,000 and £210,000 into the 2015/16 New Row, St Catherine's Road and Glengarry Road budgets respectively, from the 2015/16 and 2016/17 Major Adaptations to Council Housing Stock budgets. In addition, it is further proposed to transfer £115,000 from the 2015/16 Shops and Offices Budget into the 2015/16 St Catherine's Road budget to cover additional works on the project.
- 4.14 The estimated costs for Muirton Shops Development project has been reduced from the initial provision following the finalisation of the design and scope of works. Further, as the programme plan has developed it is anticipated that £397,000 of the 2016/17 budget will now require to be accelerated to the current year, with the remaining £598,000 in 2016/17 not now being required. Following the finalisation of estimated costs for the Former General Fund Tied Accommodation budget in 2015/16, it is proposed that these costs be met from the savings identified from the Muirton Shops Development project, rather than by the previously approved increase in borrowing. Therefore, of the £598,000 saving, it is proposed to transfer £362,000 to the 2015/16 Former General Fund Tied Accommodation budget and the remaining £236,000 reduces the increase in borrowing approved in the previous report to this Committee.
- 4.15 A number of additional General Capital Works projects totalling £263,000 have been identified to be carried out during 2015/16. It is therefore proposed to transfer £200,000 from the 2015/16 Upgrade and Replacements to Lifts Programme budget, and £63,000 from the 2015/16 Environmental Improvements budget. The savings from the Replacement Lift Programme arise as a result of not proceeding with an additional lift facility at the Pomarium due to the anticipated costs and level of disruption to tenants.
- 4.16 Following a review of the current Council house sale applications, it is anticipated that sales receipts could be around £750,000 in 2015/16. It is therefore proposed to increase the Capital Receipts budget by this amount to £750,000. Council house sale applications will continue to be subject to ongoing review as the year progresses. There is also a proposed £80,000 decrease to the CFCR budget, in line with the current projections for the

2015/16 Housing Revenue Account (HRA) contribution towards the capital programme.

- 4.17 As a result of all the proposed adjustments, the total Housing Investment Programme borrowing requirement over the five year period to 31 March 2020 has reduced by £782,000 to £43,149,000.

5. REVIEW OF SCORING CRITERIA FOR RANKING CAPITAL BIDS

- 5.1 In preparation for the setting of the next Composite Capital programme budget, a revision of the Criteria for Scoring and Prioritising Capital Funded Projects has been undertaken. It is proposed that the criteria be used to allow an initial technical assessment of each bid to be undertaken by Officers in advance of determination of the Capital Budget by Elected Members in February 2016. The criteria is intended to set out a transparent and informed methodology for the assessment of Outline Business Cases for Capital projects as recommended within the Accounts Commission report of March 2013 "Major Capital Investments in Councils" and the subsequent Internal Audit report of March 2014 "Corporate Capital Programme 13-19" (Report 14/275 refers). The revised criteria are attached at Appendix IV to this report.
- 5.2 Alongside the revision of the Criteria for Scoring and Prioritising Capital Funded Projects, the Outline Business Case template for proposed capital funded projects has been revised. This revision is based upon the guidance from the HM Treasury "Green Book" which is nationally recognised as best practice. It is intended that the revised template will support the preparation of more robust and focussed Business Cases and it is, therefore, proposed that the revised template be adopted in finalising both the Business Cases for projects to be considered by Council in February 2016 and all future Capital projects. The revised Business case template is attached at Appendix V to this report.

6. RENEWAL & REPAIR FUND

- 6.1 Detailed at Appendix VI is the proposed 2015/16 budget and the projected outturn for the Renewal & Repair Fund following the completion of the 2014/15 Statement of Accounts. The 2015/16 budget figures have been revised to reflect overspends in the 2014/15 figures.
- 6.2 The only variance between the revised 2015/16 budget and projected outturn at this time relates to Property Maintenance works on the school estate, with £450,000 to be carried forward to 2016/17 when it is anticipated the works will be undertaken. It is proposed that the Revised Budget for 2015/16 is reduced accordingly, and this has been reflected in Appendix VI.

7. CONCLUSION AND RECOMMENDATIONS

- 7.1 The revised Capital Budgets approved by the Council on 22 April 2015 have been reviewed and updated to reflect the final position for 2014/15 and the latest monitoring exercise.

- 7.2 The latest projected net expenditure outturn for the Composite Capital Programme represents 88% (2014/15 actual 112% at year-end) of the 2015/16 budget approved by this Committee on 11 February 2015. This decrease is a result of budget adjustments reported to Committee between approval of the budget on 11 February 2015 and the last meeting of the Committee on 22 April 2015 (£1,121,000 decrease), amounts carried forward from the 2014/15 capital budget (£459,000 increase), and the proposed budget adjustments included within this report to Committee (£7,348,000 decrease). The majority of the £7,348,000 decrease relates to the re-phasing of the Projects within the Modernising Primaries and Modernising Secondaries Programmes (See Section 3.4.6), together with the rephasing of the Perth City Centre and Mill Street Environmental Improvement projects (See section 3.5.6) within the Environment Service, and the Communal Facilities Programme (See section 3.6.4), and Beechgrove RHE and Lewis Place Day Centre projects (See Section 3.6.5) within Housing and Community Care. The budget also includes the impact of changes to the grant funding from the Scottish Futures Trust on the DBFM projects for the New Secondary School, and Kinross and Tulloch Primary Schools.
- 7.3 Fluctuations in the net expenditure outturn and the subsequent impact upon the Council's Borrowing Requirement will continue to be managed through the Council's Treasury function. Net expenditure at 31 August 2015 on the programme represents 21% of the proposed revised 2015/16 budget (2014/15 projected outturn 33% as at 31 August 2014).
- 7.4 The latest projected gross expenditure outturn for the Housing Investment Programme represents 97% (2014/15 actual 77% at year-end) of the 2015/16 budget approved by the Housing & Health Committee on 28 January 2015. Gross expenditure at 31 August 2015 on the programme represents 17% (2014/15 31%) of the proposed revised 2015/16 budget.
- 7.5 This report identifies revised projected expenditure and proposed budget movements on several projects. As detailed in Section 2.8 and 2.9 above, the proposed new borrowing requirement on the 7-year Composite Programme has increased by £17,975,000, mainly due to the re-introduction of the Oudenarde Primary School project to the 7-year Programme, having previously been included in later years (See Section 3.4.3), and the amendments to the Street Lighting Renewal Prudential Borrowing project (See section 3.5.9).
- 7.6 Proposed movements on the Housing Investment Programme have been detailed at Section 4, and show that the plans remain on course with a small decrease in borrowing over the 5-year period.
- 7.7 It is recommended that the Committee:
- (i) Notes the contents of this report.

- (ii) Approves the proposed budget adjustments to the seven year Composite Capital Budget 2015/16 to 2021/22 set out in Sections 2, and 3 to this report and summarised at Appendices I and II.
- (iii) Approves the proposed budget and monitoring adjustments to the Housing Investment Programme Budget 2015/16 to 2019/20 set out in Section 4 to this report and summarised at Appendix III.
- (iv) Approves the proposed revised Criteria for Scoring and Prioritising Capital Funded projects, together with the Outline Business Case for Proposed Capital Funded Projects, as detailed at Section 5, and shown at Appendix IV and Appendix V.
- (v) Approves the proposed Revised Renewal & Repair Fund budget 2015/16, as set out in Section 6 and summarised in Appendix VI.

Author(s)

Name	Designation	Contact Details
John Jennings	Senior Accountant	jjennings@pkc.gov.uk 01738 475564

Approved

Name	Designation	Date
John Symon	Head of Finance	8 September 2015

If you or someone you know would like a copy of this document in another language or format, (on occasion only, a summary of the document will be provided in translation), this can be arranged by contacting *(Report Author)*



Council Text Phone Number 01738 442573

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	Yes
Asset Management (land, property, IST)	Yes
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

1.1. Corporate Plan

- 1.1.1. The Council's Corporate Plan 2013 – 2018 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

- 1.1.2 This report relates to all of these objectives.

2. Resource Implications

2.1. Financial

- 2.1.1. There are no direct financial implications arising from this report other than those reported within the body of the main report.

2.2. Workforce

- 2.2.1. There are no direct workforce implications arising from this report other than those reported within the body of the main report.

2.3. Asset Management (land, property, IT)

- 2.3.1. There are no direct asset management implications arising from this report other than those reported within the body of the main report.

3. **Assessments**

3.1. Equality Impact Assessment

- 3.1.1. Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.1.2. The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

3.2 Strategic Environmental Assessment

- 3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

3.3 Sustainability

- 3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

4. **Consultation**

4.1 Internal

- 4.1.1 The Chief Executive and all Executive Directors have been consulted in the preparation of this report.

5. BACKGROUND PAPERS

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

6. APPENDICES

Appendix I – Composite Capital Programme - Estimated Capital Resources 2015/16 to 2021/22

Appendix II – Composite Capital Programme - Summary of Capital Resources and Expenditure 2015/16 to 2021/22

Appendix III – Housing Investment Programme – Summary of Capital Resources and Expenditure 2015/16 to 2019/20

Appendix IV - Criteria for Scoring and Prioritising Capital Funded Projects

Appendix V - Outline Business case template for proposed capital funded projects

Appendix VI – Renewal & Repair Fund Budget 2015/16

Appendix VII – Capital Programme Exceptions Report 2015/16

PERTH AND KINROSS COUNCIL
COMPOSITE CAPITAL PROGRAMME
Estimated Capital Resources 2015/16 to 2020/21

APPENDIX I

	Capital Resources 2015/16 (£'000) Revised Budget	Capital Resources 2016/17 (£'000) Revised Budget	Capital Resources 2017/18 (£'000) Revised Budget	Capital Resources 2018/19 (£'000) Revised Budget	Capital Resources 2019/20 (£'000) Revised Budget	Capital Resources 2020/21 (£'000) Revised Budget	Capital Resources 2021/22 (£'000) Revised Budget	Capital Resources TOTAL (£'000) Revised Budget
Capital Grants								
Cycling, Walking & Safer Streets	223	200	200	200	200	200	0	1,223
General Capital Grant	27,865	5,468	10,852	10,852	10,852	10,000	0	75,889
Total Capital Grants	<u>28,088</u>	<u>5,668</u>	<u>11,052</u>	<u>11,052</u>	<u>11,052</u>	<u>10,200</u>	<u>0</u>	<u>77,112</u>
Capital Receipts								
Capital Receipts b/f (Commercial Property)	1,832	410	(605)	(937)	(458)	(94)	15	1,832
General Fund - Capital Receipts	1,595	1,948	115	81	0	0	0	3,739
Commercial Property - Capital Receipts	567	425	604	479	364	109	0	2,548
General Fund - Housing Receipts	19	5	4	3	3	3	3	40
General Fund - Ring Fenced Receipts	227	187	360	327	231	300	0	1,632
Capital Receipts Carried-forward	(410)	605	937	458	94	(15)	(15)	(15)
Projected Closing Balance as at 31 March 2016								
Total Capital Receipts	<u>3,830</u>	<u>3,580</u>	<u>1,415</u>	<u>411</u>	<u>234</u>	<u>303</u>	<u>3</u>	<u>9,776</u>
Contributions								
Third Party Contributions	722	6,225	1,053	0	0	0	0	8,000
Revenue Budget Contributions	3,078	4,016	0	0	0	0	0	7,094
Total Contributions	<u>3,800</u>	<u>10,241</u>	<u>1,053</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,094</u>
Capital Borrowing Requirement	18,819	69,170	41,119	21,123	14,414	5,303	3,507	173,455
TOTAL CAPITAL RESOURCES/ GROSS BUDGET EXPENDITURE	<u>54,537</u>	<u>88,659</u>	<u>54,639</u>	<u>32,586</u>	<u>25,700</u>	<u>15,806</u>	<u>3,510</u>	<u>275,437</u>

PERTH AND KINROSS COUNCIL
COMPOSITE CAPITAL PROGRAMME
Estimated Capital Resources 2015/16 to 2020/21

APPENDIX I

Movements in Resources from Approved Budget - 23rd April 2014

	Report Section	Revised Budget 2015/16 £'000	Revised Budget 2016/17 £'000	Revised Budget 2017/18 £'000	Revised Budget 2018/19 £'000	Revised Budget 2019/20 £'000	Revised Budget 2020/21 £'000	Revised Budget 2021/22 £'000	Revised Budget TOTAL £'000
Increase/(Decrease) in Capital Receipts - General Fund	2.3	71	0	0	0	0	0	0	71
Increase/(Decrease) in Capital Receipts - Comm Property	2.3	(5)	0	0	0	0	0	0	(5)
Increase/(Decrease) in Capital Receipts - Housing Receipts	2.6	19	5	4	3	3	3	3	40
Increase/(Decrease) in Capital Receipts - Ring Fenced	Appendix II	(108)	(113)	60	27	(69)	0	0	(203)
Increase/(Decrease) in Capital Grants:									
General Capital Grant	2.5	4,725	(4,725)	0	0	0	0	0	0
Increase/(Decrease) in Third Party Contributions	2.4	310	480	0	0	(500)	0	0	290
Increase/(Decrease) in Revenue Contributions	2.7	(2,472)	3,549	0	0	0	0	0	1,077
Increase/(Decrease) in Resources b/f	2.3	4	(1)	(1)	(1)	(1)	(1)	(1)	(2)
(Increase)/Decrease in Resources c/f to future years	2.3	1	1	1	1	1	1	1	7
Increase/(Decrease) in Borrowing Requirement	2.8 & 2.9	(11,704)	3,621	11,962	8,867	435	1,287	3,507	17,975
Total Increase/(Decrease) in Resources		(9,159)	2,817	12,026	8,897	(131)	1,290	3,510	19,250
Approved Resources per SP&R4 - 22 April 2015 (report 15/168)		63,696	85,842	42,613	23,689	25,831	14,516	0	256,187
Revised Resources		54,537	88,659	54,639	32,586	25,700	15,806	3,510	275,437

PERTH AND KINROSS COUNCIL
COMPOSITE CAPITAL PROGRAMME
SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2015/16 to 2020/21

APPENDIX II

	Approved Budget 22-Apr-15 2014/15 (£'000)	Actual Expenditure 2014/15 (£'000)	Proposed Carry Forward to 2014/15 (£'000)	Approved Council Budget 22-Apr-15 2015/16 (£'000)	Proposed Brought Forward from 2014/15 (£'000)	Proposed Budget Adjustment Report 1 2015/16 (£'000)	Revised Budget Report 1 2015/16 (£'000)	Actuals to 31-Aug-15 2015/16 (£'000)	Projected Outturn 2015/16 (£'000)
EDUCATION AND CHILDREN'S SERVICES	25,140	25,071	69	17,200	69	(2,422)	14,847	3,808	14,847
CHIEF EXECUTIVE'S SERVICE	47	25	22	106	22	(22)	106	49	106
THE ENVIRONMENT SERVICES	23,239	22,958	281	37,011	281	(3,746)	33,546	6,196	33,546
HOUSING AND COMMUNITY CARE	830	743	87	2,859	87	(1,158)	1,788	261	1,788
TOTAL NET EXPENDITURE	49,256	48,797	459	57,176	459	(7,348)	50,287	10,314	50,287
(NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS)									
LESS GENERAL CAPITAL GRANT	(15,357)	(15,357)	0	(23,140)	0	(4,725)	(27,865)	(12,658)	(27,865)
LESS CAPITAL RECEIPTS	(1,030)	(1,044)	14	(2,096)	14	(99)	(2,181)	(711)	(2,181)
ANNUAL BORROWING REQUIREMENT	32,869	32,396	473	31,940	473	(12,172)	20,241	(3,055)	20,241
CAPITAL RECEIPTS BROUGHT FORWARD	(1,833)	(1,833)	0	(1,828)	0	(4)	(1,832)	(1,832)	(1,832)
CAPITAL RECEIPTS CARRIED FORWARD	1,828	1,832	(4)	411	(4)	3	410	(2,140)	410
TOTAL NET BORROWING REQUIREMENT	32,864	32,395	469	30,523	469	(12,173)	18,819	(7,027)	18,819

PERTH AND KINROSS COUNCIL
COMPOSITE CAPITAL PROGRAMME
SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2015/16 to 2020/21

APPENDIX II

	Approved Council Budget 22-Apr-15 2016/17 (£'000)	Proposed Budget Adjustment Report 1 2016/17 (£'000)	Revised Budget Report 1 2016/17 (£'000)	Approved Council Budget 22-Apr-15 2017/18 (£'000)	Proposed Budget Adjustment Report 1 2017/18 (£'000)	Revised Budget Report 1 2017/18 (£'000)	Approved Council Budget 22-Apr-15 2018/19 (£'000)	Proposed Budget Adjustment Report 1 2018/19 (£'000)	Revised Budget Report 1 2018/19 (£'000)
EDUCATION AND CHILDREN'S SERVICES	21,618	1,923	23,541	10,921	9,148	20,069	8,019	826	8,845
CHIEF EXECUTIVE'S SERVICE	0	22	22	0	0	0	0	0	0
THE ENVIRONMENT SERVICES	54,668	(4,202)	50,466	29,819	2,818	32,637	14,850	8,044	22,894
HOUSING AND COMMUNITY CARE	2,844	1,158	4,002	320	0	320	320	0	320
TOTAL NET EXPENDITURE	79,130	(1,099)	78,031	41,060	11,966	53,026	23,189	8,870	32,059
(NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS)									
LESS GENERAL CAPITAL GRANT	(10,193)	4,725	(5,468)	(10,852)	0	(10,852)	(10,852)	0	(10,852)
LESS CAPITAL RECEIPTS	(2,373)	(5)	(2,378)	(719)	(4)	(723)	(560)	(3)	(563)
ANNUAL BORROWING REQUIREMENT	66,564	3,621	70,185	29,489	11,962	41,451	11,777	8,867	20,644
CAPITAL RECEIPTS BROUGHT FORWARD	(411)	1	(410)	604	1	605	936	1	937
CAPITAL RECEIPTS CARRIED FORWARD	(604)	(1)	(605)	(936)	(1)	(937)	(457)	(1)	(458)
TOTAL NET BORROWING REQUIREMENT	65,549	3,621	69,170	29,157	11,962	41,119	12,256	8,867	21,123

**PERTH AND KINROSS COUNCIL
COMPOSITE CAPITAL PROGRAMME
SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2015/16 to 2020/21**

APPENDIX II

	Approved Council Budget 22-Apr-15 2019/20 (£'000)	Proposed Budget Adjustment Report 1 2019/20 (£'000)	Revised Budget Report 1 2019/20 (£'000)	Approved Council Budget 22-Apr-15 2020/21 (£'000)	Proposed Budget Adjustment Report 1 2020/21 (£'000)	Revised Budget Report 1 2020/21 (£'000)	Approved Council Budget 22-Apr-15 2021/22 (£'000)	Proposed Budget Adjustment Report 1 2021/22 (£'000)	Revised Budget Report 1 2021/22 (£'000)
EDUCATION AND CHILDREN'S SERVICES	9,329	224	9,553	3,178	227	3,405	0	74	74
CHIEF EXECUTIVE'S SERVICE	0	0	0	0	0	0	0	0	0
THE ENVIRONMENT SERVICES	15,182	214	15,396	10,518	1,063	11,581	0	3,436	3,436
HOUSING AND COMMUNITY CARE	320	0	320	320	0	320	0	0	0
TOTAL NET EXPENDITURE	24,831	438	25,269	14,016	1,290	15,306	0	3,510	3,510
(NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS)									
LESS GENERAL CAPITAL GRANT	(10,852)	0	(10,852)	(10,000)	0	(10,000)	0	0	0
LESS CAPITAL RECEIPTS	(364)	(3)	(367)	(109)	(3)	(112)	0	(3)	(3)
ANNUAL BORROWING REQUIREMENT	13,615	435	14,050	3,907	1,287	5,194	0	3,507	3,507
CAPITAL RECEIPTS BROUGHT FORWARD	457	1	458	93	1	94	(16)	1	(15)
CAPITAL RECEIPTS CARRIED FORWARD	(93)	(1)	(94)	16	(1)	15	16	(1)	15
TOTAL NET BORROWING REQUIREMENT	13,979	435	14,414	4,016	1,287	5,303	0	3,507	3,507

PERTH AND KINROSS COUNCIL
COMPOSITE CAPITAL PROGRAMME
SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2015/16 to 2020/21

APPENDIX II

	Revised Budget
	Report 1 TOTAL (£'000)
EDUCATION AND CHILDREN'S SERVICES	80,334
CHIEF EXECUTIVE'S SERVICE	128
THE ENVIRONMENT SERVICES	169,956
HOUSING AND COMMUNITY CARE	7,070
TOTAL NET EXPENDITURE	257,488
(NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS)	
LESS GENERAL CAPITAL GRANT	(75,889)
LESS CAPITAL RECEIPTS	(6,327)
ANNUAL BORROWING REQUIREMENT	175,272
CAPITAL RECEIPTS BROUGHT FORWARD	(1,832)
CAPITAL RECEIPTS CARRIED FORWARD	15
TOTAL NET BORROWING REQUIREMENT	173,455

	Approved Budget 22-Apr-15 2014/15 (£'000)	Actual Expenditure 31 March 2014/15 (£'000)	Proposed Carry Forward to 2014/15 (£'000)	Approved Budget 22-Apr-15 2015/16 (£'000)	Proposed Brought Forward from Report 1 2014/15 (£'000)	Proposed Budget Adjustment Report 1 2015/16 (£'000)	Revised Budget Report 1 2015/16 (£'000)	Actual to 31-Aug-15 2015/16 (£'000)	Projected Outturn 2015/16 (£'000)	Approved Budget 22-Apr-15 Future Yrs (£'000)	Proposed Budget Adjustment Report 1 Future Yrs (£'000)	Approved Budget Report 1 Future Yrs (£'000)	Revised Budget Report 1 TOTAL (£'000)
EDUCATION AND CHILDREN'S SERVICES													
Accessibility Programme	39	29	10	150	10	0	160	63	160	717	0	717	877
NAVIGATE	10	8	2	0	2	0	2	0	2	0	0	0	2
Arts Strategy Phase 1 - Redevelopment of Perth Theatre	156	155	1	2,890	1	(2,078)	813	119	813	12,798	2,078	14,876	15,689
Third Party Contributions	(113)	(112)	(1)	0	(1)	(20)	(21)	(5)	(21)	(6,000)	20	(5,980)	(6,001)
Revenue Contribution from Reserves	(43)	(42)	(1)	(2,890)	(1)	2,099	(792)	0	(792)	(467)	(2,099)	(2,566)	(3,358)
MIS - Procurement & Integration	10	10	0	41	0	(35)	6	6	6	275	35	310	316
ECS Online Payments	0	0	0	145	0	0	145	0	145	0	0	0	145
Perth Museum - Upgrade Lecture Theatre & Gallery	9	1	8	0	8	(8)	0	0	0	0	0	0	0
Ratray Community Facilities	267	264	3	0	3	0	3	0	3	0	0	0	3
Enhance/Extend Specialist Education in Perth & Kinross	11	11	0	0	0	0	0	0	0	1,634	(1,634)	0	0
Blairgowrie Recreation Centre - Redevelopment - TBC	0	0	0	0	0	0	0	0	0	150	0	150	150
Children & Young People Grant Funded Expenditure	0	0	0	100	0	0	100	0	100	1,621	(800)	821	921
Early Learning & Childcare (provisional)	100	76	24	100	24	0	124	20	124	508	0	508	632
Free School Meals - Capital Expenditure	250	210	40	0	40	0	40	0	40	0	0	0	40
Schools Modernisation Programme													
Modernising Primaries Programme	38	37	1	413	1	(314)	100	7	100	7,339	(1,898)	5,441	5,541
Revenue Contribution	0	(15)	15	0	15	(15)	0	0	0	0	0	0	0
Alyth Primary School Upgrade Project	220	216	4	5,602	4	(1,500)	4,106	301	4,106	3,154	1,500	4,654	8,760
Blackford Primary School (Developer Contribution)	0	0	0	0	0	0	0	0	0	173	0	173	173
CLASP Primary School Upgrade Project	0	0	0	0	0	0	0	0	0	9,600	(9,600)	0	0
Kinross Primary School Upgrade Project	0	0	0	0	0	300	300	0	300	0	11,551	11,551	11,851
Tulloch Primary School Upgrade Project	0	0	0	0	0	300	300	0	300	0	9,861	9,861	10,161
Crieff Primary School - School Upgrade Project	9,191	9,102	89	819	89	0	908	423	908	0	0	0	908
Errol Primary School - School Upgrade Project	100	185	(85)	1,600	(85)	0	1,515	97	1,515	1,617	0	1,617	3,132
Third Party Contribution from Developers	0	0	0	(137)	0	0	(137)	0	(137)	0	0	0	(137)
Glenlyon Primary School Upgrade Project	25	32	(7)	0	(7)	7	0	0	0	0	0	0	0
Inchture Primary School Upgrade Project	1,685	1,665	20	94	20	0	114	6	114	0	0	0	114
Invergowrie Primary School Upgrade Project	386	402	(16)	31	(16)	0	15	0	15	0	0	0	15
Kinnoull Primary School Upgrade Project	18	46	(28)	0	(28)	28	0	0	0	0	0	0	0
Oudenarde - New Primary School Development	0	0	0	0	0	0	0	0	0	29	10,000	10,029	10,029
Third Party Contribution from Developers	0	0	0	0	0	0	0	0	0	(500)	0	(500)	(500)
Oakbank Primary School Upgrade Project	7,799	7,834	(35)	1,409	(35)	0	1,374	826	1,374	0	0	0	1,374
Modernising Secondaries Programme	0	0	0	902	0	(402)	500	64	500	4,101	1,311	5,412	5,912
Auchterarder Campus - All Weather Pitch	22	22	0	0	0	0	0	0	0	0	0	0	0
Capital Receipt - Community Learning & Development	(35)	(55)	20	0	20	(20)	0	0	0	0	0	0	0
Perth Academy - New Sports Facilities	668	673	(5)	969	(5)	(764)	200	19	200	0	764	764	964
Perth Grammar School - Infrastructure/Practical Areas Upgrades	2,780	2,790	(10)	557	(10)	16	563	318	563	0	0	0	563
Revenue Contribution (CEEF)	0	(16)	16	0	16	(16)	0	0	0	0	0	0	0
Perth High School Upgrade Project	847	844	3	2,805	3	0	2,808	966	2,808	0	0	0	2,808
Third Party Contribution (sportscotland)	(500)	(500)	0	0	0	0	0	0	0	0	0	0	0
New Secondary School (net of SFT funding)	0	0	0	0	0	0	0	0	0	8,667	(8,667)	0	0
Sub-Total	23,940	23,872	68	15,600	68	(2,422)	13,246	3,230	13,246	45,416	12,422	57,838	71,084

	Approved Budget 22-Apr-15 2014/15 (£'000)	Actual Expenditure 31 March 2014/15 (£'000)	Proposed Carry Forward to 2014/15 (£'000)	Approved Budget 22-Apr-15 2015/16 (£'000)	Proposed Brought Forward from Report 1 2014/15 (£'000)	Proposed Budget Adjustment Report 1 2015/16 (£'000)	Revised Budget Report 1 2015/16 (£'000)	Actual to 31-Aug-15 2015/16 (£'000)	Projected Outturn 2015/16 (£'000)	Approved Budget 22-Apr-15 Future Yrs (£'000)	Proposed Budget Adjustment Report 1 Future Yrs (£'000)	Approved Budget Report 1 Future Yrs (£'000)	Revised Budget Report 1 TOTAL (£'000)
Information Systems and Technology													
ICT Infrastructure & Replacement and Upgrade Programme	1,200	1,199	1	1,600	1	0	1,601	578	1,601	7,649	0	7,649	9,250
Sub-Total	1,200	1,199	1	1,600	1	0	1,601	578	1,601	7,649	0	7,649	9,250
TOTAL: EDUCATION AND CHILDREN'S SERVICES	25,140	25,071	69	17,200	69	(2,422)	14,847	3,808	14,847	53,065	12,422	65,487	80,334
CHIEF EXECUTIVE'S SERVICE													
Extension to EDRMS	47	25	22	106	22	(22)	106	49	106	0	22	22	128
TOTAL: CHIEF EXECUTIVE'S SERVICE	47	25	22	106	22	(22)	106	49	106	0	22	22	128
THE ENVIRONMENT SERVICE													
Traffic & Road Safety													
Road Safety Initiatives (20mph Zones etc..)	75	68	7	70	7	4	81	0	81	70	0	70	151
Cycling Walking & Safer Streets (CWSS)	456	426	30	223	30	(16)	237	78	237	1,000	0	1,000	1,237
Scottish Government Grant - CWSS	(232)	(228)	(4)	(223)	(4)	4	(223)	0	(223)	(1,000)	0	(1,000)	(1,223)
Third Party Contribution - Sustrans	(224)	(188)	(36)	0	(36)	36	0	0	0	0	0	0	0
Revenue Contribution	0	(13)	13	0	13	(27)	(14)	0	(14)	0	0	0	(14)
Sub-Total	75	65	10	70	10	1	81	78	81	70	0	70	151
TACTRAN Projects													
Bus Stop Infrastructure	4	5	(1)	5	(1)	0	4	0	4	0	0	0	4
Sub-Total	4	5	(1)	5	(1)	0	4	0	4	0	0	0	4
Asset Management - Roads & Lighting													
Structural Maintenance	7,151	6,841	310	6,884	310	152	7,346	2,612	7,346	33,712	0	33,712	41,058
Third Party Contribution	(100)	(108)	8	0	8	(148)	(140)	0	(140)	0	0	0	(140)
Street Lighting Renewals - Upgrading/Unlit Areas	158	158	0	161	0	0	161	99	161	794	0	794	955
Street Lightening - Energy Efficiency LED Upgrades	339	339	0	0	0	0	0	0	0	0	0	0	0
Traffic Signal Renewals - Upgrading	59	60	(1)	91	(1)	0	90	0	90	393	0	393	483
Unadopted Roads & Footways (Match Funding)	177	152	25	333	25	137	495	39	495	123	0	123	618
Third Party Contributions	(75)	(67)	(8)	(123)	(8)	(137)	(268)	(88)	(268)	0	0	0	(268)
Footways	334	291	43	422	43	0	465	95	465	2,175	0	2,175	2,640
Road Safety Barriers	0	0	0	0	0	0	0	0	0	150	0	150	150
Sub-Total	8,043	7,666	377	7,768	377	4	8,149	2,757	8,149	37,347	0	37,347	45,496
Asset Management - Bridges													
Port Na Craig Footbridge - Assess & Strengthening	200	200	0	0	0	0	0	0	0	0	0	0	0
Bridge Refurbishment Programme	0	0	0	0	0	0	0	0	0	0	6	6	6
- Kenmore	9	8	1	313	1	0	314	7	314	0	0	0	314
- Lair/Cray	61	49	12	0	12	11	23	19	23	0	0	0	23
- Isla	275	274	1	0	1	(1)	0	0	0	0	0	0	0
- St.Leonards	33	19	14	0	14	(14)	0	0	0	0	0	0	0
Alt Phubill Bridge	3	0	3	0	3	(3)	0	0	0	0	0	0	0
Short Span Bridge Replacement Programme	0	4	(4)	0	(4)	4	0	0	0	610	(92)	518	518
- A823 Greenbog Wood - Culvert	2	0	2	0	2	(2)	0	0	0	0	0	0	0
- Chesthill - Culvert	52	52	0	0	0	0	0	0	0	0	0	0	0
Thorlter Bridge Culvert	814	818	(4)	121	(4)	92	209	195	209	0	0	0	209
Vehicular Bridge Parapets Programme - Assess & Upgrade	0	0	0	150	0	0	150	0	150	150	0	150	300
Sub-Total	1,449	1,424	25	584	25	87	696	221	696	760	(86)	674	1,370

	Approved Budget 22-Apr-15 2014/15 (£'000)	Actual Expenditure 31 March 2014/15 (£'000)	Proposed Carry Forward to 2014/15 (£'000)	Approved Budget 22-Apr-15 2015/16 (£'000)	Proposed Brought Forward from Report 1 2014/15 (£'000)	Proposed Budget Adjustment Report 1 2015/16 (£'000)	Revised Budget Report 1 2015/16 (£'000)	Actual to 31-Aug-15 2015/16 (£'000)	Projected Outturn 2015/16 (£'000)	Approved Budget 22-Apr-15 Future Yrs (£'000)	Proposed Budget Adjustment Report 1 Future Yrs (£'000)	Approved Budget Report 1 Future Yrs (£'000)	Revised Budget Report 1 TOTAL (£'000)
Improvement Schemes													
A93 Craighall Gorge Realignment	15	0	15	0	15	0	15	0	15	0	0	0	15
New Rural Footways	2	0	2	194	2	0	196	61	196	0	0	0	196
Roads/Junctions - Widening & Improvement Programme	194	195	(1)	0	(1)	1	0	0	0	0	0	0	0
Broich Road - Salt Storage	14	1	13	320	13	0	333	2	333	0	0	0	333
A9/A85 Road Junction Improvements	1,502	1,713	(211)	1,847	(211)	(595)	1,041	621	1,041	35,090	595	35,685	36,726
Gleneagles Station - Road Access Improvement Scheme	1,650	1,695	(45)	0	(45)	0	(45)	(45)	(45)	0	0	0	(45)
Revenue Contribution	(187)	(187)	0	0	0	0	0	0	0	0	0	0	0
Kenmore Retaining Wall	719	720	(1)	0	(1)	43	42	4	42	0	0	0	42
Revenue Contribution	(200)	(200)	0	0	0	(42)	(42)	0	(42)	0	0	0	(42)
Road Improvements due to A9 Dualling	0	0	0	0	0	0	0	0	0	750	0	750	750
Sub-Total	3,709	3,937	(228)	2,361	(228)	(593)	1,540	643	1,540	35,840	595	36,435	37,975
Rural Flood Mitigation Schemes													
Weem FP (Construction)	0	(2)	2	0	2	(2)	0	0	0	0	0	0	0
Minathort FP (Construction)	25	25	0	0	0	0	0	0	0	0	0	0	0
Lows weir, Almondbank	55	54	1	11	1	0	12	1	12	0	0	0	12
Almondbank Flood Prevention Scheme	901	1,064	(163)	3,887	(163)	0	3,724	597	3,724	12,141	0	12,141	15,865
Sub-Total	981	1,141	(160)	3,898	(160)	(2)	3,736	598	3,736	12,141	0	12,141	15,877
Planning Schemes													
Conservation of Built Heritage	62	40	22	321	22	(150)	193	14	193	280	150	430	623
Third Party Contribution	0	0	0	(85)	0	0	(85)	0	(85)	(200)	0	(200)	(285)
Blairstown & Rattray Regeneration Project	50	26	24	0	24	0	24	0	24	0	0	0	24
Kinross Town Centre Improvements	261	180	81	985	81	(20)	1,046	365	1,046	0	0	0	1,046
Third Party Contribution	0	0	0	(9)	0	0	(9)	0	(9)	0	0	0	(9)
Revenue Contribution (Car Parking)	(100)	(82)	(18)	0	(18)	18	0	0	0	0	0	0	0
Sub-Total	273	164	109	1,212	109	(152)	1,169	379	1,169	80	150	230	1,399
City Centre Projects													
Perth City Centre Project	0	0	0	3,282	0	(3,282)	0	0	0	0	3,282	3,282	3,282
Revenue Contribution	0	0	0	(1,200)	0	1,200	0	0	0	0	(1,200)	(1,200)	(1,200)
Mill Street Environmental Improvements	135	125	10	1,494	10	(960)	544	32	544	0	969	969	1,513
Revenue Contribution (Car Parking)	(40)	(5)	(35)	(345)	(35)	(5)	(385)	0	(385)	0	0	0	(385)
Sub-Total	95	120	(25)	3,231	(25)	(3,047)	159	32	159	0	3,051	3,051	3,210
Community Greenspace													
Cemetery Extensions - Blair Atholl	50	51	(1)	0	(1)	1	0	0	0	0	0	0	0
Play Areas - Improvements Implementation Strategy	529	535	(6)	0	(6)	354	348	2	348	0	0	0	348
Revenue Contribution	(8)	(8)	0	0	0	0	0	0	0	0	0	0	0
Third Party Contribution	(15)	(14)	(1)	0	(1)	(9)	(10)	0	(10)	0	0	0	(10)
Skateparks	3	3	0	0	0	0	0	0	0	0	0	0	0
Perth South Inch - Improvements Implementation Strategy	3	4	(1)	0	(1)	1	0	0	0	0	0	0	0
Friends of Park Development - MacRosty Park, Crieff	71	63	8	33	8	0	41	4	41	0	0	0	41
Third Party Contribution	(43)	(39)	(4)	(5)	(4)	0	(9)	0	(9)	0	0	0	(9)

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	Approved Budget 22-Apr-15 2014/15 (£'000)	Actual Expenditure 31 March 2014/15 (£'000)	Proposed Carry Forward to 2014/15 (£'000)	Approved Budget 22-Apr-15 2015/16 (£'000)	Proposed Brought Forward from Report 1 2014/15 (£'000)	Proposed Budget Adjustment Report 1 2015/16 (£'000)	Revised Budget Report 1 2015/16 (£'000)	Actual to 31-Aug-15 2015/16 (£'000)	Projected Outturn 2015/16 (£'000)	Approved Budget 22-Apr-15 Future Yrs (£'000)	Proposed Budget Adjustment Report 1 Future Yrs (£'000)	Approved Budget Report 1 Future Yrs (£'000)	Revised Budget Report 1 TOTAL (£'000)
Countryside Sites	8	7	1	101	1	0	102	1	102	0	0	0	102
Third Party Contribution	0	0	0	(13)	0	0	(13)	0	(13)	0	0	0	(13)
Community Greenspace Sites	0	0	0	621	0	(621)	0	1	0	1,634	(90)	1,544	1,544
Third Party Contributions	0	0	0	(40)	0	40	0	0	0	(98)	0	(98)	(98)
Small Parks	70	67	3	41	3	0	44	12	44	0	0	0	44
Heather Garden, Perth	25	19	6	49	6	(11)	44	2	44	0	11	11	55
Community Greenspace Bridges	98	109	(11)	318	(11)	43	350	141	350	12	0	12	362
Core Path Implementation	90	88	2	93	2	3	98	7	98	83	0	83	181
Third Party Contributions	(31)	(34)	3	0	3	(3)	0	0	0	0	0	0	0
Pitlochry Recreation Park	31	43	(12)	0	(12)	166	154	2	154	0	0	0	154
Third Party Contributions	0	0	0	0	0	(30)	(30)	0	(30)	0	0	0	(30)
Alyth Environmental Improvements	4	21	(17)	0	(17)	17	0	0	0	743	(17)	726	726
Third Party Contributions	0	0	0	0	0	0	0	0	0	(500)	0	(500)	(500)
Parks Development - Riverside Masterplan	0	10	(10)	0	(10)	116	106	1	106	0	72	72	178
Sub-Total	885	925	(40)	1,198	(40)	67	1,225	173	1,225	1,874	(24)	1,850	3,075
Waste Strategy													
North Perth Recycling Centre	(55)	(55)	0	22	0	0	22	0	22	0	0	0	22
Expansion of Friarton Depot - Welfare Accommodation	15	15	0	141	0	(141)	0	0	0	0	0	0	0
Dalcrue Landfill Site	0	0	0	0	0	96	96	8	96	0	0	0	96
Ladywell Landfill & Blairgowrie Transfer Station (Regulatory Works)	0	0	0	0	0	0	0	0	0	250	0	250	250
Sub-Total	(40)	(40)	0	163	0	(45)	118	8	118	250	0	250	368
Support Services													
PC Replacement & IT Upgrades	189	178	11	191	11	0	202	138	202	1,040	0	1,040	1,242
Sub-Total	189	178	11	191	11	0	202	138	202	1,040	0	1,040	1,242
Corporate Asset Management													
Blairgowrie SNAPPI	0	0	0	0	0	0	0	0	0	500	0	500	500
Sub-Total	0	0	0	0	0	0	0	0	0	500	0	500	500
Property Division													
DDA Adaptation & Alteration Works Programme	68	47	21	410	21	0	431	7	431	1,175	0	1,175	1,606
Roof Works	0	0	0	40	0	0	40	0	40	0	0	0	40
Window Replacements	137	137	0	120	0	0	120	0	120	0	0	0	120
Heating Upgrades/Replacements	250	258	(8)	5	(8)	8	5	63	5	0	0	0	5
Fire Alarms/Emergency Lights	66	64	2	0	2	(2)	0	5	0	0	0	0	0
Lighting Upgrades	166	149	17	0	17	(17)	0	38	0	0	0	0	0
Revenue Contribution (CEEF)	(15)	(18)	3	0	3	(3)	0	0	0	0	0	0	0
Rewiring Works	186	175	11	30	11	(11)	30	21	30	0	0	0	30
Crematorium	0	0	0	80	0	0	80	0	80	0	0	0	80
Toilet Refurbishment	138	119	19	0	19	(8)	11	14	11	0	0	0	11
General Structural Building Works	193	180	13	24	13	(8)	29	1	29	0	0	0	29
Property Compliance Works Programme	373	345	28	287	28	0	315	24	315	1,700	0	1,700	2,015
Third Party Contribution	0	(18)	18	0	18	(18)	0	0	0	0	0	0	0
Capital Improvement Projects Programme	0	0	0	770	0	50	820	0	820	3,400	0	3,400	4,220
Energy Conservation & Carbon Reduction Programme	113	109	4	174	4	(1)	177	0	177	800	0	800	977
Carbon Reduction Programme - Renewable Energy	0	0	0	0	0	0	0	0	0	1,225	0	1,225	1,225
Life Expired Building Replacement Programme	39	36	3	711	3	0	714	0	714	750	0	750	1,464
Perth High School - Infrastructure Upgrade (Phase 2)	0	0	0	0	0	0	0	0	0	2,790	0	2,790	2,790
Fire Audit Works - Perth Academy, Perth High, Robert Douglas Memorial school	0	0	0	1,490	0	0	1,490	0	1,490	0	0	0	1,490
Sub Total	1,714	1,583	131	4,141	131	(10)	4,262	173	4,262	11,840	0	11,840	16,102

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Commercial Property Investment Programme													
Fonab Business Park, Pitlochry - Site Servicing & Provision of Units	13	5	8	126	8	0	134	0	134	500	0	500	634
Eastern Perthshire - Land Acquisition & Development	0	0	0	54	0	0	54	0	54	0	0	0	54
North Minton Industrial Estate - Site Servicing & Provision of Units	1,535	1,578	(43)	1,993	(43)	(1)	1,949	33	1,949	950	0	950	2,899
Western Edge, Kinross - Relief Road	10	1	9	11	9	0	20	0	20	0	0	0	20
Western Edge, Kinross - Site Servicing	525	558	(33)	300	(33)	1	268	2	268	0	0	0	268
Crieff - Employment Land/Advance Unit Provision	12	7	5	10	5	0	15	0	15	774	0	774	789
Additional Investment in Serviced Industrial Land & Small Units	0	0	0	0	0	0	0	0	0	152	0	152	152
Revenue Contribution	(2,095)	(2,149)	54	(505)	54	0	(451)	0	(451)	0	0	0	(451)
Sub-Total	0	0	0	1,989	0	0	1,989	35	1,989	2,376	0	2,376	4,365
Prudential Borrowing Projects													
Dalcree Landfill Site	9	8	1	134	1	0	135	0	135	0	0	0	135
Wheeled Bin Replacement Programme - Domestic Bins	229	226	3	115	3	0	118	38	118	575	0	575	693
Wheeled Bin Replacement Programme - Commercial Bins	12	15	(3)	12	(3)	0	9	0	9	60	0	60	69
Recycling Containers, Oil Banks & Battery Banks Replacement Programme	53	56	(3)	96	(3)	1	94	0	94	280	0	280	374
Capital Receipts - Disposals	(2)	(2)	0	0	0	(1)	(1)	(1)	(1)	0	0	0	(1)
Litter Bins	50	50	0	50	0	0	50	0	50	250	0	250	300
Vehicle Replacement Programme	3,130	3,092	38	3,065	38	(867)	2,236	155	2,236	15,000	(948)	14,052	16,288
Capital Receipts - Vehicle Disposals	(357)	(306)	(51)	(335)	(51)	160	(226)	(161)	(226)	(1,500)	95	(1,405)	(1,631)
Energy Conservation & Carbon Reduction - Waste Reduction	133	127	6	132	6	0	138	1	138	0	0	0	138
Installation of Photovoltaic Units	3	0	3	247	3	0	250	4	250	0	0	0	250
Carbon Reduction - Renewable Energy (Loch Leven Campus)	0	0	0	600	0	0	600	0	600	0	0	0	600
Carbon Reduction - Renewable Energy (North Inch Campus)	0	0	0	550	0	0	550	0	550	0	0	0	550
POP - 2 High Street Essential Compliance & Improvement Works	718	707	11	5,358	11	0	5,369	923	5,369	3,545	0	3,545	8,914
POP - IT HUB, Carpenter House Essential & Improvements Works	803	804	(1)	20	(1)	0	19	1	19	0	0	0	19
POP - Carpenter House Office Redesign & Ancillary Works	91	89	2	0	2	0	2	0	2	0	0	0	2
POP - Pullar House Office Redesign & Ancillary Works	360	297	63	0	63	0	63	0	63	0	0	0	63
Structural Maintenance	585	585	0	0	0	0	0	0	0	0	0	0	0
Canal Street Car Park Improvements	0	0	0	0	0	750	750	0	750	0	750	750	1,500
Revenue Contribution (Car Park Reserve)	0	0	0	0	0	(750)	(750)	0	(750)	0	(250)	(250)	(1,000)
Crematorium - Memorial Garden Enhancement	25	22	3	25	3	(10)	18	1	18	50	10	60	78
Crematorium - Abatement Works	20	20	0	131	0	0	131	0	131	1,966	0	1,966	2,097
Street Lighting Renewal - LED & Column Replacement	0	0	0	0	0	661	661	0	661	693	8,030	8,723	9,384
Sub Total	5,862	5,790	72	10,200	72	(56)	10,216	961	10,216	20,919	7,687	28,606	38,822
TOTAL: THE ENVIRONMENT SERVICE	23,239	22,958	281	37,011	281	(3,746)	33,546	6,196	33,546	125,037	11,373	136,410	169,956
HOUSING AND COMMUNITY CARE													
Travellers Sites Regeneration													
Gypsy Traveller Transit Sites	10	10	0	0	0	16	16	16	16	590	(16)	574	590
Sub-Total: Traveller Sites	10	10	0	0	0	16	16	16	16	590	(16)	574	590
Community Care													
Housing with Care - Communal Facilities	150	158	(8)	961	(8)	(550)	403	0	403	500	550	1,050	1,453
Gleneagles Road ARC - Development of Centre for Profound Disabilities	11	0	11	0	11	0	11	11	11	0	0	0	11
Development of Day Care Services for Older People	13	10	3	0	3	0	3	0	3	0	0	0	3
JELS - Facility Service Enhancement	20	23	(3)	340	(3)	9	346	29	346	0	0	0	346
Revenue Contribution (due to Receipts from vehicle sales)	0	(9)	9	0	9	(9)	0	0	0	0	0	0	0

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Parkdale RHE - Refurbish Bedrooms & Communal Areas	253	257	(4)	0	(4)	4	0	0	0	0	0	0	0
Revenue Contribution- CEEF	(18)	(18)	0	0	0	0	0	0	0	0	0	0	0
Beechgrove - Refurbish Communal Areas	20	3	17	229	17	(236)	10	0	10	0	236	236	246
Dalweem RHE - Refurbish Communal Areas	40	6	34	616	34	0	650	2	650	0	0	0	650
Revenue Contribution	(40)	(6)	(34)	(610)	(34)	0	(644)	0	(644)	0	0	0	(644)
Developing Supported Tenancies - Profound & Multiple Learning	0	0	0	0	0	0	0	0	0	717	0	717	717
Supported Living accommodation for Clients with Autism	0	0	0	0	0	0	0	0	0	717	0	717	717
Relocation of Area Office to Former Rannoch Road Day Centre	34	23	11	248	11	0	259	11	259	0	0	0	259
Refurbish & Extend Lewis Place Day Care Centre for Older People	5	7	(2)	370	(2)	(358)	10	0	10	0	358	358	368
Software Licence Charges	58	58	0	79	0	0	79	65	79	350	0	350	429
Electronic Access to Client Records	316	290	26	15	26	0	41	0	41	0	0	0	41
Revenue Contribution	(331)	(331)	0	0	0	0	0	0	0	0	0	0	0
Occupational Therapy Equipment	232	204	28	299	28	(4)	323	84	323	1,250	0	1,250	1,573
Customer Relationship Management (CRM) System	26	26	0	133	0	(30)	103	12	103	0	30	30	133
Council Contact Centre													
Council Contact Centre	31	32	(1)	79	(1)	0	78	31	78	0	0	0	78
Sub-Total: Housing & Community Care	820	733	87	2,759	87	(1,174)	1,672	245	1,672	3,534	1,174	4,708	6,380
Prudential Borrowing Projects													
Relocation of Area Office to Former Rannoch Road Day Centre	0	0	0	100	0	0	100	0	100	0	0	0	100
Sub-Total: Prudential Borrowing	0	0	0	100	0	0	100	0	100	0	0	0	100
TOTAL: HOUSING & COMMUNITY CARE	830	743	87	2,859	87	(1,158)	1,788	261	1,788	4,124	1,158	5,282	7,070
TOTAL COMPOSITE NET EXPENDITURE	49,256	48,797	459	57,176	459	(7,348)	50,287	10,314	50,287	182,226	24,975	207,201	257,488
(NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS)													
GENERAL (ROLLED-UP) CAPITAL GRANT													
General Capital Grant - Scottish Government	(15,357)	(15,357)	0	(23,140)	0	(4,725)	(27,865)	(12,658)	(27,865)	(52,749)	4,725	(48,024)	(75,889)
CAPITAL RECEIPTS													
General Fund - Capital Receipts/Disposal	(1,026)	(1,029)	3	(1,524)	3	(74)	(1,595)	(365)	(1,595)	(2,144)	0	(2,144)	(3,739)
Commercial Property - Capital Receipts/Disposal	5	1	4	(572)	4	1	(567)	(343)	(567)	(1,981)	0	(1,981)	(2,548)
General Fund Housing Receipts	(9)	(16)	7	0	7	(26)	(19)	(3)	(19)	0	(21)	(21)	(40)
Total: Capital Receipts	(1,030)	(1,044)	14	(2,096)	14	(99)	(2,181)	(711)	(2,181)	(4,125)	(21)	(4,146)	(6,327)
Annual Composite Borrowing Requirement	32,869	32,396	473	31,940	473	(12,172)	20,241	(3,055)	20,241	125,352	29,679	155,031	175,272
CAPITAL RECEIPTS BROUGHT FORWARD	(1,833)	(1,833)	0	(1,828)	0	(4)	(1,832)	(1,832)	(1,832)	1,663	6	1,669	(163)
CAPITAL RECEIPTS CARRIED FORWARD	1,828	1,832	(4)	411	(4)	3	410	(2,140)	410	(2,058)	(6)	(2,064)	(1,654)
TOTAL NET COMPOSITE BORROWING REQUIREMENT	32,864	32,395	469	30,523	469	(12,173)	18,819	(7,027)	18,819	124,957	29,679	154,636	173,455

PERTH AND KINROSS COUNCIL
RENEWAL & REPAIR FUND PROPOSED BUDGET 2015/16
SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2015/16 to 2019/20

	Approved Budget 22-Apr-15 2014/15 £'000	Actuals to 31-Mar-15 2014/15 £'000	Proposed Carry Forward to 2015/16 £'000	Approved 2015/16 22-Apr-15 2015/16 £'000	Proposed Carry Forward from 2014/15 2014/15 £'000	Proposed Budget Adjustment Report 1 2015/16 £'000	Revised Budget Report 1 2015/16 £'000	Actual to 31-Aug-15 2015/16 £'000	Projected Outturn Report 1 2015/16 £'000	Approved Budget 22-Apr-15 2016/17 £'000	Proposed Budget Adjustment Report 1 2016/17 £'000	Revised Budget Report 1 2016/17 £'000	Approved Budget 22-Apr-15 2017/18 £'000	Proposed Budget Adjustment Report 1 2017/18 £'000	Revised Budget Report 1 2017/18 £'000	Approved Budget 22-Apr-15 2018/19 £'000	Proposed Budget Adjustment Report 1 2018/19 £'000	Revised Budget Report 1 2018/19 £'000	Approved Budget 22-Apr-15 2019/20 £'000	Proposed Budget Adjustment Report 1 2019/20 £'000	Revised Budget Report 1 2019/20 £'000	Revised Budget Report 1 TOTAL £'000
Standard Delivery Plan																						
Central Heating and Rewiring Works	3,447	3,208	239	2,744	239	(5)	2,978	10	2,978	1,750	100	1,850	1,700		1,700	1,750		1,750	1,500		1,500	9,778
Double Glazing	578	295	283	1,800	283	(268)	1,815	0	1,815	1,500	268	1,768	950		950	0		0	300		300	4,833
Controlled Door Entry	1,458	1,770	(312)	1,075	(312)	(12)	751	259	751	316	367	683	10		10	25	(15)	10	10		10	1,464
Kitchen Modernisation Programme	152	109	43	340	43		383	1	383	100	364	464	36	(11)	25	45	(20)	25	45	(20)	25	922
Bathroom Modernisation Programme	204	89	115	200	115		315	1	315	100	51	151	36	(21)	15	30	(15)	15	30	(15)	15	511
External Fabric	2,155	2,433	(278)	2,035	(278)	(137)	1,620	771	1,620	850	137	987	950		950	1,400		1,400	800		800	5,757
Energy Efficiency	2,149	2,253	(104)	900	(104)		796	2	796	1,350		1,350	625		625	200		200	900		900	3,871
Multi Storey Flats	190	22	168	1,667	168	(1,565)	270	32	270	150	1,565	1,715	0		0	0		0	0		0	1,985
Environmental Improvements	319	193	126	360	126	(63)	423	15	423	380		380	400		400	400		400	400		400	2,003
Fire Precaution Measures	0	0	0	30	0		30	0	30	30		30	30		30	350		350	249		249	689
Total of items in Standard Delivery Plan	10,652	10,372	280	11,151	280	(2,050)	9,381	1,091	9,381	6,526	2,852	9,378	4,737	(32)	4,705	4,200	(50)	4,150	4,234	(35)	4,199	31,813
Council House New Build																						
Alyth - 19 Units	22	14	8	0	8		8	2	8	0		0	0		0	0		0	0		0	8
Council Tax (Second Income)	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
	22	14	8	0	8	0	8	2	8	0	0	0	0	0	0	0	0	0	0	0	0	8
Pitlochry, Dalchampaig - 12 Units	12	2	10	0	10		10	0	10	0		0	0		0	0		0	0		0	10
Council Tax (Second Income)	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
	12	2	10	0	10	0	10	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10
Perth Road, Scone - 10 Units	388	331	57	0	57		57	0	57	0		0	0		0	0		0	0		0	57
Council Tax (Second Income)	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
	388	331	57	0	57	0	57	0	57	0	0	0	0	0	0	0	0	0	0	0	0	57
Pitlochry, Lower Oakfield - 6 Units	16	(1)	17	0	17		17	3	17	0		0	0		0	0		0	0		0	17
Council Tax (Second Income)	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
	16	(1)	17	0	17	0	17	3	17	0	0	0	0	0	0	0	0	0	0	0	0	17
Jeanfield Road, Perth - 16 Units	319	214	105	35	105	(79)	61	93	61	0		0	0		0	0		0	0		0	61
Council Tax (Second Income)	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
	319	214	105	35	105	(79)	61	93	61	0	0	0	0	0	0	0	0	0	0	0	0	61
Innis Park, Inchture - 8 Units	36	35	1	0	1		1	0	1	0		0	0		0	0		0	0		0	1
Council Tax (Second Income)	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	0	0	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
	36	35	1	0	1	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Alyth, Springbank Road (Phase 2) - 11 Units	255	78	177	1,345	177	(325)	1,197	128	1,197	0	500	500	0		0	0		0	0		0	1,697
Council Tax (Second Income)	(220)	(220)	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	(362)	0	(362)	0	(362)	(175)	(537)	0	(537)	0		0	0		0	0		0	0		0	(537)
	(327)	(142)	(185)	1,345	(185)	(500)	660	128	660	0	500	500	0	0	0	0	0	0	0	0	0	1,160
Balbeggie - 16 Units	594	416	178	1,566	178	203	1,947	188	1,947	0		0	0		0	0		0	0		0	1,947
Council Tax (Second Income)	0	0	0	(320)	0		(320)	0	(320)	0		0	0		0	0		0	0		0	(320)
Scottish Government Subsidy	(640)	(215)	(425)	0	(425)	(96)	(521)	0	(521)	0		0	0		0	0		0	0		0	(521)
	(46)	201	(247)	1,246	(247)	107	1,106	188	1,106	0	0	0	0	0	0	0	0	0	0	0	0	1,106
Kirkton, Auchterarder - 12 Units	1,421	1,360	61	0	61		61	36	61	0		0	0		0	0		0	0		0	61
Council Tax (Second Income)	(240)	(240)	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	(480)	(480)	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
	701	640	61	0	61	0	61	36	61	0	0	0	0	0	0	0	0	0	0	0	0	61
Jeanfield Road, Perth (Phase 4) - 14 Units	602	334	268	759	268		1,027	198	1,027	0		0	0		0	0		0	0		0	1,027
Council Tax (Second Income)	(280)	(280)	0	0	0		0	0	0	0		0	0		0	0		0	0		0	0
Scottish Government Subsidy	(700)	(103)	(597)	0	(597)		(597)	0	(597)	0		0	0		0	0		0	0		0	(597)
	(378)	(49)	(329)	759	(329)	0	430	198	430	0	0	0	0	0	0	0	0	0	0	0	0	430
Old Mill Road, Blairgowrie - 7 Units	200	63	137	740	137	65	942	0	942	0		0	0		0	0		0	0		0	942
Council Tax (Second Income)	0	0	0	(140)	0		(140)	0	(140)	0		0	0		0	0		0	0		0	(140)
Scottish Government Subsidy	(350)	0	(350)	0	(350)	28	(322)	0	(322)	0		0	0		0	0		0	0		0	(322)
	(150)	63	(213)	600	(213)	93	480	0	480	0	0	0	0	0	0	0	0	0	0	0	0	480
Glenearn Road	0	0	0	0	0	580	580	4	580	0	260	260	0		0	0		0	0		0	840
Council Tax (Second Income)	0	0	0	0	0	(160)	(160)	0	(160)	0		0	0		0	0		0	0		0	(160)
Scottish Government Subsidy	0	0	0	0	0	(368)	(368)	0	(368)	0		0	0		0	0		0	0		0	(368)
	0	0	0	0	0	52	52	4	52	0	260	260	0	0	0	0	0	0	0	0	0	312

	Approved Budget 22-Apr-15 2014/15 £'000	Actuals to 31-Mar-15 2014/15 £'000	Proposed Carry Forward to 2015/16 £'000	Approved 2015/16 2015/16 £'000	Proposed Carry Forward from 2014/15 £'000	Proposed Budget Adjustment Report 1 2015/16 £'000	Revised Budget Report 1 2015/16 £'000	Actual to 31-Aug-15 2015/16 £'000	Projected Outturn Report 1 2015/16 £'000	Approved Budget 22-Apr-15 2016/17 £'000	Proposed Budget Adjustment Report 1 2016/17 £'000	Revised Budget Report 1 2016/17 £'000	Approved Budget 22-Apr-15 2017/18 £'000	Proposed Budget Adjustment Report 1 2017/18 £'000	Revised Budget Report 1 2017/18 £'000	Approved Budget 22-Apr-15 2018/19 £'000	Proposed Budget Adjustment Report 1 2018/19 £'000	Revised Budget Report 1 2018/19 £'000	Approved Budget 22-Apr-15 2019/20 £'000	Proposed Budget Adjustment Report 1 2019/20 £'000	Revised Budget Report 1 2019/20 £'000	Revised Budget Report 1 TOTAL £'000
Castlemains Auchterarder	100	577	(477)	0	(477)	1,256	779	526	779	0		0	0		0	0		0	0		779	
Council Tax (Second Income)	0	0	0	0	0	(200)	(200)	0	(200)	0		0	0		0	0		0	0		(200)	
Scottish Government Subsidy	(100)	(460)	360	0	360	(360)	0	0	0	0		0	0		0	0		0	0		0	
	0	117	(117)	0	(117)	696	579	526	579	0	0	0	0	0	0	0	0	0	0	0	579	
Future Developments	0	0	0	2,395	0	(1,092)	1,303	0	1,303	2,841		2,841	2,918		2,918	2,996		2,996	3,076		3,076	
Council Tax (Second Income)	0	0	0	0	0	0	0	0	0	0		0	0		0	0		0	0		0	
Scottish Government Subsidy	0	0	0	0	0	0	0	0	0	0		0	0		0	0		0	0		0	
	0	0	0	2,395	0	(1,092)	1,303	0	1,303	2,841	0	2,841	2,918	0	2,918	2,996	0	2,996	3,076	0	3,076	
Total Council House New Build	593	1,425	(832)	6,380	(832)	(723)	4,825	1,178	4,825	2,841	760	3,601	2,918	0	2,918	2,996	0	2,996	3,076	0	3,076	
Increase in Council House Stock	1,721	1,880	(159)	2,447	(159)	(332)	1,956	851	1,956	1,000		1,000	1,000		1,000	1,000		1,000	1,000		1,000	
Scottish Government Subsidy	(250)	(630)	380	0	380	(380)	0	0	0	0		0	0		0	0		0	0		0	
	1,471	1,250	221	2,447	221	(712)	1,956	851	1,956	1,000	0	1,000	1,000	0	1,000	1,000	0	1,000	1,000	0	1,000	
Lock-ups and Garage Sites	101	163	(62)	2,159	(62)	(1,597)	500	5	500	1,700		1,700	100	1,597	1,697	0		0	0		0	
Other Investment in Council House Stock																						
Muirton Shops Development	0	2	(2)	55	(2)	397	450	2	450	1,445	(995)	450	0		0	0		0	0		0	
Total Major Adaptations to Council House Stock	265	22	243	467	243	(710)	0	0	0	250	(50)	200	250		250	250		250	250		250	
New Row	0	0	0	0	0	247	247	88	247	0		0	0		0	0		0	0		0	
St Catherine's Road	0	0	0	0	0	394	394	2	394	0		0	0		0	0		0	0		0	
Glengarry Road	0	0	0	0	0	210	210	0	210	0		0	0		0	0		0	0		0	
Former General Fund Tied Accommodation	100	20	80	156	80	362	598	76	598	0		0	0		0	0		0	0		0	
Old Mill Road, Blairgowrie	561	552	9	0	9	(9)	0	0	0	0		0	0		0	0		0	0		0	
22 Nimmo Place, Perth	71	19	52	345	52	14	411	1	411	0		0	0		0	0		0	0		0	
Shops & Offices	69	27	42	75	42	(115)	2	2	2	75		75	75		75	75		75	50		50	
Greyfriars and satellites	59	26	33	100	33		133	0	133	0		0	0		0	0		0	0		0	
Sheltered Housing	35	18	17	0	17		17	0	17	0		0	0		0	0		0	35		35	
Recharge General Capital Works	98	180	(82)	160	(82)	263	341	123	341	160		160	160		160	160		160	160		160	
Upgrade and Replacements to Lifts Programme	16	42	(26)	296	(26)	(200)	70	0	70	0		0	0		0	0		0	150		150	
ICT Expenditure	134	37	97	50	97		147	10	147	50		50	50		50	50		50	50		50	
Mortgage to Rent	390	77	313	250	313	(313)	250	52	250	250		250	250		250	250		250	250		250	
Total Other Investment in Council House Stock	1,798	1,022	776	1,954	776	540	3,270	356	3,270	2,230	(1,045)	1,185	785	0	785	785	0	785	945	0	945	
Gross Expenditure	14,615	14,232	383	24,091	383	(4,542)	19,932	3,481	19,932	14,297	2,567	16,864	9,540	1,565	11,105	8,981	(50)	8,931	9,255	(35)	9,220	
CAPITAL RECEIPTS	(1,125)	(1,553)	428	0	428	(1,178)	(750)	(540)	(750)	0		0	0		0	0		0	0		0	
OTHER INCOME	(8)	(92)	84	0	84	(84)	0	0	0	0		0	0		0	0		0	0		0	
CFCR	(4,438)	(4,191)	(247)	(4,276)	(247)		327	(4,196)	(4,196)	(3,644)		(3,644)	(4,116)		(4,116)	(4,774)		(4,774)	(5,423)		(5,423)	
TOTAL NET BORROWING REQUIREMENT	9,044	8,396	648	19,815	648	(5,477)	14,986	2,941	14,986	10,653	2,567	13,220	5,424	1,565	6,989	4,207	(50)	4,157	3,832	(35)	3,797	

APPENDIX IV



Criteria for Scoring and Prioritising Capital Funded Projects

- **Guidance for the Corporate Resource Group to assist with scoring Capital Programme projects.**
- **Available to Business Case authors to assist them to ensure the Business case contains the appropriate information required for the 'ranking process'.**

**Version 2.1
August 2015**

1. Introduction

The Council funds its General Fund Capital Investment Programme through, borrowing (including prudential borrowing), capital grants, receipts and contributions. This document provides guidance on how these General Fund capital investment decisions are made, including the criteria used to produce technical assessment scores of submitted outline business cases to allow objective ranking of proposed projects.

It should be noted that there are specific areas of investment, carriageway structural maintenance, footways and some IT and occupational therapy which are 'top sliced' and while subject to the common approval process these are not subject to any ranking process.

The Council's Housing Investment Programme is derived from the Strategic Housing Capital Investment Programme and is outwith the scope of this guidance document. This programme is self-funded and is prioritised in accordance with the Strategic Housing Capital Investment Programme.

Transformation and Revenue funded project ranking processes are outwith the scope of this guidance document.

2. Objective of Scoring Criteria

The scoring criteria described in this document is designed to ensure that the General Fund Capital Investment Programme is aligned with the key national and local drivers associated with equality, economy and community while minimising risks and maximising benefits throughout the investment's lifecycle. It aims to allow for a common objective assessment of all proposed projects based upon business need, financial management and project management best practice.

3. Role of the EOT and the CMG/CRG

The Executive Officer Team (EOT) are the primary officer decision-makers and will make recommendations to the Council on investment priorities for the General Fund Capital Investment Programme.

The Corporate Resource Group (CRG) undertakes the initial review and scrutiny of all proposed additions to the General Fund Capital Investment Programme. In line with the criteria outlined in this document, the Group undertake an initial scoring exercise to provide a base ranking for all relevant proposed additions to the General Fund Capital Investment Programme.

4. Role of Services

The role of services is the most critical. The services must develop projects in line with corporate project management standards, clearly setting out the benefits, costs, risks, interdependencies and governance of the project.

A high quality business case provides clear understanding of the project and allows the project to be evaluated against the scoring criteria. It will also provide a solid base for proper project planning and future management of projects. It is recognised that business cases, by their nature, may be technical in content, however, it is recommended that the business case be presented in as clear and accessible a form as possible.

Once funded Service Senior Management Teams (SMT) will ensure regular monitoring and proper management of the projects.

5. Scoring Criteria

The proposed project must seek to improve and/or maintain services to the communities by efficient use of resources. There are many other views and priorities the Council must take into account, both local and national, when evaluating the merits and worth of a project: the following criterion is intended to cover the variety of these and assess the benefits of the project on the delivery of services to the community. Under each heading there is guidance for services on the type and content of information to be contained in the business case.

5.1 Is this a Capital Project?

Does the proposed project meet the proper accounting practices definition to qualify as a capital project?

Yes – Continue to Question 5.2.

No – CRG will refer the Business case back to the submitting Service SMT

No scoring applied – pass or fail criteria

5.2 Legislative Duty or Power

OBC Template sections likely to evidence this information	
Section 1.1	Project Objectives
Section 1.3	Business Needs
Section 1.6	Constraints

The Business Case needs to concisely explain how the proposed project fulfils a legislative duty and if there are existing or alternative ways to meet this.

If the proposed project relates to a legislative power the Business Case needs to be clear that this is the case and if there are existing or alternative ways to fulfil this power.

Is the proposed project required to fulfil a legislative duty or power?

Yes – Continue to Question 5.3.

No – CRG will refer the Business case back to the submitting Service SMT

No scoring applied – pass or fail criteria

5.2 Spend to Save

OBC Template sections likely to evidence this information	
Section 2	Economic Case (delivery options)
Section 4.1	Capital and Revenue Requirements
Section 4.4	Impact on Revenue Budget

“Spend to Save” projects will score highly on the basis that the project will deliver sufficient savings to cover the borrowing costs to finance the project. Services should also prioritise projects that deliver savings which can contribute towards the borrowing cost.

Does the proposed project fully cover its own loan charges costs through future savings?

Yes – If the proposed project fully covers its loan charge costs through future savings, no further ranking is required. The proposed project can be included in draft programme, subject to strategic overview by CRG.

No – If the proposed project does not fully cover its loan charge costs through future savings - continue to question 5.3

No scoring applied – assessment for potential Prudential Borrowing

5.3 Project Interdependencies

OBC Template sections likely to evidence this information	
Section 1.1	Project Objectives
Section 1.2	Existing Arrangements
Section 1.3	Business Needs
Section 1.4	Potential Scope
Section 1.5	Strategic Risks
Section 1.6	Constraints
Section 1.7	Dependencies
Section 3.1	Procurement Strategy
Section 3.4	Risk Transfer

Are there priorities or projects which are dependent on the proposed project? If so how strong is the correlation i.e. are there other ways to support the dependent projects?

Are there interdependent projects associated with the proposed project?

Yes – CRG will consider the proposed project and dependent projects as a group.

No – CRG will consider the proposed project on an individual basis

No scoring applied – methodology for dealing with interdependent projects

5.4 SOA, Corporate Plan and BMIP Targets

OBC Template sections likely to evidence this information	
Section 1.1	Project Objectives
Section 1.3	Business Needs
Section 1.6	Constraints

The project will have a direct impact on the Single Outcome Agreement (SOA), Corporate Plan (CP) and Business Management and Improvement Plan (BMIP) objectives. The business case should evidence how the project will deliver the outcomes including the achievement of CP and BMIP targets. The outcome for a project will be dependent on its importance to achieving results and targets.

The questions likely to be considered for this section are:

5.4.1. *To which SOA Local and National outcomes will the proposed project contribute?*

- 5.4.2.** *To which Corporate Plan targets will the proposed project contribute?*
- 5.4.3.** *To which Business Management and Improvement Plan targets will the proposed project contribute?*
- 5.4.4.** *How will the proposed project contribute to these?*
- 5.4.5.** *What would be the impact on these without the proposed project?*

Section Weighting – 10

5.5 Partnership and Leverage

OBC Template sections likely to evidence this information	
Section 1.8	Impact on Communities and Community Co-production
Section 3.4	Risk Transfer
Section 4.5	Funding Mechanisms and Affordability

An assessment of the extent to which the project shows partnership between agencies reflected in their contributions of funds, expertise and other resources.

The need for the Council to form partnerships and build capacity within the community is well established particularly with regard to funding opportunities. The Scottish Government will also fund projects resulting from national priorities. Scoring will be based on the extent to which project attracts external funding.

The questions likely to be considered for this section are:

- 5.5.1.** *Does the proposed project involve formal or informal working with partnership organisations?*
- 5.5.2.** *What areas of expertise are each of the partners bringing to the proposed project?*
- 5.5.3.** *What external funding would be available for the proposed project?*
- 5.5.4.** *How much external funding (£s and %) does the proposed project expect to achieve?*
- 5.5.5.** *What alternative options are available if the proposed project does not obtain external funding?*

Section Weighting – 4

5.6 Asset Management Planning

OBC Template sections likely to evidence this information	
Section 1.2	Existing Arrangements
Section 1.3	Business Needs
Section 1.4	Potential Scope
Section 1.6	Constraints
Section 1.7	Dependencies
Section 1.8	Impact on Communities and Community Co-production
Section 4.3	Impact on Balance Sheet

Asset Management Planning is a cornerstone for evidencing that capital investment is appropriately directed in maintaining and creating assets that will underpin the strategic objectives of the Council. The business case should contain evidence on the existing performance or suitability of the asset and support the proposal for investment in line with the asset management plan.

The questions likely to be considered for this section are:

- 5.6.1.** *Is the proposed project explicitly derived from a relevant asset management plan?*
- 5.6.2.** *If the proposed project is not contained in an asset management plan, what is driving the project?*
- 5.6.3.** *Will the proposed project add to the Council's overall asset base?*
- 5.6.4.** *Rather than undertaking the proposed project have any alternative delivery models been considered?*
- 5.6.5.** *Where the proposed project is to refurbish, enhance or replace an existing asset, what is the current condition rating for the existing asset?*
- 5.6.6.** *Where the proposed project is to refurbish, enhance or replace an existing asset, what is the current suitability rating of the existing asset?*
- 5.6.7.** *Will the proposed project allow for asset rationalisation, (including asset transfer to the Community)?*

Section Weighting – 8

5.7 Resource Efficiency

OBC Template sections likely to evidence this information	
Section 1.11	Resource Efficiency
Section 4.4	Impact on Revenue Budget

Efficient delivery of services will more often than not also be a measure of sustainability. Credit will be given for the extent to which the project in its direct use of resources positively addresses one or more of the following:

- The efficient procurement, and use of : water, energy, raw materials and other inputs;
- The minimisation and management of waste;
- The production of 'green' products and services; the development of cleaner technologies/processes; recycling and re-use activities; environmental monitoring and pollution abatement.

The business case must evidence tangible benefits and / or reductions in cost in order to score.

The questions likely to be considered for this section are:

- 5.7.1. How will the proposed project ensure the efficient procurement and use of water, energy, raw materials and other inputs? How will this be measured?*
- 5.7.2. How will the proposed project manage and minimise it's associated waste? How will this be measured?*
- 5.7.3. Will the proposed project utilise any 'green' products and/or services?*
- 5.7.4. How will the proposed project assist in the development of 'cleaner' technologies and processes? How will this be measured?*
- 5.7.5. What reduction in revenue costs will the proposed project deliver? What will be the timescale for these and how will they be measured?*
- 5.7.6. What improvements in efficiency (such as soft savings e.g. time) will the proposed project deliver? What will be the timescale for these and how will they be measured?*
- 5.7.7. What improvements to service users will the proposed projects deliver? What will be the timescale for these and how will they be measured?*

Section Weighting – 8

5.8 Impact on the Community and Community Co-production

OBC Template sections likely to evidence this information	
Section 1.8	Impact on the Community and Community Co-production
Section 1.10	Inclusion and Equality
Section 3.4	Risk Transfer

This is an assessment of the extent to which the project will impact on the lives of citizens within the community, and how the community will assist in delivering the project. The business case should highlight how the community will assist in the project's delivery, the impact the project will have and be capable of post completion review to ascertain if the benefits were realised.

Any community commitment to co-production should be clearly identified, including confirmation on what has been agreed and whether this is still at planning stage.

Where community engagement has been undertaken this should be clearly identified, as should any planned future activity in this regard.

The questions likely to be considered for this section are:

- 5.8.1.** *How will the proposed project impact on the lives of citizens within the community? How will this impact be measured?*
- 5.8.2.** *How will the community be engaged to participate in delivering the proposed project? How will effective community engagement be measured?*
- 5.8.3.** *What resources will be provided by the engaged community to assist in the delivery of the proposed project? How will this resource level be measured?*
- 5.8.4.** *Will the community resource be required during specific phases or throughout the life of the proposed project? How will ongoing community engagement be maintained in the long term?*
- 5.8.5.** *What will be the impact on the proposed project if the level of community engagement does not meet the anticipated/required level?*

Section Weighting – 9

5.9 Sustainability

OBC Template sections likely to evidence this information	
Section 1.8	Sustainability

An environmentally sustainable organisation must demonstrate key environmentally sustainable practices.

The guiding principles of sustainable development have been established by the UK Government, Scottish Government Welsh Assembly Government and the Northern Ireland Administration. All have agreed upon a set of principles that provide a basis for sustainable development. They state five principles.

- Living within environmental limits
- Ensuring a strong, healthy and just society
- Achieving a sustainable economy
- Using sound science responsibly
- Promoting good governance

In addition, the Scottish Government has identified four priority areas, these are:

- Sustainable Consumption and Production
- Climate Change and Energy
- Natural Resource Protection and Environmental Enhancement
- Sustainable Communities

Services must demonstrate in their OBC one or more of the UK guiding principles for sustainable development and provide evidence highlighting one of the four priority areas as identified by the Scottish Government

The questions likely to be considered for this section are:

5.9.1. *Which of the UK guiding principles for sustained development does the proposed project meet? How is this evidenced?*

5.9.2. *Which of the four priority areas, as identified by the Scottish Government, does the proposed project meet? How is this evidenced?*

Section Weighting – 6

5.10 Supporting the Economy, Investment and Employability

OBC Template sections likely to evidence this information	
Section 1.1	Project Objectives
Section 1.2	Existing Arrangements
Section 1.3	Business Needs
Section 1.5	Strategic Risks
Section 1.6	Constraints
Section 1.7	Dependencies
Section 1.8	Community Engagement and Community Co-production
Section 1.10	Inclusion and Equality
Section 2	Economic Case (delivery options)
Section 4.3	Impact on Balance Sheet
Section 4.4	Impact on Revenue Budget
Section 4.5	Funding Mechanisms and Affordability

This is an assessment of the extent to which the project will support the local economy and encourage local economic expansion through facilitating future investment opportunities. The business case should highlight how the project will support local economic development in a manner which allows for post completion review to ascertain if the benefits were realised.

The questions likely to be considered for this section are:

5.10.1. *How will the proposed project support the local economy? How will this be measured?*

5.10.2. *How will the proposed project allow for future investment opportunities? How will this be measured?*

5.10.3. *What is the commercial risk to the Council associated with the proposed project? e.g. what impact is the macro economic situation likely to have?*

Section Weighting – 10

5.11 Inclusion and Equality

OBC Template sections likely to evidence this information	
Section 1.8	Impact on Communities and Community Co-production
Section 1.10	Inclusion and Equality

The Council has a legal duty to positively promote equality, diversity and good relations between groups with different equality characteristics. Where appropriate, the business case should contain evidence of positive actions in terms of promoting and fostering equality outcomes in our communities. An Equality Impact Assessment of relevant new and revised policies will help ensure positive impact is identified and reported.

The questions likely to be considered for this section are:

- 5.11.1.** *Has an Equality Impact Assessment been undertaken for the proposed project?*
- 5.11.2.** *What are the positive actions, which will promote and foster equality outcomes in our communities, associated with the proposed project? How will delivery of these outcomes be measured and what will constitute a successful level of delivery?*
- 5.11.3.** *How will the proposed project ensure the long term delivery of successful outcomes for promoting and fostering equality outcomes in our communities? How will this long term delivery be measured?*

Section Weighting – 6

5.12 Level of Risk – if project not undertaken

OBC Template sections likely to evidence this information	
Section 1.1	Project Objectives
Section 1.2	Existing Arrangements
Section 1.3	Business Needs
Section 1.5	Strategic Risks

The service should estimate the level of risk (as a guide high, medium or low) the Council will be exposed to, should the project not proceed. Risk is a significant component in the business case model and should be explicitly explained in the OBC. The scores associated with the identified risk are shown below:

Risk Level	Score
High	5
Medium	3
Low	0

The question likely to be considered for this section is:

- 5.12.1.** *What is the rationale for the estimated risk score?(what elements of risk have been considered, e.g. reputational risk, legal risk, service delivery risk, etc.)*

Section Weighting – 10

5.13 Additional Impact on Revenue Budget

OBC Template sections likely to evidence this information	
Section 2	Economic Case (delivery options)
Section 4.1	Capital and Revenue Requirements
Section 4.2	Net Effect on Prices
Section 4.3	Impact on Balance Sheet
Section 4.4	Impact on Revenue Budget
Section 4.5	Funding mechanisms and Affordability

The service should estimate the additional incremental impact of the project on their existing Revenue Budget, e.g. additional staff costs, maintenance requirements, or ongoing property running costs, etc. The project will score as follows:

Additional Impact on Revenue Resulting From Proposed Project (£)	Score
Reduced Impact	5
Zero Impact	4
1 – 250,000	3
250,000 – 500,000	2
500,000 – 1,000,000	1
1,000,000+	0

The questions likely to be considered for this section are:

- 5.13.1.** *What consultation has been undertaken to assess the potential impact of the proposed project on the existing Revenue Budget?*
- 5.13.2.** *What areas of potential additional revenue costs have been considered? .e.g. maintenance costs, energy costs, water costs, staff costs, etc.*
- 5.13.3.** *What time period do these additional costs cover?*
- 5.13.4.** *Have any additional sources of funding been considered to meet these ongoing Revenue Budget requirements?*

- 5.13.5.** *If additional sources of funding have been identified for what period of time will they be in place?*
- 5.13.6.** *If additional sources of funding have been identified, how will the additional Revenue Budget requirements be met if these additional funding sources end?*
- 5.13.7.** *Does the proposed project present opportunities to generate Revenue Budget savings? How will these budget savings be measured?*

Section Weighting – 8

5.14 The Proposed Project Within the Geographical Locality

OBC Template sections likely to evidence this information	
Section 1.1	Project Objectives
Section 1.2	Existing Arrangements
Section 1.3	Business Needs
Section 1.4	Potential Scope
Section 1.5	Strategic Risks
Section 1.6	Constraints
Section 1.7	Dependencies

The development and delivery of a Capital project allows the opportunity to consider and enhance the overall delivery of services within a geographical locality. Where possible business cases should consider the proposed project within this context of Place and demonstrate how it will enhance overall service delivery within that Place.

The questions likely to be considered in this section are:

- 5.14.1.** *Has the proposed project been developed as part of a locality planning exercise?*

Section Weighting – 8

5.15 Utilising Technology to Enhance Service Delivery

OBC Template sections likely to evidence this information	
Section 1.1	Project Objectives
Section 1.2	Existing Arrangements
Section 1.3	Business Needs
Section 1.4	Potential Scope
Section 1.7	Dependencies
Section 3.1	Procurement Strategy
Section 3.4	Risk Transfer
Section 3.6	Personnel Implications
Section 4.4	Impact on Revenue Budget
Section 4.5	Funding Mechanism and Affordability

Technological innovations and developments present the Council with the opportunity to transform how services are delivered to our communities: allowing greater direct interfaces with customers and the channelling of more resources into delivering front line services. Where appropriate the business case should demonstrate where there is the opportunity to utilise technology to deliver these benefits.

The questions likely to be considered in this section are:

- 5.15.1.** *What technology does the proposed project utilise?*
- 5.15.2.** *What consultation has been undertaken to assess the suitability of the technology to deliver the proposed project?*
- 5.15.3.** *Are there examples of other organisations utilising the technology to successfully deliver similar projects?*
- 5.15.4.** *What is the anticipated lifespan of the technology?*
- 5.15.5.** *How will the technology (proposed project?) transform the workplace? How will this improve service delivery? How will this improvement be measured?*

Section Weighting – 8

6. Project Scoring and Prioritisation

Each project will be scored against the criteria set out either on a scaled basis as follows:

Very strong fit with criteria	5
Strong fit with criteria	4
Moderate fit with criteria	3
Little fit with criteria	2
Very little fit with criteria	1
No fit	0

To achieve an overall ranking each of the factor scores will be multiplied by its weighting and aggregated in total.



Outline Business Case

FOR PROPOSED CAPITAL FUNDED PROJECT

Title:			
Executive Sponsor:		Version:	
Author:		Date:	Click here to enter a date.

Executive Summary

1. Strategic Case

1.1. Project Objectives

PLEASE OVERTYPE

What the organisation is hoping to achieve?

Links to the corporate goals & objectives/SOA

What is the desired strategic outcome?

Are there any legislative drivers?

1.2. Existing Arrangements

PLEASE OVERTYPE

What is currently happening – how is this defined e.g. asset management plan

1.3. Business Needs

PLEASE OVERTYPE

Current and Future (present problems and future service gaps)

1.4. Potential Scope

PLEASE OVERTYPE

Set out the boundaries or limitations of the project in terms of affected business areas, functionality and organisation)?

1.5. Strategic Risks

PLEASE OVERTYPE

What are the strategic risks associated with undertaking this project

What is the level of risk if the project is not undertaken i.e. High, Medium or Low

1.6. Constraints

PLEASE OVERTYPE

What are the limitations of this project? (political, financial, commercial, social, environmental and legal)

1.7. Dependencies

Internal		External	
Area	Description of dependency	Area	Description of dependency
<i>e.g. Planning</i>		<i>e.g. SEPA</i>	
<i>e.g. Roads</i>		<i>e.g. Historic Scotland</i>	
<i>e.g. Greenspace</i>		<i>e.g. Care Commission</i>	
<i>e.g. Other PKC project/programme</i>			

1.8. Impact on the Community and Community Co-production

PLEASE OVERTYPE

The extent to which the project will impact positively, on the lives of citizens within the community, and how the community will assist in delivering the project.

1.9. Sustainability

PLEASE OVERTYPE

Demonstrate one or more of the UK guiding principles for sustainable development and provide evidence highlighting one of the four priority areas as identified by the Scottish Government

1.10. Inclusion and Equality

PLEASE OVERTYPE

If appropriate, the business case should contain evidence of positive actions in terms of promoting and fostering equality outcomes in our communities.

1.11. Resource efficiency

PLEASE OVERTYPE

What resource efficiencies are available for this project?

Efficient procurement and use of water, energy, raw materials and other inputs?

The minimisation and management of waste

The production of green products and services; development of cleaner technologies/processes; recycling and re-use activities; environmental monitoring and pollution abatement

2. Economic Case

2.1 Critical Success Factors *(the crucial attributes essential to the successful delivery of the project against which the available options are assessed);*

Critical Success Factors		
Critical Success Factor	Option Appraisal Scoring Weighting (W) (cumulative 100)	Reason for Weighting
CSF1....		
CSF2....		
and so on...		

2.2 Options *(including do minimum and a transformational option)*

Each option outlined below should include the following elements:

- Narrative summary of option
- Economic appraisal of cost and benefits
- Optimism bias – describe what this means

- Risk assessment

Option 1

Summary of Option	
Summary of Financial Resource Requirements	
Indicative Capital Investment Required	£
Optimism Bias (%)	£
Rationale for Optimism Bias	
Total Capital Investment Required	£

Professional Fees included ☐

Inflation included ☐

Source of Indicative cost: [Click here to enter text.](#)

Recurring Annual Revenue Requirements	£
---------------------------------------	---

Appraisal of Options against Critical Success Factors

Critical Success Factor	Benefits of implementation of Option 1 (Strengths)	Score (S) 0 - 5	Weighted Score (A) = (S x W)
CSF1....			
CSF2....			

Risks associated specifically with option

Risk Scoring

- | | |
|---|------------------|
| 5 | Highly Likely |
| 4 | Likely |
| 3 | May or not occur |
| 2 | Unlikely |
| 1 | Highly Unlikely |

Impact scoring

- | | |
|---|--|
| 5 | Major Impact to project delivery |
| 4 | Significant Impact to project delivery |
| 3 | Manageable impact on project delivery |
| 2 | Minor impact to project delivery |
| 1 | No impact to project delivery |

Description of Risk	Likelihood of Risk (L)	Impact of Risk (I)	Score (B) = (L x I)
Risk1....			
Risk2....			

Option 2

Summary of Option	
Summary of Financial Resource Requirements	
Indicative Capital Investment Required	£
Optimism Bias (%)	£
Rationale for Optimism Bias	
Total Capital Investment Required	£

Professional Fees included ☐

Inflation included ☐

Source of Indicative cost: [Click here to enter text.](#)

Recurring Annual Revenue Requirements	£
---------------------------------------	---

Appraisal of Options against Critical Success Factors

Critical Success Factor	Benefits of implementation of Option 2 (Strengths)	Score (S) 0 - 5	Weighted Score (A) = (S x W)
CSF1....			
CSF2....			

Risks associated specifically with option

Risk Scoring

Impact scoring

- 5 Highly Likely
- 4 Likely
- 3 May or not occur
- 2 Unlikely

- 5 Major Impact to project delivery
- 4 Significant Impact to project delivery
- 3 Manageable impact on project delivery
- 2 Minor impact to project delivery

1 Highly Unlikely

1 No impact to project delivery

Description of Risk	Likelihood of Risk (L)	Impact of Risk (I)	Score (B) = (L x I)
Risk1....			
Risk2....			

Option 3

Summary of Option

--

Summary of Financial Resource Requirements

Indicative Capital Investment Required	£
Optimism Bias (%)	£
Rationale for Optimism Bias	
Total Capital Investment Required	£

Professional Fees included ☐

Inflation included ☐

Source of Indicative cost: [Click here to enter text.](#)

Recurring Annual Revenue Requirements	£
---------------------------------------	---

Appraisal of Options against Critical Success Factors

Critical Success Factor	Benefits of implementation of Option 3 (Strengths)	Score (S) 0 - 5	Weighted Score (A) = (S x W)
CSF1....			
CSF2....			

Risks associated specifically with option

Risk Scoring

Impact scoring

5 Highly Likely

4 Likely

5 Major Impact to project delivery

4 Significant Impact to project delivery

3 May or not occur
2 Unlikely
1 Highly Unlikely

3 Manageable impact on project delivery
2 Minor impact to project delivery
1 No impact to project delivery

Description of Risk	Likelihood of Risk (L)	Impact of Risk (I)	Score (B) = (L x I)
Risk1....			
Risk2....			

Option 4

Summary of Option

--

Summary of Financial Resource Requirements

Indicative Capital Investment Required	£
Optimism Bias (%)	£
Rationale for Optimism Bias	
Total Capital Investment Required	£

Professional Fees included ☐

Inflation included ☐

Source of Indicative cost: [Click here to enter text.](#)

Recurring Annual Revenue Requirements	£
---------------------------------------	---

Appraisal of Options against Critical Success Factors

Critical Success Factor	Benefits of implementation of Option 4 (Strengths)	Score (S) 0 - 5	Weighted Score (A) = (S x W)
CSF1....			
CSF2....			

Risks associated specifically with option

Risk Scoring

Impact scoring

5 Highly Likely

5 Major Impact to project delivery

4	Likely	4	Significant Impact to project delivery
3	May or not occur	3	Manageable impact on project delivery
2	Unlikely	2	Minor impact to project delivery
1	Highly Unlikely	1	No impact to project delivery

Description of Risk	Likelihood of Risk (L)	Impact of Risk (I)	Score (B) = (L x I)
Risk1....			
Risk2....			

Success Factor (CSF) Summary

CSF	Weighted Score (A)				Total Risk Score (B)				Total Scoring (A-B)			
	Options				Options				Options			
	1	2	3	4	1	2	3	4	1	2	3	4
CSF1												
CSF2												
Total												

Option appraisal scores summary

		Total Score
Option 1		
Option 2		
Option 3		
Option 4		

Preferred Option =

3. Commercial Case (for preferred option)

3.1. Procurement Strategy

PLEASE OVERTYPE
Including capacity of market to deliver project

3.2. Service Requirements

*PLEASE OVERTYPE
POST SUCCESSFUL CAPITAL FUNDING BID*

3.3. Charging Mechanism

*PLEASE OVERTYPE
POST SUCCESSFUL CAPITAL FUNDING BID*

3.4. Risk Transfer

*PLEASE OVERTYPE
What risks can be transferred from the Council?*

3.5. Key Contractual Arrangements

*PLEASE OVERTYPE
POST SUCCESSFUL CAPITAL FUNDING BID*

3.6. Personnel Implications

*PLEASE OVERTYPE
Does this project constitute considerable internal change to personnel?
Are there implications as a result of these changes?
Will TUPE apply, directly or indirectly?
Is trade union consultation required?*

Are codes of practice in place for the wellbeing and management of staff?

3.7. Accountancy Treatment (to be completed in conjunction with Finance)

PLEASE OVERTYPE

Provide details of the intended accountancy treatment for the potential deal. By stating whose balance sheet the assets underpinning the service will be accounted for and the relevant accountancy standards (Scottish Government, LAL, Tayside Contracts, Common Good etc)

4. Financial Case (for preferred option - to be completed in conjunction with Finance)

4.1. Capital and Revenue Requirements

PLEASE OVERTYPE

What are the capital and revenue requirements to deliver the project?

4.2. Net Effect on Prices

PLEASE OVERTYPE

Assess the implementation impact of the proposed project on any current prices that the organisation has to charge for its services.

4.3. Impact on Balance Sheet (both the current position and the likely outcome)

PLEASE OVERTYPE

Both the current position and the likely outcome

4.4. Impact on Revenue Budget (both the current position and the likely outcome)

PLEASE OVERTYPE

Both the current position and the likely outcome

4.5. Funding Mechanisms and Affordability *(including partnership and leverage)*

PLEASE OVERTYPE

Including partnership and leverage

5. Management Case (for preferred option)

5.1. Programme and Project Management Methodology

PLEASE OVERTYPE

How will the project be managed? E.g. PRINCE2, Project Management Toolkit guidance

POST SUCCESSFUL CAPITAL FUNDING BID

Project reporting structure

Project Reporting Structure

Project Roles and Responsibilities

5.2. Programme and Project Management Plans

PLEASE OVERTYPE

POST SUCCESSFUL CAPITAL FUNDING BID

5.3. Use of Specialist Advisers

PLEASE OVERTYPE

POST SUCCESSFUL CAPITAL FUNDING BID

5.4. Change and Contract Management Arrangements

PLEASE OVERTYPE

POST SUCCESSFUL CAPITAL FUNDING BID

5.5. Benefits Realisation

PLEASE OVERTYPE
POST SUCCESSFUL CAPITAL FUNDING BID

5.6. Risk Management

PLEASE OVERTYPE
POST SUCCESSFUL CAPITAL FUNDING BID

5.7. Post Implementation Evaluation Arrangements

PLEASE OVERTYPE
POST SUCCESSFUL CAPITAL FUNDING BID

5.8. Contingency Arrangements

PLEASE OVERTYPE
POST SUCCESSFUL CAPITAL FUNDING BID

RENEWAL & REPAIR FUND PROPOSED BUDGET 2015/16

	Approved Budget 2015/16		Revised Budget 2015/16		Projected Outturn 2015/16	
	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>
Opening Balance as at 1 April 2015		1,428		1,426		1,426
<u>Less Expenditure</u>						
Integrated Human Resources and Payroll System	135		135		135	
Landslips	555		555		555	
Property Maintenance	500		50		50	
		(1,190)		(740)		(740)
<u>Add Income</u>						
Interest credited to the Fund	1		1		1	
Contribution from Revenue Budget	0		0		0	
		1		1		1
Projected Closing Balance as at 31 March 2016		<u><u>239</u></u>		<u><u>687</u></u>		<u><u>687</u></u>

Service	Total No of projects	Number on track	Number slipping	Number accelerating	Total %age spend (excluding HRA)	
ECS	33	30	2	1	Projected Outturn as percentage of 2014/15 Budget approved 13 February 2014	88%
CEX	1	1	0	0	Net Expenditure at 31 August 2015 as percentage of Revised 2015/16 budget	21%
HCC	58	53	5	0		
TES	102	98	3	1		
TOTAL	194	182	10	2		

Service	Project Name	Target Date for Completion	Project Delivery on Target	Budget Adjustment	Comments	Corrective Actions
Accelerated Projects				Reflected in narrative in Main report paragraph:		
ECS	Oudenarde Primary School	2020/21	Yes	3.4.3	An approved budget of £12,500,000 for this project was previously rephased into later years due to uncertainties regarding the pace of housing construction and the finalisation of the Section 75 Planning agreement. This situation has now changed with the developer keen to finalise section 75 Agreement and begin construction of mainstream housing. It is anticipated that this will commence by autumn 2016 with the expectation that construction on the new school will begin by the end of 2018/19, subject to house build out rates. In consequence of this there is a requirement to accelerate and rephase the £10,029,000 of the budget into financial years, 2016/17, 2018/19, 2019/20 and 2020/21. The remainder of the budget will be held over for later years to fund the anticipated future expansion of the school.	Budget to be accelerated and rephased
Slipping Projects						
ECS	Alyth Primary School	August 2016	No - project has slipped from original baseline of August 2016 and is pending a revised programme	3.4.6	Delays in returning the Stage 2 submission from the Contractor with consequent delays in the quality assessment of the submission by PKC staff will result in a revised timescale for completion.	Budget to be re-phased to reflect the revised completion date
ECS	Perth Academy New Sports Facilities	Not available	Currently under review	3.4.6	The proposed new sports facilities within Perth Academy are currently subject to an overarching review of the School with a view to ensure that the available budget is utilised as effectively as possible.	Budget to be re-phased
TES	A9/A85 Road Junction Improvement	August 2018	No - project has slipped from original baseline of August 2018 to November 2018	3.5.5	Due to the later than originally anticipated completion to the CPO inquiry, a review of the works programme has taken place - in line with the revised programme £595,000 will be slipped in 2016/17 with all future years also being reprofiled.	Budget to be rephased

Service	Project Name	Target Date for Completion	Project Delivery on Target	Budget Adjustment	Comments	Corrective Actions
TES	Conservation of Built Heritage Programme (Errol High Street)	July 2016	Yes	3.5.6	Additional investigation needs to be undertaken into the impact of potential construction works on the provision of public transport which serves the Carse of Gowrie via Errol High Street and dialogue is currently taking place with colleagues in the Public Transport Unit. It is anticipated that this will require a re-phasing of works (and budget) but will not impact on delivery date.	Budget to be re-phased
TES	Perth City Centre Project	Not available	Currently under review	3.5.6	This project is under review in light of developments with the City Hall.	Budget to be re-phased
TES	Mill Street Environmental Improvements	2016/17	Yes	3.5.6	As a result of its interaction with the Perth Theatre Redevelopment Project, it is now expected that the majority of improvement works will be carried out during 2016/17.	Budget to be re-phased
HCC	Housing With Care - Communal Facilities	October 2015	No - anticipated programme completion now 2016/17	3.6.4	Following significant consultation work having been undertaken, a comprehensive programme of works is currently being developed - the anticipated completion for this programme is now 2016/17.	Budget to be re-phased to reflect the revised completion date
HCC	Beechgrove RHE:Refurbishment of Communal Areas	June 2016	Yes - no revised completion date currently available	3.6.5	This project has been put on hold to allow for interaction with the Council's Transformation Strategy.	Budget to be re-phased
HCC	Refurbish & Extend Lewis Place Day Care Centre For Older People	July 2016	Yes - no revised completion date currently available	3.6.5	This project has been put on hold to allow for interaction with the Council's Transformation Strategy.	Budget to be re-phased
HCC - HRA	Central Heating and Rewiring	March 2015	No - revised to September 2015 however additional works are being carried out	4.5	Initial issues with gas connections held up the installation works however issues have now been resolved and works are progressing well	Budget to be re-phased
HCC - HRA	Double Glazing	March 2018	Yes	4.5	The programme of works has been revised and installation work has now begun. There was a slight delay to commencing the installation stage due to the steps required in setting up the LHC framework.	Budget to be re-phased
HCC - HRA	Multi Storey Flats	September 2016	Yes - project on target to meet the previously revised completion date of September 2016	4.5	Specialised contractor has now been appointed through the SCAPE framework and is currently undertaking technical feasibility works. Clarification on whether VAT will apply to these works currently being sought.	Budget to be re-phased to reflect the revised completion date