

PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION PATHFINDER BOARD

Minute of Meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board held in the Cornhill Macmillan Centre, Perth Royal Infirmary, Jeanfield Road, Perth on Friday 12 September 2014 at 10.00am.

Present:

Board Members: Councillor P Barrett, Perth and Kinross Council
Councillor I Campbell, Perth and Kinross Council
G Costello, NHS Tayside
Councillor D Doogan, Perth and Kinross Council
L Dunion, Tayside NHS Board
J Golden, Tayside NHS Board
Councillor K Howie, Perth and Kinross Council
S Hay, Tayside NHS Board
M Hussain, Tayside NHS Board
H MacKinnon, Chief Executive, (PKAVS)
Dr A Russell, NHS Tayside
C Selkirk, Deputy Chief Executive, NHS Tayside
J Walker, Executive Director, Housing and Community Care, Perth and Kinross Council

Board Advisers: K Bessos, Scottish Government
E Devine, Perth and Kinross Community Health Partnership
A Noble, Adviser to Scottish Government

In Attendance: L Cameron, C Crawford, D Fraser, J Gilruth, and S Strathearn (all Housing and Community Care, Perth and Kinross Council), K Donaldson, I Innes, and P Frazer, (all Chief Executive's Service), Perth and Kinross Council.

Also in Attendance: J Bodie and K Wilson (both NHS Tayside)

Apologies: Dr D Walker, NHS Tayside.

Councillor Doogan, Presiding.

1. WELCOME AND APOLOGIES

Councillor Doogan, welcomed those present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board of 8 August 2014 was submitted and approved as a correct record subject to the following amendment (item 9 refers): add, "L Dunion, NHS Tayside recommended that the strategy for external communications should take place simultaneously with the internal strategy."

4. MATTERS ARISING

There were no matters arising that would not otherwise be covered on the agenda.

THE BOARD AGREED TO CHANGE THE ORDER OF BUSINESS FROM THIS POINT.

5. STRATA

The Board heard a presentation by J Bodie, Director of eHealth, NHS Tayside, S Strathearn, Service Manager, Perth and Kinross Council and K Wilson, Service Manager, NHS Tayside on Supporting Integration through Strata Pathways.

The ehealth system developed by Strata Health will support:

- National eCare Framework decommission
- Opportunity for an integrated solution
- Innovation and technology
- Whole system pathways
- Emphasis on home and community
- Focus on prevention and early intervention

Strata will provide:

- A single system for health and social care
- Pathways and resource matching
- More time to care and an improved care experience
- Improved communication pathway with visibility of decisions across pathways
- An electronic record
- Standardised data sets
- A common assessment tool

The Pathfinder Board agreed to:

Request a report on priorities for the implementation of the Strata system to the meeting of the Board in January 2015.

J BODIE AND K WILSON LEFT THE MEETING AT THIS POINT.

6. NATIONAL UPDATE

The Board heard a verbal report by K Bessos, Scottish Government, updating the Pathfinder Board on progress made in relation to health and social care integration and preparations for the implementation of the provisions contained within the Public Bodies (Joint Working) (Scotland) Act 2014. In particular the following points were noted:

- The consultation on the Scottish Statutory Instruments that accompany the Public Bodies (Joint Working) (Scotland) Act 2014 has now closed.
 - The consultation for set one finished on 1 August 2014.
 - The consultation for set two finished on 18 August 2014.
- Scottish Government Officials were currently analysing the responses and a summary would be published by late September 2014.
- The Regulations and Orders will be submitted to Parliament in late September and early October 2014 and come into force by December 2014.
- Integration Schemes must be submitted by 21 April 2015.
- A Clinical Governance Framework and Commissioning Guidance would be in place by December 2014.
- Community Health Partnerships (CHPs) would be removed by 1 April 2015.

In response to a question from Councillor Doogan, C Selkirk advised that a timetable for the disestablishment of the CHPs was still to be considered by the NHS Board.

The Pathfinder Board agreed:

Instruct the Interim Chief Officer to add the disestablishment of Community Health Partnerships to the Health and Social Care Integration Action Plan.

7. PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION ACTION PLAN UPDATE

There was submitted a report (G/14/257) by J Walker, Interim Chief Officer providing an update on the Perth and Kinross Health and Social Care Integration Action Plan. C Crawford advised that progress had been made across many areas in respect of the integration scheme; and it was noted that there were a number of actions with a deadline of November 2014.

Councillor K Howie and L Dunion both expressed their concern that a full communications strategy, covering both internal and external communications, had not yet been put before the Board. Staff required more information and support in order to ensure a consistent message and remove any uncertainty.

J Walker, Interim Chief Officer reported that a number of communications to various audiences were ready; however, an impasse had been reached with no agreement from NHS Tayside on the release of communications or the devolving of authority to local communications officers to authorise releases. The chair requested Caroline Selkirk to address the blockages with NHS Tayside, to progress the strategy.

C Selkirk reported that she was currently progressing the Risk Management Framework and would circulate more information when completed.

The Pathfinder Board agreed to:

- (i) Note the content of Report G/14/257.
- (ii) Request a progress update on the draft communications strategy to the next meeting of the Board on 7 November 2014.

8. TRADE UNION ENGAGEMENT AND WORKFORCE RELATIONS

There was submitted and noted a report (G/14/258) by K Donaldson, Corporate Human Resources Manager, Perth and Kinross Council outlining: (1) the importance of effective engagement with recognised trade union and professional association representatives in delivering better outcomes through the health and social care partnership: (2) seeking to build a better understanding of each organisation's current arrangements for workforce relations and trade union/professional association engagement; and (3) setting out some underpinning principles for working together with the trade unions and professional associations to deliver the necessary workforce changes.

J Golden proposed that union/staff side representation, from both partners, should be present at the Board as soon practicable in accordance with internal structures. She further stated her commitment to work with HR and the union/staff side representatives to establish a framework of broader consultation.

The Pathfinder Board agreed to:

- (i) Note the different arrangements for trade union and professional association within NHS Tayside and Perth and Kinross Council.
- (ii) Endorse the guiding principles to inform the setting up of a local framework for trade union engagement.
- (iii) Request a further report on the local arrangements for workforce relations and trade union engagement to be submitted to the meeting of the Board on 7 November 2014.
- (iv) Trade union/staff side representation to be in attendance at future meetings of the Board.

9. LOCALITY PROFILE CASE STUDY, NORTH PERTHSHIRE

The Board heard a presentation by L Cameron, Perth and Kinross Council on Preparing the Strategic Plan/Joint Commissioning Strategy – Locality Profiles

outlining the importance of locality profiles in informing the development of the strategic plan and joint commissioning strategy. In particular, the presentation considered the North Perthshire locality (Highland Perthshire, Strathmore and Carse of Gowrie) in detail. Other topics covered included: (i) the vision for health and social care 2020; (ii) principles and priorities; (iii) planning for the future; (iv) locality profiles – context; (v) population projections; locality demographics for North Perthshire; (vi) IRF mapping and analysis; (vii) community engagement; and (viii) local integrated working.

10. ANY OTHER COMPETENT BUSINESS

There was no further business.

11. DATE OF NEXT MEETING

The next meeting of the Pathfinder Board would be held on Friday 7 November 2014 at 10:00am.

