

PERTH AND KINROSS COUNCIL**Housing and Health Committee – 6 February 2013****TENDERS ACCEPTED AND WORKS AWARDED UNDER DELEGATED POWERS****Report by Executive Director (Housing and Community Care)**

This report details the tenders accepted and works awarded by the Executive Director (Housing and Community Care) under delegated powers since the last report to Committee and up to 31 December 2012.

1. RECOMMENDATION

The Committee is asked to note the contents of this report and the contracts awarded as detailed in Appendix 1.

2. BACKGROUND

2.1 The Council's Financial Regulations and Contract Rules stipulate that the Executive Director (Housing and Community Care) is authorised to accept tenders of any value where:

- a) The most economically advantageous tender is to be accepted; and
- b) The amount of the tender to be accepted is within the authorised estimates of expenditure of the Council.

2.2 This report lists all tenders accepted and works awarded, of A value in excess of £5,000, by the Executive Director (Housing and Community Care) since the last report to Committee on 15 August 2012 (report No 12/340) and up to 31 December 2012.

3. PROPOSALS

The Committee is asked to note the contracts awarded since the last report to Committee on 15 August 2012 and up to 31 December 2012 in order to deliver the objectives of the Service.

4. CONSULTATION

The following have been consulted in the preparation of this report:

- Heads of Service and Service Managers within Housing and Community Care
- Head of Legal Services
- Head of Finance
- Corporate Procurement Team

5. RESOURCE IMPLICATIONS

The costs of all the contracts referred to in Appendix 1 are fully budgeted for in the Council approved revenue and capital budgets for 2012/13.

General Fund Revenue budgets	£55,000
Housing Revenue Account	£340,968
Housing Capital programme	£1,481,068

Total value of all contracts awarded	£1,877,036
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6. COUNCIL CORPORATE PLAN OBJECTIVES 2009-2012

The Council's Corporate Plan 2009-2012 lays out five objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. The following objectives are particularly relevant to this report:

- i) A Safe, Secure and Welcoming Environment
- iii) A Prosperous, Sustainable and Inclusive Economy

7. EQUALITIES IMPACT ASSESSMENT (EqIA)

An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.

The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:

- i) Assessed as **not relevant** for the purposes of EqIA

8. STRATEGIC ENVIRONMENTAL ASSESSMENT

Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS).

However, no action is required as the Act does not apply to the matters presented in this report. This is because the Committee are requested to note the contents of the report only and the Committee are not being requested to approve, adopt or agree to an action or to set the framework for future decisions.

9. CONCLUSION

This report reflects best practice in terms of governance and adherence to both the Council's Financial Regulations and the Scheme of Delegation.

David Burke
Executive Director (Housing and Community Care)

Note: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

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Council Text Phone Number 01738 442573

Appendix 1: Contracts Awarded Period to 31 December 2012

Perth & Kinross Council
Housing Community Care
Contracts Awarded – Period July to 31 December 2012

Contract Title	Service Area	Suppliers	Method of Advertisement	Date Awarded	Date of Commencement	End Date	Value (£)	Council Ward (s)
Area Wide Controlled Door Entry – Phase 1	Housing Repairs	McGill Electrical Ltd	PCS	14 Jul 2012	10 Dec 2012	31 Aug2013	£1,335,693	All
Planned Maintenance Framework – City Central	Housing Repairs	Mitie Property Services (UK) Ltd	PCS	11 Jul 2012	20 Aug 2012	24 Dec 2012	£151,109	1, 2, 10 & 12
Area Wide Insulation Project	Housing Repairs	A R Hepburn	PCS	18 Jul 2012	16 Jan 2013	31 Mar 2015	£145,375	All
Planned Maintenance Framework – Letham	Housing Repairs	Seddon Property Services	PCS	11 Jul 2012	30 Jul 2012	30 Dec 2012	£120,016	11
Supply of an Electronic Claims Solution	Benefits & Revenues	IEG4 Ltd	PCS	24 Oct 2012	29 Oct 2012	Ongoing	£55,000	All
Garages / Lock Ups in Bridge of Earn & Auchterarder	Housing Repairs	P M Drummond	PCS Quick Quote	01 Aug 2012	05 Sept 12	30 Nov 2012	£38,808	7 & 9
Upgrade of Communal Toilets at Carpenter Court	Housing Repairs	Meldrum Construction (Perth) Ltd	3 Quotes – Term Contractors	29 Aug 2012	12 Nov 2012	Ongoing	£13,773	12
Installation of wiring for CCTV in lifts in 9 blocks of flats	Housing Repairs	Kone	PCS Quick Quote	19 Nov 2012	19 Sept 2012	Ongoing	£11,862	12
Installation of CCTV in lifts in 9 blocks of flats	Housing Repairs	Scottish Communication	PCS Quick Quote	19 Nov 2012	25 Sept 2012	Ongoing	£5,400	12

Notes: *PCS – Public Contracts Scotland

£1,877,036

