

# PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of hybrid meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers, 2 High Street, Perth on Wednesday 29 March 2023 at 1.00pm.

**Present:**

**Voting Members:**

Mr B Benson, Tayside NHS Board (Chair)  
Mr M Black, Tayside NHS Board  
Ms B Hamilton, Tayside NHS Board  
Ms J Jensen, Tayside NHS Board  
Councillor C Stewart, Perth and Kinross Council (Vice Chair)  
Councillor D Illingworth, Perth and Kinross Council  
Councillor S McCole, Perth and Kinross Council  
Councillor M Frampton, Perth and Kinross Council

**Non-Voting Members**

Ms J Pepper, Chief Officer / Director – Integrated Health & Social Care, Chief Social Work Officer, Perth and Kinross Council  
Ms D Mitchell, Interim Chief Financial Officer, Perth and Kinross Health and Social Care Partnership  
Ms S Dickie, NHS Tayside  
Dr E Fletcher, NHS Tayside

**Stakeholder Members**

Ms S Auld, Service User Public Partner  
Mr I McCartney, Service User Public Partner  
Ms M Summers, Carer Public Partner (from Item 6.1 onwards)  
Mr S Hope, Staff Representative, Perth and Kinross Council  
Ms L Hunter, Staff Representative, NHS Tayside  
D Henderson (Scottish Care Sector)

**In Attendance:**

P Johnston, S Hendry, A Taylor, A Brown and R Ramsay (all Perth and Kinross Council); K Ogilvy, E Devine, Z Robertson, H Dougall (from Item 7.1 onwards), M Grant, C Jolly, V Davis, V Aitken and P Jerrard (all Perth and Kinross Health and Social Care Partnership); K Russell, P LeFevre, P Arbuckle, S Reid (from Item 6.2 onwards) and D Huband (all NHS Tayside).

**Apologies:**

Ms B Campbell, Carer Public Partner  
Dr S Peterson, NHS Tayside  
Dr L Robertson, NHS Tayside

## 1. WELCOME AND APOLOGIES

B Benson, Chair, welcomed all those present to the meeting and apologies were noted above.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

IT WAS AGREED TO VARY THE ORDER OF BUSINESS AND CONSIDER ITEM 7.1 AT THIS POINT.

### **7.1 MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN**

There was submitted a joint report by the Chief Officer and the Lead Partner for the Co-ordination of Strategic Planning for Inpatient Mental Health and Learning Disability Services (G/23/38) bringing forward a detailed Mental Health and Learning Disability Services Improvement Plan for approval.

L Hunter referred to stakeholder involvement, specifically on the staff side and requested that they could be involved fully in this process. J Pepper gave an assurance that this would be the case.

Councillor Stewart referred to the governance for Mental Health, specifically the lack of clarity around this, which was one of the issues raised by the Independent Oversight Group and sought clarity that the Executive Leadership Group was only there to manage the implementation and the strategic directions will be taken by the three IJBs. In response, J Pepper confirmed this was the case and stated that if the Terms of Reference were required to be amended to make this more explicit then that will be done.

Councillor Stewart commented that both he and the Chair had recently had the opportunity to visit both Carseview and Strathmartine, he referred to the physical environment of Strathmartine noting that the report states that an analysis of the current environment has been completed and queried what immediate actions could be taken to improve the environment and when we could receive an update on this. In response, J Pepper confirmed that she unfortunately did not have any details on this but undertook to bring a report on this to the next meeting of the IJB in June.

#### **Resolved:**

- (i) The Mental Health and Learning Disability Services Improvement Plan as detailed in Appendix 1 of Report G/23/38, be approved.
- (ii) The Chief Officer for Perth and Kinross IJB as Lead Partner be authorised to submit the Mental Health and Learning Disability Services Improvement Plan to Scottish Government by 31 March 2023 following approval by the three Tayside Integration Joint Boards and consideration by NHS Tayside Board.
- (iii) The Chief Officer be requested to bring forward a further iteration of the Mental Health and Learning Disability Services Improvement Plan for approval by end of June 2023 which includes detailed plans for implementation in relation to the additional four priorities.
- (iv) The revised governance arrangements for the Tayside Mental Health and Learning Disability Whole System Change Programme, be noted.

### **3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 15 FEBRUARY 2023**

The minute of the meeting of the Perth and Kinross Integration Joint Board of 14 December 2022 was submitted and approved as a correct record, subject to the following revisions being made:

- (i) Amend Lyndsay Glover's surname in sederunt to Hunter.
- (ii) Under Item 7.7, resolutions included relate to Item 7.6, updated as per the report.

### **4. MATTERS ARISING**

#### **Invergowrie Practice (Item 7.1 refers)**

Following a request from Councillor Stewart for an update on the current position with the Invergowrie Practice, E Devine advised that a strategic paper would be coming to the Board for comment in May and a date for a Special Meeting of the IJB in May was currently being investigated.

### **5. ACTIONS POINT UPDATE**

The Chief Officer provided a verbal update on the status of the various action points.

#### **Resolved:**

The action points update (G/23/36) was submitted and noted.

### **6. FINANCE / AUDIT**

#### **6.1 2023-26 BUDGET**

There was submitted a report by the Interim Chief Finance Officer (G/23/37) presenting the Perth and Kinross Integration Joint Board's proposed 2023/24 Budget and 2024/25 and 2025/26 Provisional Budgets.

M Black referred to prescribing and queried whether if we had any indication on whether this was going to rise in the future. In response, D Mitchell confirmed that prescribing remains our largest financial risk, she also stated that work would need to be carried out quickly this year to come up with a recurring financial plan and that has also been noted as a national risk with the Scottish Government undertaking work to try and improve it through their Sustainability and Value Groups.

Councillor Stewart referred to Appendix 3 – Reserves highlighting that the proposed budget takes it just below 2% to 1.8% and queried whether in any of the prior years of the IJB the use of the full total of the uncommitted reserves had been used up fully. In response, D Mitchell confirmed that has not happened previously but also stressed that the financial climate currently being faced has also never happened before.

**Resolved:**

- (i) The proposed 2023/24 Budget as set out in Appendix 1 of Report G/23/37, be approved.
- (ii) The expenditure pressures as set out in Appendix 2 of Report G/23/37, be approved.
- (iii) The savings and funding proposals as set out in Appendix 2 of Report G/23/37, be approved.
- (iv) The 2024/25 and 2025/26 Provisional Budgets and the additional work required to bring these years into balance, be noted.
- (v) The deferral of the implementation of the Review of Contributions Policy, be approved.
- (vi) The non-recurring expenditure as set out in Section 6 of Report G/23/37, funded from general reserves, be approved.
- (vii) The Directions as set out in Section 10 and Appendix 4 of Report G/23/37, be issued.

THERE WAS A SHORT 10 MINUTE RECESS AND THE MEETING RECONVENED AT 2.18PM.

## **6.2 AUDIT AND PERFORMANCE COMMITTEE – 13 MARCH 2023**

Beth Hamilton, Chair of the Audit and Performance Committee provided the Board with a verbal update from the recent meeting of the Audit and Performance Committee that had taken place on 13 March 2023.

[Audit and Performance Committee of the Perth and Kinross Integration Joint Board – 13 March 2023.](#)

The Board noted the position.

## **7. DELIVERING ON STRATEGIC OBJECTIVES**

### **7.2 3-YEAR WORKFORCE PLAN UPDATE**

There was submitted a report by the Chief Officer (G/23/39) providing an update on progress against the actions within the 3-Year Workforce Plan for health and social care in Perth and Kinross.

B Hamilton referred to the use of work force tools and queried whether these were in development for other areas other than just nursing. In response V Davis confirmed that they were currently looking at developing the workforce tools for Allied Health Professional colleagues with a few services already carrying out test-runs of the tools to let them get used to running them smoothly and how to reflect on the data that is being produced to enable them to be comfortable when it comes to doing the live-run in future.

Councillor McCole referred to Appendix 2 specifically the section on developing recruitment and retention on pathways in care and queried what progress has been made with developing any pathways through schools etc. In response,

K Ogilvy confirmed we already have excellent well-established pathways with the University of the Highlands and Islands with regards social care and there are also good links with the local colleges in terms of social work. He further confirmed that direct links with schools was one area where some further work was required. P Johnstone also confirmed that links with secondary schools had already been established to look at career pathways in terms of mapping out and looking at shared experiences and learning and how we can build on foundation apprenticeships that area already being delivered in schools.

**Resolved:**

The progress towards the achievement of actions within the 3-Year Workforce Plan as detailed in Report G/23/39, be noted.

**8. FOR INFORMATION**

**8.1 INTEGRATION JOINT BOARD REPORTING FORWARD PLANNER  
2022/23 (G/23/40)**

**Resolved:**

The contents of Report G/23/40, be noted.

**9. FUTURE IJB MEETING DATES 2023/24**

Wednesday 21 June 2023 at 1.00pm  
Wednesday 20 September 2023 at 1.00pm  
Wednesday 29 November 2023 at 1.00pm  
Wednesday 14 February 2024 at 1.00pm  
Wednesday 27 March 2024 at 1.00pm

**Future IJB Development Sessions 2023/24**

Wednesday 5 May 2023 at 1.00pm  
Friday 11 August 2023 at 1.00pm  
Friday 27 October 2023 at 1.00pm  
Friday 26 January 2024 at 1.00pm  
Friday 15 March 2024 at 1.00pm