

Appendix 5

Homeless Debt Written Off in financial year 2017/18 by year and reason

YEAR	GONE AWAY	NO FUNDS	UNECONOMICAL TO COLLECT	DECEASED	SEQ/LIQ OR REC	DEBT PRESCRIBED	TOTAL DEBT
Pre 2010	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2010/11	£0.00	£0.00	£0.00	£0.00	£2,370.00	£2,192.05	£4,562.05
2011/12	£0.00	£0.00	£0.00	£0.00	£0.00	£23,707.43	£23,707.43
2012/13	£0.00	£0.00	£501.30	£0.00	£0.00	£61,435.95	£61,937.25
2013/14	£0.00	£122.98	£1,329.23	£0.00	£0.00	£0.00	£1,452.21
2014/15	£1,573.30	£4,785.49	3150.07	£0.00	£4,398.20	£0.00	£13,907.06
2015/16	£0.00	£3,055.82	6781.33	£0.00	£6,147.63	£0.00	£15,984.78
2016/17	£1,092.93	£28,948.41	10849.80	£4,710.89	£6,754.33	£0.00	£52,356.36
2017/18	£327.72	£5,601.80	7499.34	£1,790.12	£0.00	£0.00	£15,218.98
TOTAL	£2,993.95	£42,514.50	£30,111.07	£6,501.01	£19,670.16	£87,335.43	£189,126.12

Homeless Debt Recovery Process

Day 14 - Arrears reminder letter sent

If not paid, Day 21 - Attempt Contact with tenant

If not paid, Day 28 - Further investigation either 7 day non-occupation letter or Pre Notice of Proceedings letter sent

If not paid, Day 35 - Notice of Proceedings served by Sheriff Officer

If not paid, Day 42 - Visit to tenant

If not paid, Day 49 - Warning Letter Generated with effective date of Notice of Proceedings and possible court action

If not paid, Day 56 - Taken to Eviction Prevention Panel and authorisation for Court Action sought