



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
PERTH
PH1 5PH

18 September 2013

A Meeting of the **Audit Committee** will be held in the **Committee Room, Fourth Floor, Council Building, 2 High Street, Perth** on **Wednesday 25 September 2013** at **2.00pm**.

If you have any queries please contact Joy Somerville / Charlotte Irons on (01738) 475128.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.

Members

Councillor B Vaughan (Convener)
Councillor A Stewart
Councillor H Anderson
Councillor D Cuthbert
Councillor J Giacomazzi
Councillor W Wilson
Councillor A Younger

PERTH AND KINROSS COUNCIL

AUDIT COMMITTEE

25 SEPTEMBER 2013

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT

1. Declarations of Interest
2. Minute of Meeting of the Audit Committee of 19 June 2013 (copy herewith) **(Pages 1-8)**
3. Internal Audit Follow-Up – Report by Chief Internal Auditor (copy herewith 13/454) **(Pages 9-24)**
4. Internal Audit Update – Report by the Chief Internal Auditor (copy herewith 13/455) **(Pages 25-36)**
 - (i) Chief Executive's Service
 - (a) 13-03 – Procurement (copy herewith 13/456) **(Pages 37-40)**
 - (ii) Education and Children's Services
 - (a) 13-11(a) – Pitlochry School (copy herewith 13/457) **(Pages 41-56)**
 - (b) 13-11(b) – The Community School of Auchterarder (copy herewith 13/458) **(Pages 57-70)**
 - (iii) Environment Service
 - (a) 13-05 – Roads Management Inspection and Maintenance (copy herewith 13/459) **(Pages 71-84)**
5. External Audit Reports
 - (i) 2012-13 – Review of Main Financial Systems (Letter from Audit Scotland) (copy herewith 13/460) **(Pages 85-90)**
 - (ii) Review of Data Management Report (copy herewith 13/461) **(Pages 91-102)**

- (iii) Follow up of Scotland's Public Finances Report (copy herewith 13/462) (**Pages 103-116**)
- (iv) Report to Those Charged with Governance on the Tayside Fire and Rescue Board 2012/13 Audit (copy herewith 13/463) (**Pages 117-138**)
- (v) Report to those charged with Governance on the Audit of Perth and Kinross Council 2012/13 (copy to follow)

If you or someone you know would like a copy of this document in another language or format, (on occasion only, a summary of the document will be provided in translation), this can be arranged by contacting committee@pkc.gov.uk



Council Text Phone Number 01738 442573