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Council Building
2 High Street
Perth
PH1 5PH

18 November 2019

A Meeting of the **Strategic Policy and Resources Committee** will be held in the **Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 27 November 2019** at **09:30**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

KAREN REID
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Murray Lyle (Convener)	Provost Dennis Melloy
Councillor John Duff (Vice-Convener)	Councillor Andrew Parrott
Councillor Chris Ahern	Councillor Caroline Shiers
Councillor Alasdair Bailey	Councillor Colin Stewart
Councillor Bob Band	
Councillor Peter Barrett	
Councillor Stewart Donaldson	
Councillor Dave Doogan	
Councillor Angus Forbes	
Councillor Grant Laing	
Councillor Roz McCall	
Councillor Sheila McCole	

Strategic Policy and Resources Committee

Wednesday, 27 November 2019

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES/SUBSTITUTES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTES**
 - 3(i) MINUTE OF MEETING OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE OF 11 SEPTEMBER 2019 FOR APPROVAL AND SIGNATURE** **5 - 8**
(copy herewith)
 - 3(ii) MINUTE OF MEETING OF THE PROPERTY SUB-COMMITTEE OF 19 AUGUST 2019 FOR NOTING** **9 - 10**
(copy herewith)
 - 3(iii) MINUTE OF MEETING OF THE EMPLOYEES JOINT CONSULTATIVE COMMITTEE OF 30 MAY 2019 FOR NOTING** **11 - 14**
(copy herewith)
 - 3(iv) MINUTE OF MEETING OF THE CORPORATE HEALTH, SAFETY AND WELLBEING CONSULTATIVE COMMITTEE OF 10 JUNE 2019 FOR NOTING** **15 - 18**
(copy herewith)
 - 3(v) MINUTE OF MEETING OF THE TAY CITIES REGION JOINT COMMITTEE OF 21 JUNE 2019 FOR NOTING** **19 - 22**
(copy herewith)
 - 3(vi) MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 26 JUNE 2019 FOR NOTING** **23 - 28**
(copy herewith)
 - 3(vii) MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 27 SEPTEMBER 2019 FOR NOTING** **29 - 40**
(copy herewith)

4	REVENUE BUDGET 2019/20 - MONITORING REPORT NUMBER 2 Report by Head of Finance (copy herewith 19/340)	41 - 62
5	COMPOSITE CAPITAL BUDGET 2019/29 & HOUSING INVESTMENT PROGRAMME 2019/24 - MONITORING REPORT NUMBER 2 Report by Head of Finance (copy herewith 19/341)	63 - 92
6	COMMUNITY INVESTMENT FUND Report by Depute Chief Executive (Chief Operating Officer) (copy herewith 19/342)	93 - 104
7	TRANSFORMATION PROGRAMME 2015-202 Report by Depute Chief Executive (Chief Operating Officer) (copy herewith 19/343)	105 - 120
8	COMMERCIAL PROPERTY INVESTMENT PROGRAMME Report by Depute Chief Executive (Chief Operating Officer) (copy herewith 19/344)	121 - 132
9	ARMED FORCES COVENANT - ANNUAL PROGRESS REPORT Report by Depute Chief Executive (copy herewith 19/345)	133 - 138

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STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of meeting of the Strategic Policy and Resources Committee held in the Council Chamber, Council Building, 2 High Street, Perth on Wednesday 11 September 2019 at 9.30am.

Present: Councillors M Lyle, P Barrett, C Ahern, A Bailey, K Baird (substituting for A Forbes), B Band, S Donaldson, D Doogan, J Duff, D Illingworth (substituting for C Shiers), G Laing, R McCall, S McCole, Provost D Melloy and Councillors A Parrott and C Stewart.

In Attendance: K Reid, Chief Executive; J Valentine, Depute Chief Executive and Chief Operating Officer; C Irons, C Mackie, L Simpson and S Walker (all Corporate and Democratic Services); S Devlin, G Boland and A Seggie (all Education and Children's Services); B Renton, S Crawford and F Crofts (all Housing and Environment) and G Paterson and J Smith (both Perth and Kinross Health and Social Care Partnership).

Apologies: Councillors A Forbes and C Shiers

Councillor M Lyle, Convener, Presiding.

. **WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting. Apologies and substitutions were noted as above.

. **DECLARATIONS OF INTEREST**

Councillor A Parrott declared a non-financial interest in Art. (Item 7) in terms of the Councillors' Code of Conduct.

. **MINUTES OF PREVIOUS MEETINGS**

(i) Strategic Policy and Resources Committee

The minute of meeting of the Strategic Policy and Resources Committee of 12 June 2019 (Arts.300-307) was submitted, approved as a correct record and authorised for signature.

(ii) Executive Sub-Committee of the Strategic Policy and Resources Committee

The minute of meeting of the Executive Sub-Committee of 15 May 2019 was submitted and noted. **(Appendix I)**

(iii) Property Sub-Committee of the Strategic Policy and Resources Committee

The minute of the Property Sub-Committee of 15 April 2019 was submitted and noted. **(Appendix II)**

(iv) Property Sub-Committee of the Strategic Policy and Resources Committee

The minute of meeting of the Property Sub-Committee of 17 June 2019 was submitted and noted. **(Appendix III)**

(v) Provost's Sub-Committee of the Strategic Policy and Resources Committee

The minute of meeting of the Appeals Sub-Committee of 14 August 2019 was submitted and noted. **(Appendix IV)**

(vi) Appeals Sub-Committee

The minute of meeting of the Appeals Sub-Committee of 10 June 2019 was submitted and noted. **(Appendix V)**

(vii) Corporate Health, Safety and Wellbeing Consultative Committee

The minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 11 March 2019 was submitted and noted. **(Appendix VI)**

(viii) Perth and Kinross Integration Joint Board

The minute of meeting of the Integration Joint Board of 22 March 2019 was submitted and noted. **(Appendix VII)**

(ix) Perth and Kinross Integration Joint Board

The minute of meeting of the Integration Joint Boards of 1 May 2019 was submitted and noted. **(Appendix VIII)**

(x) Tay Cities Region Joint Committee

The minute of meeting of the Tay Cities Region Joint Committee of 22 March 2019 was submitted and noted. **(Appendix IX)**

(xi) Perth City Development Board

The minute of meeting of the Perth City Development Board of 4 September 2018 was submitted and noted. **Appendix X)**

COMPOSITE CAPITAL BUDGET 2019/29 AND HOUSING INVESTMENT PROGRAMME 2019/24 – MONITORING REPORT NUMBER 1

There was submitted a report by the Head of Finance (19/245), providing a summary position to date for the 10 year Composite Capital Programme for 2019/20 to 2028/29 and the 5 year Housing Investment Programme 2019/20 to 2023/24 and seeking approval for adjustments to the programmes.

Resolved:

- (i) The contents of Report 19/245, be noted.
- (ii) The proposed budget adjustments to the 10 year Composite Capital Budget 2019/20 to 2028/29, as set out in sections 2 and 3 of and summarised at Appendices I and II to Report 19/245, be approved.
- (iii) The proposed budget adjustments to the Housing Investment Programme Budget 2019/20 to 2023/24 set out in section 4 and summarised at Appendix III to Report 19/245, be approved.

REVENUE BUDGET 2019/20 – MONITORING REPORT NUMBER 1

There was submitted a report by the Head of Finance (19/246) providing an update on (1) progress with the 2019/20 General Fund Revenue Budget based upon the June 2019 ledger, updated for any subsequent known material movements and (2) the projected financial position of the Housing Revenue Account.

Councillor A Bailey expressed concern that, based on the current projected outturn, around a quarter of the Council's reserves may be required to support health and social care in the current financial year.

Resolved:

- (i) The contents of Report 19/246, be noted.
- (ii) The adjustments to the 2019/20 Management Revenue Budget detailed in Appendices 1 to 4 and section 2 and 3 of Report 19/246, be approved.
- (iii) The 2019/20 service virements, as summarised in Appendices 2 and 6 to Report 19/246, be approved.
- (iv) The Health and Social Care projected outturn, as summarised in sections 3.3 to 3.8 and Appendix 5 to Report 19/246, be noted.
- (v) The Housing Revenue Account projected outturn, as summarised in section 4 and Appendix 6 to Report 19/246, be noted.
- (vi) To delay consideration of the Medium-Term Financial Plan by Council to 18 December 2019, be approved.

ANNUAL EFFICIENCY STATEMENT 2018/19

There was submitted a report by the Head of Finance (19/247) presenting the Council's Annual Efficiency Statement for 2018/19 summarising the efficiency gains made by the Council during 2018/19 and describing how, in the context of a challenging financial climate, the Council may make further efficiency gains in future financial years.

Resolved:

The annual efficiency statement, be noted.

BUSINESS LOAN FUNDING UPDATE

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/248) (1) seeking approval to implement a Business Micro Credit Fund via the Perth and Kinross Credit Union; (2) providing an update on business loans approved via Business Loans Scotland and (3) seeking approval to a change in the Articles of Association of Business Loans Scotland.

Resolved:

- (i) The Perth and Kinross Rural Micro Credit Fund as detailed in sections 2.1 and 2.2 and Appendix 1 to Report 19/248, be approved.
- (ii) The draft resolution of Business Loans Scotland, attached as Appendix 2 to Report 19/248, be approved.

TRANSFORMATION PROGRAMME 2015-2020

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/249) providing (1) an update on phase four of the Transformation Programme; and (2) providing an overview of progress on the current projects.

Resolved:

The progress related to the Transformation Programme, as detailed in Report 19/249, be noted.

SAVINGS ARISING FROM EARLY RETIREMENT DECISIONS TAKEN IN 2018/19

There was submitted a report by the Head of Finance (19/250) providing information on the costs and savings arising from early retiral and redundancy decisions taken in financial year 2018/19.

Resolved:

The contents of Report 19/250, be noted.

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## PROPERTY SUB-COMMITTEE

Minute of meeting of the Property Sub-Committee of the Strategic Policy and Resources Committee held in the Council Chambers, Ground Floor, Council Building, 2 High Street, Perth on Monday 19 August 2019 at 10.00am.

Present: Councillors M Lyle, P Barrett, D Doogan, G Laing, C Shiers and C Stewart.

In Attendance: M Hill and M McCaskie (both Housing and Environment); C Flynn, C Irons and A Thomson (all Corporate and Democratic Services).

Apologies: Councillor B Band.

Convener Councillor M Lyle, presiding.

### 1. WELCOME AND APOLOGIES/SUBSTITUTES

The Convener welcomed all those present to the meeting. Apologies and substitutions were noted as above.

### 2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### 3. MINUTE

The minute of meeting of the Property Sub-Committee of 17 June 2019 was submitted and approved as a correct record.

**IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973**

#### P1. UPDATE ON INTEREST AT THE OUTDOOR CENTRES AT KINLOCH RANNOCH AND BLACKWATER AND FUTURE DISPOSAL BY AUCTION

There was submitted a report by the Depute Director (Housing and Environment) (19/216) (1) providing an update on the progress with the Council-owned outdoor centres located at Kinloch Rannoch and Blackwater, Bridge of Cally and (2) recommending the way forward for disposal.

#### **Resolved:**

- (i) The interest expressed in the Kinloch Rannoch property be noted.
- (ii) The Outdoor Centre at Kinloch Rannoch be retained until the two expressions of interest have been fully investigated and progressed accordingly.
- (iii) In the event that neither expression of interest progresses to conclusion, the property be sold at Auction.
- (iv) That no interest had been expressed in the Blackwater property, be noted.

- (v) The Outdoor Centre at Blackwater, Bridge of Cally be sold at Auction.

**P2. SCHEDULE OF PROPERTY MATTERS APPROVED UNDER DELEGATED POWERS**

There was submitted a report by the Depute Director (Housing and Environment) (19/217) on property transactions undertaken by the Estates and Commercial Investment Team and approved under delegated powers in the period June 2018 to June 2019.

**Resolved:**

The contents of Report 19/217 be noted.

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**PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
EMPLOYEES JOINT CONSULTATIVE COMMITTEE**

Minute of meeting of the Employees Joint Consultative Committee, held in the Council Chamber, 2 High Street, Perth on Thursday 30 May 2019 at 10.00am.

Present: Representing Perth and Kinross Council:

Councillors A Ahern (on behalf of Councillor McCall), H Anderson; B Brawn (on behalf of Councillor M Lyle) and S McCole (all Perth and Kinross Council); K Robertson (on behalf of Executive Director (Education and Children Services)).

Present: Representing Trade Unions:

S Hope, M Dickson, T Maric and B Nichol (all UNISON) and S Robertson (Unite the Union).

In Attendance: K Donaldson (Corporate Human Resources Manager), P Johnstone, S Kinnear, and L Brown (all Corporate and Democratic Services); E McMullen and S Maclean (both Health and Social Care Partnership).

Apologies: Councillors Lyle and McCall (both Perth and Kinross Council; M Dickson (Unison); H Meldrum (GMB); and S Robertson (Unite the Union).

S Hope in the Chair

1. DECLARATIONS OF INTEREST

There were no declarations of interest in terms of the Councillors' Code of Conduct.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Employees Joint Consultative Committee of 28 February 2019 was submitted and approved as a correct record.

3. MATTERS ARISING

(i) Health and Wellbeing (Item 5 refers)

P Johnstone advised that the Strategic Policy and Resources Committee had approved the Health and Wellbeing Framework for all Council employees at its meeting on 17 April 2019.

In response to a question from S Duff regarding what training will be provided to managers K Donaldson advised that the Council

recognised the need to ensure that everyone understood the new arrangements. There was a detailed timeline for implementation of the new Framework. P Johnstone added that it will be for each Service's Senior Management team to advise what will work best in their area. It will not be a case of "one size fits all".

(ii) Ethical Care Standard (Item 6 refers)

E McMullan advised that contracts with the independent sector care providers had been running in Perth and Kinross since 2010 and in 2016 a contract strategy for care at home was approved to recommission Care at Home Services. The requirement for fair working practices was included as a contract condition to form part of the tender assessment process and ongoing contract monitoring.

Since the contracts were awarded in 2017 a number of changes have been made to ensure that organisations comply with the principles of Fair Working Practices and Ethical Care. E McMullan advised that progress and developments include:

- An annual increase in the care at home rate to ensure providers are paying the living wage to their staff.
- Providers are paid for the hours they work and not just for the time spent with clients.
- An extreme rural rate has been introduced as an aid to recruitment and to reflect additional travel time.
- Key aspects of the Ethical Care Charter are now monitored through provider performance returns.

A survey of providers was undertaken in December 2018 and in May 2019 meetings were held with individual care at home providers to discuss the key findings of the survey.

The majority of providers are providing guaranteed hours contracts which are negotiated after a probationary period of employment. Zero hours contracts continue to be used in some cases where staff opt to retain flexibility. E McMullan advised that it was proposed to explore this area further with providers. None of the providers who had been spoken to had introduced an occupational sick pay scheme. Should this be progressed there would be a need to look again at the hourly rates for care. All providers had comprehensive training and induction programmes in place.

Social work teams undertake individual assessments with clients to develop outcome focussed care plans which then determine the length of time to be allocated for each visit. Approximately 38% of the visits made by HART and Care at Home are 15 minutes in duration. Further work is planned to look at what care is being delivered, when short visits are appropriate and where technology can be used as an alternative.

Contract Officers and Quality Management Officers work closely with providers to agree and implement action plans where issues and improvements have been identified and as part of the contract monitoring cycle feedback is received from service users and their families.

All HART employees are on permanent contracts with the majority being on 20 or 30 hour contracts, and utilising a 16 week rolling rota. They are paid travel time and sick pay and are paid above the foundation living wage.

In concluding E McMullan advised that future aims for care at home included plans to move to a more flexible model of care that allows people to be involved in the planning of their visits with providers to meet their agreed outcomes. A Flexible Working Steering Group is now investigating how partnership working with social work teams, HART and care at home providers can deliver a more flexible and person centred approach.

There is a pilot exercise in Kinross using Total Mobile which uses technology to aid scheduling of visits.

There have been some recruitment challenges for social care officers which required targeted recruitment marketing campaigns, making better use of social media, case studies and promotional videos. 38 staff had been recruited in the previous 9 months. Tailored induction provided to reflect some staff are new to care and others may have experience with other providers.

They are now looking at career progression to senior carer roles whereby staff can take on additional responsibilities. Private providers have access to all e-learning and training provided for council social care staff.

The Committee noted the position.

**(iii) EMPLOYEE JOINT CONSULTATIVE COMMITTEE (EJCC)
CONSTITUTION (Item 7 refers)**

K Donaldson advised of a proposal to review the current structures of the EJCC, the Corporate Health, Safety and Wellbeing Committee and the Joint Negotiating Committee for Teaching Staff with a view to modernising approaches, rationalising capacity and avoiding duplication of effort. This would also include a review of the membership of the EJCC to ensure representation reflects the current council structure.

4. APPOINTMENT OF CONVENER AND VICE CONVENER

The Committee unanimously agreed that S Hope be appointed Convener of the Employee Joint Consultative Committee and Councillor Lyle be appointed Vice Convener for the next 12 months.

5. EQUALLY SAFE – ERADICATING GENDER VIOLENCE IN THE WORKPLACE

S Kinnear, Human Resources gave a presentation to the Committee on Eradicating Gender Violence in the Workplace. A copy of the presentation is attached as Appendix 1 to the minute.

6. ANY OTHER COMPETENT BUSINESS

(i) Review of Occupational Health Contract

K Donaldson referred to the current Occupational Health Contract which is due to expire and advised that input from the Trade Unions is being sought regarding the specification for the new contract.

(Post meeting note – S Hope, Unison has been involved in developing the specification and will be involved in the procurement process.)

(ii) Introduction of new Employee Benefits

K Donaldson advised it is proposed to introduce an Annual Leave Purchase Scheme later in the year. The scheme will allow employees to apply to purchase additional annual leave. If the request is granted the money will be deducted from the employee's salary in equal instalments over a 12 month period, commencing in January 2020. K Donaldson also advised of a car leasing scheme which will provide employees with the opportunity to lease low emission cars at very beneficial rates.

(iii) Employment Equalities Initiatives

S Hope requested a presentation from D McPhee on the range of employment equalities initiatives which were underway in the Council.

7. DATE OF NEXT MEETING

26 September 2019 at 10.00am.

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
CORPORATE HEALTH, SAFETY AND WELLBEING
CONSULTATIVE COMMITTEE

Minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Monday 10 June 2019 at 10.00am.

- Present:**
- Representing Perth and Kinross Council**
 Councillor P Barrett
 Councillor R McCall (substituting for Councillor K Baird)
 Councillor E Drysdale
 G Boland (on behalf of Executive Director (Education and Children's Services))
 P Johnstone (on behalf of Corporate Human Resources Manager)
 C Flynn (on behalf of the Chief Executive)
 R Lyle, (on behalf of Executive Director (Housing and Environment Services))
 R Turner, Senior Health and Safety Advisor, Housing and Environment Service
- Trade Union Safety Representatives and Elected Representatives of Employee Safety Committees**
 M Blacklaws (SSTA)
 M Swan (EIS)
 S Hope (Unison)
- In attendance:**
- S Crawford, Head of Property Services, Environment and Housing Service
 D Henderson, Quality Improvement Officer, Education and Children's Services
 L McGeorge, Property Compliance Team Leader, Environment and Housing Service
 K Molley, Professional Trainee, Corporate and Democratic Services
- Apologies:**
- Councillors K Baird and S McCole

S Hope in the Chair

1. DECLARATIONS OF INTEREST

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

2. MINUTES

The minute of the meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 11 March 2019 was submitted and approved for signature subject to the following amendment:

Under item 5, S Crawford confirmed that there had also been recommendations for a water system at Perth High school with procedures now in place.

3. HEALTH AND SAFETY PERFORMANCE QUARTERLY REPORT

There was submitted a report by the Regulatory Service Manager (Housing and Environment) (G/19/35) preparing to inform and assist the Corporate Health, Safety and Wellbeing Consultative Committee in monitoring health and safety performance across Perth and Kinross Council; and (2) asking for progress to be noted.

D Henderson advised the committee of the new Short Life Working Group which has been set up to support staff in dealing with violence and aggression incidents throughout Education and Children's Services. Violence and aggression incidents are now being reported on the online system DASH which has been well received by staff. There will be a re-launch of the guidance on the use of DASH for reporting incidents to ensure staff of its purpose and the benefit of using the system. A data forum is being established to give more analysis of information gathered and highlight what more can be done to reduce violence and aggression incidents. Recommendations arising from the use of the online system DASH shall be looked at over the school summer holidays. The working group are due to meet again in September to review progress made over the summer.

S Hope and M Blacklaws praised the work of the short life working group. They emphasised the importance of the information gathered from the online recording system and how this is then used to reduce violence and aggression incidents is critical.

In response to a question from Councillor Barrett regarding when there will be an update on the work of the Short Life Working Group, D Henderson advised that an update will be brought to the December meeting of the Corporate Health, Safety and Wellbeing Consultative Committee.

Under paragraph 2.17, S Hope raised his concern about the number of work-related stress incidents, with incidents recorded expected to be much higher. L McGeorge added that current reporting procedures need to be revised so that services understand the importance for the Health and Safety Service to be notified of any work-related stress incidents. Councillor Drysdale added that services are focusing largely on ways to reduce violence and aggression statistics and this needs to also be shown in tackling stress incidents.

In response to a question from Councillor Barrett regarding how to reinforce the need for services to report stress incidents to the Health and Safety

Service, P Johnstone advised that this will be further looked at through the implementation plan of the new Health and Wellbeing Framework. She added that it is important for services to support employees in relation to mental wellbeing as incidents are not always work related and therefore do not get reported to the Health and Safety Service. It is up to the individual themselves to report these types of incidents to their line manager who should then complete and submit the necessary paperwork.

Resolved:

The contents of the report, be noted.

4. FIRE SAFETY QUARTERLY REPORT

There was submitted a report by the Health, Safety and Wellbeing Team Leader (G/19/36) informing and assisting the Corporate Health, Safety and Wellbeing Consultative Committee in monitoring fire safety performance across Perth and Kinross Council; and (2) providing the Committee with the Fire Safety Key Performance indicators for Quarter 4 of 2018/19 for noting.

In response to a question from Councillor Barrett regarding the absence of fire audits taken by the Fire and Rescue Service this quarter, R Turner advised that even though this does not happen often, it is not unusual and can depend on the Fire and Rescue Services priority of business.

Councillor Barrett showed appreciation for the completed work at Dalweem Residential Care home.

Resolved:

The contents of the report, be noted.

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At a MEETING of the **TAY CITIES REGION JOINT COMMITTEE** held at Perth on Friday, 21st June, 2019.

Present:-

Angus Council

Councillor David FAIRWEATHER  
Councillor Angus MacMillan DOUGLAS  
Councillor Bill DUFF

Dundee City Council

Councillor Willie SAWERS (substitute for Councillor John ALEXANDER)  
Councillor Lynne SHORT  
Councillor Richard McCREADY

Fife Council

Councillor Karen MARJORAM

Perth & Kinross Council

Councillor Angus FORBES (substitute for Councillor Murray LYLE)  
Councillor Colin STEWART

Non-Elected Members

Alison CARRINGTON, Skills Development Scotland (substitute for Gordon McGUINNESS)  
Professor Andrew ATHERTON, Principal, University of Dundee Regional HE/FE Forum  
Alison HENDERSON, Tay Cities Business Forum

Also Present

Mo SAUNDERS, Tay Cities Deal  
Karen REID, Perth & Kinross Council  
Greg COLGAN, Dundee City Council  
Robin PRESSWOOD, Dundee City Council  
Margo WILLIAMSON, Angus Council  
Vivian SMITH, Angus Council  
David LITTLEJOHN, Perth & Kinross Council  
Alan GRAHAM, Perth & Kinross Council  
Julie FARR, Third Sector  
Roger MENNIE, Dundee City Council  
Steve BELL, Dundee City Council

Councillor Karen MARJORAM, in the Chair.

**I APOLOGIES**

Apologies had been intimated from Councillors John Alexander, Dave Doogan, David Ross, Tim Brett, Murray Lyle, Mr Jim Reid, Mr Gordon McGuinness, Mr Ellis Watson, Mr David Martin, Mr Steve Grimmond and Ms Caroline Strain.

**II DECLARATION OF INTEREST**

No declarations of interest were made.

**III MEMBERSHIP**

The Joint Committee noted that in form of Clause Six of the 2017 Minute of Agreement, the Tay Cities Business Forum had appointed Ms Alison Henderson, Chair of Dundee & Angus Chamber of Commerce, as their representative on the Joint Committee.

#### **IV MINUTE OF MEETING OF 22ND MARCH, 2019**

The minute of meeting of 22nd March, 2019 was submitted and approved.

#### **V MATTERS ARISING**

There were no matters arising.

#### **VI TAY CITIES DEAL GOVERNANCE ARRANGEMENTS**

There was submitted Report No TCRJC5-2019 by the Clerk to the Joint Committee concluding the Tay Cities Deal Governance Arrangements.

The Joint Committee agreed the proposed Scheme of Delegation of Powers to the Tay Cities Deal Management Group as detailed in Appendix 1 to the report.

#### **VII REGIONAL TOURISM STRATEGY**

There was submitted Report No TCRJC7-2019 by the Team Leader, Place Development, providing the Joint Committee Members with an update on the development of the Regional Tourism Strategy and seeking approval of the Strategy and its proposed governance structure.

The Joint Committee agreed to:-

- (i) note the content of the report;
- (ii) consider and approve the Tay Cities Region Tourism Strategy 2019-2024; and
- (iii) consider and approve the recommendation of the establishment of a Regional Tourism Thematic Board for governance purposes; and
- (iv) Update the website to show the version without formatting errors.

#### **VIII TAY CITIES DEAL UNAUDITED ACCOUNTS**

There was submitted Report No TCRJC9-2019 by Section 95 Officer providing additional commentary on the Unaudited Annual Accounts for the year ended 31st March, 2019 which were detailed in Appendix 1 to the report.

The Joint Committee agreed to:-

- (i) note the content of the covering report;
- (ii) note the Unaudited Annual Accounts; and
- (iii) note that the Treasurer would submit the Annual Accounts to the Appointed Auditor.

#### **IX PROGRAMME MANAGEMENT OFFICE UPDATE REPORT AND UPDATE REPORT OUTLINE BUSINESS CASES (OBC'S)**

There was submitted Report No TCRJC10 by the Programme Manager providing an update on the following matters:-

- Outline Business Case (OBC) progress
- Business Case Journey & Next Steps (Appendix1)
- 19/20 Revenue
- Communications
- Programme Management Office Resources
- Best Practice Sharing.

The Joint Committee noted the information contained within the report.

## **X TAY CITIES DEAL GOVERNANCE ARRANGEMENTS**

There was submitted Report No TCRJC8-2019 by the Programme Manager and Project Manager seeking approval for the governance that would enable the partnership to effectively deliver the next stage of key activities to achieve a full deal. This followed and reflected the Governance Options paper approved by the Management Group in April, 2019.

The Joint Committee approved the Governance Structure, as approved by the Management Group in April, 2019.

## **XI PARTNERS COMMUNICATION PROTOCOL**

There was submitted Report No TCRJC11-2019 by the Service Manager, Communications, Dundee City Council, outlining the details of the Tay Cities Region Partners Communication Protocol as detailed in Appendix 1 to the report, and seeking its approval.

The Joint Committee approved the Partners Communication Protocol as detailed.

## **XII A O C B**

### **(i) THIRD SECTOR REPRESENTATIVE**

It was reported that this would be the final meeting for Julie Farr, Third Sector Representative and Jim Reid, Scottish Enterprise Representative. The Chair thanked Julie and Jim for their contribution to the Joint Committee on behalf of members.

## **XIII DATE OF NEXT MEETING**

Friday, 20th September, 2019 at 10.00 am in Fife House, Glenrothes.

Karen MARJORAM, Chair.



## PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Wednesday 26 June 2019 at 2.00pm.

**Present:**

**Voting Members**

Dr R Peat, Tayside NHS Board (Chair)  
Councillor C Stewart, Perth and Kinross Council (Vice-Chair)  
Councillor E Drysdale, Perth and Kinross Council  
Councillor X McDade, Perth and Kinross Council  
Councillor C Purves, Perth and Kinross Council  
Mr B Benson, Tayside NHS Board

**Non-Voting Members**

Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care  
Dr D Lowden, NHS Tayside  
Ms J Smith, Chief Financial Officer

**Stakeholder Members**

Ms B Campbell, Carer Public Partner  
Mr A Drummond, Staff Representative, NHS Tayside (until Item 9.1)  
Mr S Hope, Staff Representative, Perth and Kinross Council (until Item 9.1)  
Ms C Gallagher, Independent Advocacy Perth and Kinross  
Ms S Auld, Service User Public Partner (substituting for Ms L Lennie)

**In Attendance:**

K Reid, Chief Executive, Perth and Kinross Council; S Hendry, A Taylor, C Paton, P Turner and S Watson (from Item 8.1) (all Perth and Kinross Council); C Jolly, Diane Fraser, D Mitchell, E Devine, H Dougall, D Hubbard, D Fraser, V Aitken, P Jerrard (all Perth and Kinross Health and Social Care Partnership); and L Denvir (NHS Tayside).

**Apologies:**

Ms L Birse-Stewart, Tayside NHS Board  
Ms P Kilpatrick, Tayside NHS Board  
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council  
Ms L Lennie, Service User Public Partner

### 1. WELCOME AND APOLOGIES

Dr Peat welcomed all those present to the meeting and apologies were noted as above.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

## **3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 1 MAY 2019**

The minute of meeting of the Perth and Kinross Integration Joint Board of 1 May 2019 was submitted and approved as a correct record.

## **4. ACTION POINT UPDATE**

There was submitted and noted the action point update for the Perth and Kinross Integration Joint Board as at 26 June 2019 (G/19/108).

## **5. MATTERS ARISING**

### **Board Membership Update (Item 6 refers)**

The Chief Officer advised that a meeting has been convened with the Public Partner representatives on the Board to progress the process of electing a carer representative onto the Board.

## **6. BOARD MEMBERSHIP UPDATE**

### **Resolved:**

Ms Sarah Dickie, NHS Tayside, be appointed as a non-voting member to replace Mr Jim Foulis.

## **7. FINANCE AND GOVERNANCE**

### **7.1 2018/19 FINANCIAL POSITION**

There was submitted a report by Chief Financial Officer (G/19/67) providing an update on the year-end outturn for 2018/19.

### **Resolved:**

- (i) The overall year-end overspend of £1.160m for Perth & Kinross IJB for 2018/19 be noted.
- (ii) It be noted that this compares to a gap of £0.920m in the IJB's approved Financial Plan for 2018/19.
- (iii) It be noted that this compares to a £4.200m forecast overspend before implementation recovery plan actions.
- (iv) It be noted that NHS Tayside and Perth & Kinross Council have allocated additional budget of £0.319m and £0.841m respectively to allow the IJB to break-even in line with the Integration Scheme.
- (v) It be noted that for core health and social care services, savings of £4.802m have been delivered against a target of £5.325m. The in year gap of £0.523m will reduce to £0.311m on a full year basis.
- (vi) It be noted that earmarked reserves of £2.470m will be carried forward to meet



future year commitments in relation to a number of Scottish Government priority areas for investment.

## **7.2 GP PRESCRIBING AND OTHER HOSTED SERVICES BUDGET 2019/20:2021/22**

There was submitted a report by the Chief Financial Officer (G/19/110) recommending settling the 2019/20 budget for GP Prescribing and Other Hosted Services and indicative budgets for 2020/21 and 2021/22 for Other Hosted Services.

### **Resolved:**

- (i) The 2019/20 Financial Plan for GP Prescribing be approved and note the gap of £0.752m which remains, with the Chief Officer to bring forward further proposals to deliver balance in 2019/20, as well as a 3 Year Plan for consideration.
- (ii) The Other Hosted Services 2019/20 Financial Plan and the indicative 2020/21 and 2021/22 Other Hosted Services Financial Plan be approved.
- (iii) The Chief Officer to issue the necessary Direction, as attached at Appendix 4 to Report G/19/110, to NHS Tayside to implement the actions within the Financial Plan.
- (iv) It be noted that the 3 Year Financial Plan for Inpatient Mental Health Services is still under development.
- (v) The Board's opinion of the current budget position be noted as inadequate with further discussions to take place with NHS Tayside.

*IT WAS AGREED TO VARY THE ORDER OF BUSINESS AT THIS POINT.*

## **7.3 AUDIT AND PERFORMANCE COMMITTEE UPDATE**

### **Verbal Update by Chair of Audit and Performance Committee**

Councillor Purves, Chair of the Audit and Performance Committee, provided the board with an update from the recent meeting of the Audit and Performance Committee that had taken place on 18 June 2019.

[Audit & Performance Committee - 18 June 2019 - Link to Recording of Meeting](#)

K Reid suggested that there should be standing items on future IJB agendas on strategic risk, performance and health and safety as well as discussions at the Audit and Performance Committee.

The Board noted the position.

## **7.4 AUDIT AND PERFORMANCE COMMITTEE - ANNUAL REPORT 2018/19**

There was submitted a report by the Chair of the Audit and Performance Committee (G/19/112) summarising the work of the Committee during the year 2018/19.

**Resolved:**

- (i) The contents of the Annual Report for the year 2018/19 be noted.
- (ii) The input provided to the Audit and Performance Committee from its members and those supporting the Committee be acknowledged.
- (iii) The Chair of the Audit and Performance Committee be instructed to provide a further Annual Report for 2019/20 in June 2020.

## **7.5 UNAUDITED ANNUAL ACCOUNTS 2018/19**

There was submitted a report by the Chief Financial Officer (G/19/111) presenting the Integration Joint Board's (IJB) Unaudited Annual Accounts for the financial year 2018/19 in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

**Resolved:**

The Chief Officer be authorised to sign the Unaudited Annual Accounts as detailed in Report G/19/111.

## **8. DEVELOPING STRATEGIC OBJECTIVES**

### **8.1 CHIEF OFFICER STRATEGIC UPDATE**

There was submitted a report by the Chief Officer (G/19/113) updating Board members on progress with key strategic developments and on intended future action.

**Resolved:**

The contents of Report G/19/113 and the following strategic updates be noted:

- (i) The Development of Perth and Kinross HSCP's Strategic Commissioning Plan;
- (ii) The joint inspection of Perth and Kinross Health and Social Care Partnership (HSCP) by the Care Inspectorate and Healthcare Improvement Scotland;
- (iii) The publication of the interim report from the Independent Inquiry into Mental Health Services in Tayside;
- (iv) Perth and Kinross HSCP's self-evaluation of progress on integration in response to the Ministerial Strategic Group's national review.
- (v) A special meeting of the IJB to be arranged by the end of July to discuss the interim report from the Independent Inquiry into Mental Health Services in Tayside.

S WATSON ARRIVED DURING THE ABOVE ITEM.

THERE FOLLOVED A RECESS AND THE MEETING RECONVENED AT 3.55PM.

S HOPE AND A DRUMMOND BOTH LEFT THE MEETING AT THIS POINT.

## **9. STRATEGIC PROGRAMMES OF CARE**

### **9.1 Perth and Kinross Alcohol & Drug Partnership Update Report**

There was submitted a report by the Alcohol and Drug Partnership Chair (G/19/114) providing updates on (i) the new national substance use strategy; Rights, Respect & Recovery, the Alcohol Framework 2018; and (ii) the redesign of substance use services and the implementation of a Recovery Oriented System Of Care (ROSC) in Perth and Kinross.

#### **Resolved:**

- (i) Progress to date be noted.
- (ii) The DAISy Information system be endorsed.
- (iii) Host organisations be requested to implement a robust performance management system so information is available to determine the impact of services and supports for people with substance use issues in Perth and Kinross.

### **9.2 PROGRESS REPORT ON THE DEVELOPMENT OF JOINT CARERS' STRATEGY FOR 2019-2022**

There was submitted a report by the Head of Adult Social Work and Social Care (G/19/115) (i) presenting an update on the development of the Joint Carers' Strategy 2019-2022, for Young and Adult Carers which will be presented to a later meeting for consideration and direction by the Integration Joint Board; and (ii) detailing the needs of our carers and the consultation activity undertaken to ensure that the views of carers were taken into consideration to inform the strategy.

#### **Resolved:**

- (i) The contents of Report G/19/115 regarding the development of the Carers' Strategy which will further improve outcomes for carers living and caring in Perth & Kinross be noted.
- (ii) Perth & Kinross Council and NHS Tayside be directed to make the necessary arrangements to complete the Carers' Strategy 2019 – 2022.

### **9.3 PROGRESS MADE BY THE CARERS PROGRAMME BOARD IN THE IMPLEMENTATION OF CARERS (SCOTLAND) ACT 2016**

There was submitted a report by the Head of Adult Social Work and Social Care (G/19/116) presenting information about progress in the implementation of the Carers (Scotland) Act 2016 as part of the work which is now being undertaken by the Carers' Programme Board.

#### **Resolved:**

- (i) The progress made in implementing the Carer's (Scotland) Act 2016, as outlined at section 2 of Report G/19/116, be noted.
- (ii) Perth & Kinross Council be directed to make the necessary arrangements to continue to implement the Carer (Scotland) Act 2016, with particular regard to commissioning, community engagement and statutory services.

- (iii) NHS Tayside be directed to make the necessary arrangements to continue to implement the Carer (Scotland) Act 2016, with particular regard to activities surrounding hospital discharge planning, bereavement and Primary Care.

## **10. PRIMARY CARE PROGRAMME BOARD UPDATE**

### **10.1 PRESCRIBING UPDATE REPORT**

There was submitted a report by the Programme Managers, Perth and Kinross Health and Social Care Partnership (G/19/117) updating on (i) the current financial position in respect to primary care prescribing; and (ii) on progress to date in respect of the 2019/20 programme.

#### **Resolved:**

- (i) The progress to date in managing the financial position via the 2018/19 programme be noted.
- (ii) The update with respect to the 2019/20 programme be noted.

## **11 FOR INFORMATION**

### **11.1 EQUALITIES OUTCOME PROGRESS REPORT**

There was submitted a report by the Chief Officer (G/19/118) providing an annual update to the Equality Outcomes Report which was required to be published by all Integration Joint Boards by 30 April 2016.

#### **Resolved:**

- (i) The strong basis for continuing Joint Equalities activity be noted.
- (ii) The annual progress report in relation to the Integration Board Joint Equality Outcomes be noted.

## **12. FUTURE IJB MEETING DATES 2019**

Friday 27 September 2019 at 9.30am  
Wednesday 11 December 2019 at 1.00pm

## PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Friday 27 September 2019 at 10.30am.

### **Present:**

#### **Voting Members**

Councillor C Stewart, Perth and Kinross Council (Vice-Chair)  
Councillor E Drysdale, Perth and Kinross Council  
Councillor X McDade, Perth and Kinross Council (up to and including Item 3.2)  
Councillor C Purves, Perth and Kinross Council (up to Item 8.1)  
Mr B Benson, Tayside NHS Board  
Ms P Kilpatrick, Tayside NHS Board (up to Item 8.2)  
Dr N Pratt, Tayside NHS Board  
Ms J Alexander, Tayside NHS Board (substituting for Ms L Birse-Stewart) (up to Item 8.1).

#### **Non-Voting Members**

Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care  
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council (up to and including Item 8.2)  
Ms J Smith, Chief Financial Officer (up to and including Item 8.2).

#### **Stakeholder Members**

Ms B Campbell, Carer Public Partner  
Mr A Drummond, Staff Representative, NHS Tayside (until Item 9.1)  
Ms S Gourlay, NHS Tayside  
Mr S Hope, Staff Representative, Perth and Kinross Council (up to and including Item 4.2)  
Ms S Watts, Third Sector Representative (substituting for Ms C Gallagher) (up to and including Item 4.2)  
Ms S Auld, Service User Public Partner (substituting for Ms L Lennie) (up to and including Item 4.2).

### **In Attendance:**

K Reid, Chief Executive, Perth and Kinross Council; L Simpson, S Hendry, K Molley and S Watson (all Perth and Kinross Council); D Fraser, D Mitchell, H Dougall, D Fraser and V Aitken (all Perth and Kinross Health and Social Care Partnership); S Dickie, K Russell, P Stonebridge, and A Wood (all NHS Tayside); Dr D Strang (up to and including Item 3.1).

### **Apologies:**

Ms L Birse-Stewart, Tayside NHS Board  
Ms L Lennie, Service User Public Partner  
Ms C Gallagher, Third Sector Representative

## **1. WELCOME AND APOLOGIES**

Councillor Stewart welcomed all those present to the meeting. Councillor Stewart referred to the fact that Robert Peat had recently resigned as Chair and as a member of the IJB and gave a special thanks to him for all his contribution as a member and Chair of the Integration Joint Board.

It was agreed that the Chair and Vice-Chair would discuss the future layout of IJB meetings.

Apologies and substitutions were noted as above. It was agreed that further clarification on rules for substituting for vacant positions on the Board would be highlighted in the next review of Standing Orders.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

## **3. MENTAL HEALTH**

### **3.1 UPDATE FROM THE INDEPENDENT INQUIRY INTO MENTAL HEALTH SERVICES IN TAYSIDE – UPDATE FROM MR DAVID STRANG**

There was a Verbal Update by Dr D Strang, Chair of the Independent Inquiry on Mental Health Services in Tayside regarding the Interim Report published in May 2019 and the status of the Independent Inquiry on Mental Health Services. Dr D Strang advised that debate was raised in parliament last summer over the lack of public confidence, clinical leadership and pressures on staff in relation to mental health services in Tayside which lead to the independent inquiry. The following five principles guided the remit of the independent inquiry:

- (i) Inquiry to be truly independent – Dr Strang was interviewed for the position of Chair by the stakeholder participation group, convened by the Health and Social Care Alliance. This group was made up of patients, carers and staff.
- (ii) Open and Transparent – Regular updates of the Inquiry provided on website.
- (iii) Include and involve staff from NHS, partner organisations and third sector organisations. Participation group formed which conducted a survey, providing vital evidence for the inquiry.
- (iv) Involve patients, families and carers who were met with regularly over the period of the inquiry.
- (v) Include a public call for evidence in the inquiry - 1,300 respondents over a wide range of different groups.

An interim report had been published in May 2019 entitled Inquiry Update and Emergent Key Themes. It was noted that the identified themes would enable the Inquiry to focus on next steps, drawing firm conclusions and making specific recommendations in due course.

Areas of concern that were raised through the findings of the inquiry were highlighted as follows:

- Recognition that significant change is needed and can only be achieved through strong leadership and clarity of responsibility and direction. Implementation Plan to be drafted.
- Fundamental redesign required for the needs of Community/Patients.
- The importance of the level of trust and continuity of staff to provide high level quality services.
- Clear communication between Perth and Kinross Council and NHS Tayside on the quality of mental health services provided to patients.
- More focus on community services required.

In response to a question from Councillor Drysdale on whether it was being recommended that the current service redesign programme should be stopped, D Strang suggested that there should be a strategic redesign review.

In response to a question from Councillor McDade on the urgency that was highlighted at the time of the original decision in 2018 to commence with the service redesign programme, D Strang commented on the need for a wide review and major organisational change within this one area.

The Board noted the position and thanked D Strang for his attendance.

H DOUGALL LEFT THE MEETING DURING THE ABOVE ITEM.

DR D STRANG LEFT THE MEETING AT THIS POINT.

THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 12.05PM.

### **3.2 ADULT MENTAL HEALTH AND LEARNING DISABILITY, SERVICE REDESIGN PROGRAMME PROGRESS REPORT AND RISK REVIEW PAPER**

There was submitted a report by the Chief Officer/Director of Integrated Health and Social Care (G/19/159) updating on progress with the Mental Health and Learning Disability Service Redesign Programme.

In response to a question from K Reid regarding other Integration Joint Boards across Tayside and what they are doing in terms of strategic planning which could have an impact on Perth and Kinross, G Paterson advised that each of the Integration Joint Boards and Health and Social Care Partnerships across Tayside are committed to developing a local strategy which shows that sufficient provision is made to provide high quality mental health services to their local areas. Each area have considered the implications of the re-design programme and are working to ensure that local strategies are aligned with the strategic planning and commissioning activity of the Perth and Kinross IJB in relation to mental health services.

P Kilpatrick added that the Dundee Mental Health and Wellbeing Strategic Commissioning Plan is a positive piece of work which focuses on social prescribing and prevention, highlighting that a strategy is in place to cope with community mental health. G Paterson advised that a similar strategy is being developed in Perth and Kinross and would be brought to the next IJB meeting.

In response to a question from Councillor Drysdale regarding the role of the Mental Health Alliance in terms of the role of the IJB, G Paterson advised that it is important for these roles to be clarified. The Alliance is to act as an enabler across Tayside to develop service changes, redesign patient pathways and provide support to the partnership.

In relation to sections 3.1 and 3.4 of the report, A Drummond requested that it be noted that concerns were raised on behalf of staff at the time at the proposed arrangements for the relocation of staff and that it was the staff side area partnership that were not supportive of the proposals.

S HOPE AND S AULD LEFT THE MEETING AT THIS POINT.

Motion (Councillor X McDade and Councillor C Purves)

- Note the significant clinical and operational risks that the services are currently experiencing and the impact on patient safety and quality of care but consider that many of these remain regardless of the progression of the redesign;
- Further note significant delays to parts of the redesign programme that have resulted in measures that were previously suggested to be critical not being fully implemented 21 months after the programme was first agreed;
- Consider the fact that a recommendation has been made by The *Independent Inquiry into Mental Health Services in Tayside* in its interim report in advance of the final report to be significant;
- Agree that there is a clear case for a 'comprehensive review of the mental health strategy rather than simply undertaking a move of beds and sites' in order to ensure that permanent changes are not made prematurely;
- Therefore, does not endorse the continued implementation of the MHLDSRP at this time and instead agree that the redesign programme be paused until such a time as a review of the mental health strategy has been completed;
- Agree that this review should not be led by the Tayside Mental Health Alliance, any Tayside IJB, NHS Tayside or any Tayside council but should be led independently by an individual/organisation agreed by the IJB;
- Agree that this independent review should focus on existing and required community mental health infrastructure across Tayside before determining any requirements for and changes to beds and sites;
- Agree the pause does not prevent any necessary temporary actions to ensure inpatient requirements are met and environmental improvements, including anti-ligature measures, should continue to be undertaken meantime; and
- Instructs the Chief Officer to issue any necessary directions to NHS Tayside to give effect to this motion and asks him to report back to the IJB with progress on the establishment of an independent review at the earliest opportunity.

THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 2.33PM.

Following advice from officers, Councillor McDade and Councillor Purves agreed to revise their Motion as follows:

Perth and Kinross IJB are asked to:

- (i) Consider the content of this report and provide constructive comment.



- (ii) Note the significant clinical and operational risks that the services are currently experiencing and the impact on patient safety and quality of care.
- (iii) Agree our full commitment to a full review of end-to-end mental health services across Tayside and endorse our participation in such a review.
- (iv) Agree the continued implementation of the approved MHLDSRP to secure current patient safety and quality of care insofar as the implementation of any changes does not prejudice the outcome of such a holistic transformation review of mental health services.
- (v) Ask the chief officer to prepare a revised programme plan with key milestones and a timeline.
- (vi) Commit the chief officer to provide regular reports on progress, risk and delivery of the MHLDSRP
- (vii) Commit the Tayside Mental Health Alliance to provide regular update reports on their ongoing work to support the IJB in shaping their strategic outcomes for the service.

P Kilpatrick proposed an amendment to agree the recommendations as set out in Report G/19/159.

THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 2.44PM.

Following advice from officers, P Kilpatrick withdrew the amendment.

Following suggestions by both P Kilpatrick and Councillor Drysdale, Councillor McDade and Councillor Purves agreed to further amend the revised motion.

**Resolved:**

- (i) **The contents of Report G/19/159 be noted.**
- (ii) **The significant clinical and operational risks which services are currently experiencing and the impact on patient safety and the quality of care be noted.**
- (iii) **The Perth and Kinross IJB's full commitment and participation in on-going and end to end transformation of mental health services in Tayside be agreed.**
- (iv) **The continued implementation of the approved MHLDSRP to secure current patient safety and quality of care insofar as the implementation of any changes does not prejudice the outcome of such a holistic transformation review of mental health services be agreed.**
- (v) **The Chief Officer to prepare a revised programme plan with key milestones and a timeline.**
- (vi) **As a standing item for future IJB meetings, the Chief Officer be committed to provide an update on progress, risk and delivery of the MHLDSRP.**
- (vii) **As a standing item for future IJB meetings, the Tayside Mental Health Alliance be requested to provide an update on their ongoing work to support the IJB in shaping their strategic outcomes for the service.**

COUNCILLOR MCDADE LEFT THE MEETING AT THIS POINT.

## **4. FINANCE AND GOVERNANCE**

*IT WAS AGREED TO VARY THE ORDER OF BUSINESS AT THIS POINT*

### **4.2 ANNUAL ACCOUNTS 2018/19**

There was submitted a report by the Chief Financial Officer (G/19/161) presenting the IJB's Audited Annual Accounts for the period to 31 March 2019.

#### **Resolved:**

- (i) It be noted that the Audit and Performance Committee have considered the Audited Annual Accounts, the Letter of Representation and KPMG's Annual Audit Report on 16 September 2019.
- (ii) The contents of KPMG's Annual Audit Report to Members of the Perth and Kinross IJB and the Controller of Audit on the 2018/19 Audit be noted.
- (iii) The Audited Annual Accounts for 2018/19 be approved.
- (iv) The Letter of Representation be approved for signature by the Chief Financial Officer.

THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 3.10PM

### **3.3 THE MENTAL HEALTH ALLIANCE**

The Chief Officer provided a verbal update on the Mental Health Alliance which is formed of representation from the three Health and Social Care partnerships, NHS Staff and representation from third sector and advocacy organisations. The aim is to work collaboratively with partners of the alliance who are responsible for the planning, commissioning and delivery of mental health services across Tayside and by recognising current challenges to then develop a three year strategy on mental health, care and treatment. Health and Social Care standards will be core to the work of the Mental Health Alliance which will enhance innovation and flexibility. The Chief Officer advised the Board that the Memorandum of Understanding for the Mental Health Alliance would be brought to the next meeting of the IJB for approval.

B Benson and M Summers highlighted the importance of having representation from service users and carers on the Mental Health Alliance. On behalf of the third sector, S Watts raised concerns over the confusion of membership on the mental health alliance, if the member should be representing as an advocacy member or as an IJB member. She added that it is crucial for the third sector to have significant representation on the alliance for effective design of services.

G Paterson advised that work was underway to enhance the membership of the Alliance by making sure that partners voices can be easily heard and to look at how the alliance can support the work of the partnership. He added that discussions are being held with the Third Sector Forum regarding their role on the Alliance and emphasised how important their contribution is to the enhancing the quality of Mental Health Services. G Paterson stated that there is a commitment to ensure that the Mental Health Alliance has adequate representation.

The Board noted the position.

### **3.4 INPATIENT MENTAL HEALTH BUDGET 2019/20; 2021/22**

K REID LEFT THE MEETING DURING THIS ITEM.

There was submitted a report by the Chief Financial Officer (G/19/160) recommending setting the 2019/20 budget for Inpatient Mental Health Services.

The Chief Financial Officer advised the Board of revised figures in relation to the number of savings in Appendix 2 of Report (G/19/160) as follows:

- Temporary merger GAP Rehabilitation Wards Murray Royal Hospital (MRH) Workforce redesign (No.4) – £300,000 to **£204,000**.
- General Adult Psychiatry Acute Admissions Moredun Ward (No.7) -£203,000 to **£107,000**.

**Resolved:**

- (i) The 2019/20 Financial Plan for Inpatient Mental Health Services be approved and the budget be set thereon noting the gap of £1.713m which remains.
- (ii) The Chief Officer to work with NHS Tayside to identify an action plan for reducing medical locum costs.
- (iii) The Chief Officer to issue the necessary Direction to NHS Tayside to implement the actions within the 2019/20 Financial plan.
- (iv) It be noted that the formal budget deficit for the IJB for 2019/20 is now £4.168m.
- (v) It be agreed that nursing savings in relation to General Adult Psychiatry Rehabilitation and Acute Admission Beds at Murray Royal Hospital be taken on a non-recurring basis only in 2019/20 pending wider discussion around investment across wider pathways of care across Tayside. Therefore the savings of £204k and £107k be agreed as non-recurring only.

### **5. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 26 JUNE 2019**

The minute of meeting of the Perth and Kinross Integration Joint Board of 26 June 2019 was submitted and approved as a correct record.

### **6. ACTION POINTS UPDATE**

There was submitted and noted the action point update for the Perth and Kinross IJB as at 27 September 2019.

### **7. MATTERS ARISING**

**Strategic Commissioning Plan (item 8.1 refers)**

The Chief Officer advised the Board that there is now a draft version of the Strategic Commissioning Plan complete. He advised that the aim is circulate the plan to IJB members for comment before the development session on 23 October 2019.

## **9. MEMBERSHIP UPDATE**

There was a verbal report by the Clerk to the Board updating the Board on the membership of both voting and non-voting members of the Board.

### **Resolved:**

- (i) It be noted that Councillor Stewart had been appointed as Chair of the Integration Joint Board from 4 October 2019.
- (ii) It be noted that Mr B Benson had been nominated as Vice-Chair of the Integration Joint Board which would be ratified by NHS Tayside Board on 31 October 2019.
- (iii) It be noted that Dr N Pratt would be appointed as an NHS Tayside voting member on the Board.
- (iv) It be noted that Ms J Alexander would replace Ms L Birse-Stewart as an NHS Tayside voting member from 1 October 2019.
- (v) It be agreed that Ms S Gourlay replace Ms S Dickie as the nurse representative on the Integration Joint Board.
- (vi) Following discussion at the Third Sector Health and Social Care Strategic Forum, it be agreed that the Third Sector representative on the Integration Joint Board be Ms S Watts, with Ms C Gallagher as the substitute member. These appointments be until 31 December 2019 with a further election process to take place in early 2020.
- (vii) It be agreed that Ms L Blair, Independent Sector Lead with Scottish Care for Perth and Kinross be appointed as an additional non-voting member of the Integration Joint Board initially for one year.

## **4.1 AUDIT AND PERFORMANCE COMMITTEE UPDATE**

### **Verbal Update by Chair of Audit and Performance Committee**

Councillor Purves, Chair of the Audit and Performance Committee, provided the board with an update from the recent meeting of the Audit and Performance Committee that had taken place on 16 September 2019.

[Audit and Performance Committee of the Perth and Kinross Integration Joint Board - 16 September 2019](#)

The Board noted the position.

## **8.1 2019/20 FINANCIAL POSITION**

K REID RETURNED TO THE MEETING DURING THIS ITEM. COUNCILLOR PURVES, J ALEXANDER AND A DRUMMOND LEFT THE MEETING DURING CONSIDERATION OF THIS ITEM.

There was submitted a report by Chief Financial Officer (G/19/163) providing an update to the Perth and Kinross Integration Joint Board on the year end financial forecast based on actual expenditure for the 4 months to 31 July 2019.

In response to a question from B Benson regarding the significant deterioration of the forecast position from July 2019, J Smith advised that this had

been due to a number of unanticipated pressures relating to older people services such as care home placements and the level of significant demand of inpatient beds in Tay Ward, PRI and psychiatry of old age.

In response to a question from S Gourlay regarding timescales of a workforce plan and how this is being developed across the partnership, G Paterson emphasised the issue of staffing and how crucial it is for the challenges to be addressed, especially in regards to the psychiatric workforce. The Scottish Government have requested a workforce plan be submitted by the 31 March 2020. G Paterson advised that work is underway to look at succession planning under the care sector and how staff can be used differently in general roles. There will be an update on progress of the plan to the IJB in early 2020.

**Resolved:**

- (i) The 2019/20 forecast year end overspend of 4,860m for the IJB be noted.
- (ii) It be noted that this compares to a gap anticipated based on the Financial Plan approved by the IJB, adjusted for IPMH Services, of £4,104m.
- (iii) The updated position regarding IJB reserves as set out in the report be noted.

## **8.2 2019/20 FINANCIAL RECOVERY PLAN**

There was submitted a report by the Chief Financial Officer (G/19/164) seeking approval from the Integration Joint Board to actions discussed with both NHS Tayside and Perth and Kinross Council to respond to the £4.1m gap in the IJB's 2019/20 Financial Plan as well as the further additional pressures that have emerged in the first 4 months of the 2019/20 Financial Year.

J Smith highlighted an error in sections 2 and 6 of the report. The final paragraph of section 2 should read that the financial recovery review plans have been discussed with both the NHS Tayside and Perth and Kinross Council Chief Executives. The second sentence of section 6 of the report should read that the actions set out have been discussed with the Executive Teams of both NHS Tayside and Perth and Kinross Council.

In response to a question from J Pepper, regarding the Alcohol and Drug Partnership and what consultation had taken place with the Children, Young People and Families Partnership as, J Smith advised there has been engagement with the Chair of the partnership, however specific discussion with the Council's Children's Services would need to be clarified. J Pepper stressed the importance of this as pressures and demands are rising on the child protection system, with substance misuse being a key factor.

**Resolved:**

- (i) The actions identified in the report to address the forecast in-year deficit be agreed;
- (ii) The Chief Officer to bring back further proposals to the next meeting as part of a report regarding the financial position update.

J SMITH, P KILPATRICK AND J PEPPER LEFT THE MEETING AT THIS POINT.

## **10. CHIEF OFFICER UPDATES**

### **10.1 BRIDGE OF EARN GP PRACTICE**

There was submitted a report by the Chief Officer/Director of Integrated Health and Social Care (G/19/165) providing IJB members with information on the background to the closure of Bridge of Earn GP practice and the actions that the Health and Social Care Partnership, NHS Tayside and Perth and Kinross Council have taken in response.

#### **Resolved:**

- (i) The contents of report G/19/165 be noted.
- (ii) The current situation regarding the closure of the Bridge of Earn GP Practice as outlined in the report be noted;
- (iii) The proposed strategic approach set out in the report to encourage the re-introduction of Primary Medical Services for Bridge of Earn patients be agreed;
- (iv) The Chief Officer to work with partners to implement the necessary operational arrangements to ensure the delivery of the relevant services in Bridge of Earn.

### **10.2 JOINT INSPECTION OF THE EFFECTIVENESS OF STRATEGIC PLANNING IN PERTH AND KINROSS HEALTH AND SOCIAL CARE PARTNERSHIP**

There was submitted a report by Chief Officer/Director of Integrated Health and Social Care (G/19/166) providing IJB members with information on the Joint Inspection of the HSCP carried out by Healthcare Improvement Scotland and the Care Inspectorate and their final report which was published on the 23 September 2019; and (2) outlining the context, findings and recommendations and providing details of the action plan that the Partnership has begun work on in response.

Dr N Pratt and Councillor E Drysdale praised the partnership for their efforts and stated how encouraging it is to see the work of the partnership moving in a positive direction. In response to a question from Councillor Drysdale, regarding concerns over the collation and use of data (paragraph 3.4) and if funding had been made available for staff regarding the data collection process, K Reid advised that work on data analysis is currently underway across the Council. This would create better performance management information. K Reid added that the Council are currently waiting on correspondence from NHS Tayside on match funding.

#### **Resolved:**

- (i) The report on the Joint Inspection (G/19/166) be noted.
- (ii) The detailed findings in the full Joint Inspection Report be noted.
- (iii) The Chief Officer to produce a comprehensive improvement plan to address the areas for improvement outlined within the Joint Inspection Report and report back to the Board on early progress at the IJB Meeting on 11 December 2019.

**11. FOR INFORMATION**

**11.1 ANNUAL PERFORMANCE REPORT FOR 2018/19**

There was submitted and noted the report (G/19/167) for information.

**12. FUTURE IJB MEETING/DEVELOPMENT SESSION DATES 2019**

Wednesday 6 November 2019 at 9.30am (Agreed Additional Meeting)

Wednesday 11 December 2019 at 2.00pm

Wednesday 23 October 2019 at 2.00pm (Development Session)





# **PERTH & KINROSS COUNCIL**

## **Strategic Policy & Resources Committee**

**27 November 2019**

### **REVENUE BUDGET 2019/20 – MONITORING REPORT NUMBER 2**

**Report by the Head of Finance (Report No. 19/340)**

#### **PURPOSE OF REPORT**

This report provides an update on progress with the 2019/20 General Fund Revenue Budget based upon the August 2019 ledger, updated for any subsequent known material movements, and the projected financial position of the Housing Revenue Account.

The total net projected over spend on the 2019/20 General Fund Management Budget is £1,875,000 (see Appendix 1).

#### **1. BACKGROUND / MAIN ISSUES**

- 1.1. This is the second report updating the Committee on progress with the 2019/20 Revenue Budget. Appendix 1 to this report summarises the current projected year end (outturn) position for each Service based upon the August 2019 ledger, updated for any subsequent known material movements.
- 1.2. The budget total reflected in Column 1 of Appendix 1 to this report is that approved by the Council in setting the 2019/20 Final Revenue Budget on 20 February 2019 (Report No. 19/46 refers). In addition, adjustments approved by the Strategic Policy & Resources Committee on 17 April and 11 September 2019 (Report Nos. 19/110 and 19/246 refer) are reflected in Appendix 1 (Column 2).
- 1.3. The Council's Financial Regulations allow Executive Directors to vire budgets up to £100,000 within their Service. Any virements between Services or more than £100,000 are either included in the body of the revenue monitoring report or in the appendices for approval.
- 1.4. This report details the latest projected outturns and proposed adjustments to the 2019/20 General Fund and Housing Revenue Account budgets.

#### **2. PROPOSALS**

##### **2.1 Service Budgets**

- 2.1.1 Details of variances against Service budgets are shown in Appendix 2 to this report with the most significant variances summarised below. The total net projected over spend on Service budgets, as set out in Appendix 1 to this report, is £29,000 which represents 0.01% of total net Service expenditure.

(In the corresponding report in November 2018, the projected under spend was £882,000 which represented 0.33% of total net Service expenditure).

2.1.2 The utilisation of Service under spends is considered throughout the financial year and may also be considered as part of the Revenue Budget strategy for future years.

2.1.3 **Education & Children's Services:** The projected outturn (excluding the Devolved School Management (DSM) and Pupil Equity Fund (PEF) budgets) is currently anticipated to be in line with budget.

2.1.4 Within this position are several projected over and under spends as follows -

- Property costs (projected under spend of £27,000) due to continued proactive monitoring of the Investment in Learning unitary charge contract.
- Third Party Payments (reduction in projected over spend of £150,000) due to lower than anticipated partner provider payments following a lower uptake in the number of placements than budgeted for.
- Residential Schools / Foster Care & Kinship Care (reduction in net projected under spend of £133,000) due primarily, to changes in activity for this specialist care provision.
- Further projected reduction in income (£44,000) due primarily to a 5% decrease in the number of paid school meals and the reduced number of school days within the financial year.

2.1.5 There is a projected under spend of £670,000 on Devolved School Management budgets (DSM) due, mainly, to staff slippage, educational materials and additional income. This includes the planned carry forwards that individual schools identify on an annual basis. It is anticipated that, in line with the approved DSM scheme, the eventual over and under spends will be carried forward into 2020/21.

2.1.6 The projected carry forward of £670,000 represents 0.67% of the overall DSM budget.

2.1.7 At this stage of the academic year, expenditure from the Pupil Equity Fund is projected to be £556,000 less than the allocation from the Scottish Government of £1,667,400. In line with the terms of this funding, the final under spend will be carried forward to 2020/21 to meet future commitments.

2.1.8 **Housing & Environment:** The projected outturn is currently anticipated to be £56,000 more than budget, a movement of £546,000 from the position last reported to Committee.

2.1.9 This movement in the projected net over spend is made up as follows –

- Planning & Development (increase in projected over spend of £50,000) due to the net operating costs of the River Tay boat programme.

- Operations & Fleet Management (increase in projected under spend of £190,000) due to projected savings on loan charges based on the planned vehicle replacement programme.
- Community Greenspace (increase in projected under spend of £117,000) following the receipt of additional income from HM Revenue & Customs.
- Roads & Transport (increase in projected under spend of £90,000) due to further savings on energy costs with the continued roll out of the LED street lighting replacement programme.
- Housing (reduction in projected under spend of £17,000) due, primarily, to maintenance works.
- Business & Resources / Planning Commissioning (increase in projected under spend of £16,000) due to staff slippage.
- Property (increase in projected under spend of £200,000) due to projected savings on energy costs based on current consumption and favourable procurement.

2.1.10 **Corporate and Democratic Services:** The projected outturn is currently anticipated to be £27,000 less than budget, a movement of £40,000 from the position last reported to Committee.

2.1.11 This movement in the projected over spend is made up as follows –

- Staff costs (reduction in projected over spend of £80,000) due to staff turnover.
- Housing Benefits (reduction in projected under spend of £48,000) due to increased demand.
- Other net under spends across all Divisions (increase in projected net under spend of £8,000).

## 2.2 Movements in Funding

2.2.1 Since the 2019/20 Management Budget was updated by the Strategic Policy & Resources Committee on 11 September 2019 (Report No. 19/246 refers), notification has been received of additional resources in the current financial year.

### Scottish Government: Revenue Support Grant (£378,000)

- Access to Counsellors within Schools £328,000 (Education & Children's Services)
- EU Exit Funding: £50,000 (Housing & Environment)

2.2.2 The Scottish Government has advised that the increase in funding of £378,000 will be made through a redetermination of the Council's Revenue Support Grant. It is, therefore, necessary to adjust the budgets for Education & Children's Services, Housing & Environment and Revenue Support Grant.

- 2.2.3 **ACTION:** The Committee is asked to approve the adjustments set out at 2.2.1 above. These adjustments are reflected in Appendix 1 (Column 3) to this report.

#### Other Funding

- 2.2.4 Historically the Strategic Policy & Resources Committee has been made aware of “Other Funding” which could range from grants from many sources ranging from a few hundred pounds to hundreds of thousands of pounds. In line with the level of variance reporting included within the Financial Regulations a deminimus value of £50,000 will be set, with any non-RSG grant received less than this amount not being reported to Committee.

#### Contribution to/from Capital Fund

- 2.3.1 In line with the strategy for managing the Council’s Capital Programme over the medium term (as reported to Council on 20 February 2019 (Report No. 19/47 refers)), it is recommended that the eventual over or under spend on Capital Financing Costs and Interest on Revenue Balances be transferred from or to the Capital Fund.
- 2.3.2 The latest monitoring indicates a reduction in the projected outturn for capital financing costs (loan charges) of £143,000 and a projected reduction in interest earned on balances of £50,000. Both of these updated projections reflect the most recent treasury management activity.
- 2.3.3 **ACTION:** The Committee is requested to approve the virement of £143,000 from the Capital Financing Costs (Loan Charges) Budget and £50,000 to Interest on Revenue Balances with a subsequent increase of £93,000 in the projected Contribution to the Capital Fund. These adjustments have been reflected in Appendix 1 (Column 4) to this report.
- 2.3.4 On 9 October 2019, the UK Treasury announced a 1% increase in Public Works Loan Board borrowing rates. The impact of this change in the current year is limited due to significant borrowing being undertaken in advance of this change. The treasury management position will be reported to Council on 18 December in the quarterly update report.

## **2.4 Movements in Reserves**

#### Transformation Programme (including Workforce Management and Organisational Change)

- 2.4.1 Approval is sought to adjust the budgets for several approved transformation projects as set out in Appendix 3 to reflect changes in the profile of expenditure.
- 2.4.2 **ACTION:** The Committee is asked to transfer £45,000 from Reserves to the Services listed in Appendix 3 to reflect revised expenditure profiles in relation to Transformation. These adjustments are reflected in Appendix 1 (Column 5)

to this report and have no overall impact on the budgeted level of uncommitted Reserves.

#### Investment in North Inch Golf Course

- 2.4.3 Over several years Council officers from Finance and Community Greenspace have been working with external support to reclaim VAT charged on historic golf course fees. This came about following a change by HMRC in the VAT treatment of sporting activities. After allowing for fees, the Council has received a net refund of £234,000. It is proposed that £117,000 of this is applied to Housing & Environment in the current year with the remaining balance of £117,000 being earmarked in Reserves for future investment in North Inch Golf Course.
- 2.4.4 **ACTION:** The Committee is asked to transfer £117,000 to an Earmarked Reserves from Housing & Environment for future investment in North Inch Golf Course. This adjustment is reflected in Appendix 1 (Column 5) to this report.

### **3. CORPORATE BUDGETS**

#### Council Tax Income

- 3.1 The monitoring of Council Tax income as at 30 September 2019 indicates that additional income in excess of budget in the order of £200,000 may be generated in the current year. The primary reasons for this additional income are anticipated favourable movements in the provisions for bad debts and a net increase in the Council Tax base in excess of budget assumptions.
- 3.2 These projections are indicative at this stage and are subject to further review. This additional income is reflected in Appendix 1.

#### Health & Social Care - Perth & Kinross Integration Joint Board

- 3.3 The projected outturn for Health & Social Care is split between that which is delegated to Perth & Kinross Integration Joint Board (IJB) and that which remains with the Council. Full details of the projected outturn for Health & Social Care are set out in Appendix 4.
- 3.4 Despite uplifts in funding and a significant savings programme, demand for health and social care services continues to grow – both in terms of the number of service users and the complexity of care packages required. This increased demand is across almost all services including care home placements, care at home and mental health & learning disability community services.
- 3.5 In response to the projected over spend reported to the Strategic Policy & Resources Committee on 11 September 2019, officers from the Health & Social Care Partnership have developed a Financial Recovery Plan which was approved by the IJB on 27 September 2019, subject to agreement with

the Chief Executives of Perth & Kinross Council and NHS Tayside as set out in the Integration Scheme.

- 3.6 The meeting of the IJB on 6 November 2019 considered a financial update as at 30 September 2019 from the Boards Chief Financial Officer which will set out a gross projected overspend of £4,400,000. This reflects significant demand growth across several areas but is lower than the position reported to the Committee on 11 September 2019 due to the assumed delivery of the recovery plan measures. The update by the Chief Financial Officer includes commentary on the reasons for the projected over spend as set out at Appendix 4.
- 3.7 After the application of the measures set out in the Financial Recovery Plan, the projected over spend reduces to £3,325,000, which is set out in detail in Appendix 4.
- 3.8 Under the terms of the existing approved Integration Scheme, Perth & Kinross Council is liable for £2,056,000 of the total projected over spend (£3,325,000) less the projected under spend on non-devolved adult care functions (£28,000). The net projected over spend of £2,028,000 on Health & Social Care is reflected in Appendix 1.
- 3.9 Discussions on future risk sharing arrangements are ongoing between the Council and NHS Tayside. Any proposed changes to the risk sharing arrangement and the projected outturn will be reported to future meetings of the Strategic Policy & Resources Committee.

#### Contributions to Tayside Valuation Joint Board

- 3.10 The Treasurer of the Tayside Valuation Joint Board is currently projecting that expenditure will be in line with budget.

### **4. HOUSING REVENUE ACCOUNT (HRA)**

- 4.1 The Executive Director (Housing & Environment) is currently projecting a break-even position on the Housing Revenue Account. Within this projection there are several variances which are set out below.
- Repairs & Improvements (increase in projected over spend of £25,000) due to increased expenditure within external repairs & maintenance.
  - Administration (increase in projected over spend of £194,000) due to an increase in loan charges and corporate recharges.
  - Income (increase in projected over recovery of income of £48,000) due, primarily, to additional rental income.
  - Other functions (increase in projected under spend of £11,000)
- 4.2 The net projected over spends described above result in a further reduction in the estimated contribution to Capital Financed from Current Revenue (CFCR) (£160,000) available for the HRA Capital Programme.

- 4.3 Full details of the movement against the HRA Revenue Budget are set out in Appendix 5.

## 5. CONCLUSION AND RECOMMENDATIONS

- 5.1. The total net projected over spend on the 2019/20 General Fund, as set out in Appendix 1 to this report, is £1,875,000.
- 5.2. Within the overall net projected over spend for the Council, £2,028,000 relates to Health & Social Care.
- 5.3. The Executive Director (Housing & Environment) is currently projecting a break-even position on the Housing Revenue Account in 2019/20.
- 5.4. The Committee is requested to:
- Note the contents of the report;
  - Approve the adjustments to the 2019/20 Management Revenue Budget detailed in Appendices 1 to 3 and Section 2 & 3 above;
  - Approve 2019/20 Service virements summarised in Appendices 2 and 5;
  - Note the Health & Social Care projected outturn summarised in Paragraphs 3.3 to 3.11 and Appendix 4;
  - Note the Housing Revenue Account projected outturn summarised in Section 4 above and Appendix 5.

### Author(s)

| Name         | Designation      | Contact Details                                                  |
|--------------|------------------|------------------------------------------------------------------|
| Scott Walker | Chief Accountant | <a href="mailto:chxfinance@pkc.gov.uk">chxfinance@pkc.gov.uk</a> |

### Approved

| Name              | Designation                                        | Date             |
|-------------------|----------------------------------------------------|------------------|
| Stewart Mackenzie | Head of Finance                                    | 14 November 2019 |
| Jim Valentine     | Depute Chief Executive and Chief Operating Officer | 14 November 2019 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | None              |
| Corporate Plan                                      | Yes               |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | Yes               |
| Workforce                                           | Yes               |
| Asset Management (land, property, IST)              | Yes               |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | Yes               |
| Strategic Environmental Assessment                  | Yes               |
| Sustainability (community, economic, environmental) | Yes               |
| Legal and Governance                                | None              |
| Risk                                                | None              |
| <b>Consultation</b>                                 |                   |
| Internal                                            | Yes               |
| External                                            | None              |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | None              |

### 1. Strategic Implications

#### Corporate Plan

- 1.1 The Council's Corporate Plan 2018 – 2022 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

- 1.2 This report relates to all these objectives.

### 2. Resource Implications

#### Financial

- 2.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.



### Workforce

- 2.2 There are no direct workforce implications arising from this report other than those reported within the body of the main report.

### Asset Management (land, property, IT)

- 2.3 There are no direct asset management implications arising from this report other than those reported within the body of the main report.

## **3 Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

## **4. Consultation**

### Internal

- 4.1 The Executive Officer Team have been consulted in the preparation of this report.

## **2. BACKGROUND PAPERS**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **3. APPENDICES**

Appendix 1 – General Fund 2019/20 Revenue Budget - Summary  
Appendix 2 – General Fund 2019/20 Projected Outturn – Service Analysis  
Appendix 3 – Corporate Transformation Funding 2019/20  
Appendix 4 – Health & Social Care 2019/20 Projected Outturn  
Appendix 5 – Housing Revenue Account 2019/20 Projected Outturn

**PERTH & KINROSS COUNCIL GENERAL FUND  
2019/20 REVENUE BUDGET - SUMMARY**

**APPENDIX 1**

|                                                                                               | (1)                                                | (2)                                            | (3)                        | (4)          | (5)                         | (6)                                 | (7)                  | (8)                                        | (9)                                        |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------|------------------------------------------------|----------------------------|--------------|-----------------------------|-------------------------------------|----------------------|--------------------------------------------|--------------------------------------------|
|                                                                                               | 2019/20<br>Council<br>Approved<br>Budget<br>Feb-19 | Previously<br>Approved<br>Adjustments<br>(Net) | Movements<br>in<br>Funding | Virements    | Movements<br>in<br>Reserves | 2019/20<br>Revised<br>Mgt<br>Budget | Projected<br>Outturn | Variance<br>to<br>Revised<br>Mgt<br>Budget | Variance<br>to<br>Revised<br>Mgt<br>Budget |
| <i>Reference: Section in Report</i>                                                           |                                                    |                                                |                            |              |                             |                                     |                      |                                            |                                            |
| <b>SERVICE</b>                                                                                | £'000                                              | 1.2<br>£'000                                   | 2.2<br>£'000               | 2.3<br>£'000 | 2.4<br>£'000                | £'000                               | 2.1<br>£'000         | £'000                                      | %                                          |
| <b>Education &amp; Children's Services</b>                                                    | 179,962                                            | 7,879                                          | 328                        |              | 6                           | 188,175                             | 188,175              | 0                                          | 0.00%                                      |
| <b>Housing &amp; Environment</b>                                                              | 68,449                                             | 96                                             | 50                         |              | (90)                        | 68,505                              | 68,561               | 56                                         | 0.08%                                      |
| <b>Corporate &amp; Democratic Services</b>                                                    | 31,666                                             | 819                                            |                            |              | 12                          | 32,497                              | 32,470               | (27)                                       | (0.08%)                                    |
| <b>Sub - Total: Service Budgets</b>                                                           | <b>280,077</b>                                     | <b>8,794</b>                                   | <b>378</b>                 | <b>0</b>     | <b>(72)</b>                 | <b>289,177</b>                      | <b>289,206</b>       | <b>29</b>                                  | <b>0.01%</b>                               |
| <b>Corporate Budgets</b>                                                                      |                                                    |                                                |                            |              |                             |                                     |                      |                                            |                                            |
| Health & Social Care                                                                          | 51,804                                             | 3,503                                          |                            |              |                             | 55,307                              | 57,335               | 2,028                                      | 3.67%                                      |
| Contribution to Valuation Joint Board                                                         | 1,171                                              | 77                                             |                            |              |                             | 1,248                               | 1,248                | 0                                          | 0.00%                                      |
| Capital Financing Costs                                                                       | 12,725                                             | 160                                            |                            | (143)        |                             | 12,742                              | 12,742               | 0                                          | 0.00%                                      |
| Interest on Revenue Balances                                                                  | (200)                                              |                                                |                            | 50           |                             | (150)                               | (150)                | 0                                          | 0.00%                                      |
| Net Contribution to/(from) Capital Fund                                                       | 1,626                                              | (160)                                          |                            | 93           |                             | 1,559                               | 1,559                | 0                                          | 0.00%                                      |
| Contribution to/(from) Insurance Fund                                                         | 200                                                |                                                |                            |              |                             | 200                                 | 200                  | 0                                          | 0.00%                                      |
| Contribution from Renewal and Repair Fund                                                     | 0                                                  | (20)                                           |                            |              |                             | (20)                                | (20)                 | 0                                          | 0.00%                                      |
| Trading Operations Surplus                                                                    | (350)                                              |                                                |                            |              |                             | (350)                               | (350)                | 0                                          | 0.00%                                      |
| Support Service External Income                                                               | (1,888)                                            |                                                |                            |              |                             | (1,888)                             | (1,888)              | 0                                          | 0.00%                                      |
| Un-Funded Pension Costs                                                                       | 1,595                                              |                                                |                            |              |                             | 1,595                               | 1,558                | (37)                                       | (2.32%)                                    |
| Apprenticeship Levy                                                                           | 680                                                |                                                |                            |              |                             | 680                                 | 735                  | 55                                         | 8.09%                                      |
| Council Tax Reduction Scheme                                                                  | 6,200                                              |                                                |                            |              |                             | 6,200                               | 6,200                | 0                                          | 0.00%                                      |
| Discretionary Relief                                                                          | 150                                                |                                                |                            |              |                             | 150                                 | 150                  | 0                                          | 0.00%                                      |
| <b>Net Expenditure (General Fund)</b>                                                         | <b>353,790</b>                                     | <b>12,354</b>                                  | <b>378</b>                 | <b>0</b>     | <b>(72)</b>                 | <b>366,450</b>                      | <b>368,525</b>       | <b>2,075</b>                               | <b>0.57%</b>                               |
| <b>Financed By:</b>                                                                           |                                                    |                                                |                            |              |                             |                                     |                      |                                            |                                            |
| Revenue Support Grant                                                                         | (186,275)                                          | (7,407)                                        | (378)                      |              |                             | (194,060)                           | (194,060)            | 0                                          | 0.00%                                      |
| Ring Fenced Grant                                                                             | (10,531)                                           | (47)                                           |                            |              |                             | (10,578)                            | (10,578)             | 0                                          | 0.00%                                      |
| Non Domestic Rate Income                                                                      | (56,590)                                           |                                                |                            |              |                             | (56,590)                            | (56,590)             | 0                                          | 0.00%                                      |
| Council Tax Income                                                                            | (89,468)                                           |                                                |                            |              |                             | (89,468)                            | (89,668)             | (200)                                      | (0.22%)                                    |
| Capital Grant                                                                                 | (1,600)                                            | (109)                                          |                            |              |                             | (1,709)                             | (1,709)              | 0                                          | 0.00%                                      |
| <b>Total Financing</b>                                                                        | <b>(344,464)</b>                                   | <b>(7,563)</b>                                 | <b>(378)</b>               | <b>0</b>     | <b>0</b>                    | <b>(352,405)</b>                    | <b>(352,605)</b>     | <b>(200)</b>                               | <b>(0.06%)</b>                             |
| <b>Financed from/(returned to) Reserves<br/>including use of Budget Flexibility (£3.232m)</b> | <b>9,326</b>                                       | <b>4,791</b>                                   | <b>0</b>                   | <b>0</b>     | <b>(72)</b>                 | <b>14,045</b>                       | <b>15,920</b>        | <b>1,875</b>                               |                                            |



**PERTH & KINROSS COUNCIL - GENERAL FUND 2019/20 PROJECTED OUTTURN - SERVICE ANALYSIS**  
**(Based on Expenditure to 31 August 2019)**

| SERVICE                                    | Variance<br>£'000 | Variance<br>£'000 | Summary of Service Variances                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------|-------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Education &amp; Children's Services</b> |                   |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Total                                      | 0                 |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                            |                   | (370)             | <b>Devolved School Management (DSM)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                            |                   |                   | <b>Staff Costs</b><br>Teachers salaries are projected to under spend by £1,889,000 due to staff turnover. Single Status staff are projected to under spend by £537,000 also due to staff turnover. This is offset by a slippage target for 2019/20 of £2,056,000. These projections will be updated once head teachers confirm their spending plans for the 2019/20 academic year.                                                                                                      |
|                                            |                   | (150)             | <b>Supplies &amp; Services</b><br>Projected under spend on educational materials which will be carried forward into the 2020/21 academic school year.                                                                                                                                                                                                                                                                                                                                   |
|                                            |                   | (150)             | <b>Income</b><br>Projected additional income which offsets expenditure on staff costs included above for secondments and Scottish Qualifications Agency work.                                                                                                                                                                                                                                                                                                                           |
|                                            |                   | 670               | The projected DSM carry forward for 2019/20 is £670,000 which is a reduction of £396,000 on the balance brought forward from 2018/19. This level of carry forward represents approximately 0.67% of the overall DSM budget.                                                                                                                                                                                                                                                             |
|                                            |                   | (556)             | <b>Pupil Equity Fund</b><br>The majority of schools within Perth and Kinross Council have been allocated a share of £1,667,400 of Pupil Equity Funding from the Scottish Government as a ring fenced grant as well as £639,000 that has been carried forward from financial year 2018/19. The funding covers the school academic year (i.e. 1 July 2019 to 30 June 2020) and at this stage in the academic year it is projected that £556,000 will be carried forward to 2020/21.       |
|                                            |                   | 556               | Projected carry forward of Pupil Equity Funding.                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                            |                   | (294)             | <b>Other Education &amp; Children's Services Sectors:</b><br><b>Staff Costs</b><br>This projected under spend is made up of movements across all sectors and cost centres and is after recognising a slippage target of £1,212,000. This also allows for £131,000 of mobile working transformation savings that have not yet been identified.                                                                                                                                           |
|                                            |                   | (27)              | <b>Property Costs</b><br>Projected under spend on Investment in Learning Unitary Charge due to deductions from the contract.                                                                                                                                                                                                                                                                                                                                                            |
|                                            |                   | 50                | <b>Supplies and Services</b><br>Projected over spend due to additional expenditure on legal fees in relation to kinship care (£35,000) and mobile phones for social work staff due to General Data Protection Regulation requirements (£15,000).                                                                                                                                                                                                                                        |
|                                            |                   | 198               | <b>Home to School Transport</b><br>Projected over spend due to additional demand on Additional Support Need e.g. young people transferring to external placements.                                                                                                                                                                                                                                                                                                                      |
|                                            |                   | (98)              | <b>Third Party Payments</b><br>There is a projected under spend on partner provider payments (£150,000) due to a reduced number of children enrolled in this setting. This is partially offset by a projected over spend due to increased self directed support costs within Children, Young People & Families (£28,000) and Throughcare & Aftercare (£80,000) which is partially offset by projected under spends on Continuing Care (£45,000) and service level agreements (£11,000). |
|                                            |                   | 88                | <b>Residential Schools/Foster Care and Kinship Care:</b><br>The budget for young people with Additional Support Needs (ASN) who are educated outwith the Council's mainstream school provision is projected to over spend in the current financial year based on the number of known placements at this time.                                                                                                                                                                           |
|                                            |                   | (407)             | The budget for young people with complex behavioural issues which includes a number of pupils placed within residential schools is projected to under spend based on current activity levels.                                                                                                                                                                                                                                                                                           |
|                                            |                   | 335               | Based on the latest demand information, there is a projected over spend on foster care (£292,000) and kinship care (£43,000).                                                                                                                                                                                                                                                                                                                                                           |
|                                            |                   | 155               | <b>Income</b><br>Projected shortfall in income from recharges to grants (£137,000), a reduction in paid school meals uptake (£91,000) partially offset by Unaccompanied Asylum Seeking Children grant income (£69,000) and Wellbank House (£4,000).                                                                                                                                                                                                                                     |

**PERTH & KINROSS COUNCIL - GENERAL FUND 2019/20 PROJECTED OUTTURN - SERVICE ANALYSIS**  
**(Based on Expenditure to 31 August 2019)**

| SERVICE                                 | Variance<br>£'000 | Variance<br>£'000 | Summary of Service Variances                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------|-------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Housing &amp; Environment</u></b> |                   |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Total                                   | 56                |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                                         |                   | 340               | <b><u>Service-Wide Budgets</u></b><br>Projected shortfall in achievement of residual corporate procurement savings target. £1.085m savings have already been generated from targeted reductions in price across a range of supplies, services and commodities. Short term funding has been secured through the revenue budget process to identify and target potential areas for further savings but progress has been delayed due to staff turnover. Alternative arrangements for resourcing this piece of work are being pursued as a matter of priority. |
|                                         |                   | 500               | Projected non- achievement of Service staff slippage target of £1.2m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                         |                   | 40                | Projected shortfall in achievement of current year Corporate Property Asset Management Review transformation project savings target relating to the rationalisation of the property estate. Approximately £955,000 of the £1.295m savings target in 19/20 has already been achieved with work continuing on options for generating the balance of savings.                                                                                                                                                                                                  |
|                                         |                   |                   | <b><u>Planning &amp; Development</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                         |                   | 50                | Projected consultancy and legal costs relating to the examination stage of the Local Development Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                         |                   | 75                | Projected non-achievement of target for generating income from and sponsorship of Council-run events.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                         |                   | 50                | Net operating cost of River Tay boat trip programme.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                         |                   |                   | <b><u>Operations &amp; Fleet Management</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                                         |                   | (190)             | Projected savings on loan charges based on planned vehicle replacement programme.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                         |                   |                   | <b><u>Community Greenspace</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                         |                   | (234)             | Additional income following refund from HM Revenues and Customs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                         |                   | 117               | Transfer to earmarked Reserve for future investment in North Inch Golf Course                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                         |                   |                   | <b><u>Roads &amp; Transport</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                         |                   | (300)             | Projected underspend on Flooding revenue budget.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                         |                   | (90)              | Projected saving on street lighting energy costs due to the continued impact of the LED replacement programme.                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                         |                   |                   | <b><u>Car Parking</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                         |                   | (300)             | Projected additional income from on and off street parking.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                         |                   | 300               | Contribution to Car Park Reserve.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                         |                   |                   | <b><u>Housing</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                         |                   | (18)              | Projected under spend on staff costs due to reduced recharges from the HRA to the Housing General Fund (£69,000) and an over-recovery of income across a range of activities (£16,000). These under spends are partly offset by a projected over spend within non-staff budgets (£40,000), additional planned maintenance works within Gypsy Traveller sites (£13,000) and on loan charges for RIO House (£14,000).                                                                                                                                         |
|                                         |                   |                   | <b><u>Business &amp; Resources</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                         |                   | (14)              | Accelerated delivery of approved 2020/21 savings (£7,000) plus projected under spend on staff costs (£37,000) offset by an under-recovery of income as a result of reduced recharges to the HRA due to staff slippage (£30,000).                                                                                                                                                                                                                                                                                                                            |
|                                         |                   |                   | <b><u>Planning &amp; Commissioning</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                         |                   | (70)              | Accelerated delivery of approved 2020/21 savings (£15,000), staff slippage (£50,000) plus small over recovery of income (£5,000).                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                         |                   |                   | <b><u>Property</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                         |                   | (200)             | Projected savings on energy costs based on current position and favourable contract procurement.                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

**PERTH & KINROSS COUNCIL - GENERAL FUND 2019/20 PROJECTED OUTTURN - SERVICE ANALYSIS**  
**(Based on Expenditure to 31 August 2019)**

| SERVICE                                           | Variance<br>£'000 | Variance<br>£'000 | Summary of Service Variances                                                                                                                                             |
|---------------------------------------------------|-------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Corporate &amp; Democratic Services</u></b> |                   |                   |                                                                                                                                                                          |
| Total                                             | (27)              |                   |                                                                                                                                                                          |
|                                                   |                   | 51                | <b><u>Core Costs</u></b><br>Projected over spend due to slippage on the delivery of approved savings.                                                                    |
|                                                   |                   | 96                | <b><u>Legal Services</u></b><br>Non achievement of staff slippage at this time.                                                                                          |
|                                                   |                   | 37                | Projected net over spend on other costs across the Division.                                                                                                             |
|                                                   |                   | 13                | <b><u>Finance</u></b><br>Projected net over spend primarily due to non achievement of staff slippage at this time.                                                       |
|                                                   |                   | (89)              | <b><u>Human Resources</u></b><br>Staff slippage in excess of target.                                                                                                     |
|                                                   |                   | (52)              | <b><u>Strategic Commissioning &amp; Organisational Development</u></b><br>Staff slippage in excess of target.                                                            |
|                                                   |                   | (37)              | <b><u>Cultural and Community Services</u></b><br>Various net projected under spends across staff costs, supplies and services, third party payments and transport costs. |
|                                                   |                   | 100               | <b><u>Revenues &amp; Benefits and Customer Service Centre</u></b><br>Increased demand for payments from Welfare Fund / Crisis Grants                                     |
|                                                   |                   | (100)             | Net projected under spends across the function                                                                                                                           |
|                                                   |                   | (46)              | Increased performance in relation to Housing Benefit Overpayments                                                                                                        |
|                                                   |                   | 1,377             | Housing Benefit - increase third party payments to reflect activity                                                                                                      |
|                                                   |                   | (1,377)           | Housing Benefit - increase income to reflect activity                                                                                                                    |
| <b>TOTAL</b>                                      | <b>29</b>         |                   |                                                                                                                                                                          |





## APPENDIX 3

## Corporate Transformation Projects

|                                                            |                |
|------------------------------------------------------------|----------------|
| <b>Education &amp; Children's Services</b>                 |                |
| Angel Share Projects                                       | £6,000         |
| <b>Housing &amp; Environment</b>                           |                |
| Child Poverty                                              | £27,000        |
| <b>Corporate &amp; Democratic Services</b>                 |                |
| Angel Share Projects                                       | £6,000         |
| Securing the Future of our the School Estate - legal costs | £10,000        |
| Review of Customer Services                                | £25,000        |
| Digital Skills                                             | £(33,000)      |
| Digital Strategy                                           | £70,000        |
| Electronic Records Data Management                         | £(66,000)      |
| <b>TOTAL</b>                                               | <b>£45,000</b> |



**HEALTH AND SOCIAL CARE - 2019/20 PROJECTED OUTTURN**  
**(Based on Expenditure to 30 September 2019)**

| SERVICE                                                                                | Variance<br>£'000 | Variance<br>£'000 | Summary of Service Variances                                                                                                                                                       |
|----------------------------------------------------------------------------------------|-------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Perth &amp; Kinross Health &amp; Social Care Partnership</b>                        |                   |                   |                                                                                                                                                                                    |
| Approved Budget Deficit                                                                |                   | 4,100             | 2019/20 Financial Plan Budget deficit approved by the IJB                                                                                                                          |
| Core Health & Social Care Services                                                     |                   |                   |                                                                                                                                                                                    |
| - Nursing overspend across POA/MFE/Community Hospital Inpatient Beds                   |                   | 700               | Increase in beds above funded level in Medicine for the Elderly. In other areas dependency levels, vacancies covered by supplementary staffing and staff costs above funded level. |
| - Care Home Placements/Internal Care Home Provision                                    |                   | 900               | Higher than anticipated demand for commissioned placements as well as a shortfall in income for Internal Care Homes.                                                               |
| - Step Up/Interim beds                                                                 |                   | 200               | Use of step up beds for which there is no budget.                                                                                                                                  |
| - Savings plans behind trajectory                                                      |                   | 700               | Slippage in savings across a number of areas.                                                                                                                                      |
| - Learning Disability/Mental Health Complex Care Packages                              |                   | 600               | Increase in number of service users and in the costs of existing packages.                                                                                                         |
| - Income from charging                                                                 |                   | (300)             | Over-recovery of income                                                                                                                                                            |
| - Under spend on ring fenced investments                                               |                   | (1,000)           | Slippage in the use of ring fenced investment.                                                                                                                                     |
| - Other                                                                                |                   | (1,300)           | In year opportunities identified as part of early financial recovery activity as well as unplanned vacancies.                                                                      |
| Prescribing                                                                            |                   | (400)             | Item and price growth lower than plan.                                                                                                                                             |
| General Medical Services/Family Health Services                                        |                   | 100               | Cost of 2C practices across Tayside spread across all 3 HSCP's                                                                                                                     |
| Inpatient Mental Health ( PKIJB share)                                                 |                   | 200               | Increased pay costs.                                                                                                                                                               |
| Other Hosted Services ( PKIJB share)                                                   |                   | (100)             | Delays in recruitment                                                                                                                                                              |
| <b>Financial Recovery Plan</b>                                                         |                   |                   |                                                                                                                                                                                    |
| Review of Care at Home Packages                                                        |                   | (146)             |                                                                                                                                                                                    |
| Management of the use of Step-Up Care Home Placements                                  |                   | (136)             |                                                                                                                                                                                    |
| Reduction of supplementary staffing costs within Inpatient Psychiatry of Old Age Wards |                   | (120)             |                                                                                                                                                                                    |
| Review recruitment to non-critical posts across health & social care                   |                   | (450)             |                                                                                                                                                                                    |
| Reduction in Learning Disability external transport costs                              |                   | (43)              |                                                                                                                                                                                    |
| Review of staff travel costs                                                           |                   | (50)              |                                                                                                                                                                                    |
| Review overnight 1 to 1 care at home – learning disability                             |                   | (130)             |                                                                                                                                                                                    |
| Application of historical ADP funding                                                  |                   | 0                 |                                                                                                                                                                                    |
| Application of historical Primary Care Transformation funding                          |                   | 0                 |                                                                                                                                                                                    |
| <b>TOTAL PERTH &amp; KINROSS INTEGRATED JOINT BOARD</b>                                |                   | <b>3,325</b>      |                                                                                                                                                                                    |
| <b>RISK SHARE UNDER CURRENT ARRANGEMENT</b>                                            |                   |                   |                                                                                                                                                                                    |
|                                                                                        |                   | <b>1,269</b>      | <b>NHS Tayside</b>                                                                                                                                                                 |
|                                                                                        |                   | <b>2,056</b>      | <b>Perth &amp; Kinross Council</b>                                                                                                                                                 |

HEALTH AND SOCIAL CARE - 2019/20 PROJECTED OUTTURN  
(Based on Expenditure to 30 September 2019)

| SERVICE                       | Variance<br>£'000 | Variance<br>£'000 | Summary of Service Variances                                                                               |
|-------------------------------|-------------------|-------------------|------------------------------------------------------------------------------------------------------------|
| OTHER ADULT SOCIAL CARE       |                   |                   |                                                                                                            |
|                               |                   | 5                 | <b>Mental Health Officers</b><br>Projected over spend on staff costs due to slippage targets not being met |
|                               |                   | 5                 | <b>Forensic Team</b><br>Miscellaneous projected over spends                                                |
|                               |                   | (53)              | <b>Business Systems</b><br>Miscellaneous projected under spends including staff slippage.                  |
|                               |                   | 66                | <b>Finance and Assessment &amp; Charging</b><br>Increased staff costs                                      |
|                               |                   | (51)              | <b>Policy, Contracts and Commissioning</b><br>Slippage in excess of budgeted levels                        |
| TOTAL OTHER ADULT SOCIAL CARE | (28)              |                   |                                                                                                            |

**PERTH & KINROSS COUNCIL - HOUSING REVENUE ACCOUNT 2019/20 PROJECTED OUTTURN**  
**(Based on Expenditure to 31 August 2019)**

| £'000 | Summary of Service Variances                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 597   | <p><b>Repairs &amp; Improvements</b><br/>           Due to a proactive approach to ensuring the best use of stock to meet housing need, voids continue to increase. This is an impact of the success of Home First, the increased supply of properties due to new builds and the buyback scheme. Productivity continues to improve with the internal trades teams carrying out approximately 90% of non-specialist repairs. This has resulted in a projected over spend on stock purchases (£380,000), external voids (£70,000) based on the committed spend to date and external repairs &amp; maintenance (£84,000). In addition over spends are projected with disturbance payments (£40,000), a shortfall in income for outsourced kitchen and bathroom renewals (£126,000), staff costs as a result of not meeting slippage targets, additional Electricians approved last financial year and standby and overtime within trades (£30,000). These projected over spends are partially offset by a projected under spend within Garages and Lock-ups (£60,000) and increased income for recoverable charges in external voids (£73,000).</p> |
| (13)  | <p><b>Letham, North &amp; South</b><br/>           There is a projected under spend on staff costs due to additional staff slippage (£35,000) which is partially offset by sheriff officer fees (£17,000) and property costs (£5,000).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| (11)  | <p><b>Perth City and Specialist</b><br/>           Additional staff slippage (£15,000), reduced disturbance payments (£10,000) and additional income (£13,000) partially offset by additional property costs relating to a dispersed alarm maintenance contracts within sheltered housing complexes (£17,000) and supplies and services (£10,000).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 28    | <p><b>Housing Management</b><br/>           There is a projected over spend on staff costs across this area of activity.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 257   | <p><b>Administration</b><br/>           Projected over spend on loan charges (£110,000), a reduction in income from recharges to the General Fund (£47,000) and recharges to the Housing Revenue Account (£100,000).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| (402) | <p><b>Income</b><br/>           Projected increase in income across the Housing Revenue Account (£176,000), a reduction in the level of bad debt provision required (£250,000) partially offset by reduced interest on revenue balances (£24,000).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| (456) | <p><b>Capital Financed from Current Revenue</b><br/>           As a result of the projected net over spends highlighted above, this is the reduction in the amount available to invest in the HRA capital programme from the Revenue Budget.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 0     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



# PERTH AND KINROSS COUNCIL

## Strategic Policy and Resources Committee

27 November 2019

### COMPOSITE CAPITAL BUDGET 2019/29 & HOUSING INVESTMENT PROGRAMME 2019/24 – MONITORING REPORT NUMBER 2

Report by the Head of Finance (Report No. 19/341)

#### PURPOSE OF REPORT

This report provides a summary position to date for the 10 year Composite Capital Programme for 2019/20 to 2028/29 and the 5 year Housing Investment Programme 2019/20 to 2023/24, and seeks approval for adjustments to the programmes.

#### 1. BACKGROUND / MAIN ISSUES

- 1.1 At the meeting on 11 September 2019, the Committee approved a ten-year gross Composite Capital Budget for 2019/20 to 2028/29 totalling £632,930,000 and a five year gross Housing Investment Programme for 2019/20 to 2023/24 totalling £69,398,000 (report 19/245 refers).
- 1.2 This report advises on expenditure to 31 October 2019 and the latest estimate of the projected outturn for each of the years to 2028/29 for the Composite Programme and to 2023/24 for the Housing Investment Programme.
- 1.3 The Capital Programme Exceptions Report (Appendix IV) provides summary information on the latest position for individual projects reported within Sections 3 and 4.

#### 2. COMPOSITE CAPITAL PROGRAMME – GROSS CAPITAL RESOURCES

- 2.1 The current estimated total gross capital resources (which includes movements in Capital Receipts, Capital Grants, Contributions and the Borrowing Requirement) available over the ten years 2019/20 to 2028/29 amount to £632,297,000. Movements from the revised Composite Capital Budget approved on 11 September 2019 are summarised in the table below, and the constituent elements for each year are shown at Appendix I.

|              | Total Composite Gross Capital Resources |                     |              |
|--------------|-----------------------------------------|---------------------|--------------|
|              | Approved<br>11 Sept 2019                | Current<br>Estimate | Movement     |
|              | £'000                                   | £'000               | £'000        |
| 2019/20      | 72,230                                  | 69,424              | (2,806)      |
| 2020/21      | 110,059                                 | 110,448             | 389          |
| 2021/22      | 153,202                                 | 153,295             | 93           |
| 2022/23      | 116,782                                 | 115,993             | (789)        |
| 2023/24      | 46,787                                  | 46,373              | (414)        |
| 2024/25      | 27,839                                  | 29,798              | 1,959        |
| 2025/26      | 27,998                                  | 29,658              | 1,660        |
| 2026/27      | 26,952                                  | 26,772              | (180)        |
| 2027/28      | 24,888                                  | 24,643              | (245)        |
| 2028/29      | 26,193                                  | 25,893              | (300)        |
| <b>Total</b> | <b>632,930</b>                          | <b>632,297</b>      | <b>(633)</b> |

- 2.2 The movement in the total Gross Resources for the 10 years 2019/20 to 2028/29 shown above can be summarised as follows:

|                                                           | <b>£'000</b> |
|-----------------------------------------------------------|--------------|
| Net Reduction in estimated Capital Receipts               | (149)        |
| Increase in Third Party Contributions (Section 2.4)       | 312          |
| Reduction in Borrowing Requirement (Section 2.5)          | (796)        |
| <b>Reduction in Gross Capital Resources (Section 2.1)</b> | <b>(633)</b> |

- 2.3 There is a net reduction of £149,000 in estimated Capital Receipts largely arising from a review of the Fleet Vehicles Replacement budget.

- 2.4 Third Party Contributions have increased by £312,000 overall as a result of various contributions to be received by the Council in 2019/20. The most significant of these are in respect of the Learning Estate programme (£56,000), Road Safety Initiatives (£130,000) and Structural Maintenance (£120,000). These movements are detailed in paragraphs 3.2.4 and 3.3.2 below. There are no movements in Revenue Contributions or Developer Contributions.

- 2.5 The projected Borrowing Requirement in 2019/20, which is effectively the balancing item for resources, is £23,395,000. This is £2,562,000 lower than the Borrowing Requirement approved by this Committee on 11 September 2019. The total Borrowing Requirement in the subsequent years 2020/21 to 2028/29 has increased by £1,766,000 to £344,208,000, resulting in an overall decrease of £796,000 across the whole ten year programme.

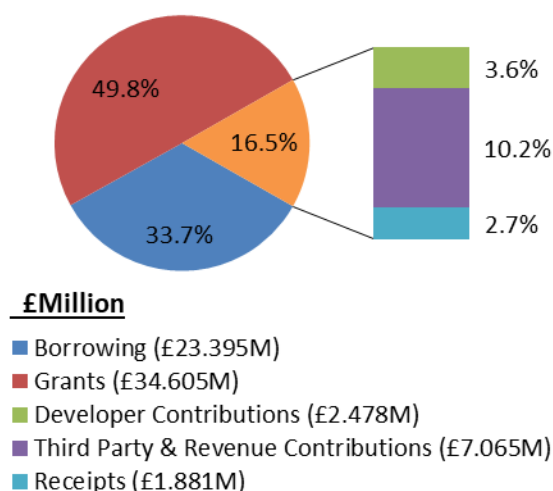
- 2.6 All movements in the Borrowing Requirement are shown in the Proposed Budget Adjustment column within Appendix II, and are summarised in the table below:

|                                                                                                           | <b>2019/20</b> | <b>2020/21</b> | <b>2021/22</b> | <b>Later Years</b> | <b>Total</b> |
|-----------------------------------------------------------------------------------------------------------|----------------|----------------|----------------|--------------------|--------------|
|                                                                                                           | <b>£'000</b>   | <b>£'000</b>   | <b>£'000</b>   | <b>£'000</b>       | <b>£'000</b> |
| Increase/(Reduction) in the Fleet Vehicle Replacement Prudential Borrowing Programme (Paragraph 3.3.9)    | (950)          | 291            | 656            | (942)              | <b>(945)</b> |
| Reduction/(Increase) in Fleet Vehicle Disposals (Prudential Borrowing) Programme (Paragraph 3.3.9)        | 149            | (29)           | (65)           | 94                 | <b>149</b>   |
| Adjustments to the borrowing requirement from movements in capital expenditure and receipts (Appendix II) | (1,761)        | (269)          | (603)          | 2,633              | <b>0</b>     |
| <b>Increase/(Decrease) in Borrowing Requirement</b>                                                       | <b>(2,562)</b> | <b>(7)</b>     | <b>(12)</b>    | <b>1,785</b>       | <b>(796)</b> |

- 2.7 The chart below shows the Capital Resources required to fund the 2019/20 Composite Capital Programme following the proposed budget adjustments detailed in this report.



### Projected Capital Resources 2019/20 (October 2019)



## 3. COMPOSITE CAPITAL PROGRAMME – EXPENDITURE

### 3.1 Total Expenditure and Proposed Budget Adjustments to the Current Programme

- 3.1.1 Total expenditure (net of grants and contributions) to 31 October 2019 on the Composite Capital Programme amounts to £19,118,000 (35% of the revised budget). This is detailed at Appendix II and can be summarised as follows:

|                                                                    | Expenditure<br>to 31 Oct<br>2019<br>£'000 |
|--------------------------------------------------------------------|-------------------------------------------|
| Education & Children's Services - expenditure                      | 6,029                                     |
| Education & Children's Services - Early Learning & Childcare grant | (5,600)                                   |
| Housing & Environment                                              | 17,588                                    |
| Health and Social Care                                             | 139                                       |
| Corporate & Democratic Services                                    | 962                                       |
| <b>Total</b>                                                       | <b>19,118</b>                             |

- 3.1.2 A comprehensive monitoring exercise has been carried out, which is detailed at Appendix II. The most significant features are discussed below.

### 3.2 Education and Children's Services

- 3.2.1 The Executive Director (Education & Children's Services) has reviewed the programme for their Service and proposes the following budget adjustments.
- 3.2.2 Following the tendering process for the expansion of the nursery provision in the Oakbank Primary School Upgrade Project, there is an overall projected increase in costs of £449,000. This reflects additional preliminary works being undertaken, increased requirements under new building regulations, and associated mechanical, engineering and architectural fees. It is proposed that this is funded

by moving £449,000 from the Early Learning & Childcare budget provided by the Scottish Government in 2020/21.

- 3.2.3 It is proposed to bring forward £338,000 for Perth Academy Refurbishments to the current year from the budget in 2020/21. This is mostly related to the fire prevention works recently completed during the school holidays. It is also proposed to move £500,000 for the Longforgan Primary School Upgrade Project from the current year to 2020/21, in line with the scheduled programme of works, which are anticipated to be completed by July 2020.
- 3.2.4 A rebate of £56,000 has been received from Hubco relating to works undertaken across the Learning Estate programme. This has been treated as a Third Party Contribution in 2019/20, and it is proposed that it is applied to the Investment in the Learning Estate programme in 2020/21.

### **3.3 Housing & Environment**

- 3.3.1 The Executive Director (Housing & Environment) has reviewed the programme for their Service and proposes various budget adjustments, the most significant of which are described below.
- 3.3.2 The Council has been allocated a further £100,000 of third party funding within the Traffic & Road Safety programme. A contribution of £130,000 from TACTRAN has been allocated for the Road Safety Initiatives Programme whilst a £10,000 contribution from a housing developer has been allocated to the Cycling Walking & Safer Streets programme. Both these contributions, together with the proposed expenditure in the current year, have been included at Appendix II. In addition, a further contribution of £120,000 has been agreed with a housing developer for Traffic Management works at Cherrybank, with the works being undertaken within the Structural Maintenance programme in the current year. In addition, it is proposed to accelerate £600,000 of the Structural Maintenance works programme to 2019/20 from future years.
- 3.3.3 It is also proposed to move £465,000 within the budget for Car Park Investment from 2019/20 to 2020/21 as land and site negotiations remain ongoing.
- 3.3.4 The new Road Safety Barrier programme is nearing completion in the current year. It is also proposed to transfer the remaining budget of £37,000 for Road Safety Barriers in 2019/20 and £40,000 in 2020/21 to Road Safety initiatives in 2020/21, as any further Safety Barrier works will be undertaken as part of other Road Safety projects.
- 3.3.5 The proposed works for Old Perth Bridge and the Queens Bridge in Perth have been moved to later years, with the project now proposed to be undertaken in 2024/25 and 2025/26. More recent intrusive surveys on the bridges have indicated that the works are less urgent than previously indicated, allowing them to be safely postponed until after the Cross Tay Link Road (CTLR) has been completed.
- 3.3.6 Within the Community Greenspace programme, it is proposed to rephase the Community Greenspace Sites budget of £694,000 in 2019/20 over the 10 year

Capital Programme. This reflects ongoing consultation on the proposed schemes.

- 3.3.7 Within the Property Services programme, it is proposed to bring forward £600,000 on the Capital Improvement Projects budget primarily to undertake necessary heating infrastructure works at Viewlands Primary School and fire compliance works at Parkdale Residential Home for the Elderly. It is also proposed to bring forward £305,000 from the Pitlochry High School budget to 2019/20 to reflect the on site project phasing.
- 3.3.8 On the Commercial Property Investment programme it is proposed to rephase the budget for Rural Business Units from the current year to next year, to allow for the development of suitable schemes. A separate report on the Commercial Property Investment Programme is on the agenda for this Committee meeting, and any subsequent amendments to the programme will be included in future monitoring reports to the Committee.
- 3.3.9 Within the Prudential Borrowing programme, the Fleet Vehicle Replacement budget for the next 3 years has been comprehensively reviewed based upon updated Service user requirements. Consequently, it is proposed to reduce the budget for new vehicles by £945,000 between 2019/20 and 2022/23, together with rephasing the budget over this period. However, with fewer vehicles being replaced, receipts from Vehicle Disposals will also reduce over the same period by an estimated £149,000, with the net effect being to reduce Prudential Borrowing by £796,000 in respect of the Fleet Replacement budget. Also within the Prudential Programme, it is proposed to rephase the Dredging of Perth Harbour from the current year to 2021/22. This follows a review by the new Harbour operator, who is currently assessing the level of dredging required.
- 3.3.10 Within the Housing Projects, a budget of £1,750,000 for Housing With Care was approved in February 2012. Since this time, the model of service delivery has changed and a budget of £297,000 remains in 2019/20. It is proposed that this be used to further improve Gypsy Travellers Sites across the Perth & Kinross area, in line with the Scottish Government and COSLA initiative launched in October 2019 and the Scottish Housing Regulator's priorities published in April 2019. This allows the Council to continue to meet its commitment to improving sites and exceed the minimum standards, through engagement and working with the Gypsy Traveller community.
- 3.3.11 All the above proposed adjustments have been reflected in Appendices I and II.

### **3.4 Health & Social Care**

- 3.4.1 Within the Health & Social Care programme, the Chief Officer has proposed to move the budget of £229,000 for Developing Supported Tenancies from 2019/20 to 2020/21 to allow for the identification and development of appropriate projects.

### **3.5 Corporate & Democratic Services**

- 3.5.1 The Deputy Chief Executive (Chief Operating Officer) has reviewed the programme for their Service and proposes the budget adjustment described below.

## Cultural Attraction Projects

- 3.5.2 In line with the planned development of the Collection Store project, it is proposed to move £500,000 of the budget from 2019/20 into 2020/21.

## Information Systems & Technology

- 3.5.3 Following a review of the School Audio-Visual (AV) Equipment Replacement programme, it is proposed to rephase the existing budget across the 10 year programme. This proposed adjustment has been included in Appendices I and II.

## 4. HOUSING INVESTMENT PROGRAMME

- 4.1 The current estimated expenditure, net of contributions, on the Housing Investment Programme over the 5 years 2019/20 to 2023/24 amounts to £69,487,000. This represents an increase of £89,000 from the revised budget approved on 11 September 2019, which relates to the receipt of additional income in 2019/20 as described at paragraph 4.5 below. Movements from the previous budget are set out below and detailed in Appendix III:

|                | <b>Approved<br/>11 Sept 2019</b> | <b>Current<br/>Estimate</b> | <b>Movement</b> |
|----------------|----------------------------------|-----------------------------|-----------------|
|                | <b>£'000</b>                     | <b>£'000</b>                | <b>£'000</b>    |
| <b>2019/20</b> | 18,477                           | 14,003                      | (4,474)         |
| <b>2020/21</b> | 8,771                            | 16,944                      | 8,173           |
| <b>2021/22</b> | 5,715                            | 5,933                       | 218             |
| <b>2022/23</b> | 9,093                            | 8,917                       | (176)           |
| <b>2023/24</b> | 27,342                           | 23,690                      | (3,652)         |
| <b>Total</b>   | <b>69,398</b>                    | <b>69,487</b>               | <b>89</b>       |

- 4.2 Net expenditure for 2019/20 to 31 October 2019 amounts to £8,261,000 (59% of the revised budget). The Executive Director (Housing & Environment) has reviewed the Housing Investment Programme and proposes the following budget adjustments which are included at Appendix III.
- 4.3 As a result of the new house building schemes at the Glebe, Scone and Huntingtower, it is proposed to transfer £3,486,000 in 2019/20 and £3,602,000 in 2023/24 from the Future Developments budget to these schemes. Accordingly, £5,288,000 is proposed to be allocated to the Glebe over 2019/20, 2021/22 and 2022/23, and £1,828,000 to Huntingtower. A further £8,028,000 of Scottish Government grant and £2,790,000 of Second Home Council Tax income have also been applied to these projects.
- 4.4 The Council has been allocated £840,000 grant funding from the Scottish Government for the Council House Buy-Back programme in 2019/20 which increases the budget for Council House buy-backs in 2019/20 to £2,925,000.
- 4.5 The annual rebate has been received from the Scottish Procurement Alliance Framework amounting to £89,000, and it is proposed to apply this income to the Triple Glazing budget in 2019/20 to meet the current works programme. It is also proposed to transfer £100,000 from the Mortgage to Rent budget in 2019/20 and £50,000 from the External fabric budget in 2021/22 to the Triple glazing budget in

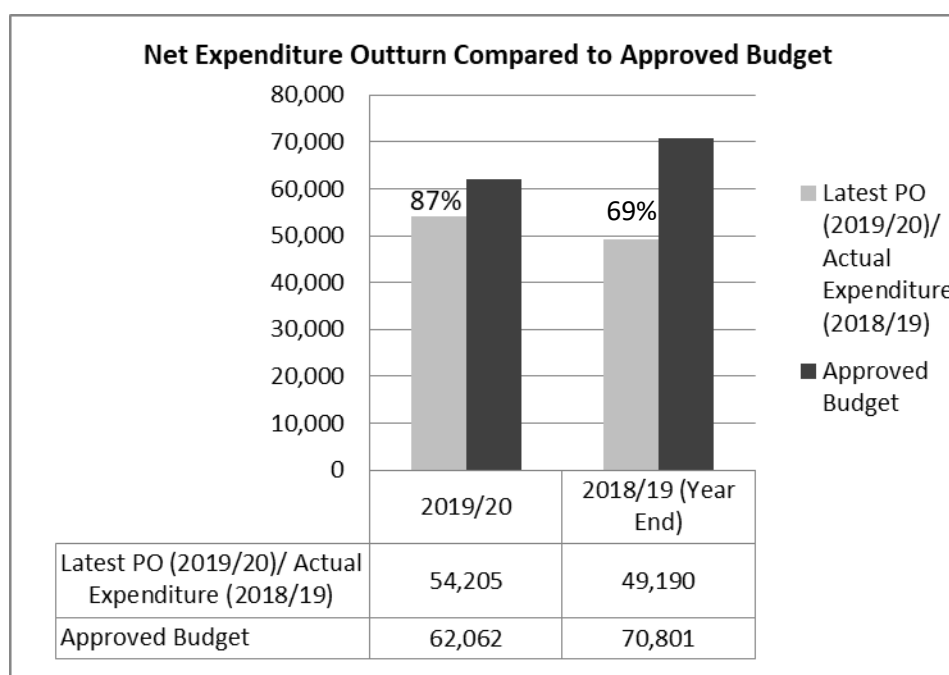
2019/20. These movements reflect the additional properties added to the Triple Glazing contract.

4.6 It is proposed to accelerate £226,000 into 2019/20 on the Environmental Improvements budget from future years to undertake improvements to retaining walls at various locations. In addition, it is proposed to move £2,009,000 within the Multi Storey Flats budget from 2019/20 to 2020/21 to ensure the programme of future works reflect the outcome of consultation with residents.

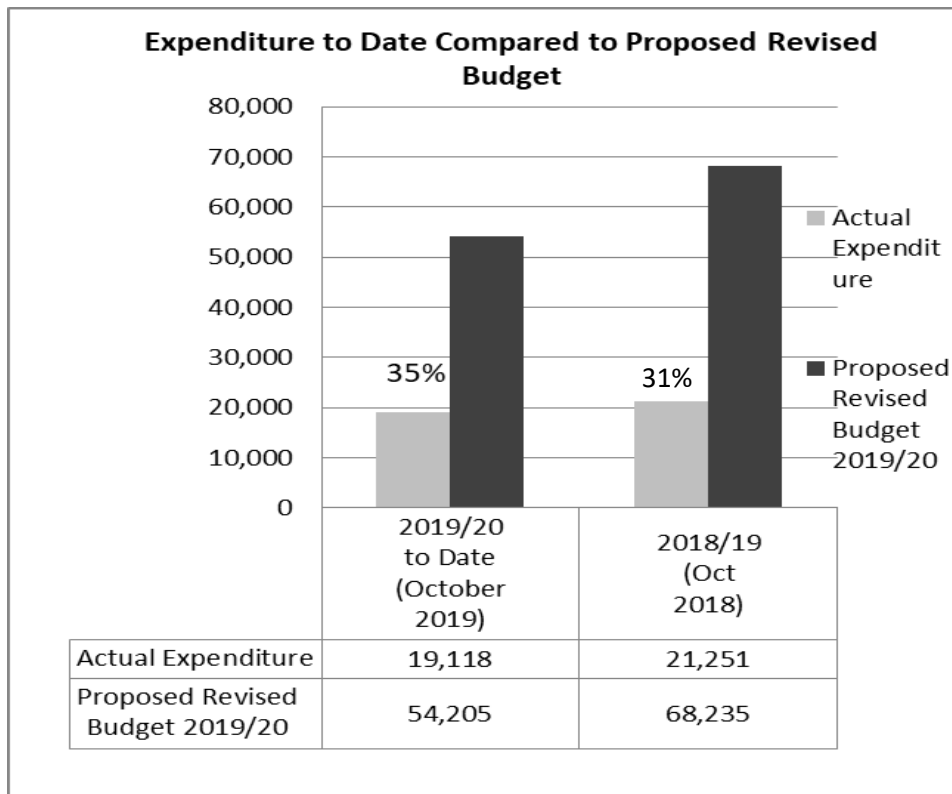
4.7 As reflected in the Revenue Monitoring report being considered at this meeting, the Capital Financed from Current Revenue (CFCR) budget has been revised to £1,600,000 in 2019/20. This results in an increase of £1,198,000 in the amount of borrowing required for the programme.

## 5. BUDGET OVERVIEW

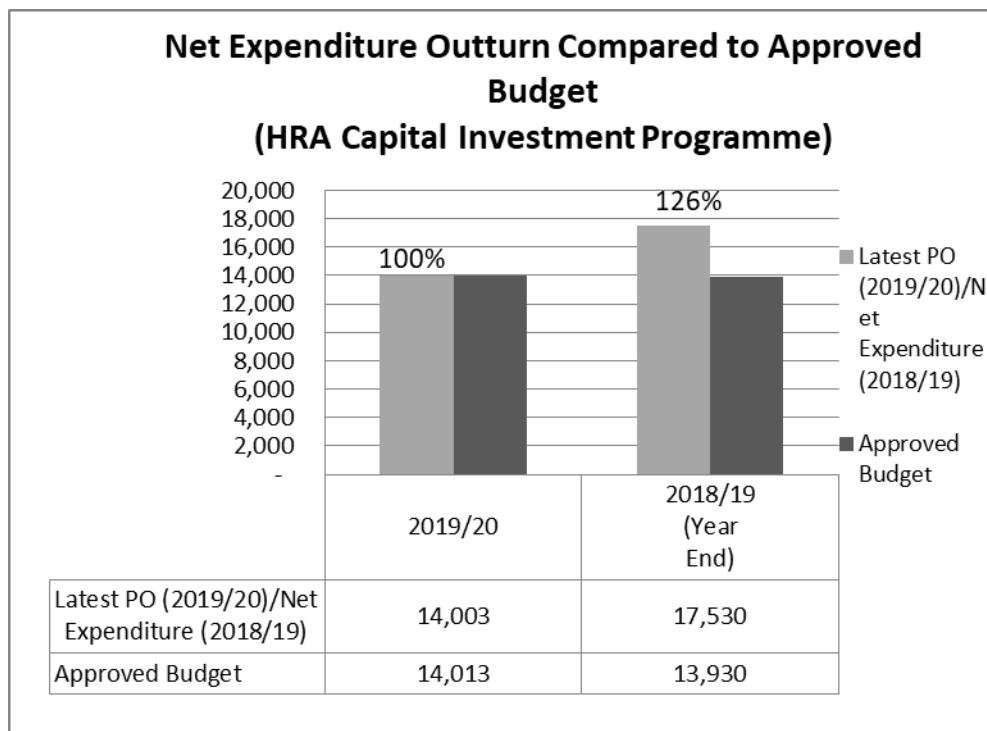
5.1 The 10 year Composite Capital Budget has been reviewed and updated to reflect the latest monitoring position. The latest projected 2019/20 net expenditure outturn for the Composite Capital Programme represents 87% of the 2019/20 budget approved on 20 February 2019:



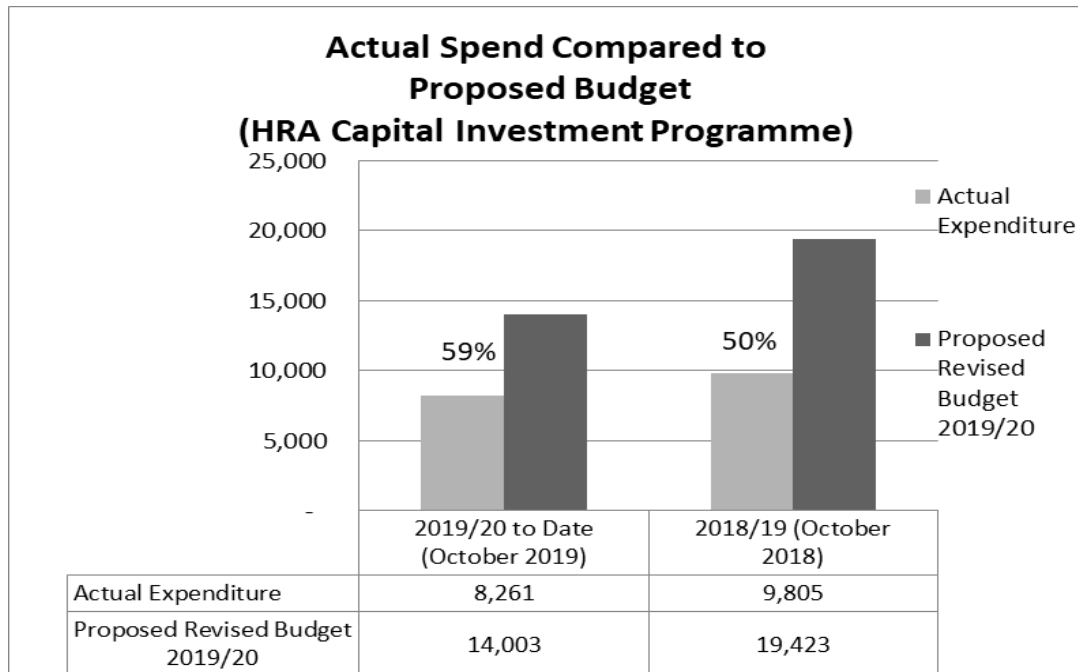
5.2 Actual net expenditure to 31 October 2019 on the programme represents 35% of the proposed revised 2019/20 budget:



- 5.3 Movements in proposed net expenditure on the Composite Capital Programme and the subsequent impact upon the Council's Borrowing Requirement will continue to be managed through the Council's Treasury function.
- 5.4 The latest projected net expenditure outturn for the Housing Investment Programme represents almost 100% of the 2019/20 budget approved by the Housing and Communities Committee in January 2019:



- 5.5 This is in line with the total Housing Investment Programme for 2019/20 previously approved by the Committee.
- 5.6 Actual net expenditure at 31 October 2019 on the Housing Investment Programme represents 59% of the proposed revised 2019/20 budget:



- 5.7 This report identifies revised projected expenditure and proposed budget movements on a number of Capital projects and programmes. As detailed in paragraphs 2.5 and 2.6, the estimated borrowing requirement on the 10 year Composite Programme has reduced by £796,000. Proposed movements on the Housing Investment Programme are detailed at Section 4, with the borrowing requirement over the 5 year programme increasing by £1,198,000 from the position approved by this committee on 11 September 2019 (Report 19/245 refers).

## 6. RECOMMENDATIONS

- 6.1 It is recommended that the Committee:
- (i) Notes the contents of this report.
  - (ii) Approves the proposed budget adjustments to the ten year Composite Capital Budget 2019/20 to 2028/29 set out in Sections 2 and 3 of this report and summarised at Appendices I and II.
  - (iii) Approves the proposed budget adjustments to the Housing Investment Programme Budget 2019/20 to 2023/24 set out in Section 4 of this report and summarised at Appendix III.

**Author(s)**

| <b>Name</b>   | <b>Designation</b> | <b>Contact Details</b>                                           |
|---------------|--------------------|------------------------------------------------------------------|
| John Jennings | Senior Accountant  | <a href="mailto:CHXFinance@pkc.gov.uk">CHXFinance@pkc.gov.uk</a> |

**Approved**

| <b>Name</b>       | <b>Designation</b>                                       | <b>Date</b>      |
|-------------------|----------------------------------------------------------|------------------|
| Jim Valentine     | Depute Chief Executive<br>and Chief Operating<br>Officer | 13 November 2019 |
| Stewart MacKenzie | Head of Finance                                          | 14 November 2019 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | None              |
| Corporate Plan                                      | Yes               |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | Yes               |
| Workforce                                           | Yes               |
| Asset Management (land, property, IST)              | Yes               |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | Yes               |
| Strategic Environmental Assessment                  | Yes               |
| Sustainability (community, economic, environmental) | Yes               |
| Legal and Governance                                | None              |
| Risk                                                | None              |
| <b>Consultation</b>                                 |                   |
| Internal                                            | Yes               |
| External                                            | None              |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | None              |

### 1. Strategic Implications

#### Corporate Plan

1.1 The Council's Corporate Plan 2018 – 2023 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.2 This report relates to all of these objectives.

### 2. Resource Implications

#### Financial

2.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

#### Workforce

2.2 There are no direct workforce implications arising from this report other than those reported within the body of the main report.

#### Asset Management (land, property, IT)

- 2.3 There are no direct asset management implications arising from this report other than those reported within the body of the main report.

### **3 Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### Internal

- 4.1 The Chief Executive and the Executive Directors have been consulted in the preparation of this report.

### **2. BACKGROUND PAPERS**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

### **3. APPENDICES**

- Appendix I – Composite Capital Programme - Estimated Capital Resources 2019/20 to 2028/29
- Appendix II – Composite Capital Programme - Summary of Capital Resources and Expenditure 2019/20 to 2028/29
- Appendix III – HRA Capital Investment Programme – Summary of Capital Resources and Expenditure 2019/20 to 2023/24
- Appendix IV – Capital Programme Exceptions Report 2019/20



**PERTH AND KINROSS COUNCIL**  
**COMPOSITE CAPITAL PROGRAMME**  
*Estimated Capital Resources 2019/20 to 2028/29*

|                                                              | Capital<br>Resources<br>2019/20<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2020/21<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2021/22<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2022/23<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2023/24<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2024/25<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2025/26<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2026/27<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2027/28<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>2028/29<br>(£'000)<br>Revised<br>Budget | Capital<br>Resources<br>TOTAL<br>(£'000)<br>Revised<br>Budget |
|--------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------|
| <b>Capital Grants</b>                                        |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                               |
| Cycling, Walking & Safer Streets (CWSS)                      | 247                                                             | 200                                                             | 200                                                             | 200                                                             | 200                                                             | 200                                                             | 200                                                             | 200                                                             | 200                                                             | 200                                                             | 2,047                                                         |
| Early Learning & Childcare                                   | 5,600                                                           | 3,800                                                           | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 9,400                                                         |
| Town Centre Fund                                             | 1,983                                                           | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 1,983                                                         |
| Perth Transport Futures - CTLR                               | 0                                                               | 11,000                                                          | 29,000                                                          | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 40,000                                                        |
| General Capital Grant                                        | 26,775                                                          | 25,638                                                          | 17,483                                                          | 14,452                                                          | 14,000                                                          | 14,000                                                          | 14,000                                                          | 14,000                                                          | 14,000                                                          | 14,000                                                          | 168,348                                                       |
| <b>Total Capital Grants</b>                                  | <b>34,605</b>                                                   | <b>40,638</b>                                                   | <b>46,683</b>                                                   | <b>14,652</b>                                                   | <b>14,200</b>                                                   | <b>14,200</b>                                                   | <b>14,200</b>                                                   | <b>14,200</b>                                                   | <b>14,200</b>                                                   | <b>14,200</b>                                                   | <b>221,778</b>                                                |
| <b>General Capital Receipts</b>                              |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                               |
| General Fund - Capital Receipts                              | 627                                                             | 487                                                             | 191                                                             | 550                                                             | 250                                                             | 250                                                             | 250                                                             | 250                                                             | 250                                                             | 250                                                             | 3,355                                                         |
| General Fund - Housing Receipts                              | 8                                                               | 3                                                               | 4                                                               | 4                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 19                                                            |
| General Fund - Ring Fenced Receipts                          | 324                                                             | 285                                                             | 286                                                             | 260                                                             | 300                                                             | 300                                                             | 300                                                             | 300                                                             | 300                                                             | 300                                                             | 2,955                                                         |
| <b>Total General Capital Receipts</b>                        | <b>959</b>                                                      | <b>775</b>                                                      | <b>481</b>                                                      | <b>814</b>                                                      | <b>550</b>                                                      | <b>550</b>                                                      | <b>550</b>                                                      | <b>550</b>                                                      | <b>550</b>                                                      | <b>550</b>                                                      | <b>6,329</b>                                                  |
| <b>Commercial Property Receipts</b>                          |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                               |
| Capital Receipts brought-forward                             | 2,577                                                           | 2,469                                                           | 1,750                                                           | 1,639                                                           | 2,069                                                           | 1,874                                                           | 1,974                                                           | 1,974                                                           | 1,974                                                           | 1,974                                                           | 2,577                                                         |
| Commercial Property Capital Receipts                         | 814                                                             | 968                                                             | 184                                                             | 725                                                             | 100                                                             | 100                                                             | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 2,891                                                         |
| Capital Receipts carried-forward                             | (2,469)                                                         | (1,750)                                                         | (1,639)                                                         | (2,069)                                                         | (1,874)                                                         | (1,974)                                                         | (1,974)                                                         | (1,974)                                                         | (1,974)                                                         | (1,974)                                                         | (1,974)                                                       |
| <b>Total Commercial Property Receipts Applied</b>            | <b>922</b>                                                      | <b>1,687</b>                                                    | <b>295</b>                                                      | <b>295</b>                                                      | <b>295</b>                                                      | <b>0</b>                                                        | <b>0</b>                                                        | <b>0</b>                                                        | <b>0</b>                                                        | <b>0</b>                                                        | <b>3,494</b>                                                  |
| <b>Contributions</b>                                         |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                                 |                                                               |
| Third Party Contributions                                    | 6,774                                                           | 5,060                                                           | 41                                                              | 9                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 11,884                                                        |
| Developer Contributions                                      | 2,478                                                           | 1,810                                                           | 2,010                                                           | 2,020                                                           | 2,100                                                           | 2,100                                                           | 2,100                                                           | 2,100                                                           | 2,100                                                           | 2,100                                                           | 20,918                                                        |
| Revenue Budget Contributions                                 | 291                                                             | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 0                                                               | 291                                                           |
| <b>Total Contributions</b>                                   | <b>9,543</b>                                                    | <b>6,870</b>                                                    | <b>2,051</b>                                                    | <b>2,029</b>                                                    | <b>2,100</b>                                                    | <b>2,100</b>                                                    | <b>2,100</b>                                                    | <b>2,100</b>                                                    | <b>2,100</b>                                                    | <b>2,100</b>                                                    | <b>33,093</b>                                                 |
| <b>Capital Borrowing Requirement</b>                         | <b>23,395</b>                                                   | <b>60,478</b>                                                   | <b>103,785</b>                                                  | <b>98,203</b>                                                   | <b>29,228</b>                                                   | <b>12,948</b>                                                   | <b>12,808</b>                                                   | <b>9,922</b>                                                    | <b>7,793</b>                                                    | <b>9,043</b>                                                    | <b>367,603</b>                                                |
| <b>TOTAL CAPITAL RESOURCES/<br/>GROSS BUDGET EXPENDITURE</b> | <b>69,424</b>                                                   | <b>110,448</b>                                                  | <b>153,295</b>                                                  | <b>115,993</b>                                                  | <b>46,373</b>                                                   | <b>29,798</b>                                                   | <b>29,658</b>                                                   | <b>26,772</b>                                                   | <b>24,643</b>                                                   | <b>25,893</b>                                                   | <b>632,297</b>                                                |

**PERTH AND KINROSS COUNCIL**  
**COMPOSITE CAPITAL PROGRAMME**  
*Estimated Capital Resources 2019/20 to 2028/29*

APPENDIX I

**Movements in Resources from Approved Budget - 11 September 2019**

|                                               | Revised<br>Budget<br>2019/20<br>£'000 | Revised<br>Budget<br>2020/21<br>£'000 | Revised<br>Budget<br>2021/22<br>£'000 | Revised<br>Budget<br>2022/23<br>£'000 | Revised<br>Budget<br>2023/24<br>£'000 | Revised<br>Budget<br>2024/25<br>£'000 | Revised<br>Budget<br>2025/26<br>£'000 | Revised<br>Budget<br>2026/27<br>£'000 | Revised<br>Budget<br>2027/28<br>£'000 | Revised<br>Budget<br>2028/29<br>£'000 | Revised<br>Budget<br>TOTAL<br>£'000 |
|-----------------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|-------------------------------------|
| Increase/(Decrease) in:                       |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                     |
| Capital Receipts - General Fund               | (40)                                  | 0                                     | 40                                    | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| Capital Receipts - Commercial Property        | (109)                                 | 114                                   | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 5                                   |
| Capital Receipts - Housing Receipts           | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| Capital Receipts - Ring Fenced                | (149)                                 | 29                                    | 65                                    | (94)                                  | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | (149)                               |
| Capital Grants:                               |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                       |                                     |
| Cycling, Walking & Safer Streets (CWSS)       | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| Early Learning & Childcare                    | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| Town Centre Fund                              | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| General Capital Grant                         | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| Third Party Contributions                     | 312                                   | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 312                                 |
| Revenue Contributions                         | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| Developer Contributions                       | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                     | 0                                   |
| Resources b/f                                 | 0                                     | 258                                   | 5                                     | 5                                     | 5                                     | 5                                     | 5                                     | 5                                     | 5                                     | 5                                     | 0                                   |
| Resources c/f to future years                 | (258)                                 | (5)                                   | (5)                                   | (5)                                   | (5)                                   | (5)                                   | (5)                                   | (5)                                   | (5)                                   | (5)                                   | (5)                                 |
| Borrowing Requirement                         | (2,562)                               | (7)                                   | (12)                                  | (695)                                 | (414)                                 | 1,959                                 | 1,660                                 | (180)                                 | (245)                                 | (300)                                 | (796)                               |
| <b>Total Increase/(Decrease) in Resources</b> | <b>(2,806)</b>                        | <b>389</b>                            | <b>93</b>                             | <b>(789)</b>                          | <b>(414)</b>                          | <b>1,959</b>                          | <b>1,660</b>                          | <b>(180)</b>                          | <b>(245)</b>                          | <b>(300)</b>                          | <b>(633)</b>                        |
| Approved Resources 11 September 2019          | 72,230                                | 110,059                               | 153,202                               | 116,782                               | 46,787                                | 27,839                                | 27,998                                | 26,952                                | 24,888                                | 26,193                                | 632,930                             |
| <b>Revised Resources</b>                      | <b>69,424</b>                         | <b>110,448</b>                        | <b>153,295</b>                        | <b>115,993</b>                        | <b>46,373</b>                         | <b>29,798</b>                         | <b>29,658</b>                         | <b>26,772</b>                         | <b>24,643</b>                         | <b>25,893</b>                         | <b>632,297</b>                      |

**PERTH AND KINROSS COUNCIL**  
**COMPOSITE CAPITAL PROGRAMME**  
**SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2019/20 to 2028/29**

|                                                                                | Approved<br>Budget<br>11-Sep-19<br><br>2019/20<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2019/20<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2019/20<br>(£'000) | Actuals<br>to<br>31-Oct-19<br><br>2019/20<br>(£'000) | Projected<br>Outturn<br><br>2019/20<br>(£'000) | Approved<br>Budget<br>11-Sep-19<br><br>2020/21<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2020/21<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2020/21<br>(£'000) | Approved<br>Budget<br>11-Sep-19<br><br>2021/22<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2021/22<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2021/22<br>(£'000) |
|--------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|
| EDUCATION AND CHILDREN'S SERVICES                                              | 13,787                                                    | (218)                                                              | 13,569                                                  | 429                                                  | 13,569                                         | 35,455                                                    | 218                                                                | 35,673                                                  | 59,985                                                    | 0                                                                  | 59,985                                                  |
| HOUSING & ENVIRONMENT                                                          | 41,858                                                    | (3,074)                                                            | 38,784                                                  | 17,588                                               | 38,784                                         | 40,632                                                    | (511)                                                              | 40,121                                                  | 46,031                                                    | (567)                                                              | 45,464                                                  |
| HEALTH AND SOCIAL CARE                                                         | 557                                                       | (229)                                                              | 328                                                     | 139                                                  | 328                                            | 340                                                       | 229                                                                | 569                                                     | 370                                                       | 0                                                                  | 370                                                     |
| CORPORATE AND DEMOCRATIC SERVICES                                              | 972                                                       | 552                                                                | 1,524                                                   | 962                                                  | 1,524                                          | 13,316                                                    | 424                                                                | 13,740                                                  | 17,354                                                    | 595                                                                | 17,949                                                  |
| <b>TOTAL NET EXPENDITURE</b>                                                   | <b>57,174</b>                                             | <b>(2,969)</b>                                                     | <b>54,205</b>                                           | <b>19,118</b>                                        | <b>54,205</b>                                  | <b>89,743</b>                                             | <b>360</b>                                                         | <b>90,103</b>                                           | <b>123,740</b>                                            | <b>28</b>                                                          | <b>123,768</b>                                          |
| (NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS) |                                                           |                                                                    |                                                         |                                                      |                                                |                                                           |                                                                    |                                                         |                                                           |                                                                    |                                                         |
| GENERAL CAPITAL GRANT                                                          | (26,775)                                                  | 0                                                                  | (26,775)                                                | (16,616)                                             | (26,775)                                       | (25,638)                                                  | 0                                                                  | (25,638)                                                | (17,483)                                                  | 0                                                                  | (17,483)                                                |
| DEVELOPER CONTRIBUTIONS                                                        | (2,478)                                                   | 0                                                                  | (2,478)                                                 | 0                                                    | (2,478)                                        | (1,810)                                                   | 0                                                                  | (1,810)                                                 | (2,010)                                                   | 0                                                                  | (2,010)                                                 |
| CAPITAL RECEIPTS                                                               | (1,598)                                                   | 149                                                                | (1,449)                                                 | (753)                                                | (1,449)                                        | (1,344)                                                   | (114)                                                              | (1,458)                                                 | (339)                                                     | (40)                                                               | (379)                                                   |
| ANNUAL BORROWING REQUIREMENT                                                   | <b>26,323</b>                                             | <b>(2,820)</b>                                                     | <b>23,503</b>                                           | <b>1,749</b>                                         | <b>23,503</b>                                  | <b>60,951</b>                                             | <b>246</b>                                                         | <b>61,197</b>                                           | <b>103,908</b>                                            | <b>(12)</b>                                                        | <b>103,896</b>                                          |
| CAPITAL RECEIPTS BROUGHT FORWARD                                               | (2,577)                                                   | 0                                                                  | (2,577)                                                 | (2,577)                                              | (2,577)                                        | (2,211)                                                   | (258)                                                              | (2,469)                                                 | (1,745)                                                   | (5)                                                                | (1,750)                                                 |
| CAPITAL RECEIPTS CARRIED FORWARD                                               | 2,211                                                     | 258                                                                | 2,469                                                   | 2,678                                                | 2,469                                          | 1,745                                                     | 5                                                                  | 1,750                                                   | 1,634                                                     | 5                                                                  | 1,639                                                   |
| <b>TOTAL NET BORROWING REQUIREMENT</b>                                         | <b>25,957</b>                                             | <b>(2,562)</b>                                                     | <b>23,395</b>                                           | <b>1,850</b>                                         | <b>23,395</b>                                  | <b>60,485</b>                                             | <b>(7)</b>                                                         | <b>60,478</b>                                           | <b>103,797</b>                                            | <b>(12)</b>                                                        | <b>103,785</b>                                          |

**PERTH AND KINROSS COUNCIL**  
**COMPOSITE CAPITAL PROGRAMME**  
**SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2019/20 to 2028/29**

APPENDIX II

|                                                                                | Approved<br>Budget<br>11-Sep-19<br><br>2022/23<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2022/23<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2022/23<br>(£'000) | Approved<br>Budget<br>11-Sep-19<br><br>2023/24<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2023/24<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2023/24<br>(£'000) | Approved<br>Budget<br>11-Sep-19<br><br>2024/25<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2024/25<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2024/25<br>(£'000) | Approved<br>Budget<br>11-Sep-19<br><br>2025/26<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2025/26<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2025/26<br>(£'000) |
|--------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|
| EDUCATION AND CHILDREN'S SERVICES                                              | 30,823                                                    | 0                                                                  | 30,823                                                  | 12,950                                                    | 0                                                                  | 12,950                                                  | 4,650                                                     | 0                                                                  | 4,650                                                   | 4,650                                                     | 0                                                                  | 4,650                                                   |
| HOUSING & ENVIRONMENT                                                          | 80,162                                                    | (765)                                                              | 79,397                                                  | 29,124                                                    | (19)                                                               | 29,105                                                  | 19,001                                                    | 2,160                                                              | 21,161                                                  | 18,525                                                    | 1,960                                                              | 20,485                                                  |
| HEALTH AND SOCIAL CARE                                                         | 320                                                       | 0                                                                  | 320                                                     | 320                                                       | 0                                                                  | 320                                                     | 320                                                       | 0                                                                  | 320                                                     | 320                                                       | 0                                                                  | 320                                                     |
| CORPORATE AND DEMOCRATIC SERVICES                                              | 4,914                                                     | 70                                                                 | 4,984                                                   | 3,893                                                     | (395)                                                              | 3,498                                                   | 3,368                                                     | (201)                                                              | 3,167                                                   | 4,003                                                     | (300)                                                              | 3,703                                                   |
| <b>TOTAL NET EXPENDITURE</b>                                                   | <b>116,219</b>                                            | <b>(695)</b>                                                       | <b>115,524</b>                                          | <b>46,287</b>                                             | <b>(414)</b>                                                       | <b>45,873</b>                                           | <b>27,339</b>                                             | <b>1,959</b>                                                       | <b>29,298</b>                                           | <b>27,498</b>                                             | <b>1,660</b>                                                       | <b>29,158</b>                                           |
| (NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS) |                                                           |                                                                    |                                                         |                                                           |                                                                    |                                                         |                                                           |                                                                    |                                                         |                                                           |                                                                    |                                                         |
| GENERAL CAPITAL GRANT                                                          | (14,452)                                                  | 0                                                                  | (14,452)                                                | (14,000)                                                  | 0                                                                  | (14,000)                                                | (14,000)                                                  | 0                                                                  | (14,000)                                                | (14,000)                                                  | 0                                                                  | (14,000)                                                |
| DEVELOPER CONTRIBUTIONS                                                        | (2,020)                                                   | 0                                                                  | (2,020)                                                 | (2,100)                                                   | 0                                                                  | (2,100)                                                 | (2,100)                                                   | 0                                                                  | (2,100)                                                 | (2,100)                                                   | 0                                                                  | (2,100)                                                 |
| CAPITAL RECEIPTS                                                               | (1,279)                                                   | 0                                                                  | (1,279)                                                 | (350)                                                     | 0                                                                  | (350)                                                   | (350)                                                     | 0                                                                  | (350)                                                   | (250)                                                     | 0                                                                  | (250)                                                   |
| ANNUAL BORROWING REQUIREMENT                                                   | <b>98,468</b>                                             | <b>(695)</b>                                                       | <b>97,773</b>                                           | <b>29,837</b>                                             | <b>(414)</b>                                                       | <b>29,423</b>                                           | <b>10,889</b>                                             | <b>1,959</b>                                                       | <b>12,848</b>                                           | <b>11,148</b>                                             | <b>1,660</b>                                                       | <b>12,808</b>                                           |
| CAPITAL RECEIPTS BROUGHT FORWARD                                               | (1,634)                                                   | (5)                                                                | (1,639)                                                 | (2,064)                                                   | (5)                                                                | (2,069)                                                 | (1,869)                                                   | (5)                                                                | (1,874)                                                 | (1,969)                                                   | (5)                                                                | (1,974)                                                 |
| CAPITAL RECEIPTS CARRIED FORWARD                                               | 2,064                                                     | 5                                                                  | 2,069                                                   | 1,869                                                     | 5                                                                  | 1,874                                                   | 1,969                                                     | 5                                                                  | 1,974                                                   | 1,969                                                     | 5                                                                  | 1,974                                                   |
| <b>TOTAL NET BORROWING REQUIREMENT</b>                                         | <b>98,898</b>                                             | <b>(695)</b>                                                       | <b>98,203</b>                                           | <b>29,642</b>                                             | <b>(414)</b>                                                       | <b>29,228</b>                                           | <b>10,989</b>                                             | <b>1,959</b>                                                       | <b>12,948</b>                                           | <b>11,148</b>                                             | <b>1,660</b>                                                       | <b>12,808</b>                                           |



**PERTH AND KINROSS COUNCIL  
COMPOSITE CAPITAL PROGRAMME  
SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2019/20 to 2028/29**

|                                                                                | Approved<br>Budget<br>11-Sep-19<br><br>2026/27<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2026/27<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2026/27<br>(£'000) | Approved<br>Budget<br>11-Sep-19<br><br>2027/28<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2027/28<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2027/28<br>(£'000) | Approved<br>Budget<br>11-Sep-19<br><br>2028/29<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2028/29<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>2028/29<br>(£'000) | Revised<br>Budget<br><br>Report 2<br>TOTAL<br>(£'000) |
|--------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------|
| EDUCATION AND CHILDREN'S SERVICES                                              | 4,650                                                     | 0                                                                  | 4,650                                                   | 4,823                                                     | 0                                                                  | 4,823                                                   | 4,500                                                     | 0                                                                  | 4,500                                                   | 176,273                                               |
| HOUSING & ENVIRONMENT                                                          | 18,539                                                    | (120)                                                              | 18,419                                                  | 16,166                                                    | 50                                                                 | 16,216                                                  | 18,136                                                    | 90                                                                 | 18,226                                                  | 327,378                                               |
| HEALTH AND SOCIAL CARE                                                         | 320                                                       | 0                                                                  | 320                                                     | 320                                                       | 0                                                                  | 320                                                     | 320                                                       | 0                                                                  | 320                                                     | 3,507                                                 |
| CORPORATE AND DEMOCRATIC SERVICES                                              | 2,943                                                     | (60)                                                               | 2,883                                                   | 3,079                                                     | (295)                                                              | 2,784                                                   | 2,737                                                     | (390)                                                              | 2,347                                                   | 56,579                                                |
| <b>TOTAL NET EXPENDITURE</b>                                                   | <b>26,452</b>                                             | <b>(180)</b>                                                       | <b>26,272</b>                                           | <b>24,388</b>                                             | <b>(245)</b>                                                       | <b>24,143</b>                                           | <b>25,693</b>                                             | <b>(300)</b>                                                       | <b>25,393</b>                                           | <b>563,737</b>                                        |
| (NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS) |                                                           |                                                                    |                                                         |                                                           |                                                                    |                                                         |                                                           |                                                                    |                                                         |                                                       |
| GENERAL CAPITAL GRANT                                                          | (14,000)                                                  | 0                                                                  | (14,000)                                                | (14,000)                                                  | 0                                                                  | (14,000)                                                | (14,000)                                                  | 0                                                                  | (14,000)                                                | (168,348)                                             |
| DEVELOPER CONTRIBUTIONS                                                        | (2,100)                                                   | 0                                                                  | (2,100)                                                 | (2,100)                                                   | 0                                                                  | (2,100)                                                 | (2,100)                                                   | 0                                                                  | (2,100)                                                 | (20,918)                                              |
| CAPITAL RECEIPTS                                                               | (250)                                                     | 0                                                                  | (250)                                                   | (250)                                                     | 0                                                                  | (250)                                                   | (250)                                                     | 0                                                                  | (250)                                                   | (6,265)                                               |
| ANNUAL BORROWING REQUIREMENT                                                   | 10,102                                                    | (180)                                                              | 9,922                                                   | 8,038                                                     | (245)                                                              | 7,793                                                   | 9,343                                                     | (300)                                                              | 9,043                                                   | 368,206                                               |
| CAPITAL RECEIPTS BROUGHT FORWARD                                               | (1,969)                                                   | (5)                                                                | (1,974)                                                 | (1,969)                                                   | (5)                                                                | (1,974)                                                 | (1,969)                                                   | (5)                                                                | (1,974)                                                 | (2,577)                                               |
| CAPITAL RECEIPTS CARRIED FORWARD                                               | 1,969                                                     | 5                                                                  | 1,974                                                   | 1,969                                                     | 5                                                                  | 1,974                                                   | 1,969                                                     | 5                                                                  | 1,974                                                   | 1,974                                                 |
| <b>TOTAL NET BORROWING REQUIREMENT</b>                                         | <b>10,102</b>                                             | <b>(180)</b>                                                       | <b>9,922</b>                                            | <b>8,038</b>                                              | <b>(245)</b>                                                       | <b>7,793</b>                                            | <b>9,343</b>                                              | <b>(300)</b>                                                       | <b>9,043</b>                                            | <b>367,603</b>                                        |

A9/A85 Road Junction Improvements  
Perth Transport Futures  
Scottish Government Grant  
A977 Upgrades  
Brioch Road, Crieff - Road Realignment & Safety Measures  
Third Party Contribution (Developers)  
**Sub-Total**

|                                                                     | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2019/20<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2019/20<br>(£'000) | Revised<br>Budget<br>Report 2<br>2019/20<br>(£'000) | Actual<br>to<br>31-Oct-19<br>2019/20<br>(£'000) | Projected<br>Outturn<br>2019/20<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2020/21<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2020/21<br>(£'000) | Revised<br>Budget<br>Report 2<br>2020/21<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2021/22<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2021/22<br>(£'000) | Revised<br>Budget<br>Report 2<br>2021/22<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2022/23<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2022/23<br>(£'000) | Revised<br>Budget<br>Report 2<br>2022/23<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2023/24<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2023/24<br>(£'000) | Revised<br>Budget<br>Report 2<br>2023/24<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2024/25<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2024/25<br>(£'000) | Revised<br>Budget<br>Report 2<br>2024/25<br>(£'000) |
|---------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------|--------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|
| <b>Rural Flood Mitigation Schemes</b>                               |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| Almondbank Flood Protection Scheme                                  | 95                                                               |                                                                    | 95                                                  | 95                                              | 95                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Comrie Flood Prevention Scheme                                      | 941                                                              |                                                                    | 941                                                 | 69                                              | 941                                        | 11,611                                                           |                                                                    | 11,611                                              | 12,008                                                           |                                                                    | 12,008                                              | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Milnathort Flood Prevention Scheme                                  | 161                                                              |                                                                    | 161                                                 | 37                                              | 161                                        | 705                                                              |                                                                    | 705                                                 | 939                                                              |                                                                    | 939                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| South Kinross Flood Prevention                                      | 279                                                              |                                                                    | 279                                                 | 64                                              | 279                                        | 188                                                              |                                                                    | 188                                                 | 1,888                                                            |                                                                    | 1,888                                               | 965                                                              |                                                                    | 965                                                 | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Scone Flood Prevention                                              | 159                                                              |                                                                    | 159                                                 |                                                 | 159                                        | 524                                                              |                                                                    | 524                                                 | 30                                                               |                                                                    | 30                                                  | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| <b>Sub-Total</b>                                                    | <b>1,635</b>                                                     | <b>0</b>                                                           | <b>1,635</b>                                        | <b>265</b>                                      | <b>1,635</b>                               | <b>13,028</b>                                                    | <b>0</b>                                                           | <b>13,028</b>                                       | <b>14,865</b>                                                    | <b>0</b>                                                           | <b>14,865</b>                                       | <b>965</b>                                                       | <b>0</b>                                                           | <b>965</b>                                          | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            |
| <b>Rural Initiatives</b>                                            |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| Conservation of Built Heritage                                      | 1,004                                                            |                                                                    | 1,004                                               | 304                                             | 1,004                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Third Party Contribution                                            | (100)                                                            |                                                                    | (100)                                               |                                                 | (100)                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| <b>Sub-Total</b>                                                    | <b>904</b>                                                       | <b>0</b>                                                           | <b>904</b>                                          | <b>304</b>                                      | <b>904</b>                                 | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            |
| <b>Perth &amp; Kinross Place-making</b>                             |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| Mill Street Environmental Improvements                              | 127                                                              |                                                                    | 127                                                 |                                                 | 127                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| St Paul's Church                                                    | 1,663                                                            |                                                                    | 1,663                                               | 789                                             | 1,663                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Perth City Centre Golden Route (Rail Station)                       | 497                                                              |                                                                    | 497                                                 | 6                                               | 497                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Green Network Routes                                                | 115                                                              |                                                                    | 115                                                 |                                                 | 115                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| City Greening                                                       | 87                                                               |                                                                    | 87                                                  | 86                                              | 87                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Tay Street, Perth                                                   | 170                                                              |                                                                    | 170                                                 |                                                 | 170                                        | 500                                                              |                                                                    | 500                                                 | 1,200                                                            |                                                                    | 1,200                                               | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Mill St, Perth (Phase 3) - Shared Space at Bus Station              | 50                                                               |                                                                    | 50                                                  |                                                 | 50                                         | 550                                                              |                                                                    | 550                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| South Street, Perth - Transport Hub                                 | 0                                                                |                                                                    | 0                                                   |                                                 | 0                                          | 0                                                                |                                                                    | 0                                                   | 200                                                              |                                                                    | 200                                                 | 740                                                              |                                                                    | 740                                                 | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Perth & Kinross Lighting Action Plan                                | 1,089                                                            |                                                                    | 1,089                                               | 508                                             | 1,089                                      | 1,030                                                            |                                                                    | 1,030                                               | 1,077                                                            |                                                                    | 1,077                                               | 673                                                              |                                                                    | 673                                                 | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| <b>Sub-Total</b>                                                    | <b>3,798</b>                                                     | <b>0</b>                                                           | <b>3,798</b>                                        | <b>1,389</b>                                    | <b>3,798</b>                               | <b>2,080</b>                                                     | <b>0</b>                                                           | <b>2,080</b>                                        | <b>2,477</b>                                                     | <b>0</b>                                                           | <b>2,477</b>                                        | <b>1,413</b>                                                     | <b>0</b>                                                           | <b>1,413</b>                                        | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            |
| <b>Other Planning Projects</b>                                      |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| Creative Exchange (former St. John's Primary School)                | 1,997                                                            |                                                                    | 1,997                                               | 1,840                                           | 1,997                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Third Party Contribution                                            | (182)                                                            |                                                                    | (182)                                               |                                                 | (182)                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Town Centre - Regeneration & Economic Improvements                  | 1,983                                                            |                                                                    | 1,983                                               |                                                 | 1,983                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| Scottish Government Grant                                           | (1,983)                                                          |                                                                    | (1,983)                                             |                                                 | (1,983)                                    | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  | 0                                                   |
| <b>Sub-Total</b>                                                    | <b>1,815</b>                                                     | <b>0</b>                                                           | <b>1,815</b>                                        | <b>1,840</b>                                    | <b>1,815</b>                               | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            |
| <b>Community Greenspace</b>                                         |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| Play Areas - Improvements Implementation Strategy                   | 656                                                              |                                                                    | 656                                                 | 326                                             | 656                                        | 150                                                              |                                                                    | 150                                                 | 150                                                              |                                                                    | 150                                                 | 150                                                              |                                                                    | 150                                                 | 150                                                              |                                                                    | 150                                                 | 150                                                              | 150                                                                | 150                                                 |
| Third Party Contribution                                            | (44)                                                             |                                                                    | (44)                                                |                                                 | (44)                                       | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| 3G Pitch, Blairgowrie                                               | 0                                                                |                                                                    | 0                                                   |                                                 | 0                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 500                                                              |                                                                    | 500                                                 | 0                                                                | 0                                                                  | 0                                                   |
| Countryside Sites                                                   | 161                                                              | (151)                                                              | 10                                                  |                                                 | 10                                         | 0                                                                | 151                                                                | 151                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Community Greenspace Sites                                          | 694                                                              | (694)                                                              | 0                                                   |                                                 | 0                                          | 784                                                              | (423)                                                              | 361                                                 | 0                                                                | 361                                                                | 361                                                 | 0                                                                | 361                                                                | 361                                                 | 300                                                              | 61                                                                 | 361                                                 | 300                                                              | 61                                                                 | 361                                                 |
| Small Parks                                                         | 18                                                               |                                                                    | 18                                                  | 4                                               | 18                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Community Greenspace Bridges                                        | 2                                                                |                                                                    | 2                                                   | 3                                               | 2                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Core Path Implementation                                            | 26                                                               |                                                                    | 26                                                  |                                                 | 26                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Pitlochry Recreation Park                                           | 2                                                                |                                                                    | 2                                                   |                                                 | 2                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Third Party Contribution                                            | (1)                                                              |                                                                    | (1)                                                 |                                                 | (1)                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Alyth Environmental Improvements                                    | 106                                                              |                                                                    | 106                                                 | 7                                               | 106                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Third Party Contributions                                           | (1)                                                              |                                                                    | (1)                                                 |                                                 | (1)                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Air Quality Improvements                                            | 0                                                                |                                                                    | 0                                                   |                                                 | 0                                          | 100                                                              |                                                                    | 100                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Premier Parks                                                       | 48                                                               |                                                                    | 48                                                  | 9                                               | 48                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| The Knock                                                           | 85                                                               | (84)                                                               | 1                                                   | 1                                               | 1                                          | 0                                                                | 84                                                                 | 84                                                  | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Kinnoull Hill                                                       | 105                                                              | (104)                                                              | 1                                                   | 1                                               | 1                                          | 0                                                                | 104                                                                | 104                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Countryside Access                                                  | 2                                                                |                                                                    | 2                                                   |                                                 | 2                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Cemetery Extensions                                                 | 184                                                              |                                                                    | 184                                                 | 3                                               | 184                                        | 179                                                              |                                                                    | 179                                                 | 100                                                              |                                                                    | 100                                                 | 100                                                              |                                                                    | 100                                                 | 100                                                              |                                                                    | 100                                                 | 100                                                              | 100                                                                | 100                                                 |
| <b>Sub-Total</b>                                                    | <b>2,043</b>                                                     | <b>(1,033)</b>                                                     | <b>1,010</b>                                        | <b>354</b>                                      | <b>1,010</b>                               | <b>1,213</b>                                                     | <b>(84)</b>                                                        | <b>1,129</b>                                        | <b>250</b>                                                       | <b>361</b>                                                         | <b>611</b>                                          | <b>250</b>                                                       | <b>361</b>                                                         | <b>611</b>                                          | <b>1,050</b>                                                     | <b>61</b>                                                          | <b>1,111</b>                                        | <b>550</b>                                                       | <b>61</b>                                                          | <b>611</b>                                          |
| <b>Support Services</b>                                             |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| <u>PC Replacement &amp; IT Upgrades</u>                             |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| Hardware                                                            | 26                                                               |                                                                    | 26                                                  | 8                                               | 26                                         | 20                                                               |                                                                    | 20                                                  | 20                                                               |                                                                    | 20                                                  | 20                                                               |                                                                    | 20                                                  | 20                                                               |                                                                    | 20                                                  | 20                                                               | 20                                                                 | 20                                                  |
| Licenses                                                            | 238                                                              |                                                                    | 238                                                 |                                                 | 238                                        | 30                                                               |                                                                    | 30                                                  | 30                                                               |                                                                    | 30                                                  | 32                                                               |                                                                    | 32                                                  | 120                                                              |                                                                    | 120                                                 | 120                                                              | 120                                                                | 120                                                 |
| <b>Sub-Total</b>                                                    | <b>264</b>                                                       | <b>0</b>                                                           | <b>264</b>                                          | <b>8</b>                                        | <b>264</b>                                 | <b>50</b>                                                        | <b>0</b>                                                           | <b>50</b>                                           | <b>50</b>                                                        | <b>0</b>                                                           | <b>50</b>                                           | <b>52</b>                                                        | <b>0</b>                                                           | <b>52</b>                                           | <b>140</b>                                                       | <b>0</b>                                                           | <b>140</b>                                          | <b>140</b>                                                       | <b>0</b>                                                           | <b>140</b>                                          |
| <b>Property Services</b>                                            |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| DDA Adaptation & Alteration Works Programme                         | 328                                                              |                                                                    | 328                                                 | 48                                              | 328                                        | 200                                                              |                                                                    | 200                                                 | 200                                                              |                                                                    | 200                                                 | 200                                                              |                                                                    | 200                                                 | 200                                                              |                                                                    | 200                                                 | 200                                                              | 200                                                                | 200                                                 |
| Property Compliance Works Programme                                 | 616                                                              |                                                                    | 616                                                 | 97                                              | 616                                        | 680                                                              |                                                                    | 680                                                 | 680                                                              |                                                                    | 680                                                 | 692                                                              |                                                                    | 692                                                 | 650                                                              |                                                                    | 650                                                 | 650                                                              | 650                                                                | 650                                                 |
| Capital Improvement Projects Programme                              | 2,047                                                            | 600                                                                | 2,647                                               | 1,133                                           | 2,647                                      | 2,000                                                            |                                                                    | 2,000                                               | 2,000                                                            | (100)                                                              | 1,900                                               | 2,000                                                            | (100)                                                              | 1,900                                               | 2,000                                                            | (100)                                                              | 1,900                                               | 2,000                                                            | (100)                                                              | 1,900                                               |
| Fire Audit Works - Robert Douglas Memorial school                   | 38                                                               |                                                                    | 38                                                  |                                                 | 38                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Pitlochry High School - Upgrade Programme                           | 1,038                                                            | 305                                                                | 1,343                                               | 797                                             | 1,343                                      | 502                                                              | (102)                                                              | 400                                                 | 502                                                              | (102)                                                              | 400                                                 | 502                                                              | (101)                                                              | 401                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Salix Energy Efficiency Programme                                   | 39                                                               |                                                                    | 39                                                  | 40                                              | 39                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Third Party Contribution (Salix)                                    | (12)                                                             |                                                                    | (12)                                                |                                                 | (12)                                       | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Revenue Contribution (CEEF)                                         | (27)                                                             |                                                                    | (27)                                                | (28)                                            | (27)                                       | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| <b>Sub Total</b>                                                    | <b>4,067</b>                                                     | <b>905</b>                                                         | <b>4,972</b>                                        | <b>2,087</b>                                    | <b>4,972</b>                               | <b>3,382</b>                                                     | <b>(102)</b>                                                       | <b>3,280</b>                                        | <b>3,382</b>                                                     | <b>(202)</b>                                                       | <b>3,180</b>                                        | <b>3,394</b>                                                     | <b>(201)</b>                                                       | <b>3,193</b>                                        | <b>2,850</b>                                                     | <b>(100)</b>                                                       | <b>2,750</b>                                        | <b>2,850</b>                                                     | <b>(100)</b>                                                       | <b>2,750</b>                                        |
| <b>Commercial Property Investment Programme</b>                     |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |
| North Muirton Industrial Estate - Site Servicing & Provision of Uni | 189                                                              |                                                                    | 189                                                 | 7                                               | 189                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Western Edge, Kinross - Site Servicing                              | 37                                                               |                                                                    | 37                                                  | 12                                              | 37                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Additional Infrastructure Investment - Broxden                      | 46                                                               |                                                                    | 46                                                  |                                                 | 46                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Creative Industries Land/Advance Units                              | 250                                                              |                                                                    | 250                                                 | 250                                             | 250                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| Rural Business Units Programme                                      | 367                                                              | (367)                                                              | 0                                                   |                                                 | 0                                          | 297                                                              | 367                                                                | 664                                                 | 295                                                              |                                                                    | 295                                                 | 295                                                              |                                                                    | 295                                                 | 295                                                              |                                                                    | 295                                                 | 0                                                                | 0                                                                  | 0                                                   |
| Eco-Hub Manufacturing Facility                                      | 400                                                              |                                                                    | 400                                                 |                                                 | 400                                        | 1,023                                                            |                                                                    | 1,023                                               | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |
| <b>Sub-Total</b>                                                    | <b>1,289</b>                                                     | <b>(367)</b>                                                       | <b>922</b>                                          | <b>269</b>                                      | <b>922</b>                                 | <b>1,320</b>                                                     | <b>367</b>                                                         | <b>1,687</b>                                        | <b>295</b>                                                       | <b>0</b>                                                           | <b>295</b>                                          | <b>295</b>                                                       | <b>0</b>                                                           | <b>295</b>                                          | <b>295</b>                                                       | <b>0</b>                                                           | <b>295</b>                                          | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                            |

|                                                                                | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2019/20<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2019/20<br>(£'000) | Revised<br>Budget<br>Report 2<br>2019/20<br>(£'000) | Actual<br>to<br>31-Oct-19<br>2019/20<br>(£'000) | Projected<br>Outturn<br>2019/20<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2020/21<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2020/21<br>(£'000) | Revised<br>Budget<br>Report 2<br>2020/21<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2021/22<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2021/22<br>(£'000) | Revised<br>Budget<br>Report 2<br>2021/22<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2022/23<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2022/23<br>(£'000) | Revised<br>Budget<br>Report 2<br>2022/23<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2023/24<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2023/24<br>(£'000) | Revised<br>Budget<br>Report 2<br>2023/24<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2024/25<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2024/25<br>(£'000) | Revised<br>Budget<br>Report 2<br>2024/25<br>(£'000) |       |
|--------------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------|--------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------|-------|
| <b>Prudential Borrowing Projects</b>                                           |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| Wheeled Bin Replacement Programme - Domestic Bins                              | 193                                                              |                                                                    | 193                                                 | 88                                              | 193                                        | 200                                                              |                                                                    | 200                                                 | 200                                                              |                                                                    | 200                                                 | 200                                                              |                                                                    | 200                                                 | 200                                                              | 200                                                                |                                                     | 200                                                              | 200                                                                |                                                     | 200   |
| Wheeled Bin Replacement Programme - Commercial Bins                            | 15                                                               |                                                                    | 15                                                  |                                                 | 15                                         | 12                                                               |                                                                    | 12                                                  | 12                                                               |                                                                    | 12                                                  | 18                                                               |                                                                    | 18                                                  | 20                                                               | 20                                                                 |                                                     | 20                                                               | 20                                                                 |                                                     | 20    |
| Recycling Containers, Oil Banks & Battery Banks Replacement P                  | 79                                                               |                                                                    | 79                                                  | 28                                              | 79                                         | 42                                                               |                                                                    | 42                                                  | 46                                                               |                                                                    | 46                                                  | 62                                                               |                                                                    | 62                                                  | 65                                                               | 65                                                                 |                                                     | 65                                                               | 65                                                                 |                                                     | 65    |
| Capital Receipts - Disposals                                                   | 0                                                                |                                                                    | 0                                                   | (3)                                             | 0                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Litter Bins                                                                    | 16                                                               |                                                                    | 16                                                  |                                                 | 16                                         | 11                                                               |                                                                    | 11                                                  | 11                                                               |                                                                    | 11                                                  | 25                                                               |                                                                    | 25                                                  | 25                                                               | 50                                                                 |                                                     | 50                                                               | 50                                                                 |                                                     | 50    |
| Smart Cities - Smart Waste                                                     | 229                                                              |                                                                    | 229                                                 |                                                 | 229                                        | 151                                                              |                                                                    | 151                                                 | 103                                                              |                                                                    | 103                                                 | 21                                                               |                                                                    | 21                                                  | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Third Party Contribution (ERDF)                                                | (91)                                                             |                                                                    | (91)                                                |                                                 | (91)                                       | (60)                                                             |                                                                    | (60)                                                | (41)                                                             |                                                                    | (41)                                                | (9)                                                              |                                                                    | (9)                                                 | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Vehicle Replacement Programme                                                  | 4,193                                                            | (950)                                                              | 3,243                                               | 603                                             | 3,243                                      | 2,559                                                            | 291                                                                | 2,850                                               | 2,206                                                            | 656                                                                | 2,862                                               | 3,543                                                            | (942)                                                              | 2,601                                               | 3,000                                                            | 3,000                                                              |                                                     | 3,000                                                            | 3,000                                                              |                                                     | 3,000 |
| Capital Receipts - Vehicle Disposals                                           | (473)                                                            | 149                                                                | (324)                                               | (155)                                           | (324)                                      | (256)                                                            | (29)                                                               | (285)                                               | (221)                                                            | (65)                                                               | (286)                                               | (354)                                                            | 94                                                                 | (260)                                               | (300)                                                            | (300)                                                              |                                                     | (300)                                                            | (300)                                                              |                                                     | (300) |
| Energy Conservation & Carbon Reduction Programme                               | 150                                                              |                                                                    | 150                                                 | 107                                             | 150                                        | 150                                                              |                                                                    | 150                                                 | 150                                                              |                                                                    | 150                                                 | 150                                                              |                                                                    | 150                                                 | 150                                                              | 150                                                                |                                                     | 150                                                              | 150                                                                |                                                     | 150   |
| Crematorium - Memorial Garden Enhancement                                      | 25                                                               |                                                                    | 25                                                  | 10                                              | 25                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Crematorium - Abatement Works                                                  | 41                                                               |                                                                    | 41                                                  |                                                 | 41                                         | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Street Lighting Renewal - LED & Column Replacement                             | 847                                                              |                                                                    | 847                                                 | 336                                             | 847                                        | 774                                                              |                                                                    | 774                                                 | 971                                                              |                                                                    | 971                                                 | 998                                                              |                                                                    | 998                                                 | 1,024                                                            | 1,024                                                              |                                                     | 1,051                                                            | 1,051                                                              |                                                     | 1,051 |
| Smart Cities - Intelligent Street Lighting                                     | 0                                                                |                                                                    | 0                                                   |                                                 | 0                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Third Party Contribution (CIF)                                                 | (13)                                                             |                                                                    | (13)                                                |                                                 | (13)                                       | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Perth Harbour - Dredging                                                       | 711                                                              | (711)                                                              | 0                                                   |                                                 | 0                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                | 711                                                                | 711                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Almondbank Flood Mitigation                                                    | 600                                                              |                                                                    | 600                                                 | 12                                              | 600                                        | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Land Purchase & Development                                                    | 0                                                                |                                                                    | 0                                                   |                                                 | 0                                          | 1,000                                                            |                                                                    | 1,000                                               | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Technology & Innovation Incubator Units                                        | 0                                                                |                                                                    | 0                                                   |                                                 | 0                                          | 0                                                                |                                                                    | 0                                                   | 1,000                                                            |                                                                    | 1,000                                               | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Sub Total                                                                      | 6,522                                                            | (1,512)                                                            | 5,010                                               | 1,026                                           | 5,010                                      | 4,583                                                            | 262                                                                | 4,845                                               | 4,437                                                            | 1,302                                                              | 5,739                                               | 4,654                                                            | (848)                                                              | 3,806                                               | 4,184                                                            | 0                                                                  | 4,184                                               | 4,236                                                            | 0                                                                  | 4,236                                               |       |
| <b>Housing Projects</b>                                                        |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| Gypsy Travellers Site Improvement Works                                        | 0                                                                | 20                                                                 | 20                                                  |                                                 | 20                                         | 0                                                                | 277                                                                | 277                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Housing with Care - Communal Facilities                                        | 297                                                              | (297)                                                              | 0                                                   |                                                 | 0                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Sub Total                                                                      | 297                                                              | (277)                                                              | 20                                                  | 0                                               | 20                                         | 0                                                                | 277                                                                | 277                                                 | 0                                                                | 0                                                                  | 0                                                   | 0                                                                | 0                                                                  | 0                                                   | 0                                                                | 0                                                                  | 0                                                   | 0                                                                | 0                                                                  | 0                                                   |       |
| <b>TOTAL: HOUSING &amp; ENVIRONMENT</b>                                        |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| 41,858                                                                         | (3,074)                                                          | 38,784                                                             | 17,588                                              | 38,784                                          | 40,632                                     | (511)                                                            | 40,121                                                             | 46,031                                              | (567)                                                            | 45,464                                                             | 80,162                                              | (765)                                                            | 79,397                                                             | 29,124                                              | (19)                                                             | 29,105                                                             | 19,001                                              | 2,160                                                            | 21,161                                                             |                                                     |       |
| <b>Health &amp; Social Care</b>                                                |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| Occupational Therapy Equipment                                                 | 250                                                              |                                                                    | 250                                                 | 93                                              | 250                                        | 250                                                              |                                                                    | 250                                                 | 250                                                              |                                                                    | 250                                                 | 250                                                              |                                                                    | 250                                                 | 250                                                              | 250                                                                |                                                     | 250                                                              | 250                                                                |                                                     | 250   |
| Software Licences                                                              | 76                                                               |                                                                    | 76                                                  | 46                                              | 76                                         | 90                                                               |                                                                    | 90                                                  | 120                                                              |                                                                    | 120                                                 | 70                                                               |                                                                    | 70                                                  | 70                                                               | 70                                                                 |                                                     | 70                                                               | 70                                                                 |                                                     | 70    |
| Developing Supported Tenancies                                                 | 229                                                              | (229)                                                              | 0                                                   |                                                 | 0                                          | 0                                                                | 229                                                                | 229                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Refurbish & Extend Lewis Place Day Care Centre for Older Peop                  | 2                                                                |                                                                    | 2                                                   |                                                 | 2                                          | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| TOTAL: HEALTH & SOCIAL CARE                                                    | 557                                                              | (229)                                                              | 328                                                 | 139                                             | 328                                        | 340                                                              | 229                                                                | 569                                                 | 370                                                              | 0                                                                  | 370                                                 | 320                                                              | 0                                                                  | 320                                                 | 320                                                              | 0                                                                  | 320                                                 | 320                                                              | 0                                                                  | 320                                                 |       |
| <b>CORPORATE AND DEMOCRATIC SERVICES</b>                                       |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| <u>City Centre Developments - Cultural Attractions</u>                         |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| Perth City Hall                                                                | 2,100                                                            |                                                                    | 2,100                                               | 267                                             | 2,100                                      | 8,700                                                            |                                                                    | 8,700                                               | 10,100                                                           |                                                                    | 10,100                                              | 395                                                              |                                                                    | 395                                                 | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Revenue Contribution                                                           | (180)                                                            |                                                                    | (180)                                               |                                                 | (180)                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Perth Museum & Art Gallery (PMAG)                                              | 50                                                               |                                                                    | 50                                                  | 21                                              | 50                                         | 182                                                              |                                                                    | 182                                                 | 2,614                                                            |                                                                    | 2,614                                               | 504                                                              |                                                                    | 504                                                 | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Collections Centre                                                             | 541                                                              | (500)                                                              | 41                                                  |                                                 | 41                                         | 5,939                                                            |                                                                    | 5,939                                               | 0                                                                | 500                                                                | 500                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Third Party Contribution (Tay City Deal)                                       | (5,000)                                                          |                                                                    | (5,000)                                             |                                                 | (5,000)                                    | (5,000)                                                          |                                                                    | (5,000)                                             | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| <u>Community Planning</u>                                                      |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| Letham Wellbeing Hub                                                           | 1,236                                                            |                                                                    | 1,236                                               |                                                 | 1,236                                      | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| <u>Information Systems &amp; Technology</u>                                    |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| ICT Infrastructure & Replacement and Upgrade Programme                         | 1,439                                                            |                                                                    | 1,439                                               | 307                                             | 1,439                                      | 2,370                                                            |                                                                    | 2,370                                               | 2,639                                                            |                                                                    | 2,639                                               | 3,284                                                            |                                                                    | 3,284                                               | 3,428                                                            | 3,428                                                              |                                                     | 2,903                                                            | 2,903                                                              |                                                     | 2,903 |
| School Audio-Visual (AV) Equipment Replacement Programme                       | 306                                                              | 1,052                                                              | 1,358                                               | 291                                             | 1,358                                      | 425                                                              | 424                                                                | 849                                                 | 425                                                              | 95                                                                 | 520                                                 | 425                                                              | 70                                                                 | 495                                                 | 425                                                              | (395)                                                              | 30                                                  | 425                                                              | (201)                                                              | 224                                                 |       |
| Swift Social Work System Replacement                                           | 294                                                              |                                                                    | 294                                                 | 65                                              | 294                                        | 604                                                              |                                                                    | 604                                                 | 1,536                                                            |                                                                    | 1,536                                               | 266                                                              |                                                                    | 266                                                 | 0                                                                | 0                                                                  |                                                     | 0                                                                | 0                                                                  |                                                     | 0     |
| Council Contact Centre                                                         | 186                                                              |                                                                    | 186                                                 | 11                                              | 186                                        | 96                                                               |                                                                    | 96                                                  | 40                                                               |                                                                    | 40                                                  | 40                                                               |                                                                    | 40                                                  | 40                                                               | 40                                                                 |                                                     | 40                                                               | 40                                                                 |                                                     | 40    |
| TOTAL: CORPORATE AND DEMOCRATIC SERVICES                                       | 972                                                              | 552                                                                | 1,524                                               | 962                                             | 1,524                                      | 13,316                                                           | 424                                                                | 13,740                                              | 17,354                                                           | 595                                                                | 17,949                                              | 4,914                                                            | 70                                                                 | 4,984                                               | 3,893                                                            | (395)                                                              | 3,498                                               | 3,368                                                            | (201)                                                              | 3,167                                               |       |
| <b>TOTAL COMPOSITE NET EXPENDITURE</b>                                         |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| 57,174                                                                         | (2,969)                                                          | 54,205                                                             | 19,118                                              | 54,205                                          | 89,743                                     | 360                                                              | 90,103                                                             | 123,740                                             | 28                                                               | 123,768                                                            | 116,219                                             | (695)                                                            | 115,524                                                            | 46,287                                              | (414)                                                            | 45,873                                                             | 27,339                                              | 1,959                                                            | 29,298                                                             |                                                     |       |
| (NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCED RECEIPTS) |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| <b>CAPITAL RECEIPTS</b>                                                        |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| General Capital Grant - Scottish Government                                    | (26,775)                                                         |                                                                    | (26,775)                                            | (16,616)                                        | (26,775)                                   | (25,638)                                                         |                                                                    | (25,638)                                            | (17,483)                                                         |                                                                    | (17,483)                                            | (14,452)                                                         |                                                                    | (14,452)                                            | (14,000)                                                         |                                                                    | (14,000)                                            | (14,000)                                                         |                                                                    | (14,000)                                            |       |
| Developer Contributions                                                        | (2,478)                                                          |                                                                    | (2,478)                                             |                                                 | (2,478)                                    | (1,810)                                                          |                                                                    | (1,810)                                             | (2,010)                                                          |                                                                    | (2,010)                                             | (2,020)                                                          |                                                                    | (2,020)                                             | (2,100)                                                          |                                                                    | (2,100)                                             | (2,100)                                                          |                                                                    | (2,100)                                             |       |
| General Fund - Capital Receipts/Disposal                                       | (667)                                                            | 40                                                                 | (627)                                               | (381)                                           | (627)                                      | (487)                                                            | 0                                                                  | (487)                                               | (151)                                                            | (40)                                                               | (191)                                               | (550)                                                            | 0                                                                  | (550)                                               | (250)                                                            | 0                                                                  | (250)                                               | (250)                                                            | 0                                                                  | (250)                                               |       |
| Commercial Property - Capital Receipts/Disposal                                | (923)                                                            | 109                                                                | (814)                                               | (370)                                           | (814)                                      | (854)                                                            | (114)                                                              | (968)                                               | (184)                                                            | 0                                                                  | (184)                                               | (725)                                                            | 0                                                                  | (725)                                               | (100)                                                            | 0                                                                  | (100)                                               | (100)                                                            | 0                                                                  | (100)                                               |       |
| General Fund Housing Receipts                                                  | (8)                                                              |                                                                    | (8)                                                 | (2)                                             | (8)                                        | (3)                                                              |                                                                    | (3)                                                 | (4)                                                              |                                                                    | (4)                                                 | (4)                                                              |                                                                    | (4)                                                 | 0                                                                |                                                                    | 0                                                   | 0                                                                |                                                                    | 0                                                   |       |
| Total: Capital Receipts                                                        | (30,851)                                                         | 149                                                                | (30,702)                                            | (17,369)                                        | (30,702)                                   | (28,792)                                                         | (114)                                                              | (28,906)                                            | (19,832)                                                         | (40)                                                               | (19,872)                                            | (17,751)                                                         | 0                                                                  | (17,751)                                            | (16,450)                                                         | 0                                                                  | (16,450)                                            | (16,450)                                                         | 0                                                                  | (16,450)                                            |       |
| <b>Annual Composite Borrowing Requirement</b>                                  |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| 26,323                                                                         | (2,820)                                                          | 23,503                                                             | 1,749                                               | 23,503                                          | 60,951                                     | 246                                                              | 61,197                                                             | 103,908                                             | (12)                                                             | 103,896                                                            | 98,468                                              | (695)                                                            | 97,773                                                             | 29,837                                              | (414)                                                            | 29,423                                                             | 10,889                                              | 1,959                                                            | 12,848                                                             |                                                     |       |
| <b>CAPITAL RECEIPTS BROUGHT FORWARD</b>                                        |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| (2,577)                                                                        | 0                                                                | (2,577)                                                            | (2,577)                                             | (2,577)                                         | (2,211)                                    | (258)                                                            | (2,469)                                                            | (1,745)                                             | (5)                                                              | (1,750)                                                            | (1,634)                                             | (5)                                                              | (1,639)                                                            | (2,064)                                             | (5)                                                              | (2,069)                                                            | (1,869)                                             | (5)                                                              | (1,874)                                                            |                                                     |       |
| <b>CAPITAL RECEIPTS CARRIED FORWARD</b>                                        |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| 2,211                                                                          | 258                                                              | 2,469                                                              | 2,678                                               | 2,469                                           | 1,745                                      | 5                                                                | 1,750                                                              | 1,634                                               | 5                                                                | 1,639                                                              | 2,064                                               | 5                                                                | 2,069                                                              | 1,869                                               | 5                                                                | 1,874                                                              | 1,969                                               | 5                                                                | 1,974                                                              |                                                     |       |
| <b>TOTAL NET COMPOSITE BORROWING REQUIREMENT</b>                               |                                                                  |                                                                    |                                                     |                                                 |                                            |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |                                                                  |                                                                    |                                                     |       |
| 25,957                                                                         | (2,562)                                                          | 23,395                                                             | 1,850                                               | 23,395                                          | 60,485                                     | (7)                                                              | 60,478                                                             | 103,797                                             | (12)                                                             | 103,785                                                            | 98,898                                              | (695)                                                            | 98,203                                                             | 29,642                                              | (414)                                                            | 29,228                                                             | 10,989                                              | 1,959                                                            | 12,948                                                             |                                                     |       |

## APPENDIX II

## APPENDIX II

|                                                                      | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2025/26<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2025/26<br>(£'000) | Revised<br>Budget<br>2025/26<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2026/27<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2026/27<br>(£'000) | Revised<br>Budget<br>2026/27<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2027/28<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2027/28<br>(£'000) | Revised<br>Budget<br>2027/28<br>(£'000) | Revised<br>Budget<br>11-Sep-19<br>Report 1<br>2028/29<br>(£'000) | Proposed<br>Budget<br>Adjustment<br>Report 2<br>2028/29<br>(£'000) | Revised<br>Budget<br>2028/29<br>(£'000) | Revised<br>Budget<br>Report 2<br>TOTAL<br>(£'000) |
|----------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------|
| <b>Prudential Borrowing Projects</b>                                 |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| Wheeled Bin Replacement Programme - Domestic Bins                    | 200                                                              |                                                                    | 200                                     | 200                                                              |                                                                    | 200                                     | 200                                                              |                                                                    | 200                                     | 200                                                              |                                                                    | 200                                     | 1,993                                             |
| Wheeled Bin Replacement Programme - Commercial Bins                  | 20                                                               |                                                                    | 20                                      | 20                                                               |                                                                    | 20                                      | 20                                                               |                                                                    | 20                                      | 20                                                               |                                                                    | 20                                      | 177                                               |
| Recycling Containers, Oil Banks & Battery Banks Replacement P        | 65                                                               |                                                                    | 65                                      | 65                                                               |                                                                    | 65                                      | 65                                                               |                                                                    | 65                                      | 65                                                               |                                                                    | 65                                      | 619                                               |
| Capital Receipts - Disposals                                         | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                 |
| Litter Bins                                                          | 50                                                               |                                                                    | 50                                      | 50                                                               |                                                                    | 50                                      | 50                                                               |                                                                    | 50                                      | 50                                                               |                                                                    | 50                                      | 338                                               |
| Smart Cities - Smart Waste                                           | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 504                                               |
| Third Party Contribution (ERDF)                                      | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | (201)                                             |
| Vehicle Replacement Programme                                        | 3,000                                                            |                                                                    | 3,000                                   | 3,000                                                            |                                                                    | 3,000                                   | 3,000                                                            |                                                                    | 3,000                                   | 3,000                                                            |                                                                    | 3,000                                   | 29,556                                            |
| Capital Receipts - Vehicle Disposals                                 | (300)                                                            |                                                                    | (300)                                   | (300)                                                            |                                                                    | (300)                                   | (300)                                                            |                                                                    | (300)                                   | (300)                                                            |                                                                    | (300)                                   | (2,955)                                           |
| Energy Conservation & Carbon Reduction Programme                     | 150                                                              |                                                                    | 150                                     | 150                                                              |                                                                    | 150                                     | 150                                                              |                                                                    | 150                                     | 150                                                              |                                                                    | 150                                     | 1,500                                             |
| Crematorium - Memorial Garden Enhancement                            | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 25                                                |
| Crematorium - Abatement Works                                        | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 41                                                |
| Street Lighting Renewal - LED & Column Replacement                   | 575                                                              |                                                                    | 575                                     | 589                                                              |                                                                    | 589                                     | 603                                                              |                                                                    | 603                                     | 621                                                              |                                                                    | 621                                     | 8,053                                             |
| Smart Cities - Intelligent Street Lighting                           | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                 |
| Third Party Contribution (CIF)                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | (13)                                              |
| Perth Harbour - Dredging                                             | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 711                                               |
| Almondbank Flood Mitigation                                          | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 600                                               |
| Land Purchase & Development                                          | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 1,000                                             |
| Technology & Innovation Incubator Units                              | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 1,000                                             |
| <b>Sub Total</b>                                                     | <b>3,760</b>                                                     | <b>0</b>                                                           | <b>3,760</b>                            | <b>3,774</b>                                                     | <b>0</b>                                                           | <b>3,774</b>                            | <b>3,788</b>                                                     | <b>0</b>                                                           | <b>3,788</b>                            | <b>3,806</b>                                                     | <b>0</b>                                                           | <b>3,806</b>                            | <b>42,948</b>                                     |
| <b>Housing Projects</b>                                              |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| Gypsy Travellers Site Improvement Works                              | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 297                                               |
| Housing with Care - Communal Facilities                              | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                 |
| <b>Sub Total</b>                                                     | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                | <b>0</b>                                                         | <b>0</b>                                                           | <b>0</b>                                | <b>297</b>                                        |
| <b>TOTAL: HOUSING &amp; ENVIRONMENT</b>                              | <b>18,525</b>                                                    | <b>1,960</b>                                                       | <b>20,485</b>                           | <b>18,539</b>                                                    | <b>(120)</b>                                                       | <b>18,419</b>                           | <b>16,166</b>                                                    | <b>50</b>                                                          | <b>16,216</b>                           | <b>18,136</b>                                                    | <b>90</b>                                                          | <b>18,226</b>                           | <b>327,378</b>                                    |
| <b>Health &amp; Social Care</b>                                      |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| Occupational Therapy Equipment                                       | 250                                                              |                                                                    | 250                                     | 250                                                              |                                                                    | 250                                     | 250                                                              |                                                                    | 250                                     | 250                                                              |                                                                    | 250                                     | 2,500                                             |
| Software Licences                                                    | 70                                                               |                                                                    | 70                                      | 70                                                               |                                                                    | 70                                      | 70                                                               |                                                                    | 70                                      | 70                                                               |                                                                    | 70                                      | 776                                               |
| Developing Supported Tenancies                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 229                                               |
| Refurbish & Extend Lewis Place Day Care Centre for Older Peop        | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 2                                                 |
| <b>TOTAL: HEALTH &amp; SOCIAL CARE</b>                               | <b>320</b>                                                       | <b>0</b>                                                           | <b>320</b>                              | <b>320</b>                                                       | <b>0</b>                                                           | <b>320</b>                              | <b>320</b>                                                       | <b>0</b>                                                           | <b>320</b>                              | <b>320</b>                                                       | <b>0</b>                                                           | <b>320</b>                              | <b>3,507</b>                                      |
| <b>CORPORATE AND DEMOCRATIC SERVICES</b>                             |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| <u>City Centre Developments - Cultural Attractions</u>               |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| Perth City Hall                                                      | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 21,295                                            |
| Revenue Contribution                                                 | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | (180)                                             |
| Perth Museum & Art Gallery (PMAG)                                    | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 3,350                                             |
| Collections Centre                                                   | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 6,480                                             |
| Third Party Contribution (Tay City Deal)                             | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | (10,000)                                          |
| <u>Community Planning</u>                                            |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| Letham Wellbeing Hub                                                 | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 1,236                                             |
| <u>Information Systems &amp; Technology</u>                          |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| ICT Infrastructure & Replacement and Upgrade Programme               | 3,538                                                            |                                                                    | 3,538                                   | 2,478                                                            |                                                                    | 2,478                                   | 2,637                                                            |                                                                    | 2,637                                   | 2,312                                                            |                                                                    | 2,312                                   | 27,028                                            |
| School Audio-Visual (AV) Equipment Replacement Programme             | 425                                                              | (300)                                                              | 125                                     | 425                                                              | (60)                                                               | 365                                     | 425                                                              | (295)                                                              | 130                                     | 425                                                              | (390)                                                              | 35                                      | 4,131                                             |
| Swift Social Work System Replacement                                 | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 2,700                                             |
| Council Contact Centre                                               | 40                                                               |                                                                    | 40                                      | 40                                                               |                                                                    | 40                                      | 17                                                               |                                                                    | 17                                      | 0                                                                |                                                                    | 0                                       | 539                                               |
| <b>TOTAL: CORPORATE AND DEMOCRATIC SERVICES</b>                      | <b>4,003</b>                                                     | <b>(300)</b>                                                       | <b>3,703</b>                            | <b>2,943</b>                                                     | <b>(60)</b>                                                        | <b>2,883</b>                            | <b>3,079</b>                                                     | <b>(295)</b>                                                       | <b>2,784</b>                            | <b>2,737</b>                                                     | <b>(390)</b>                                                       | <b>2,347</b>                            | <b>56,579</b>                                     |
| <b>TOTAL COMPOSITE NET EXPENDITURE</b>                               | <b>27,498</b>                                                    | <b>1,660</b>                                                       | <b>29,158</b>                           | <b>26,452</b>                                                    | <b>(180)</b>                                                       | <b>26,272</b>                           | <b>24,388</b>                                                    | <b>(245)</b>                                                       | <b>24,143</b>                           | <b>25,693</b>                                                    | <b>(300)</b>                                                       | <b>25,393</b>                           | <b>563,737</b>                                    |
| (NET OF GRANTS, REVENUE AND 3RD PARTY CONTRIBUTIONS, AND RING FENCE) |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| <b>CAPITAL RECEIPTS</b>                                              |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                                  |                                                                    |                                         |                                                   |
| General Capital Grant - Scottish Government                          | (14,000)                                                         |                                                                    | (14,000)                                | (14,000)                                                         |                                                                    | (14,000)                                | (14,000)                                                         |                                                                    | (14,000)                                | (14,000)                                                         |                                                                    | (14,000)                                | (168,348)                                         |
| Developer Contributions                                              | (2,100)                                                          |                                                                    | (2,100)                                 | (2,100)                                                          |                                                                    | (2,100)                                 | (2,100)                                                          |                                                                    | (2,100)                                 | (2,100)                                                          |                                                                    | (2,100)                                 | (20,918)                                          |
| General Fund - Capital Receipts/Disposal                             | (250)                                                            | 0                                                                  | (250)                                   | (250)                                                            | 0                                                                  | (250)                                   | (250)                                                            | 0                                                                  | (250)                                   | (250)                                                            | 0                                                                  | (250)                                   | (3,355)                                           |
| Commercial Property - Capital Receipts/Disposal                      | 0                                                                | 0                                                                  | 0                                       | 0                                                                | 0                                                                  | 0                                       | 0                                                                | 0                                                                  | 0                                       | 0                                                                | 0                                                                  | 0                                       | (2,891)                                           |
| General Fund Housing Receipts                                        | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | 0                                                                |                                                                    | 0                                       | (19)                                              |
| <b>Total: Capital Receipts</b>                                       | <b>(16,350)</b>                                                  | <b>0</b>                                                           | <b>(16,350)</b>                         | <b>(16,350)</b>                                                  | <b>0</b>                                                           | <b>(16,350)</b>                         | <b>(16,350)</b>                                                  | <b>0</b>                                                           | <b>(16,350)</b>                         | <b>(16,350)</b>                                                  | <b>0</b>                                                           | <b>(16,350)</b>                         | <b>(195,531)</b>                                  |
| <b>Annual Composite Borrowing Requirement</b>                        | <b>11,148</b>                                                    | <b>1,660</b>                                                       | <b>12,808</b>                           | <b>10,102</b>                                                    | <b>(180)</b>                                                       | <b>9,922</b>                            | <b>8,038</b>                                                     | <b>(245)</b>                                                       | <b>7,793</b>                            | <b>9,343</b>                                                     | <b>(300)</b>                                                       | <b>9,043</b>                            | <b>368,206</b>                                    |
| <b>CAPITAL RECEIPTS BROUGHT FORWARD</b>                              | <b>(1,969)</b>                                                   | <b>(5)</b>                                                         | <b>(1,974)</b>                          | <b>(1,969)</b>                                                   | <b>(5)</b>                                                         | <b>(1,974)</b>                          | <b>(1,969)</b>                                                   | <b>(5)</b>                                                         | <b>(1,974)</b>                          | <b>(1,969)</b>                                                   | <b>(5)</b>                                                         | <b>(1,974)</b>                          | <b>(2,577)</b>                                    |
| <b>CAPITAL RECEIPTS CARRIED FORWARD</b>                              | <b>1,969</b>                                                     | <b>5</b>                                                           | <b>1,974</b>                            | <b>1,969</b>                                                     | <b>5</b>                                                           | <b>1,974</b>                            | <b>1,969</b>                                                     | <b>5</b>                                                           | <b>1,974</b>                            | <b>1,969</b>                                                     | <b>5</b>                                                           | <b>1,974</b>                            | <b>1,974</b>                                      |
| <b>TOTAL NET COMPOSITE BORROWING REQUIREMENT</b>                     | <b>11,148</b>                                                    | <b>1,660</b>                                                       | <b>12,808</b>                           | <b>10,102</b>                                                    | <b>(180)</b>                                                       | <b>9,922</b>                            | <b>8,038</b>                                                     | <b>(245)</b>                                                       | <b>7,793</b>                            | <b>9,343</b>                                                     | <b>(300)</b>                                                       | <b>9,043</b>                            | <b>367,603</b>                                    |





PERTH AND KINROSS COUNCIL  
HRA CAPITAL INVESTMENT PROGRAMME  
SUMMARY OF CAPITAL RESOURCES AND EXPENDITURE 2019/20 to 2023/24

**Council House New Build Programme**

**Invergowrie, Main street - 5 Units**

Council Tax (Second Income)  
Scottish Government Subsidy

**Linn Road, Stanley (Phase 2) - 10 Units**

Council Tax (Second Income)  
Scottish Government Subsidy

**New Build - Glebe, Scone - 65 Units**

Council Tax (Second Income)  
Scottish Government Subsidy

**New Build - Blackthorn Place, Blairgowrie**

Council Tax (Second Income)  
Scottish Government Subsidy

**Milne Street, Perth - 8 Units**

Council Tax (Second Income)  
Scottish Government Subsidy

**Newburgh Road, Abernethy - 10 Units**

Council Tax (Second Income)  
Scottish Government Subsidy

**Ardler Road, Meigle - 8 Units**

Council Tax (Second Income)  
Scottish Government Subsidy

**Huntingtower, Perth**

Council Tax (Second Income)  
Scottish Government Subsidy

**Future Developments**

Council Tax (Second Income)  
Scottish Government Subsidy

**Total Council House New Build**

**Increase in Council House Stock**

Council House Buy-Backs  
Scottish Government Subsidy

Lock-ups and Garage Sites

| Approved Budget<br>11-Sep-19<br><br>2019/20<br>£'000 | Proposed Budget<br>Adjustment<br>Report 2<br>2019/20<br>£'000 | Revised Budget<br><br>Report 2<br>2019/20<br>£'000 | Actual to<br>31-Oct-19<br>2019/20<br>£'000 | Projected Outturn<br><br>Report 2<br>2019/20<br>£'000 | Approved Budget<br>11-Sep-19<br><br>2020/21<br>£'000 | Proposed Budget<br>Adjustment<br>Report 2<br>2020/21<br>£'000 | Revised Budget<br><br>Report 2<br>2020/21<br>£'000 | Approved Budget<br>11-Sep-19<br><br>2021/22<br>£'000 | Proposed Budget<br>Adjustment<br>Report 2<br>2021/22<br>£'000 | Revised Budget<br><br>Report 2<br>2021/22<br>£'000 | Approved Budget<br>11-Sep-19<br><br>2022/23<br>£'000 | Proposed Budget<br>Adjustment<br>Report 2<br>2022/23<br>£'000 | Revised Budget<br><br>Report 2<br>2022/23<br>£'000 | Approved Budget<br>11-Sep-19<br><br>2023/24<br>£'000 | Proposed Budget<br>Adjustment<br>Report 2<br>2023/24<br>£'000 | Revised Budget<br><br>Report 2<br>2023/24<br>£'000 | Revised Budget<br><br>Report 2<br>TOTAL<br>£'000 |
|------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------|--------------------------------------------|-------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------|--------------------------------------------------|
| 31                                                   | (31)                                                          | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 31                                                   | (31)                                                          | 0                                                  | 0                                          | 0                                                     | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                |
| 933                                                  |                                                               | 933                                                | 656                                        | 933                                                   | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 933                                              |
| (200)                                                |                                                               | (200)                                              | 0                                          | (200)                                                 | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (200)                                            |
| (216)                                                |                                                               | (216)                                              | (216)                                      | (216)                                                 | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (216)                                            |
| 517                                                  | 0                                                             | 517                                                | 440                                        | 517                                                   | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 517                                              |
| 140                                                  | 2,445                                                         | 2,585                                              | 519                                        | 2,585                                                 | 0                                                    | 8,110                                                         | 8,110                                              | 0                                                    | 161                                                           | 161                                                | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 10,856                                           |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    | (1,300)                                                       | (1,300)                                            | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (1,300)                                          |
| 0                                                    | (2,344)                                                       | (2,344)                                            | 0                                          | (2,344)                                               | 0                                                    | (1,784)                                                       | (1,784)                                            | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (4,128)                                          |
| 140                                                  | 101                                                           | 241                                                | 519                                        | 241                                                   | 0                                                    | 5,026                                                         | 5,026                                              | 0                                                    | 161                                                           | 161                                                | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 5,428                                            |
| 8                                                    |                                                               | 8                                                  | 5                                          | 8                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 8                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 8                                                    | 0                                                             | 8                                                  | 5                                          | 8                                                     | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 8                                                |
| 1,235                                                |                                                               | 1,235                                              | (52)                                       | 1,235                                                 | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 1,235                                            |
| (456)                                                |                                                               | (456)                                              | 0                                          | (456)                                                 | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (456)                                            |
| (160)                                                |                                                               | (160)                                              | 0                                          | (160)                                                 | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (160)                                            |
| 619                                                  | 0                                                             | 619                                                | (52)                                       | 619                                                   | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 619                                              |
| 1                                                    | 3                                                             | 4                                                  | 3                                          | 4                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 4                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 1                                                    | 3                                                             | 4                                                  | 3                                          | 4                                                     | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 4                                                |
| 2                                                    |                                                               | 2                                                  | 2                                          | 2                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 2                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 2                                                    | 0                                                             | 2                                                  | 2                                          | 2                                                     | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 2                                                |
| 0                                                    | 3,083                                                         | 3,083                                              | 20                                         | 3,083                                                 | 0                                                    | 4,028                                                         | 4,028                                              | 0                                                    | 107                                                           | 107                                                | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 7,218                                            |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    | (1,490)                                                       | (1,490)                                            | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (1,490)                                          |
| 0                                                    | (2,500)                                                       | (2,500)                                            | 0                                          | (2,500)                                               | 0                                                    | (1,400)                                                       | (1,400)                                            | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (3,900)                                          |
| 0                                                    | 583                                                           | 583                                                | 20                                         | 583                                                   | 0                                                    | 1,138                                                         | 1,138                                              | 0                                                    | 107                                                           | 107                                                | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 1,828                                            |
| 3,493                                                | (3,486)                                                       | 7                                                  | 2                                          | 7                                                     | 3,158                                                |                                                               | 3,158                                              | 3,241                                                |                                                               | 3,241                                              | 3,367                                                |                                                               | 3,367                                              | 18,496                                               | (3,602)                                                       | 14,894                                             | 24,667                                           |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 0                                                    |                                                               | 0                                                  | 0                                          | 0                                                     | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                |
| 3,493                                                | (3,486)                                                       | 7                                                  | 2                                          | 7                                                     | 3,158                                                | 0                                                             | 3,158                                              | 3,241                                                | 0                                                             | 3,241                                              | 3,367                                                | 0                                                             | 3,367                                              | 18,496                                               | (3,602)                                                       | 14,894                                             | 24,667                                           |
| 4,811                                                | (2,830)                                                       | 1,981                                              | 939                                        | 1,981                                                 | 3,158                                                | 6,164                                                         | 9,322                                              | 3,241                                                | 268                                                           | 3,509                                              | 3,367                                                | 0                                                             | 3,367                                              | 18,496                                               | (3,602)                                                       | 14,894                                             | 33,073                                           |
| 2,085                                                | 840                                                           | 2,925                                              | 2,556                                      | 2,925                                                 | 2,000                                                |                                                               | 2,000                                              | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 4,925                                            |
| 0                                                    | (840)                                                         | (840)                                              | 0                                          | (840)                                                 | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | (840)                                            |
| 2,085                                                | 0                                                             | 2,085                                              | 2,556                                      | 2,085                                                 | 2,000                                                | 0                                                             | 2,000                                              | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 0                                                    | 0                                                             | 0                                                  | 4,085                                            |
| 19                                                   |                                                               | 19                                                 | 0                                          | 19                                                    | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 0                                                    |                                                               | 0                                                  | 19                                               |

Standard Delivery Plan

Central Heating and Rewiring Works  
- less Third Party Contribution

Rewiring/Infrastructure

Triple Glazing

Controlled Door Entry  
- less Third Party Contribution

Kitchen Moderisation Programme

Bathroom Moderisation Programme

External Fabric  
- less Third Party Contribution

Energy Efficiency  
- less Third Party Contribution

Multi Storey Flats

Environmental Improvements

Fire Precaution Measures

Sound Insulation

Structural

Total Standard Delivery Plan

Other Investment in Council House Stock

Total Major Adaptations to Council House Stock

Balmoral Road, Rattray, Refurbishment (3 Units)

Rannoch Road Conversion, Perth, 5 Units

149-151 Dunkeld Road, Perth

St.Catherine's Square Redevelopment

Shops & Offices

Greyfriars and Satellites

Sheltered Housing

General Capital Works

Upgrade and Replacements to Lifts Programme

ICT Expenditure

Mortgage to Rent

Total Other Investment in Council House Stock

Total Net Expenditure

CAPITAL RECEIPTS (Muirton)

OTHER RECEIPTS & INCOME

CFCR

TOTAL BORROWING REQUIREMENT

| Approved Budget<br>11-Sep-19 | Proposed Budget<br>Adjustment<br>Report 2 | Revised Budget               | Actual to<br>31-Oct-19 | Projected Outturn            | Approved Budget<br>11-Sep-19 | Proposed Budget<br>Adjustment<br>Report 2 | Revised Budget               | Approved Budget<br>11-Sep-19 | Proposed Budget<br>Adjustment<br>Report 2 | Revised Budget               | Approved Budget<br>11-Sep-19 | Proposed Budget<br>Adjustment<br>Report 2 | Revised Budget               | Approved Budget<br>11-Sep-19 | Proposed Budget<br>Adjustment<br>Report 2 | Revised Budget               | Revised Budget             |
|------------------------------|-------------------------------------------|------------------------------|------------------------|------------------------------|------------------------------|-------------------------------------------|------------------------------|------------------------------|-------------------------------------------|------------------------------|------------------------------|-------------------------------------------|------------------------------|------------------------------|-------------------------------------------|------------------------------|----------------------------|
| 2019/20<br>£'000             | 2019/20<br>£'000                          | Report 2<br>2019/20<br>£'000 | 2019/20<br>£'000       | Report 2<br>2019/20<br>£'000 | 2020/21<br>£'000             | 2020/21<br>£'000                          | Report 2<br>2020/21<br>£'000 | 2021/22<br>£'000             | 2021/22<br>£'000                          | Report 2<br>2021/22<br>£'000 | 2022/23<br>£'000             | 2022/23<br>£'000                          | Report 2<br>2022/23<br>£'000 | 2023/24<br>£'000             | 2023/24<br>£'000                          | Report 2<br>2023/24<br>£'000 | Report 2<br>TOTAL<br>£'000 |
| 4,394<br>(1,140)             |                                           | 4,394<br>(1,140)             | 1,837<br>(158)         | 4,394<br>(1,140)             | 800<br>0                     |                                           | 800<br>0                     | 250<br>0                     |                                           | 250<br>0                     | 0<br>0                       |                                           | 0<br>0                       | 0<br>0                       |                                           | 0<br>0                       | 5,444<br>(1,140)           |
| 0                            |                                           | 0                            | 0                      | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 1,000                        |                                           | 1,000                        | 1,000                        |                                           | 1,000                        | 2,000                      |
| 954                          | 239                                       | 1,193                        | 599                    | 1,193                        | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 1,193                      |
| 32<br>(21)                   |                                           | 32<br>(21)                   | 18<br>0                | 32<br>(21)                   | 10<br>0                      |                                           | 10<br>0                      | 10<br>0                      |                                           | 10<br>0                      | 10<br>0                      |                                           | 10<br>0                      | 0<br>0                       |                                           | 0<br>0                       | 62<br>(21)                 |
| 110                          |                                           | 110                          | 15                     | 110                          | 74                           |                                           | 74                           | 394                          |                                           | 394                          | 1,083                        |                                           | 1,083                        | 1,510                        |                                           | 1,510                        | 3,171                      |
| 483                          |                                           | 483                          | 249                    | 483                          | 65                           |                                           | 65                           | 25                           |                                           | 25                           | 0                            |                                           | 0                            | 1,350                        |                                           | 1,350                        | 1,923                      |
| 1,391<br>(5)                 |                                           | 1,391<br>(5)                 | 938<br>0               | 1,391<br>(5)                 | 1,200<br>0                   |                                           | 1,200<br>0                   | 1,270<br>0                   | (50)                                      | 1,220<br>0                   | 1,847<br>0                   |                                           | 1,847<br>0                   | 900<br>0                     |                                           | 900<br>0                     | 6,558<br>(5)               |
| 722<br>(2)                   |                                           | 722<br>(2)                   | 455<br>(10)            | 722<br>(2)                   | 700<br>0                     |                                           | 700<br>0                     | 80<br>0                      |                                           | 80<br>0                      | 0<br>0                       |                                           | 0<br>0                       | 0<br>0                       |                                           | 0<br>0                       | 1,502<br>(2)               |
| 2,532                        | (2,009)                                   | 523                          | 256                    | 523                          | 100                          | 2,009                                     | 2,109                        | 50                           |                                           | 50                           | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 2,682                      |
| 264                          | 226                                       | 490                          | 341                    | 490                          | 145                          |                                           | 145                          | 110                          |                                           | 110                          | 176                          | (176)                                     | 0                            | 50                           | (50)                                      | 0                            | 745                        |
| 238                          |                                           | 238                          | 58                     | 238                          | 50                           |                                           | 50                           | 50                           |                                           | 50                           | 400                          |                                           | 400                          | 500                          |                                           | 500                          | 1,238                      |
| 0                            |                                           | 0                            | 0                      | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 250                          |                                           | 250                          | 100                          |                                           | 100                          | 350                        |
| 0                            |                                           | 0                            | 0                      | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 750                          |                                           | 750                          | 250                          |                                           | 250                          | 1,000                      |
| 9,952                        | (1,544)                                   | 8,408                        | 4,598                  | 8,408                        | 3,144                        | 2,009                                     | 5,153                        | 2,239                        | (50)                                      | 2,189                        | 5,516                        | (176)                                     | 5,340                        | 5,660                        | (50)                                      | 5,610                        | 26,700                     |
| 322                          |                                           | 322                          | 62                     | 322                          | 80                           |                                           | 80                           | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 402                        |
| 106                          |                                           | 106                          | 0                      | 106                          | 169                          |                                           | 169                          | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 275                        |
| 476                          |                                           | 476                          | 27                     | 476                          | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 476                        |
| 110                          |                                           | 110                          | 30                     | 110                          | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 110                        |
| 0                            |                                           | 0                            | 0                      | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 3,000                        |                                           | 3,000                        | 3,000                      |
| 70                           |                                           | 70                           | 0                      | 70                           | 70                           |                                           | 70                           | 50                           |                                           | 50                           | 70                           |                                           | 70                           | 50                           |                                           | 50                           | 310                        |
| 10                           |                                           | 10                           | 18                     | 10                           | 0                            |                                           | 0                            | 50                           |                                           | 50                           | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 60                         |
| 57                           |                                           | 57                           | 6                      | 57                           | 0                            |                                           | 0                            | 25                           |                                           | 25                           | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 82                         |
| 38                           |                                           | 38                           | 21                     | 38                           | 50                           |                                           | 50                           | 10                           |                                           | 10                           | 40                           |                                           | 40                           | 36                           |                                           | 36                           | 174                        |
| 147                          |                                           | 147                          | 0                      | 147                          | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 147                        |
| 174                          |                                           | 174                          | 4                      | 174                          | 50                           |                                           | 50                           | 50                           |                                           | 50                           | 50                           |                                           | 50                           | 50                           |                                           | 50                           | 374                        |
| 100                          | (100)                                     | 0                            | 0                      | 0                            | 50                           |                                           | 50                           | 50                           |                                           | 50                           | 50                           |                                           | 50                           | 50                           |                                           | 50                           | 200                        |
| 1,610                        | (100)                                     | 1,510                        | 168                    | 1,510                        | 469                          | 0                                         | 469                          | 235                          | 0                                         | 235                          | 210                          | 0                                         | 210                          | 3,186                        | 0                                         | 3,186                        | 5,610                      |
| 18,477                       | (4,474)                                   | 14,003                       | 8,261                  | 14,003                       | 8,771                        | 8,173                                     | 16,944                       | 5,715                        | 218                                       | 5,933                        | 9,093                        | (176)                                     | 8,917                        | 27,342                       | (3,652)                                   | 23,690                       | 69,487                     |
| (268)                        |                                           | (268)                        | (152)                  | (268)                        | (100)                        |                                           | (100)                        | (74)                         |                                           | (74)                         | 0                            |                                           | 0                            | 0                            |                                           | 0                            | (442)                      |
| 0                            | (89)                                      | (89)                         | (89)                   | (89)                         | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | 0                            |                                           | 0                            | (89)                       |
| (2,798)                      | 1,198                                     | (1,600)                      | 0                      | (1,600)                      | (2,787)                      |                                           | (2,787)                      | (3,010)                      |                                           | (3,010)                      | (3,467)                      |                                           | (3,467)                      | (3,517)                      |                                           | (3,517)                      | (14,381)                   |
| 15,411                       | (3,365)                                   | 12,046                       | 8,020                  | 12,046                       | 5,884                        | 8,173                                     | 14,057                       | 2,631                        | 218                                       | 2,849                        | 5,626                        | (176)                                     | 5,450                        | 23,825                       | (3,652)                                   | 20,173                       | 54,575                     |

| Service      | Total No of projects | Number on track | Number slipping | Number accelerating | Total %age spend                                                                                                | General Fund | HRA  |
|--------------|----------------------|-----------------|-----------------|---------------------|-----------------------------------------------------------------------------------------------------------------|--------------|------|
| ECS          | 22                   | 19              | 1               | 2                   | Projected Outturn as percentage of 2019/20 Budget approved 20 February 2019/HRA Approved Budget at January 2019 | 87%          | 100% |
| CDS          | 8                    | 6               | 1               | 1                   | Net Expenditure at 30 September 2019 as percentage of Revised 2019/20 Budget                                    | 35%          | 59%  |
| HE - HRA     | 43                   | 42              | 0               | 1                   |                                                                                                                 |              |      |
| HE           | 94                   | 83              | 11              | 0                   |                                                                                                                 |              |      |
| HSC          | 4                    | 3               | 1               | 0                   |                                                                                                                 |              |      |
| <b>TOTAL</b> | <b>171</b>           | <b>153</b>      | <b>14</b>       | <b>4</b>            |                                                                                                                 |              |      |

| Service                     | Project Name                                             | Target Date for Completion | Project Delivery on Target | Budget Adjustment                                | Comments                                                                                                                                                                                                                                                                                                                                                                         | Corrective Actions                    |
|-----------------------------|----------------------------------------------------------|----------------------------|----------------------------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| <b>Accelerated Projects</b> |                                                          |                            |                            | Reflected in narrative in Main report paragraph: |                                                                                                                                                                                                                                                                                                                                                                                  |                                       |
| ECS                         | Oakbank Primary School Upgrade Project                   | August 2020                | Yes                        | 3.2.2                                            | Following the tendering process for works on the Oakbank Primary School Upgrade Project, there is an overall projected increase in costs. This reflects additional preliminary works being undertaken, increased requirements under new building regulations, and associated mechanical, engineering and architectural fees.                                                     | Budget to be accelerated and rephased |
| ECS                         | Perth Academy - Refurbishments & Sports Facilities       | March 2023                 | Yes                        | 3.2.3                                            | This acceleration in funding relates to the fire prevention works recently completed during the school holidays.                                                                                                                                                                                                                                                                 | Budget to be accelerated and rephased |
| CDS                         | School Audio-Visual (AV) Equipment Replacement Programme | Ongoing programme of works | Yes                        | 3.5.3                                            | Following a review of the School Audio-Visual (AV) Equipment Replacement programme, it is proposed to rephase the existing budget across the 10 year programme. This includes accelerating much of the programme of works into the first 5 years.                                                                                                                                | Budget to be accelerated and rephased |
| HE - HRA                    | Environmental Improvements                               | Ongoing programme of works | Yes                        | 4.4                                              | A revised programme of works has been developed relating to the requirement for reconstruction of retaining walls at various locations.                                                                                                                                                                                                                                          | Budget to be accelerated and rephased |
| <b>Slipping Projects</b>    |                                                          |                            |                            |                                                  |                                                                                                                                                                                                                                                                                                                                                                                  |                                       |
| ECS                         | Longforgan Primary School Upgrade Project                | July 2020                  | No                         | 3.2.3                                            | The spend profile has been updated to reflect the latest programme which now anticipates completion by July 2020                                                                                                                                                                                                                                                                 | Budget to be rephased                 |
| HE                          | Road Safety Initiatives                                  | Ongoing programme of works | No                         | 3.3.3                                            | The spend profile has been updated to reflect the latest programme for the installation of new Puffin crossings.                                                                                                                                                                                                                                                                 | Budget to be rephased                 |
| HE                          | Car Parking Investment                                   | TBC                        | No                         | 3.3.3                                            | The spend profile has been updated to reflect the latest programme for the delivery of a car parking facility in Auchterarder.                                                                                                                                                                                                                                                   | Budget to be rephased                 |
| HE                          | Car Parking Investment - Pitlochry                       | TBC                        | No                         | 3.3.3                                            | The spend profile has been updated to reflect the latest programme for the delivery of a car parking facility in Pitlochry.                                                                                                                                                                                                                                                      | Budget to be rephased                 |
| HE                          | Old Perth Bridge - Strengthening                         | December 2024              | No                         | 3.3.5                                            | The spend profile has been updated to reflect the latest programme for works to the Old Perth Bridge. Essential works are scheduled to begin late summer 2020. The main bridge works are to be undertaken after the completion of the Cross Tay Link Road- the project manager has noted that this programme is subject to bridge's condition being monitored for change.        | Budget to be rephased                 |
| HE                          | Perth Queens Bridge - Strengthening                      | October 2025               | No                         | 3.3.5                                            | The spend profile has been updated to reflect the latest programme for works to the Old Perth Bridge. Essential works are scheduled to begin summer 2020. The main bridge waterproofing works will be undertaken after the completion of the Cross Tay Link Road- the project manager has noted that this programme is subject to bridge's condition being monitored for change. | Budget to be rephased                 |
| HE                          | Countryside Sites                                        | Ongoing programme of works | No                         | 3.3.6                                            | This slippage is as a result of the ongoing development of Management Plans and Community Consultation for the three main sites: the Birks, Den of Alyth and Rumbling Bridge.                                                                                                                                                                                                    | Budget to be rephased                 |



# PERTH AND KINROSS COUNCIL

## Strategic Policy and Resources Committee

27 November 2019

### COMMUNITY INVESTMENT FUND

Report by Depute Chief Executive (Chief Operating Officer) (Report No. 19/342)

#### PURPOSE OF REPORT

This report sets out the recommendations made by individual Ward Panels for the first tranche of funding from the 2019/20 Community Investment Fund and asks the Committee to approve the release of funds.

#### 1. BACKGROUND / MAIN ISSUES

- 1.1 The Community Investment Fund (CIF) was established in February 2018 to provide £1.2m of funding for community-led projects across Perth and Kinross, over financial years 2018/19 and 2019/20. CIF is a further demonstration of the Council's commitment to investing in communities and giving local people a greater say on how public money is spent in their communities.
- 1.2 [Report 18/196](#), approved by Committee in June 2018, set out the process for deciding on how the funds would be distributed and how decisions would be reached. The process can be summarised as:
  - £1.2m was made available over two years (£600,000 in each financial year) and this was subdivided into the 12 Council wards, meaning £50,000 being available in each Ward per year;
  - An application form and guidance material was produced to help applicants, with this information being placed online at [www.pkc.gov.uk/cif](http://www.pkc.gov.uk/cif) and being shared widely through contact networks;
  - Applications were encouraged from a broad range of groups, with a preference for new projects and initiatives which deliver against the priorities of Local Action Partnerships, as set out in Local Action Plans; and
  - A Ward Panel was established in each ward to consider the applications and make recommendations for Committee approval. Ward Panels established through Local Action Partnerships were chaired by a Perth and Kinross Councillor and have included representatives from a range of community groups in each ward.

- 1.3 [Report 19/90](#) agreed the spend for the 2018/19 Community Investment Fund round and [Report 19/109](#) agreed the process and timescale for 2019/20. The key change for 2019/20 was the introduction of two deadlines for applications, Wednesday 21 August and Thursday 12 December. This report seeks committee approval for the release of funds for those approved applications that were received prior to 21 August. The decision making process is summarised as:

| Description |                                                                   | Timescale        |
|-------------|-------------------------------------------------------------------|------------------|
| 1           | CIF 2019/20 Applications opened                                   | 1 May 2019       |
| 2           | First application deadline                                        | 21 August 2019   |
| 3           | Applications checked and sorted                                   | Aug – Sep 2019   |
| 4           | Ward Panels met and recommendations for funding agreed            | Sep – Oct 2019   |
| 5           | Local Action Partnerships considered and approved recommendations | October 2019     |
| 6           | Final approval sought at SP&R Committee                           | 27 November 2019 |

- 1.4 111 eligible applications were received in the first tranche of funding, seeking just under £1m in funding. The recommendations from each Ward Panel, approved by Local Action Partnerships are provided in 2.1 below for consideration and approval by Committee. In the 2018/19 round of Community Investment Fund, some wards did not spend their full allocation, meaning that some wards had additional funding to use. The carryover is summarised in the table below.

| Ward                      | 2019/20 Allocation | Carryover from 2018/19 | 2019/20 Funding    |
|---------------------------|--------------------|------------------------|--------------------|
| 1 – Carse of Gowrie       | £50,000            | £10,756.50             | £60,756.50         |
| 2 – Strathmore            | £50,000            | -                      | £50,000.00         |
| 3 – Blairgowrie and Glens | £50,000            | -                      | £50,000.00         |
| 4 – Highland              | £50,000            | -                      | £50,000.00         |
| 5 – Strathtay             | £50,000            | £4.59                  | £50,004.59         |
| 6 – Strathearn            | £50,000            | £23.29                 | £50,023.29         |
| 7 – Strathallan           | £50,000            | -                      | £50,000.00         |
| 8 – Kinross-shire         | £50,000            | £297.01                | £50,297.01         |
| 9 – Almond and Earn       | £50,000            | -                      | £50,000.00         |
| 10 – Perth City South     | £50,000            | -                      | £50,000.00         |
| 11 – Perth City North     | £50,000            | £9,607                 | £59,607.00         |
| 12 – Perth City Centre    | £50,000            | -                      | £50,000.00         |
| <b>Totals</b>             | <b>£600,000</b>    | <b>£20,688.39</b>      | <b>£620,688.39</b> |

## 2. PROPOSALS

- 2.1 The Kinross-shire Ward Panel have decided to defer decision making until after the close of the second tranche of funding, and will consider their full allocation at that stage. The other Ward Panels have made the following recommendations for funding:

| <b>Ward 1 – Carse of Gowrie</b>      |                                        |                     |
|--------------------------------------|----------------------------------------|---------------------|
| Group                                | Project                                | Funding Recommended |
| Invergowrie Bowling Club             | Defibrillators and Community First Aid | £4,430.00           |
| Invergowrie & Kingoodie Light Nights | Invergowrie Village Festive Lights     | £4,000.00           |
| Inchture Bowling Club                | Green Improvements                     | £4,000.00           |
| St Madoes PS Parent Council          | Digital Leaders                        | £5,290.88           |
| St Madoes & Kinfauns Parish Church   | Getting Active                         | £4,230.00           |
| Pitfour Football Club                | Errol Pitches                          | £3,037.00           |
| Errol Bowling Club                   | Replacement Bowling Green Banks        | £5,000.00           |
| <b>TOTAL FUNDING</b>                 |                                        | <b>£29,987.88</b>   |

| <b>Ward 2 – Strathmore</b>                  |                                                               |                     |
|---------------------------------------------|---------------------------------------------------------------|---------------------|
| Group                                       | Project                                                       | Funding Recommended |
| Coupar Angus Youth Activities Group (CAYAG) | Providing activities for young people with greater challenges | £5,226              |
| Forward Coupar Angus                        | Getting Teenagers Up and Active                               | £4,980              |
| Meigle & Ardler Community Council           | Community Speedwatch                                          | £3,447.60           |
| Robert Douglas Memorial Institute           |                                                               | £5,355              |
| Scone Village Association                   | Scone Ball Court Replacement Surface                          | £3,000              |
| Alyth Scout Group                           | Wilderness Trip Sweden 2020                                   | £5,900              |
| <b>TOTAL FUNDING</b>                        |                                                               | <b>£27,908.60</b>   |

| <b>Ward 3 – Blairgowrie and Glens</b>    |                                  |                     |
|------------------------------------------|----------------------------------|---------------------|
| Group                                    | Project                          | Funding Recommended |
| Strathmore Centre for Youth Development  | The Early Intervention Project   | £4,732              |
| Kirkmichael CIC                          | Village Shop Upgrade             | £6,500              |
| Care and Wellbeing Co-op                 | Music, Movement and Reminiscence | £3,555              |
| Blairgowrie, Rattray & District Timebank | Connecting our Community         | £5,380              |
| Blair in Bloom                           | Coronation Corner                | £7,500              |
| <b>TOTAL FUNDING</b>                     |                                  | <b>£27,667</b>      |

| <b>Ward 4 – Highland</b>   |                              |                     |
|----------------------------|------------------------------|---------------------|
| Group                      | Project                      | Funding Recommended |
| Full Tilt Parents Group    | Outdoor Space Transformation | £3,000              |
| Mid Atholl Hall Committee  | Accessibility Project        | £3,000              |
| Care and Wellbeing Co-op   | Family Support Project       | £3,000              |
| The Birks Cinema           | Avertedly Football Memories  | £3,000              |
| Horizon Lunch Club         |                              | £3,000              |
| Aberfeldy Christmas Market |                              | £3,000              |
| The Workshop (Aberfeldy)   | Workshop Services Expansion  | £3,000              |
| <b>TOTAL FUNDING</b>       |                              | <b>£21,000</b>      |

| <b>Ward 5 - Strathtay</b>    |                                    |                     |
|------------------------------|------------------------------------|---------------------|
| Group                        | Project                            | Funding Recommended |
| Luncarty Youth FC            | Luncarty Soccer School Development | £6,500              |
| Ruthven PS Parent Council    | Ruthvenfield Trim Trail            | £8,000              |
| Stanley Development Trust    | Stanley Football Pitch             | £6,000              |
| West Stormont Woodland Group | One Community, Two Woods           | £2,500              |
| Birnam Book Festival         | Widening Participation             | £2,300              |
| <b>TOTAL FUNDING</b>         |                                    | <b>£25,300</b>      |



| <b>Ward 6 - Strathearn</b>                |                                                      |                     |
|-------------------------------------------|------------------------------------------------------|---------------------|
| Group                                     | Project                                              | Funding Recommended |
| Crieff Royal British Legion               | Inclusive Community Asset                            | £5,194              |
| Aye Can Change Community Interest Company | Aye Can Save Pounds                                  | £4,583              |
| Comrie & District Men's Shed              | Cognitive Crafts, Health & Safety and Communications | £3,747              |
| Active Schools P&K                        | Volunteer First Aid Training                         | £1,800              |
| Care & Wellbeing Co-operative             | Supporting families living with dementia             | £4,971              |
| Strathearn Artspace                       | Therapy Classes                                      | £2,990              |
| Giraffe Trading                           | Compassionate Communities                            | £8,000              |
| <b>TOTAL FUNDING</b>                      |                                                      | <b>£31,285</b>      |

| <b>Ward 7 – Strathallan</b>      |                                 |                     |
|----------------------------------|---------------------------------|---------------------|
| Group                            | Project                         | Funding Recommended |
| Neuro Central                    | Neuro Central Therapies         | £3,050              |
| Auchterarder Sports & Recreation | Mountainbike Trail & Management | £15,000             |
| Aberuthven Village Hall Trust    | Youth Club Employability Skills | £6,780              |
| Blackford Fiddle Group           | Fiddle Tuition Workshops        | £4,605              |
| <b>TOTAL FUNDING</b>             |                                 | <b>£29,435</b>      |

| <b>Ward 8 – Kinross-shire</b> |         |                     |
|-------------------------------|---------|---------------------|
| Group                         | Project | Funding Recommended |
| N/A                           | N/A     | N/A                 |
| <b>TOTAL FUNDING</b>          |         | <b>N/A</b>          |

\* **N.B.** No recommendations for funding have been received from Kinross-shire

| <b>Ward 9 – Almond and Earn</b>      |                          |                     |
|--------------------------------------|--------------------------|---------------------|
| Group                                | Project                  | Funding Recommended |
| Methven & District Community Council | Community Speed Watch    | £2,349.60           |
| Bridge of Earn Gala Day              |                          | £700                |
| Bridge of Earn Institute             | Roof Replacement Project | £5,000              |
| 66 <sup>th</sup> Perthshire Scouts   | Pavilion Renovations     | £5,000              |
| Methven Community Centre             | Refurbishment – Phase 3  | £6,000              |
| <b>TOTAL FUNDING</b>                 |                          | <b>£19,049.60</b>   |

| <b>Ward 10 – Perth City South</b> |                                  |                     |
|-----------------------------------|----------------------------------|---------------------|
| Group                             | Project                          | Funding Recommended |
| Saints in the Community           | Streetwise                       | £6,044              |
| The Revive Youth Project          | Revive Media                     | £5,861              |
| Craigie & Moncrieffe Messy Church | Messy Church Does Science        | £4,165.19           |
| South Perth Community Partnership | Glenearn Road Bus Shelter        | £4,750              |
| ESOLPerth                         | Under 5s Introduction to English | £6,250              |
| <b>TOTAL FUNDING</b>              |                                  | <b>£27,070.19</b>   |

| <b>Ward 11 – Perth City North</b> |                                   |                     |
|-----------------------------------|-----------------------------------|---------------------|
| Group                             | Project                           | Funding Recommended |
| Perth Parrots Floorball Club      |                                   | £2,079.82           |
| Letham Climate Challenge          | Swap Shop Building Improvement    | £27,610             |
| Perth Six Circle                  | Enhancing Community Participation | £7,794              |
| Vision PK                         | Digi Active                       | £3,002              |
| <b>TOTAL FUNDING</b>              |                                   | <b>£40,485.82</b>   |

| <b>Ward 12 – Perth City Centre</b> |                                            |                            |
|------------------------------------|--------------------------------------------|----------------------------|
| <b>Group</b>                       | <b>Project</b>                             | <b>Funding Recommended</b> |
| Pain Association Scotland          | Self-management courses for carers         | £4,700                     |
| All Strong Scotland CIC            | Carers fitness to feel better              | £4,105                     |
| Muirton Community Nursery          | We all sing together                       | £3,205                     |
| Perth & Kinross Netball Network    | Netball opportunities                      | £5,390                     |
| Perth & District YMCA              | Activity passport                          | £8,600                     |
| Perth Six Circle Project           | Enhancing participation through technology | £8,790                     |
| Creative Pipeline                  | Creative exchange community engagement     | £8,700                     |
| Phoenix Youth Project              | Together is better                         | £6,510                     |
| <b>TOTAL FUNDING</b>               |                                            | <b>£50,000</b>             |

2.2 The total amount of funding available across the 12 wards for 2019/20 was £620,688.39. The total recommended spend across Perth and Kinross in this tranche is **£329,189.09** as summarised in the table below. This means that there is **£293,316.50** left for the second tranche of funding. The available funding per ward is summarised in the table below.

| <b>Ward</b>               | <b>Total Allocation 2019/20</b> | <b>Total Spend First Tranche</b> | <b>Funding Available Second Tranche</b> |
|---------------------------|---------------------------------|----------------------------------|-----------------------------------------|
| 1 – Carse of Gowrie       | £60,756.50                      | £29,987.88                       | £30,768.62                              |
| 2 – Strathmore            | £50,000.00                      | £27,908.60                       | £22,908.60                              |
| 3 – Blairgowrie and Glens | £50,000.00                      | £27,667.00                       | £23,333.00                              |
| 4 – Highland              | £50,000.00                      | £21,000.00                       | £29,000.00                              |
| 5 – Strathtay             | £50,004.59                      | £25,300.00                       | £24,704.59                              |
| 6 – Strathearn            | £50,023.29                      | £31,285.00                       | £18,738.29                              |
| 7 – Strathallan           | £50,000.00                      | £29,435.00                       | £20,565.00                              |
| 8 – Kinross-shire         | £50,297.01                      | N/A                              | £50,297.01                              |
| 9 – Almond and Earn       | £50,000.00                      | £19,049.60                       | £30,950.40                              |
| 10 – Perth City South     | £50,000.00                      | £27,070.19                       | £22,929.81                              |
| 11 – Perth City North     | £59,607.00                      | £40,485.82                       | £19,121.18                              |
| 12 – Perth City Centre    | £50,000.00                      | £50,000.00                       | -                                       |
| <b>Totals</b>             | <b>£620,688.39</b>              | <b>£329,189.09</b>               | <b>£293,316.50</b>                      |

- 2.3 Assuming committee approval, all applicants will be notified of the outcome of the decisions by Friday 29 November 2019 and all monies transferred into accounts by the end of the following week (Friday 6 December).
- 2.4 Following feedback from Ward Panels, and in order to give unsuccessful applicants from the first tranche greater time to consider reapplying, the deadline for applications for the second tranche of funding has been moved to Wednesday 15 January 2020. Decisions on this round of funding will be submitted to the Strategic Policy & Resources Committee on 25 March 2020.

### 3. CONCLUSION AND RECOMMENDATIONS

- 3.1 The Community Investment Fund (CIF) invests in new projects and initiatives in Perth and Kinross, which deliver against identified equality issues, as outlined in Local Action Plans.
- 3.2 Ward Panels have made recommendations for spending the remaining £620,688.39 allocation across 11 of the 12 wards in Perth and Kinross, with a total projected spend in the first tranche of £329,189.09. This means there is £293,316.50 available for the second tranche of funding, with applications closing on Wednesday 15 January 2020.
- 3.3 It is recommended that the Committee
- i. **Approves** the recommended funding awards for this tranche
  - ii. **Notes** the availability of funds in each ward for the second tranche
  - iii. **Notes** the change in deadline for the second tranche to Wednesday 15 January 2020

#### Author(s)

| Name            | Designation     | Contact Details |
|-----------------|-----------------|-----------------|
| Fiona Robertson | Head of Service | 01738 475000    |

#### Approved

| Name          | Designation                                         | Date             |
|---------------|-----------------------------------------------------|------------------|
| Jim Valentine | Depute Chief Executive<br>(Chief Operating Officer) | 12 November 2019 |

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You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Local Outcomes Improvement Plan    | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan/Single Outcome Agreement

- 1.1 Supporting and investing in community-led solutions to locally identified issues contributes to the delivery of the Perth and Kinross Community Plan / LOIP in terms of the following priorities:

- (i) Giving every child the best start in life
- (ii) Developing educated, responsible and informed citizens
- (iii) Promoting a prosperous, inclusive and sustainable economy
- (iv) Supporting people to lead independent, healthy and active lives
- (v) Creating a safe and sustainable place for future generations

#### Corporate Plan

- 1.2 Supporting and investing in community-led solutions to locally identified issues contributes to the delivery of the Perth and Kinross Council Corporate Plan in terms of the following priorities:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;

- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

## **2. Resource Implications**

### Financial

- 2.1 Agreeing the allocation of the first tranche of £620,688.39 from the 2019/20 Community Investment Fund.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment Process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. Under the Climate Change (Scotland) Act 2009 the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### **4. Consultation**

##### Internal

- 4.1 There has been consultation with Finance Department, Community Planning Team, Community Learning and Development Service and the Executive Officer Team.

#### **2. BACKGROUND PAPERS**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.





## PERTH AND KINROSS COUNCIL

### Strategic Policy and Resources Committee

27 November 2019

### TRANSFORMATION PROGRAMME 2015-2020

Report by Depute Chief Executive (Chief Operating Officer) (Report No. 19/343)

#### **PURPOSE OF REPORT**

This report gives an update on phase four of the Transformation Programme approved by the Council on 1 July 2015 (Report 473/15) and provides an overview of progress on the current projects.

#### **1. BACKGROUND / MAIN ISSUES**

- 1.1 The Council's Transformation programme supports the Council's approach to public service reform and aims to encourage innovation, creativity, flexibility and greater entrepreneurship to meet the significant challenges ahead.
- 1.2 A major part of the Council's transformation strategy is being delivered through a programme of transformation reviews. The remaining programme has 12 projects aimed at developing new ways of working to sustain high quality service delivery, and for some, achieving a challenging level of savings.
- 1.3 Two projects have been closed over the last month: Procurement and Review of Catering Services.
- 1.4 We are now into phase four of the transformation programme initiated over the past three years - this phase being agreed by Council in April 2018 (Report 18/137).
- 1.5 Highlight Reports for each project are available on ERIC and Elected Members can contact the relevant Senior Responsible Owner (SRO) or Project Manager for further information on any of these projects at any time.

#### **2. PROGRESS TO DATE**

- 2.1 Progress on each of the projects is provided by the appropriate Executive Director below:

##### **Education & Children's Services**

#### **2.2 Review of Catering Services**

- 2.2.1 The Review of Catering Services (including the Central Production Unit) [report](#) was considered at the Council meeting on 25 September 2019.
- 2.2.2 This project will no longer be reported as part of the transformation process.

## **2.3 Securing the Future of the School Estate**

2.3.1 The project is reviewing the school estate to make the most effective and efficient use of school buildings and staff across the school estate.

2.3.2 This project is progressing as planned.

## **2.4 The Programme for Excellent Inclusive Practice (Review of Inclusion Services)**

2.4.1 This programme will enable phased implementation of the outcomes from the Inclusion Service review to be undertaken. A full programme description and plan is being developed. Implementation is designed to bring about cultural change, service redesign and a shift in resources to improve the effectiveness of inclusive education for children and young people with additional support needs (ASN).

2.4.2 The project is progressing and is now on target from a position of some issues due to delays in planning the implementation phase of the project. There has been a change in project ownership, due to staff turnover, and an implementation plan for the outcomes of the review developed. This project is now titled The Programme for Excellent Inclusive Practice marking a step change from review to implementation.

## **Housing and Environment**

## **2.5 Corporate Property Asset Management Review**

2.5.1 The review of the Council's property assets will provide a property estate which is appropriately sized for requirements, well used, properly maintained, integrated with partner organisations' asset management plans, with maximised collaborative opportunities, and ensure property is in appropriate geographical locations.

2.5.2 A workshop was held in October with Community Planning Partners (NHS/Health & Social Care Partnership/Police Scotland/ Scottish Fire & Rescue Service) to discuss the one public sector approach for Blairgowrie. It was agreed that there is a need to carry out a high level strategic feasibility study of the one public sector approach in Blairgowrie. This will look at the current service needs for each Community Planning Partner and potential options for sharing of the property within the Blairgowrie area.

2.5.3 Discussions are continuing with Blairgowrie & Rattray Development Trust to explore options for community asset transfer of the Area Office, Blairgowrie.

2.5.4 There has been agreement from Scottish Fire & Rescue Service for the move of the Council and Health & Social Care Partnership staff from Beechgrove House to Perth Fire Station.

- 2.5.5 Discussions continue with the Council's Community Planning team to further develop opportunities for Community Asset Transfer and progress existing applications.
- 2.5.6 Further information gathering is underway regarding the remaining Perth Office Estate.
- 2.5.7 Recurring savings of approximately £900,000 are already being achieved, predominately through the former Perth Office Programme with additional savings identified from recent school estate strategy decisions and the closure of Beechgrove House. Risks remain in securing the remaining balance of the total £1.8m savings target by April 2020 as well as the phasing of the savings, but will largely be dependent on the pace at which options can be developed through the Council's and our partners' estate.

## **2.6 Council Vehicle Fleet Utilisation and Optimisation Review**

- 2.6.1 This review looks towards the better utilisation of the Council's small vehicle fleet through the introduction of telematics and effective ongoing analysis of associated data. In addition, the project proposes to undertake a review of the grey fleet (i.e. private vehicles used for Council business) with the aim of reducing the extent to which delivery of Council Services rely on this, with resultant significant cost saving (through less payment of travelling expenses).
- 2.6.2 An in-depth analysis of Grey Fleet Claims is underway with meetings held with those Services with the highest volume of claims. Based on feedback, further data will be gathered and presented to relevant Service Management Teams.
- 2.6.3 Data continues to be compiled on vehicle usage to ensure we are maximising the use of these resources. This will also inform plans for greater use of electric vehicles as part of the fleet.
- 2.6.4 Staff uptake of the electrical vehicle familiarisation sessions was very positive with all sessions fully booked. Further sessions have been arranged to meet demand.
- 2.6.5 The Travel Policy has been reviewed and is near completion.
- 2.6.6 Following a positively received demo to staff, the Pool Car Booking System will go live in November 2019 and will be supported with user guides and internal communications.
- 2.6.7 The accumulated savings over the last 2 financial years has been over £185k, generated from reduced grey fleet mileage claims.

## **2.7 Low Carbon Project**

- 2.7.1 The project seeks to prepare the Council for emerging duties in relation to Climate Change Act 2009 and our duties around low carbon emission.

2.7.2 Work continues to engage and build awareness of climate change issues both within the organisation and with Perth and Kinross communities and citizens.

2.7.3 As part of this work a baseline report is in preparation (as specified by the PKC Climate Change Motion) which was agreed by Council on 19 June 2019 (article 343ii). The framework for this report was discussed at both the Low Carbon Working Group (11 September) and the Climate Change Board (20 September). A joint meeting of both groups took place on 6 November to bring together key contributors and further develop structure, content and timeframe. It is proposed to submit an interim report to the Council meeting in December 2019.

## **2.8 Review of Housing Repairs Service**

2.8.1 This project is undertaking a detailed review and analysis of key areas of housing repairs to identify improvements to efficiency and productivity which both enhances the service delivery model and achieves savings of £500,000.

2.8.2 This project is on target. Having implemented improvements and delivered efficiencies, work is now underway to review and measure what has been achieved and the impact of the changes.

2.8.3 Savings in the first 3 years of the project total £300k, which were delivered by:

1. Developing a mobile working solution for the repairs service
2. Introducing locality working for teams
3. Launching the reporting of repairs online
4. Use of Scotland Excel procurement framework for materials
5. Developing a stores solution
6. Reviewing fleet use and efficiency

2.8.4 Further specific work is underway to develop a dashboard for trades' productivity.

2.8.5 The review of the project outcomes and objectives achieved has identified further actions to support next steps within the service. These will be translated into actions and prioritised at a future project board.

## **2.9 Commercialisation of Assets and Income Generation**

2.9.1 This project will review and collate evidence of local, national and international markets; business sponsors, event organisers and advertisers' needs and requirements; and community funding models and external funding sources. This will inform the development of a Council Strategy to drive forward our work to generate income for the Council and partners from potential commercialisation of business sponsorship linked to advertising, community funding, and external funding.

2.9.2 The tender is currently out for procurement. An update will be brought back to the Committee once the contract has been awarded (anticipated to be December 2019).

## **Corporate & Democratic Services**

### **2.10 Modernising Performance Reporting Review**

2.10.1 The review will identify technology to transform the presentation of performance management information, allowing more efficient, effective and instant access to Council performance data, for all users of the information.

2.10.2 The project continues to progress with good commitment from stakeholders. Procurement timescales have been pushed back by 8-10 to allow further exploration of solutions which has involved visits to other organisations. In the interim, workstreams have been established to test the effectiveness of data journeys and comprehensiveness of information to populate dashboards.

### **2.11 Smart Perth and Kinross: Perth and Kinross Open Data**

2.11.1 The project will review the publication of Council data, in collaboration with other Scottish cities, to achieve better co-ordination, and to develop a locality-based community information system, to help identify and tackle inequalities, engage and empower communities and assist with neighbourhood planning.

2.11.2 The project is on target to complete successfully. The open data portal has been successfully activated and is currently populated with 49 data sets. The process of embedding automated data set upload has been established, and a pipeline of future open data sets has been identified.

### **2.12 Procurement Reform Review**

2.12.1 The project has achieved savings from procurement activities through closer management of suppliers, maximising use of collaborative procurement consortia, development of professional procurement skills for staff, improved monitoring and reporting systems, and managing demand through re-specifying products and services.

2.12.2 Collaborative work with the digital transformation team will continue to optimise our overview of contract and supplier management. The potential to access support through the Tayside procurement programme is also being explored.

2.12.3 Communications will be issued via Social Media to continue to promote Community Benefits.

2.12.4 The outstanding tasks and objectives of this project will now feed into the IT Transformation Board as funding for this project has now ended.

### **2.13 Corporate Digital Platform**

2.13.1 The Corporate Digital Platform (CDP) Project has delivered Hybrid mail, a digital mailroom and back-scanning facility. The project is now working on the Electronic Document Management System (EDMS) with process redesign that will reduce bureaucracy and build an integrated paperless framework.

2.13.2 The EDMS Project is experiencing delays due to the EDMS platform being changed from SharePoint 2016 to a SharePoint Online version to accommodate Microsoft Office 365.

2.13.3 The rebuild of the Electronic Document Management System (EDMS) has resulted in a delay to the project while the new system was built. The CDP team have been retrained on the new system.

2.13.4 Testing of the new EDMS system is still being carried out and rollout to pilot teams is expected to start mid-November.

## **2.14 Online Services and MyAccount Review**

2.14.1 The review will enable the development of a whole organisation transformational approach to online services, and 'channel shift' (from face to face and telephone services, to online) which delivers savings, maximizes digital inclusion and improves customer satisfaction by giving access to Council services online anytime, anywhere, and from any device.

2.14.2 The programme is progressing well. To date we have 48 services online with 34k people signed up for a MyAccount - which represents approximately 44% of households.

2.14.3 The Customer Service Centre is leading a new customer service excellence workstream, focusing on the quality of our customer's experience. The work to be undertaken includes:

- Development of a customer service strategy and customer engagement strategy;
- Customer insight – identify customer groups and appropriate approaches to consultation;
- Develop customer survey and feedback mechanisms so that customer service performance can be monitored;
- Work is also in progress to improve and standardise email responses to customers.

2.14.4 Work with other Services is also making good progress. Within Education & Children's Services, take-up of School Lets, Music Tuition, Free School Meals and Clothing Grants online service has been very good. A pilot of the national Parents Portal developed by the Improvement Service on behalf of all Scottish Councils is currently being scoped.

2.14.5 Within Corporate & Democratic Services, Corporate Complaints requirements gathering is nearing completion, and a new online Vacancy Management Process is being phased in. These are examples of using MyPKC for internal processes – staff feedback from the pilot has been positive.

2.14.6 A number of work packages are in progress for Housing and Environment, including enhancements to services already live as well as new services. Work with teams on a number of supporting activities is underway, for example considering future data requirements for Waste Services.

## 2.17 Mobile Working Review

2.17.1 This review will implement a corporate mobile solution which automates key tasks, processes and work flow to improve productivity, efficiency and quality, reducing the requirement for staff to navigate numerous systems and supporting the workforce to be more mobile, and work more efficiently and effectively.

2.17.2 The programme is progressing well. To date we have deployed mobile working solutions to 200 operational staff and have plans to extend this to a further 300 staff over the next 3 months.

2.17.3 Following on from the Digital Transformation workshop with Housing & Environment (H&E) staff in June, an operational H&E group is being created to clarify and prioritise new digital activity. This will streamline our governance and help expedite programmes of work.

2.17.4 Meetings with the Health & Social Care Partnership have taken place and similar to H&E, we are proposing a Digital Transformation workshop takes place with their senior teams on 6 December 2019, to discuss opportunities for change and innovation, and to clarify priorities.

## 3. FUNDING

3.1 A review of Customer Contact arrangements across the Council is underway. This work is being undertaken by iESE and will incur a cost of £25k from the transformation fund.

## 4. CONCLUSION AND RECOMMENDATIONS

4.1 This report updates the Strategic Policy & Resources Committee on the Council's five-year transformation programme. It summarises the progress across 12 projects, which are managed by individual project boards and the Strategic Investment and Improvement Board.

4.2 The Strategic Policy & Resources Committee is asked to:

- (a) Note the progress related to the Transformation Programme.
- (b) Agree the funding of £25k for a review of customer contact arrangements from the transformation budget.

### Author

| Name            | Designation     | Contact Details                                                                |
|-----------------|-----------------|--------------------------------------------------------------------------------|
| Caroline Mackie | Service Manager | <a href="mailto:transformationeng@pkc.gov.uk">transformationeng@pkc.gov.uk</a> |

### Approved

| Name          | Designation                                         | Date             |
|---------------|-----------------------------------------------------|------------------|
| Jim Valentine | Depute Chief Executive<br>(Chief Operating Officer) | 19 November 2019 |

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.



## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>Yes</b>        |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>No</b>         |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>No</b>         |

### 1. Strategic Implications

#### Community Plan/Single Outcome Agreement

- 1.1 This report supports the delivery of the Strategic Objectives within the Community Plan 2013-23 and the Corporate Plan 2018-2022.

### 2. Resource Implications

#### Financial

- 2.1 Any changes to projections for funding and savings for each project are detailed in the Revenue Budget Monitoring Report to Strategic Policy and Resources Committee.

#### Workforce

- 2.2 There are no workforce implications arising from this report.

#### Asset Management (land, property, IT)

- 2.3 There are no direct asset management implications arising from this report.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as not relevant for the purposes of EqIA.

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The proposals within this report have been considered under the terms of the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. Under the Climate Change (Scotland) Act 2009 the Council also has a duty relating to climate change and, in exercising its functions must act:
- in the way best calculated to delivery of the Act's emissions reduction targets;
  - in the way best calculated to deliver any statutory adaptation programmes; and
  - in a way that it considers most sustainable.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Legal and Governance

- 3.7 Not applicable.

#### Risk

- 3.8 There are no additional risks which arise from this report.
- 3.9 Project risks are managed within the context of each project.

## **4. Consultation**

### Internal

- 4.1 Senior Management teams were consulted in the preparation of this report.

### External

- 4.2 Not applicable.

## **5. Communication**

- 5.1 Communications with staff will be undertaken as part of the individual reviews/projects.

## **2. BACKGROUND PAPERS**

The background papers referred to within the report are:

- Report to Council on 1 July 2015 (Report No 473/15)
- Report to Council, Building Ambition: The Council's Transformation Strategy 2015-2020 and the Organisational Development Framework (report 15/292)
- Report to Council on 22 February 2017 (Report No: 17/82)
- Report to Strategic Policy and Resources Committee, 27 November 2017, (Report No: 17/393)
- Report to Council on 22 February 2018 (Report No 18/47)
- Report to Council on 13 June 2018 (Report No 18/198)
- Report to Council on 12 September 2018 (Report No 18/288)
- Highlight Reports of each project are available on the ERIC Transformation Strategy page
- Hard copies of The Transformation Strategy are available from [transformationenq@pkc.gov.uk](mailto:transformationenq@pkc.gov.uk)



| Programme                         | Project Title                                                    | Brief Description                                                                                                                                                                                                                                                                                                          | Approved Savings (£000's) | Approved (via current budget) | Projected Savings (£000's) | Approved Funding (£000's) | Projected Spend (£000's) | Previous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Current     | Milestones  | Risks                    | Issues      | Costs     | Savings   | Non-Cashable Benefits |
|-----------------------------------|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------|----------------------------|---------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|--------------------------|-------------|-----------|-----------|-----------------------|
| Corporate and Democratic Services |                                                                  |                                                                                                                                                                                                                                                                                                                            |                           |                               |                            |                           |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |             |             |                          |             |           |           |                       |
| Building Ambition                 | Corporate - Smart Perth and Kinross: Perth and Kinross Open Data | Reviewing the publication of Council data, in collaboration with other Scottish cities, for better co-ordination, and to develop a locality based community information system, to help identify and tackle inequalities, engage and empower communities and assist with neighbourhood planning.                           | 0                         | 0                             | 0                          | 316                       | 96                       | On Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | On Target   | On Target   | On Target                | On Target   | On Target | None      | On Target             |
|                                   |                                                                  |                                                                                                                                                                                                                                                                                                                            | Overview of Status        |                               |                            |                           |                          | The project is on target to complete successfully. The open data portal has been successfully activated and is currently populated with 49 data sets. The process of embedding automated data set upload has been established, and a pipeline of future open data sets has been identified.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |             |                          |             |           |           |                       |
| Building Ambition                 | Corporate - Procurement Reform Review                            | Achieving further savings from procurement activities through closer management of suppliers, maximizing use of collaborative procurement consortia, development of professional procurement skills for staff, improved monitoring and reporting systems, and managing demand through re-specifying products and services. | 2,500                     | 1,945                         | 2,500                      | 770                       | 770                      | Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Completed   | Completed   | Completed                | Completed   | Completed | Completed | Completed             |
|                                   |                                                                  |                                                                                                                                                                                                                                                                                                                            | Overview of Status        |                               |                            |                           |                          | Collaborative work with the digital transformation team will continue to optimise our overview of contract and supplier management. The potential to access support through the Tayside procurement programme is also being explored.<br><br>Communications will be issued via Social Media to continue to promote Community Benefits.<br><br>The outstanding tasks and objectives of this project will now feed into the IT Transformation Board as funding for this project has now ended.                                                                                                                                                                                                                                                                                                                               |             |             |                          |             |           |           |                       |
| Building Ambition                 | Corporate - Modernising Performance Reporting Review             | Using technology better to transform the presentation of performance management information, allowing more efficient, effective and instant access to Council performance data, for all users of the information.                                                                                                          | 34                        | 34                            | 34                         | 80                        | 80                       | On Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | On Target   | On Target   | On Target                | On Target   | On Target | Completed | On Target             |
|                                   |                                                                  |                                                                                                                                                                                                                                                                                                                            | Overview of Status        |                               |                            |                           |                          | The project continues to progress with good commitment from stakeholders. Procurement timescales have been pushed back by 8-10 weeks to allow further exploration of solutions which has involed visits to other organisations. In the interim, workstreams have been established to test the effectiveness of data journeys and comprehensiveness of information to populate appropriate dashboards.                                                                                                                                                                                                                                                                                                                                                                                                                      |             |             |                          |             |           |           |                       |
| Building Ambition                 | Corporate Digital Platform                                       | The Corporate Digital Platform Project will deliver Hybrid mail, a digital mailroom and back-scanning facility and EDMS with process redesign that will reduce bureaucracy and build an integrated paperless framework.                                                                                                    | 288                       | 0                             | 288                        | 911                       | 911                      | Some Issues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Some Issues | Some Issues | Remedial Action Required | Some Issues | On Target | On Target | On Target             |
|                                   |                                                                  |                                                                                                                                                                                                                                                                                                                            | Overview of Status        |                               |                            |                           |                          | The Corporate Digital Platform (CDP) Project has delivered Hybrid mail, a digital mailroom and back-scanning facility. The project is now working on the Electronic Document Management System (EDMS) with process redesign that will reduce bureaucracy and build an integrated paperless framework.<br><br>The EDMS Project is experiencing delays due to the EDMS platform being changed from SharePoint 2016 to a SharePoint Online version to accommodate Microsoft Office 365.<br><br>The rebuild of the Electronic Document Management System (EDMS) has resulted in a delay to the project while the new system was built. The CDP team have had to be retrained on the new system.<br><br>Testing of the new EDMS system is still being carried out and rollout to pilot teams is expected to start mid-November. |             |             |                          |             |           |           |                       |

| Programme                         | Project Title                                    | Brief Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Approved Savings (£000's) | Approved (via current budget) | Projected Savings (£000's) | Approved Funding (£000's) | Projected Spend (£000's) | Previous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Current     | Milestones | Risks       | Issues      | Costs     | Savings     | Non-Cashable Benefits |
|-----------------------------------|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------|----------------------------|---------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|-------------|-------------|-----------|-------------|-----------------------|
| Building Ambition                 | Corporate - Online Services and myAccount Review | Developing a whole organisation transformational approach to online services, and 'channel shift' (from face to face and telephone services, to online) which delivers savings, maximizes digital inclusion and improves customer satisfaction by giving access to Council services online anytime, anywhere, and from any device.                                                                                                                                                              | 413                       | 413                           | 413                        | 1,314                     | 1,264                    | On Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | On Target   | On Target  | Some Issues | On Target   | On Target | On Target   | On Target             |
|                                   |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Overview of Status        |                               |                            |                           |                          | The programme is progressing well. To date we have 48 services online with 34k people signed up for a MyAccount - which represents approximately 44% of households.<br><br>The Customer Service Centre is leading a new customer service excellence workstream, focusing on the quality of our customer’s experience. The work to be undertaken includes: <ul style="list-style-type: none"><li>Development of a customer service strategy and customer engagement strategy;</li><li>Customer insight – identify customer groups and appropriate approaches to consultation;</li><li>Develop customer survey and feedback mechanisms so that customer service performance can be monitored;</li><li>Work is also in progress to improve and standardise email responses to customers.</li></ul> Work with other Services is also making good progress. Within Education & Children’s Services, take-up of School Lets, Music Tuition, Free School Meals and Clothing Grants online service has been very good. A pilot of the national Parents Portal developed by the Improvement Service on behalf of all Scottish Councils is currently being scoped.<br><br>Within Corporate and Democratic Services, Corporate Complaints requirements gathering is nearing completion, and a new online Vacancy Management Process is being phased in. These are examples of using MyPKC for internal processes – staff feedback from the pilot has been positive.<br><br>A number of work packages are in progress for Housing and Environment, including enhancements to services already live as well as new services. Work with teams on a number of supporting activities is underway, for example considering future data requirements for Waste Services. |             |            |             |             |           |             |                       |
| Building Ambition                 | Corporate - Mobile Working Review                | Implementing a corporate mobile solution which automates key tasks, processes and work flow to improve productivity, efficiency and quality, reducing the requirement for staff to navigate numerous systems and supporting the workforce to be more mobile, and work more efficiently and effectively.                                                                                                                                                                                         | 810                       | 813                           | 813                        | 1,284                     | 1,284                    | Some Issues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Some Issues | On Target  | Some Issues | Some Issues | On Target | Some Issues | On Target             |
|                                   |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Overview of Status        |                               |                            |                           |                          | The programme is progressing well. To date we have deployed mobile working solutions to 200 operational staff and have plans to extend this to a further 300 staff over the next 3 months.<br><br>Following on from the Digital Transformation workshop with Housing & Environment (H&E) staff in June, an operational H&E group is being created to clarify and prioritise new digital activity. This will streamline our governance and help expedite programmes of work.<br><br>Meetings with the Health and Social Care Partnership have taken place and similar to H&E, we are proposing a Digital Transformation workshop takes place with their senior teams on 6 December 2019, to discuss opportunities for change and innovation, and to clarify priorities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             |            |             |             |           |             |                       |
| Education and Children's Services |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                           |                               |                            |                           |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |            |             |             |           |             |                       |
| Building Ambition                 | Review of Catering Services                      | Examining optimum production, menu and service arrangements across Tayside and looking at options for a Central Production Unit (CPU) and partnership working to ensure the most efficient and effective catering service.                                                                                                                                                                                                                                                                      | 200                       | 426                           | 459                        | 0                         | 0                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |            |             |             |           |             |                       |
|                                   |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Overview of Status        |                               |                            |                           |                          | This project will no longer be reported as part of the transformation process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |             |            |             |             |           |             |                       |
| Building Ambition                 | Securing the Future of the School Estate         | Reviewing the school estate to make the most effective and efficient use of school buildings, and staff across the school estate.                                                                                                                                                                                                                                                                                                                                                               | 200                       | 550                           | 550                        | 50                        | 50                       | Some Issues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Some Issues | On Target  | Some Issues | Some Issues | On Target | On Target   | Some Issues           |
|                                   |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Overview of Status        |                               |                            |                           |                          | This project is progressing as planned.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |            |             |             |           |             |                       |
| Building Ambition                 | Review of Inclusion Services                     | Redesigning the delivery model which may result in some efficiencies but any savings or changes to service provision must be undertaken within legal duties held by the council. There are no savings attached to this transformation project. The ongoing implementation of the review of Inclusion Services is designed to bring about cultural change, service redesign and a shift in resources to improve the effectiveness of inclusive education for children and young people with ASN. | 0                         | 0                             | 0                          | 50                        | 50                       | Some Issues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Some Issues | On Target  | On Target   | On Target   | On Target | On Target   | On Target             |
|                                   |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Overview of Status        |                               |                            |                           |                          | The project is progressing and is now on target from a position of some issues due to delays in planning the implementation phase of the project. There has been a change in project ownership, due to staff turnover, and an implementation plan for the outcomes of the review developed. This project is now titled The Programme for Excellent Inclusive Practice marking a step change from review to implementation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |             |            |             |             |           |             |                       |

| Programme               | Project Title                              | Brief Description                                                                                                                                                                                                                                                                                         | Approved Savings (£000's) | Approved (via current budget) | Projected Savings (£000's) | Approved Funding (£000's) | Projected Spend (£000's) | Previous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Current   | Milestones | Risks     | Issues    | Costs       | Savings     | Non-Cashable Benefits |
|-------------------------|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------|----------------------------|---------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|-----------|-----------|-------------|-------------|-----------------------|
| Housing and Environment |                                            |                                                                                                                                                                                                                                                                                                           |                           |                               |                            |                           |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |            |           |           |             |             |                       |
| Building Ambition       | Review of Housing Repairs Service          | Undertaking a detailed review and analysis of key areas of housing repairs to identify improvements to efficiency and productivity which both improves the service delivery model and achieves savings of £500k                                                                                           | 500                       | 500                           | 500                        | 0                         | 0                        | On Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | On Target | On Target  | On Target | On Target | On Target   | On Target   | On Target             |
|                         |                                            |                                                                                                                                                                                                                                                                                                           | Overview of Status        |                               |                            |                           |                          | <p>This project is undertaking a detailed review and analysis of key areas of housing repairs to identify improvements to efficiency and productivity which both enhances the service delivery model and achieves savings of £500,000.</p> <p>This project is on target. Having implemented improvements and delivered efficiencies, work is now underway to review and measure what has been achieved and the impact of the changes.</p> <p>Savings in the first 3 years of the project total £300k, which were delivered by:</p> <ol style="list-style-type: none"> <li>Developing a mobile working solution for the repairs service</li> <li>Introducing locality working for teams</li> <li>Launching the reporting of repairs online</li> <li>Use of Scotland Excel procurement framework for materials</li> <li>Developing a stores solution</li> <li>Reviewing fleet use and efficiency</li> </ol> <p>Further specific work is underway to develop a dashboard for trades' productivity.</p> <p>The review of the project outcomes and objectives achieved has identified further actions to support next steps within the service. These will be translated into actions and prioritised at a future project board.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |            |           |           |             |             |                       |
| Building Ambition       | Corporate Property Asset Management Review | Reviewing the Council's property assets to; provide a property estate which is appropriately sized for requirements, well used, properly maintained, integrated with partner organisations' asset management plans, maximising collaborative opportunities, and is in appropriate geographical locations. | 1,795                     | 1,795                         | 1,795                      | 0                         | 0                        | At Risk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | At Risk   | On Target  | At Risk   | On Target | Some Issues | Some Issues | On Target             |
|                         |                                            |                                                                                                                                                                                                                                                                                                           | Overview of Status        |                               |                            |                           |                          | <p>A workshop was held in October with Community Planning Partners (NHS/Health &amp; Social Care Partnership/Police Scotland/ Scottish Fire &amp; Rescue Service) to discuss the one public sector approach for Blairgowrie. It was agreed that there is a need to carry out a high level strategic feasibility study of the one public sector approach in Blairgowrie. This will look at the current service needs for each Community Planning Partner and potential options for sharing of the property within the Blairgowrie area.</p> <p>Discussions are continuing with Blairgowrie &amp; Rattray Development Trust to explore options for community asset transfer of the Area Office, Blairgowrie.</p> <p>There has been agreement from Scottish Fire &amp; Rescue Service for the move of the Council and Health &amp; Social Care Partnership staff from Beechgrove House to Perth Fire Station. The proposed date of the move is likely to be early November as this is being planned around the upgrade of ICT at Perth Fire Station.</p> <p>Discussions continue with the Council's Community Planning team to further develop opportunities for Community Asset Transfer and progress existing applications.</p> <p>Further information gathering is underway regarding the remaining Perth Office Estate.</p> <p>Recurring savings of approximately £900,000 are already being achieved, predominately through the former Perth Office Programme with additional savings identified from recent school estate strategy decisions and the closure of Beechgrove House. Risks remain in securing the remaining balance of the total £1.8m savings target by April 2020 as well as the phasing of the savings, but will largely be dependent on the pace at which options can be developed through the Council and Community Planning partners estate.</p> |           |            |           |           |             |             |                       |

| Programme         | Project Title                                             | Brief Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Approved Savings (£000's) | Approved (via current budget) | Projected Savings (£000's) | Approved Funding (£000's) | Projected Spend (£000's) | Previous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Current   | Milestones | Risks     | Issues                   | Costs       | Savings   | Non-Cashable Benefits |
|-------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------|----------------------------|---------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|-----------|--------------------------|-------------|-----------|-----------------------|
| Building Ambition | Council Vehicle Fleet Utilisation and Optimisation Review | The Council Vehicle Fleet Utilisation and Optimisation Review looks towards the better utilisation of the council’s small vehicle fleet through the introduction of telematics and effective ongoing analysis of associated data. In addition the project proposes to undertake a review of the grey fleet (ie private vehicles used for council business) with the aim of reducing the extent to which delivery of Council Services rely on this.                                  | 150                       | 150                           | 150                        | 150                       | 186                      | On Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | On Target | On Target  | On Target | On Target                | On Target   | On Target | On Target             |
|                   |                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overview of Status        |                               |                            |                           |                          | An in-depth analysis of Grey Fleet Claims is underway with meetings held with those Services with the highest volume of claims. Based on feedback, further data will be gathered and presented to relevant Service Management Teams.<br><br>Data continues to be compiled on vehicle usage to ensure we are maximising the use of these resources. This will also inform plans for greater use of electric vehicles as part of the fleet.<br><br>Staff uptake of the electrical vehicle familiarisation sessions was very positive with all sessions fully booked. Further sessions have been arranged to meet demand.<br><br>The Travel Policy has been reviewed and is near completion.<br><br>Following a positively received demo to staff, the Pool Car Booking System will go live in November 2019 and will be supported with user guides and internal communications.<br><br>The accumulated savings over the last 2 financial years has been over £185k, generated from reduced grey fleet mileage claims. |           |            |           |                          |             |           |                       |
| Building Ambition | Commercialisation of Assets and Income Generation         | This requires review and collation of evidence of local, national and international markets; business sponsors, event organisers and advertisers’ needs and requirements; and community funding models and external funding sources. This will inform the development of a PKC Strategy to drive forward our work to generate income for the Council and partners from potential commercialisation of assets, business sponsorship, advertising and community and external funding. | 0                         | 0                             | 0                          | 60                        | 60                       | On Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | On Target | On Target  | On Target | On Target                | On Target   | On Target | On Target             |
|                   |                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overview of Status        |                               |                            |                           |                          | The tender is currently out for procurement. An update will be brought back to the Committee once the contract has been awarded (anticipated to be December 2019).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |            |           |                          |             |           |                       |
| Building Ambition | Low Carbon Project                                        | The Project seeks to prepare the Council for emerging duties in relation to Climate Change Act 2009 and our duties around low carbon emission.                                                                                                                                                                                                                                                                                                                                      | 0                         | 0                             | 0                          | 156                       | 156                      | At Risk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | At Risk   | At Risk    | At Risk   | Remedial Action Required | Some Issues | None      | At Risk               |
|                   |                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overview of Status        |                               |                            |                           |                          | As part of this work a baseline report is in preparation (as specified by the PKC Climate Change Motion) which was agreed by Council on 19 June 2019 (article 343ii). The framework for this report was discussed at both the Low Carbon Working Group (11 September) and the Climate Change Board (20 September). A joint meeting of both groups took place on 6 November to bring together key contributors and further develop structure, content and timeframe. It is proposed to submit an interim report to the Council meeting in December 2019.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |            |           |                          |             |           |                       |
| Totals            |                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 7,343                     | 7,078                         | 7,881                      | 6,622                     | 6,053                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |            |           |                          |             |           |                       |



# PERTH AND KINROSS COUNCIL

## Strategic Policy and Resources Committee

27 November 2019

### COMMERCIAL PROPERTY INVESTMENT PROGRAMME

Report by Depute Chief Executive (Chief Operating Officer) (Report No. 19/344)

#### **PURPOSE OF REPORT**

The purpose of this report is to provide an update on the Commercial Property Investment Programme. It also seeks approval to the criteria for identifying priorities for Council intervention to deliver development for economic growth within the current ring fenced programme.

#### **1. BACKGROUND / MAIN ISSUES**

- 1.1 The Commercial Property Investment Programme (CPIP) was established in 2013/14 as part of the Council's commitment to develop property and land assets to support business growth. The CPIP is a programme of property development, site acquisition, and servicing which runs until 2025 as a ring-fenced balanced development and investment programme.
- 1.2 The development and sales of the land and property in the programme underpins economic growth by creating significant construction investment and securing jobs in the commercial and business floorspace delivered by developers and businesses locating in Perth & Kinross. The development sites are identified business and employment sites in the current Local Development Plan and LDP2.
- 1.3 The CPIP is delivered by the Estates & Commercial Investment Team and is managed through the Capital Programme monitoring reporting to the Strategic, Policy and Resources Committee. The strategic oversight for the programme is provided by the Employment Land & Commercial Property Development Board (ELCPDB) which comprises representatives from Planning, Economic Development, Property, Capital Programme office, Legal and Finance.
- 1.4 The Board recently reviewed the current programme which was approved in November 2017 (Report No. 17/390 refers). This detailed individual projects on allocated sites and properties in Perth City and across the wider rural areas. The review highlighted a number of areas where issues outwith the control of the Council were impacting on the delivery of sufficient serviced employment land and property to meet anticipated future business needs.
- 1.5 In general terms, the cost of servicing and delivering business and employment land in Perth & Kinross is greater than the end market value. As such, there is an inherent market failure. The CPIP programme was established to address this and has achieved a balanced position where

expenditure is balanced by receipts without incurring loan charges, taking a long term view on site acquisition and investment. It has also successfully secured higher value commercial uses, at key high demand locations, for example the Porsche dealership and Broxden Farm. However, more rural locations are challenging and, as such, the development risks and returns need to be spread across the wider programme.

- 1.6 The recent review by the Board identified the need for a greater degree of operational flexibility in the CPIP. In order to do this, the Board developed criteria for future CPIP activity, taking cognisance of private sector developer appetite to secure investment in accordance with Council financial regulations. This approach will allow the Board to agree priorities and manage expenditure of the programme to deliver the CPIP aligned with strategic priorities. It will be reported quarterly through the regular monitoring reports to this Committee. The proposed criteria which the Board will use for assessment and to direct intervention is set out below. Taken individually, the proposed criteria are already used. However, it is proposed to aggregate them to facilitate the strategic prioritisation of sites.
- 1.7 Although the current programme demonstrates good use of resources within the Council's control, other external issues such as land ownership, potential utilities/infrastructure constraints and current market demand create viability challenges. The future development and investment programme has always been predicated on the successful sale of serviced sites with receipts from disposals reinvested. At the point where the cost of new development exceeds the projected receipts, the Council will need to consider whether to capitalise the programme, terminate it and/or consider a new investment model such as joint ventures with the private sector.
- 1.8 The current budget allocations on property development, site acquisition and site servicing are set out in Appendix 2. These reflect resources and expenditure on sites and properties in Council ownership. The Council works with key public and private sector partners in the delivery of identified projects. This approach may also lever additional funding into the programme and continues the current approach of working with private sector partners as appropriate opportunities emerge.

## **2 PROPOSAL**

- 2.1 Both residential and employment uses are essential for sustainable development. The provision of employment and business land and speculative property outside the three largest Scottish cities is generally regarded by the property development industry as more challenging and riskier than developing for residential use, as there is a less quantifiable return on investment. Site servicing constraints and location can make the viability of employment and business land particularly marginal in rural locations where market take-up can be slow.

- 2.2 In these instances, partnership working with landowners and developers can help deliver effective employment sites. In many cases, financial intervention may be required to unlock the development.

### **Council land at North Muirton Industrial Estate**

- 2.3 The Council employment land at North Muirton extends to approximately 26 acres, of which 16 acres is currently serviced with utilities and roads infrastructure. It is divided between food & drink and general business uses on an equal basis. Of the 16 serviced acres, currently over half (8.5 acres) is either developed or under offer to businesses.
- 2.4 Given the business demand and uptake of development to date, it is proposed to undertake further site-servicing infrastructure to expand the remaining 10 acres in Council ownership. This requires a new access road with an estimated cost of £400,000. The intention is to retain the area currently distinctly marketed as the Food & Drink Park within the wider industrial area to provide long-term strategic support for this important industry.

### **Future industrial/manufacturing premises**

- 2.5 The CPIP programme currently provides for developing a future new modern industrial facility for businesses. The development of the facility will be subject to a detailed business plan and approval from the Board.
- 2.6 The Council is participating in a partnership project with the Construction Scotland Innovation Centre, Scottish Enterprise and Zero Waste Scotland to use a design framework (PORTAL) to deliver a new building as a demonstrator project, leveraging money from the Innovate UK Construction Innovation fund. The bid is being submitted in November 2019 and the outcome should be known for a project start in April 2020. If we are successful in our bid, this would bring additional resources to the CPIP programme in 2020/21 to build a demonstrator for small to medium sized businesses with increased construction efficiency, whole life costs and lower carbon impact.
- 2.7 There are currently 3 potential locations under consideration for the development of the new demonstrator building:
- (i) site 6 at the Perth Food & Drink Park
  - (ii) site 4 at Kinross West
  - (iii) site 2 at Brioch Place, Crieff
- 2.8 The CPIP currently has limited resources to build a new building which, if committed, leaves only a relatively small cash reserve for site servicing and potential acquisition (£1m) over the period of the current programme. However, if money is secured from the UK Construction Innovation fund, this would free up more resources to make a greater impact in serviced site provision.

## Site servicing

- 2.9 Servicing and acquisition costs are highly challenging to determine as issues such as specific requirements and topography need detailed analysis on each site. Planning consents for large scale housing developments also require the provision of serviced employment land. However, the planning system cannot require a developer to sell serviced plots at a loss, hence the role of the public sector to step in.

## Prioritisation Criteria

- 2.10 In order to prioritise sites for possible CPIP interventions, the following criteria are proposed:
- sites should be identified as 'marketable' in the employment land audit i.e. Minor Constrained Land: These sites have constraints (ownership, accessibility, water or drainage issues), but the extent of the constraints is judged to be marketable within 2-5 years. Also sites identified as 'immediately available', but not marketed by owners/developers.
  - market failure i.e. private sector will not deliver without public intervention
  - potential demand (location, class type)
  - deliver strategic priorities e.g. sectors

Each site will be scored against each criteria and scores will be aggregated to establish a prioritised list to be agreed by the Board. Appendix 1 provides details of the scorecard.

The Committee is asked to agree the proposed prioritisation criteria and approach.

## 3 CONCLUSION AND RECOMMENDATIONS

- 3.1 It is recommended that the Strategic Policy and Resources Committee:
- (i) notes progress on the completed work to date
  - (ii) approves the current funding re-allocations as set out in Appendix 2 on property development, site acquisition, site servicing and
  - (iii) agrees the prioritisation criteria for future development proposals for the Commercial Property Investment Programme

### Authors

| Name             | Designation                      | Contact Details                                                                                   |
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**Approved**

| <b>Name</b>   | <b>Designation</b>                               | <b>Date</b>      |
|---------------|--------------------------------------------------|------------------|
| Jim Valentine | Depute Chief Executive (Chief Operating Officer) | 12 November 2019 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>None</b>       |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>None</b>       |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>None</b>       |
| Strategic Environmental Assessment                  | <b>None</b>       |
| Sustainability (community, economic, environmental) | <b>None</b>       |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic implications

- 1.1 This report supports the delivery of the Community Plan, Single Outcome Agreement and Corporate Plan objectives.

### 2. Resource implications

#### Financial

- 2.1 The financial implications of the revised programme can be accommodated in the current ring-fenced balanced programme. The professional staff resources required over the timeline of the programme will be continue to be set against capital expenditure in line with current practice.

#### Workforce

- 2.2 The current CPIP provides for one Development Surveyor timecharged against the profiled capital programme aligned with capital expenditure.

#### Risk

- 2.3 There is no significant change in the risks associated with the revised programme and the revised priorities will be managed and reported through the capital monitoring process.

### Consultation

- 2.4 The governance and oversight provided by the ELCPDB will ensure cross service consultation with Planning, Housing, Economic Development, Finance and Legal services and robust financial monitoring across the programme.

### Asset Management (land, property, IT)

- 2.5 There are no immediate implications in respect of asset management arising from the recommendations of the report.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

(i) Assessed as not relevant for the purposes of EqIA

### Strategic Environmental Assessment

- 3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.3 The contents of this report have been considered under the Act and no further action is required as it does not qualify as a PPS and is therefore exempt.

### Sustainability

- 3.4 Under the provisions of the Local Government Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.5 The proposals and recommendation in this report will support sustainable development in the potential sale and re-use / redevelopment of the properties and reallocation of the capital resources.

### Legal and Governance

- 3.6 The Head of Legal and Governance has been consulted and is in agreement with the contents of this report.

## Risk

- 3.7 The risks associated with the CPIP are managed within the ELCPD Board Governance

## **4. Consultation**

### Internal

- 4.1 The Head of Legal and Governance, the Head of Property Services and the Head of Finance have been consulted and are in agreement with the contents of this report.

## **2. BACKGROUND PAPERS**

None.

## **3. APPENDICES**

Appendix 1 - Criteria scorecard,  
Appendix 2 – Summary of revised capital expenditure programme



## APPENDIX 1

Employment Land Priority criteria scorecard

| Criteria              |  |        | Definition                                                                                           | Explanatory note | Site Ref & description | Analysis              |
|-----------------------|--|--------|------------------------------------------------------------------------------------------------------|------------------|------------------------|-----------------------|
| <b>Marketable</b>     |  | High   | Ownership verified, Serviced with access road, minimal flood risk, Scottish Water investment planned | All confirmed    |                        | High<br>Medium<br>Low |
|                       |  | Medium | Ownership verified, Serviced with access road, Minimal flood risk, Scottish Water investment planned | 2 of 4 confirmed |                        |                       |
|                       |  | Low    | Ownership verified, Serviced with access road, Minimal flood risk, Scottish Water investment planned | 1 or less        |                        |                       |
| <b>Market failure</b> |  | High   | Site has been actively marketed by appointed agents for 5 years                                      |                  |                        | High<br>Medium<br>Low |
|                       |  | Medium | Site has been actively marketed by appointed agents for btwn 2 and 5 years                           |                  |                        |                       |
|                       |  | Low    | Site has been actively marketed by appointed agents for less than 2 years                            |                  |                        |                       |

| Criteria                    |                                                                                                                                                                                                      |        | Definition                                                       | Explanatory note | Site Ref & description            | Analysis              |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------------------------------------------------------------|------------------|-----------------------------------|-----------------------|
| <b>Potential demand</b>     | Location & Use Class                                                                                                                                                                                 | High   | Well established location with demonstrable demand from business |                  |                                   | High<br>Medium<br>Low |
|                             |                                                                                                                                                                                                      | Medium | Good location with potential demand from business                |                  |                                   |                       |
|                             |                                                                                                                                                                                                      | Low    | Location with future 5 yrs + potential to serve user demand      |                  |                                   |                       |
| <b>Strategic priorities</b> | Growth/ key sector                                                                                                                                                                                   | High   | Site highly suitable                                             |                  |                                   | High<br>Medium<br>Low |
|                             |                                                                                                                                                                                                      | Medium | Suitable                                                         |                  |                                   |                       |
|                             |                                                                                                                                                                                                      | Low    | Not suitable                                                     |                  |                                   |                       |
|                             | Potential for high value jobs                                                                                                                                                                        | High   | Likely to support high value jobs >£30k                          |                  |                                   | High<br>Medium<br>Low |
|                             |                                                                                                                                                                                                      | Medium | Could support high value jobs >£30k                              |                  |                                   |                       |
|                             |                                                                                                                                                                                                      | Low    | Unlikely to support high value jobs >£30k                        |                  |                                   |                       |
| <b>Priority level</b>       | Green indicates progress to intervene as a high priority based on combined professional judgement of Planning, Estates, Economic Development and Property. Medium & Low priority to be kept reviewed |        |                                                                  |                  | <b>Balanced scorecard outcome</b> | High<br>Medium<br>Low |

## APPENDIX 2

Programme summary budget & projected cashflow

|                                           |                                                                           | Projection |          |          |          |          |          |
|-------------------------------------------|---------------------------------------------------------------------------|------------|----------|----------|----------|----------|----------|
|                                           |                                                                           | (£000's)   | (£000's) | (£000's) | (£000's) | (£000's) | (£000's) |
|                                           |                                                                           | 2019/20    | 2020/21  | 2021/22  | 2022/23  | 2023/24  | 2024/25  |
| Receipts/ Reserves carried forward        |                                                                           | 2,578      | 2,470    | 1,648    | 442      | 7        | 7        |
| Expenditure                               | Description                                                               |            |          |          |          |          |          |
| Property development                      | Expenditure on developing Council property assets                         | 771        | 1,500    | 500      |          |          |          |
| Site Acquisition                          | Employment sites identified in LDP 2 and assessed on ELCPD Board criteria |            |          | 500      |          |          |          |
| Site Servicing                            | Servicing of sites with enabling infrastructure for future development    | 128        | 200      | 200      | 1,000    |          |          |
| Project Management & Implementation costs | Development Surveyors and project management support staff                | 23         | 90       | 90       | 60       |          |          |
| Total Expenditure on projects in Year     |                                                                           | 922        | 1,790    | 1,290    | 1,060    | 0        | 0        |
| Funds carried forward (cash/reserves)     |                                                                           | 1,656      | 680      | 358      | (618)    | 7        | 7        |
|                                           |                                                                           |            |          |          |          |          |          |
| Receipts - Disposals,                     | Funds from disposals of assets (serviced sites and properties)            | 814        | 968      | 84       | 625      |          |          |
| Total Receipts from sales in Year         |                                                                           | 814        | 968      | 84       | 625      | 0        | 0        |
| Total Available Funding Carried Forward   |                                                                           | 2,470      | 1,648    | 442      | 7        | 7        | 7        |



# **PERTH & KINROSS COUNCIL**

## **Strategic Policy & Resources Committee**

**27 November 2019**

### **ARMED FORCES COVENANT – ANNUAL PROGRESS REPORT**

**Report by Depute Chief Executive (Report No. 19/345)**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide members with an Annual Progress Report in relation to the Council's commitment under the Armed Forces Covenant and to advise members of the intention to seek the Gold Award in 2020.

#### **1. BACKGROUND**

- 1.1 Perth & Kinross Council has a long and proud tradition of supporting the Armed Forces. The Armed Forces Covenant was brought in under the Armed Forces Act 2011 to recognise sacrifices made by the armed forces and to work with businesses, local authorities, charities and community organisations to support the forces through services, policy and projects.
- 1.2 The Covenant is a promise from the nation to those who serve or who have served, and their families, which says the Council will do all it can to ensure they are treated fairly and not disadvantaged in their day to day lives.
- 1.3 At a local level, the Covenant is a declaration of mutual support between a civilian community and its local armed forces and is a public commitment by Perth & Kinross Council to support defence personnel; provide a supportive environment for reservists and to being a strong advocate of the Armed Forces.
- 1.4 The Covenant must be signed by a senior person in the authority who can ensure that commitments are implemented and maintained. Members will recall agreeing that the Council would reaffirm its commitment to the Armed Forces Covenant and this was done by the Provost at a Ceremony in September 2017.
- 1.5 Many local authorities have an 'Armed Forces Champion'. The role of a 'champion' is often to make sure that the local authority achieves its commitments to the armed forces community and any blockages are resolved. The Council has identified Councillor Chris Ahern as its champion for Veterans and the Armed Forces and he jointly chairs a Covenant Partnership Group with the Commanding Officer, 7 Scots. The Group consists of representatives from Council service, Veterans groups and partner agencies in the statutory and third sectors and meets at least twice per annum. The last meeting was held on 8 May 2019.

- 1.6 Members also agreed that an annual report be submitted to this Committee on progress of the support provided to the Armed Forces. This report provides such a progress update on actions taken by the Council since the last progress report in November 2018 (Report No. 18/392 refers).

## **2 PROGRESS ACTIONS**

- 2.1 Consultation with Council Services has identified a range of examples of the Council's commitment to supporting Veterans and their families in the delivery of Services, in carrying out our civic responsibilities and as an employer. Examples include: -

- Further copies of the 'Veterans First' guide (updated in 2018) for those leaving the Armed Forces and choosing to settle in Perth and Kinross know what help and support is available to them when they are making their transition from military life in terms of housing options, employment, welfare advice etc were produced and issued in 2019. The guide remains widely available across Perth and Kinross including GP surgeries; Council offices; libraries; to all Elected Members and a range of Veterans Support and third sector groups. The guide is also available online.
- Maintained the range of information available to Veterans on the website in a dedicated area <http://www.pkc.gov.uk/adviceforveterans> as well as developing a dedicated internal Sharepoint site for Veterans Issues.
- In addition, to having a named Armed Forces and Veterans Champion, the Council nominated the Corporate Equalities Team Leader as a named Armed Forces and Veterans Council Officer in 2018 to co-ordinate any responses to Veterans issues. Both the Armed Forces and Veterans Champion and the named Council officer also represented the Council at the Annual Armed Forces and Veterans Champions Gathering in Glasgow on 7 October 2019. Named contacts in Council service areas of Housing, Education, Welfare Rights and Human Resources have also been identified for specific issues relating to Veterans and Reservists.
- The Council also takes its Civic and representative duties in relation to the Armed Forces, Veterans and Reservists seriously with both the Provost and the Armed Forces and Veterans Champion represented at a number of events during the last 12 months (Table 1 below)

**Table 1 – Civic Engagements Armed Forces, Veterans and Reservists 2018/19**

| <b>Date</b> | <b>Event</b>                                                                                                                                                                          | <b>Attended by Provost</b> | <b>Attended by Armed Forces and Veterans Champion</b> |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------------------------------------|
| 04/11/18    | Polish War Graves – wreath laying (Wellshill)                                                                                                                                         | √                          | √                                                     |
| 09/11/18    | Poppy Scotland – Wreath Laying                                                                                                                                                        | √                          | √                                                     |
| 09/11/18    | Service of Remembrance – Black Watch Museum Balhousie Castle                                                                                                                          | √                          | √                                                     |
| 09/11/18    | Pullars War Memorial Wreath Laying                                                                                                                                                    | -                          | √                                                     |
| 11/11/18    | 51 Highland Division Memorial North Inch Perth Wreath Laying                                                                                                                          | √                          | √                                                     |
| 11/11/18    | Armistice Day Remembrance Sunday – WW1 Centenary. Church Service, Civic and Military Parades, Walk of Gratitude and Civic Reception and Entertainment programme at Concert Hall       | √                          | √                                                     |
| 05/02/19    | 5 Soldiers Production at Perth Theatre                                                                                                                                                | √                          | √                                                     |
| 06/04/19    | Highland Reserve Forces and Cadets Association (HRFCA) AGM – Queens' Barracks                                                                                                         | -                          | √                                                     |
| 07/04/19    | Armed Forces Appreciation Day at Knockhill organised by HRFCA                                                                                                                         | -                          | √                                                     |
| 18/04/19    | HRFCA Employer Engagement Evening – Supper at MOD Caledonia and Royal Marine Concert Carnegie Hall Dunfermline                                                                        | √                          | -                                                     |
| 25/04/19    | Unforgotten Heroes Conference Stirling                                                                                                                                                | -                          | √                                                     |
| 01/05/19    | SSAFA AGM                                                                                                                                                                             | -                          | √                                                     |
| 06/05/19    | Russian Aircrew Memorials at Errol and Fearnan – wreath laying                                                                                                                        | √                          | √                                                     |
| 01/06/19    | Royal British Legion Scotland Conference 2019 – Dewars Centre                                                                                                                         | √                          | -                                                     |
| 08/06/19    | Guest at RASC/RCT Perth Branch Dance                                                                                                                                                  | √                          | -                                                     |
| 15/06/19    | Black Watch Association 100th Anniversary Service Balhousie Castle                                                                                                                    | √                          | √                                                     |
| 20/06/19    | Perth Academy Flowers of the Forest Celebration Event                                                                                                                                 | √                          | -                                                     |
| 22/06/19    | Korean War Memorial Wreath Laying – Lindsay Court Old High Street Perth                                                                                                               | √                          | √                                                     |
| 24/06/19    | Armed Forces Day Flag Raising Event and Civic Reception Balhousie Castle                                                                                                              | √                          | √                                                     |
| 18/08/19    | City of Perth Salute and Freedom of Perth event to confer the Freedom of the City to Brigadier Sir Melville Jameson, who retired as Lord-Lieutenant of Perth and Kinross in July 2019 | √                          | √                                                     |
| 26/09/19    | Opening of the WW100 Scotland Exhibition Balhousie Castle                                                                                                                             | √                          | -                                                     |
| 03/10/19    | Beating the Retreat Fort George Inverness                                                                                                                                             | -                          | √                                                     |
| 09/10/19    | Armed Forces meeting CO 7 SCOTS                                                                                                                                                       | -                          | √                                                     |
| 22/10/19    | HRFCA Eastern Area Meeting                                                                                                                                                            | -                          | √                                                     |

- On 26 June 2019 an Inside News Bulletin was published to promote both Armed Forces Day and Reservists Day, this also included promoting the time off for public duties policy. The Armed Forces Flag was also flown at 2 High Street, Perth.
- On 26 November 2019 an engagement event was planned with members of the 7 SCOTS Reserve Force to promote the reservists and cadet force adult volunteering opportunities to staff.
- Special leave with pay of up to 15 days per annum for reservists to attend annual training camps remains in place.
- Special leave with pay of up to 15 days per annum for Cadet Force Adult Volunteers to attend local detachments and annual camps remains in place.
- The 'Armed Forces Covenant for Frontline Workers' eLearning module remains available for all frontline employees with 29 (+14 in 2018/19) staff completing it and 147 (+ 40 in 2018/19) staff having the module 'in progress' since September 2017.
- Since November 2017 the Council has had the Silver Award in the Armed Forces Employer Recognition Scheme in relation to the work of the Covenant supporting Armed Forces, Reservists and the Cadet Forces. The intention is to express an interest to submit an application for the Gold Award when the scheme opens again in late November 2019. Positive discussions have already been held with the Regional Employer Engagement Director of the Highland Reserve Forces and Cadets Association who has intimated that he is supportive of the Council submitting an application. He has also made initial recommendations in relation to the Action Plan which has been drafted in preparation for the submission in March 2020 which aims to enhance the Council's existing work in this area. Members will be kept informed of progress.
- Following consultation with Veterans' groups, a site outside St Johns Kirk has been identified for a War Memorial for the area.
- Both the Provost and Armed Forces and Veterans Champion have also attended the local Armed Forces and Veterans Breakfast Club with the Armed Forces and Veterans Champion also attending the Edinburgh Veterans Breakfast Club on a consultative visit in January 2019.

2.2 Work will continue with Council services and Veterans Support organisations to respond to issues relating to Veterans in the year ahead. The Armed Forces and Veterans Champion will continue to attend all the Perth Veterans Club meetings as at present.



### 3 PROPOSALS

The following proposals are being made:

- 3.1 The Council reaffirms its commitment to its responsibilities under the Armed Forces Covenant and awaits an update on the Gold Award submission in the Employer Recognition Scheme in 2020.

### 4 CONCLUSION AND RECOMMENDATIONS

- 4.1 It is recommended that the Committee approve the content of this report.

#### Authors

| Name         | Designation            | Contact Details                                                  |
|--------------|------------------------|------------------------------------------------------------------|
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#### Approved

| Name          | Designation                                      | Date             |
|---------------|--------------------------------------------------|------------------|
| Jim Valentine | Depute Chief Executive (Chief Operating Officer) | 12 November 2019 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

|                                                     |             |
|-----------------------------------------------------|-------------|
| <b>Strategic Implications</b>                       |             |
| Community Plan / Single Outcome Agreement           | <b>Yes</b>  |
| Corporate Plan                                      | <b>Yes</b>  |
| <b>Resource Implications</b>                        |             |
| Financial                                           | <b>None</b> |
| Workforce                                           | <b>None</b> |
| Asset Management (land, property, IST)              | <b>None</b> |
| <b>Assessments</b>                                  |             |
| Equality Impact Assessment                          | <b>None</b> |
| Strategic Environmental Assessment                  | <b>None</b> |
| Sustainability (community, economic, environmental) | <b>None</b> |
| Legal and Governance                                | <b>None</b> |
| Risk                                                | <b>None</b> |
| <b>Consultation</b>                                 |             |
| Internal                                            | <b>Yes</b>  |
| External                                            | <b>None</b> |
| <b>Communication</b>                                |             |
| Communications Plan                                 | <b>Yes</b>  |

### a) Strategic Implications

This report supports the delivery of the Strategic Objectives within the Community Plan/Single Outcome Agreement 2013-2023 and Corporate Plan 2013-2023.

### b) Consultation

#### Internal

All Council Services have been consulted in preparation of this report

### c) Communication

Internal and external communication will be arranged to raise awareness and actively promote the Council's commitment in the Armed Forces Covenant to Council employees and the wider community.