

PERTH AND KINROSS COUNCIL**Strategic Policy and Resources Committee****15 June 2016****TENDERS ACCEPTED BY THE TAYSIDE PROCUREMENT CONSORTIUM AND COUNCIL SERVICES**

**Depute Chief Executive, Environment
(Sustainability, Strategic and Entrepreneurial Development)**

In accordance with the Council's Contract Rules, this report provides information on tenders accepted by the Tayside Procurement Consortium and Council Services under delegated authority.

1. BACKGROUND/MAIN ISSUES

- 1.1 Perth and Kinross Council's Scheme of Administration and Contract Rules require that tenders accepted are reported to Committee retrospectively for governance purposes. The detail regarding any contract listed within the appendices can be obtained by contacting the officer named in the appendix.
- 1.2 Slightly different arrangements are in place for contracts depending whether they are awarded by the Tayside Procurement Consortium or individual Council Services, as follows:

Tayside Procurement Consortium

- 1.3 The Council established the Tayside Procurement Consortium (TPC) in 2008 (Report No 08/69 refers) to manage collaborative procurement activity on its behalf. The Council agreed the requirement for the TPC to submit a report on an annual basis detailing all collaborative tenders accepted for use by the Council.
- 1.4 The delegated authority to the TPC to contract for goods and services is contained within the Council's Scheme of Administration which permits the Head of Strategic Commissioning and Organisational Development to approve TPC contracts on behalf of the Council in accordance with the Council's Contract Rules.
- 1.5 The tenders accepted by the TPC under delegated authority therefore require to be reported on an annual basis in a report to the Strategic Policy and Resources Committee. Appendix 1 contains the tenders accepted by TPC between 1 April 2015 and 31 March 2016.

Council Services

- 1.6 The requirement to report tenders accepted is set out in the Council's Contract Rules.

1.7 Details of the tenders accepted by Services are contained at Appendix 2.

Tendering Values

1.8 Each appendix highlights the tenders accepted and are grouped by the procurement process followed, before acceptance. The process followed is determined by risk and value factors as outlined below:

- Formal EU Tender Process – High Risk projects with a value expected to be in excess of £164,176 (or £172,514 before 1 January 2016) for goods, supplies and services and £4,104,394 (or £4,332,012 before 1 January 2016) for works
- Tenders below EU Threshold – Medium risk projects with a value expected to be in excess of £50,000 and below EU Tender process thresholds (as above)
- Quick Quotes – Low risk projects with a value expected to be less than £50,000

2. PROPOSALS

2.1 There are no proposals arising from this report.

2.2 This report is presented for governance purposes only. Any questions on the contracts within Appendices 1 or 2 can be answered by contacting the officer named in the relevant section of the appendix.

3. CONCLUSION AND RECOMMENDATION

3.1 This report is provided for information as required by the Council's Contract Rules.

3.2 The Committee is asked to note the tenders accepted under delegated authority as detailed in Appendices 1 and 2.

Author(s)

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Approved

Name	Designation	Date
Jim Valentine	Depute Chief Executive, Environment (Sustainability, Strategic and Entrepreneurial Development)	17 May 2016

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You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
Resource Implications	
Financial	Yes
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Community Plan / Single Outcome Agreement

- 1.1 The award of contracts to facilitate approved expenditure contributes to the delivery of the Perth and Kinross Community Plan / Single Outcome Agreement in terms of the following priorities:

- (i) Giving every child the best start in life
- (ii) Developing educated, responsible and informed citizens
- (iii) Promoting a prosperous, inclusive and sustainable economy
- (iv) Supporting people to lead independent, healthy and active lives
- (v) Creating a safe and sustainable place for future generations

Corporate Plan

- 1.2 The awarding of contracts to facilitate approved expenditure contributes to the achievement of the Council's Corporate Plan Priorities:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

2. Resource Implications

Financial

- 2.1 Budgetary provision has already been made for all tenders accepted detailed in this document, and as such there are no direct financial implications arising from this Report.

3. Assessments

Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

4. Consultation

Internal

- 4.1 This report has been prepared in consultation with key Procurement champions in each Service, and has been reviewed by each respective Senior Management Team.

4.2 No external consultation was required in the preparation of this report.

5. Communication

5.1 Information on each of the awards arising from tendering processes can be found on the national procurement advertising portal – Public Contracts Scotland. See link <http://www.publiccontractsscotland.gov.uk/>

5.2 A full register of contracts held by the Council will also be displayed on this website from later in 2016.

2. BACKGROUND PAPERS

2.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

3. APPENDICES

- Appendix 1 – Tenders accepted by the Tayside Procurement Consortium for the period 2015/16.
- Appendix 2 – Tenders accepted by Council Services to March 2016.

APPENDIX 1

Tenders Accepted by Tayside Procurement Consortium (To 31 March 2016)

(Values stated relate to Perth & Kinross Council requirements not the full tendered value)

Tayside Procurement Consortium			
<u>Tenders for goods, supplies and services or works where the Formal EU Process has been applied</u>			
Title	Value(£)	Start	End
Temporary and Interim Staff Services Framework	£90,000	13/04/2015	12/04/2018
Supply and Delivery of Heavy Plant	£165,000	02/03/2015	28/02/2018
Care Homes for Adults with Learning Disabilities	£762,000	29/06/2015	30/06/2017
Traffic Signal Maintenance	£78,000	01/10/2012	30/09/2017
Community Meals Service	£103,000	01/09/2015	31/08/2018
Building related Engineering Consultancy	£850,000	01/10/2015	30/09/2017
Plumbing materials	£375,000	01/12/2015	30/11/2018
Liquid Fuels	£1,175,300	14/10/2015	13/10/2017
Waste & Water Services	£954,000	01/03/2016	28/02/2019
Building Maintenance	£210,000	05/01/2016	04/01/2019
Client Device(Laptops,Thin Client desktops) Frameworks	£217,000	01/01/2016	31/12/2017
Library Management System	£45,000	01/07/2015	30/06/2020
Removals and Storage Services	£127,000	14/03/2016	13/03/2019
Electrical materials	£213,000	01/04/2016	31/08/2018
Waste Disposal Equipment	£45,000	01/04/2016	31/03/2019
Groceries	£99,000	01/05/2016	30/04/2020
Fruit and Vegetables	£20,000	01/04/2016	31/03/2020
Pest Control	£118,000	01/04/2016	30/06/2020
Bedding Plants,Trees and Shrubs	£20,000	08/02/2016	07/02/2019
Mobile and Data Services Framework	Not applicable	01/07/2015	31/03/2019
Digital and Technology Services Framework	Not applicable	13/05/2015	12/05/2017
Hosting Services Framework	Not applicable	21/05/2015	20/05/2017
Server Maintenance Framework	Not applicable	22/06/2015	21/06/2017
Media Planning, Buying and Associated Services	Not applicable	01/09/2015	31/08/2017
Travel Services	Not applicable	01/09/2015	31/08/2018
IT workstations	Not applicable	09/03/2016	08/03/2018
<u>Tenders below EU Threshold (Tayside Procurement Consortium Process has been applied)</u>			
Web GIS	£20,000	01/07/2015	30/06/2017
Maintenance of Inflatable Play Equipment	£1,000	01/10/2015	30/09/2019
Modern Languages Interactive Platform	£25,000	17/08/2015	16/08/2019
Deaf Services	£49,000	01/04/2015	31/06/2016

Note to the table – where ‘not applicable’ is noted , this relates to the acceptance of an award of a framework where the anticipated spend is as yet unknown and is dependant on a multiple factors , with spend being varied dependant on requirements in any given year.

For further information contact: Head of Procurement TPC ; allan.harrow@dundeecity.gov.uk 01382 834084

APPENDIX 2

Tenders Accepted by Council Services (To 31 March 2016)

Chief Executives Service/Corporate and Democratic Services			
<u>Tenders for goods, supplies and services or works where the Formal EU process has been applied</u>			
Title	Value(£)	Start	End
PKC SVQ Delivery within Perth and Kinross 2015	21,220.00	01/04/2015	31/05/2019
<u>Tenders below EU Threshold (Perth and Kinross Council process has been applied)</u>			
No tenders of this type accepted by the Chief Executive Service during this period			
<u>Three Competitive Quotes / Quick Quote</u>			
Title	Value(£)	Start	End
No quotations of this type accepted by the Chief Executive Service/Corporate and Democratic Services during this period			

For further information contact: Lynn Speedie ljspeedie@pkc.gov.uk 01738 475550

Education & Children's Services

Tenders for goods, supplies and services or works where the Formal EU process has been applied

Title	Value(£)	Start	End
PKC Maintenance & Support of Mitel Telecommunications System	114,000.00	01/04/2015	30/06/2017

Tenders below EU Threshold (Perth and Kinross Council process has been applied)

No tenders of this type accepted by Education and Children's Services during this period

Three Competitive Quotes / Quick Quote

Title	Value(£)	Start	End
Design, Delivery and Installation of Sensory Space at Crieff Primary School, Scotland	8,089.96	06/10/2015	07/10/2015
Invitation to quote for Supply and Installation of new service counter	26,626.00	12/08/2015	13/08/2015
National Examination Data Analysis Service	6,000.00	01/07/2015	30/06/2016
Perthshire Creates – Digital and Event Co-ordinator	8,000.00	22/07/2015	01/06/2016
The Fergusson Gallery, Perth, Research Room Development	26,000.00	01/12/2015	30/04/2016
VisitScotland expo2016 – Stand Contractor	10,640.00	26/01/2016	27/01/2016

For further information contact: Andy Cook acook@pkc.gov.uk 01738 476330

Housing and Community Care			
<u>Tenders for goods, supplies and services or works where the Formal EU process has been applied</u>			
Title	Value(£)	Start	End
No tenders of this type accepted by Housing and Community Care during this period			
<u>Tenders below EU Threshold (Perth and Kinross Council process has been applied)</u>			
Title	Value(£)	Start	End
Land Acquisition and Construction of 10 Housing Units, Stanley	1,170,000.00	31/03/2016	31/12/2016
PKC Refurbishment of Dalweem RHE, Aberfeldy	419,176.00	10/05/2015	04/05/2016
Membership of a Procurement Framework for Supported Businesses	50,000.00	01/10/2015	01/10/2017
Upgrade and Refurbishment of the JELS Store, Perth	197,738.21	22/06/2015	22/11/2015
PKC Speech Enable Auto Attendant System	67,753.00	04/05/2015	04/05/2020
Tender for the appointment of an Independent Advisor to the Rent Restructure Tenant Work	12,000.00	06/03/2015	04/06/2016
Refurbishment Works at various Lock-Up Sites in Perth & Kinross	1,872,857.81	04/04/2016	04/10/2017
PKC Refurbishment Works – 8 Shops at 99 – 119 Dunkeld Road	802,161.00	22/02/2016	22/09/2016
<u>Three Competitive Quotes / Quick Quote</u>			
Title	Value(£)	Start	End
20 Goshen Road, Scone – Attic conversion	28,850.00	09/11/2015	22/01/2016
12/16 Bute Drive, Perth – Repairs to flats after water damage	22,136.00	20/04/2015	22/05/2015
Refurbishment of flat at 2 Crawford Place, Milnathort	12,199.40	15/06/2015	18/07/2015
Refurbishment of house at 41 Green Road, Kinross	15,987.44	01/07/2015	02/07/2015
Repairs to Chimney and External Render at 18-24 Bridgefauld Road, Milnathort	10,753.00	09/11/2015	07/12/2015
Repairs to roughcast at 111-116 Potterhill Gardens, Perth	7,678.00	07/12/2015	08/12/2015
Render and Roof Repairs at 22-24 Croft Park, Dunning	45,785.10	05/01/2016	05/02/2016
Tender for the appointment of a Specialist Advisor to deliver Service User and Staff Scrutiny	7,050.00	02/03/2015	03/03/2015
Craigieknowes Fountain Restoration	6,613.75	01/09/2014	02/09/2014
External Re-Harling of 23 Manse Crescent (semi detached house in Stanley) (Perth)	19,555.75	19/10/2015	20/10/2015
13 Thistle Place, Scone, PH2 6RX. Strip back roof tiles and replace back and front	6,605.28	06/07/2015	07/07/2015
PLANNED MAINTENANCE PROGRAMME 2015- 2016 Painter-works	52,964.30	01/09/2015	02/09/2015
PLANNED MAINTENANCE PROGRAMME 2015- 2016 Painter-works HP-15-02	40,215.00	02/09/2015	03/09/2015
Close Painting to Communal Closes in the Southern Area of Perthshire HP-15-04	23,672.38	09/01/2015	09/01/2016
Close Painting to Communal Closes in the Northern Area of Perthshire HP-15-03	27,478.46	09/01/2015	09/01/2016
PLANNED MAINTENANCE PROGRAMME 2015- 2016 Painter-works HP-15-05	44,609.33	09/01/2015	09/02/2015
PLANNED MAINTENANCE PROGRAMME 2015- 2016 Painter-works HP-15-01	52,964.30	09/01/2015	09/01/2015
Refurbishment of 3 bedroomed semi-detached property in Crieff	13,550.00	21/08/2015	22/08/2015
Refurbishment of 2 Bed End Terraced Property at No.3 Greystanes, Scone	14,081.00	21/09/2015	12/10/2015
Re-surfacing of Carparks & filling in of potholes	23,588.00	15/02/2016	14/03/2016
Lock Up Garages Planned Maintenance Programme Ref:7/29/119	8,823.41	28/09/2015	30/11/2015
Duchlage Court, Sheltered Housing, Crieff – Corridor Refurbishment	67375.61	18/04/2016	08/07/2016

For further information contact: Fabienne Howes fhowes@pkc.gov.uk 01738 476845

The Environment Service

Tenders for goods, supplies and services or works where the Formal EU process has been applied

Title	Value(£)	Start	End
PKC Provision of Air Quality Services	248,516	01/10/2015	30/09/2018

Tenders below EU Threshold (Perth and Kinross Council process has been applied)

Title	Value(£)	Start	End
Provision of Local School Bus Service and Education Transport	193,048.00	18/08/2015	17/04/2016
TES/AA Bridges Repair Pack A/201507/AA/No/Low	27,465.00	26/06/2015	25/03/2016
TES/AC Bridges Revenue Pack B /201509/DD/N/Low	41,185.00	26/10/2015	25/03/2016
TES/AC Bridges Revenue Pack A #2 /201509/DD/N/Low	81,163.00	06/10/2015	05/04/2016
Provision of Additional Support Needs Transport by Taxi/PHC	129,760.00	26/08/2015	25/08/2020
Provision of Education, Additional Support Needs & Community Care Transport by Taxi/PHC	457,504.00	03/08/2015	02/08/2020
Cycle/Scooter Parking Perth and Kinross Schools	10,865.00	26/10/2015	25/02/2016
Phase 2 Remediation Works of Dalcrue Former Landfill Site	165,583.00	13/07/2015	13/10/2015
Refurbishment of Windows at Kinnoull Primary School Perth	31,938.00	03/07/2015	03/08/2015
Pitlochry recreation Ground Play Area Upgrade	128,773.26	14/09/2015	14/12/2015
TES/Bridge of Tilt Scour Apron & Pier Repairs/201509/MJL/No/Low	77,675.00	07/08/2015	06/11/2015
TES/LJ REVENUE PACK A 2015/16/Start(2015/08)/L Johnston	98,470.00	31/07/2015	29/04/2016
TES/DCC/Bridge Repairs Pack A	275,465.00	31/08/2015	31/12/2016
Play Area Refurbishment 2015/16 Contract A	115,117.08	01/07/2015	17/03/2016
Play Area Refurbishment 2015/16 Contract B	145,851.95	01/07/2015	17/03/2016
Scottish Cities Alliance – PR Services MIPIM UK	9,000.00	08/03/2015	11/03/2015
PKC Demolition of Former Harbour End Store Perth	58,632.00	13/07/2015	13/09/2015
TES/Kenmore Br. Remedial Works/201507/MJL/No	173,060.00	06/05/2015	10/04/2016
Replacement Windows and Doors at Kinnoull Primary School Perth	77,525.56	07/03/2015	09/03/2015
Full Turnkey Installation of a Solar Photovoltaic System on various properties	220,000.00	20/05/2015	20/08/2015
Provision of Compactors and Uplift/Reprocessing of Cardboard	100,000.00	01/04/2015	30/04/2016

Three Competitive Quotes / Quick Quote

Title	Value(£)	Start	End
Supply of One Static Powerwasher	11,220.00	31/03/2015	31/03/2015
Business consultancy service to develop Scottish City Alliance Housing & Commercial Land and Premises	45,000.00	13/04/2015	30/06/2015
Specialist support to develop Employability Projects	7,200.00	08/05/2015	30/06/2015
Provision of consultancy services for City of Perth Architectural and Decorative Lighting	20,000.00	06/08/2015	06/09/2015
A93 Carriageway Overlays - TPC Framework Contract ref No. TPC/Roadsmaint/14/06 Lot 1	188,464.46	06/09/2015	06/10/2015
Resurfacing, Fencing and Alterations to MUGA	45,950.00	07/06/2015	08/10/2015
WP 3 - River Tay Pontoons	22,550.00	07/06/2015	07/07/2015
Demolition of Garage, Broich Road Depot, Crieff	14,920.50	07/07/2015	07/08/2015
Footbridge Replacement	13,954.00	07/09/2015	10/09/2015
Supply, Delivery & Installation of a Modular Unit at Broich Road, Crieff	44,018.00	16/10/2015	17/10/2015
Perth City Centre Digital Offer for Visitors and Residents	18,575.00	09/01/2015	04/01/2016
Ground Investigation Works at Springfield Borrow Pit, Bertha Park	67,358.00	18/08/2015	31/12/2015
Demolition of Lock-Up Units, Blairgowrie	5,611.20	20/07/2015	31/07/2015
Roads Maintenance Partnership Best Value Review	14,850.00	01/09/2015	13/11/2015
Provision of Training Services – Construction (Design and Management) Regulations 2015	33,000.00	26/05/2014	18/12/2015
Perth & Kinross Council Terminal Dilapidations Contract	24,000.00	23/09/2015	31/03/2017
Provision of Kitchen Canopy Cleaning Service	5,475.00	12/10/2015	30/10/2015

The Environment Service

Tenders for goods, supplies and services or works where the Formal EU process has been applied

PR Campaign - Perth city Winter Festival Programme	5,000.00	26/01/2015	27/01/2016
Riverside Perth - repair of stone walls	12,190.00	02/11/2015	27/11/2015
Provision of Entertainment / Services at City Of Perth Christmas Event 2015	34,900.00	07/07/2015	09/08/2015
Blairgowrie and Rattray Charrette	32,388.00	14/12/2015	15/12/2015
Specialist Consultancy River Tay Heat Pump and Network in Perth	24,900.00	16/12/2015	31/03/2016
Commission an exhibition for Festival of Architecture 2016 on Patrick Geddes	31,500.00	05/01/2016	04/11/2016
Perth Riverside Pathworks at Norie-Miller	33,372.00	18/12/2015	19/12/2015
Covered (Real) Ice Rink required in Perth City Centre, Scotland (November 2016)	19,000.00	22/11/2014	30/11/2014
Supply of various 3 skips and 1 container	6,589.00	29/01/2016	30/01/2016
Supply of overnight security services for Perth and Kinross Council for an outdoor exhibition in the grounds of the Black Watch Museum	12,690.00	25/06/2016	27/09/2016
Interim Provision of Biomass Fuel & Maintenance at Various Sites	47,380.00	11/01/2016	30/01/2016
Statutory Thorough Examination and Test of Fume Cupboard Equipment	8,400.00	03/02/2016	19/02/2016
To Supply of security / steward / marshalling services for the City of Perth Christmas Light Switch on	6,187.00	22/11/2014	23/11/2014
TES PRINCIPLE BRIDGE INSPECTION PACK A 2015/16	43,090.00	25/01/2015	26/01/2015
TES Principle Bridge Inspections Pack B 2015/15	40,558.71	25/01/2015	26/01/2015
Transfer shed Doors	48,879.20	28/01/2016	29/01/2016
Supply & Installation of MOT Vehicle Lift	12,704.00	11/02/2016	11/02/2019
Solar Panels at Perth Food and Drink Park; Further competition under ESPO 2838-15	97,147.00	07/03/2016	31/03/2016
TES Principle Bridge Inspections Pack C	28,050.00	05/02/2016	06/02/2016
Edinburgh Road - Perth - Carriageway Reconstruction & Footway Resurfacing	16,806.00	25/04/2016	29/04/2016
Employability Service's Management Information System	33,800.00	24/03/2016	31/12/2018
Market Demand Analysis for Perth Harbour	11,600.00	22/02/2016	30/04/2016
Provision of Bus Shelters - Various Sites	19,175.00	04/02/2016	05/02/2016
WAMITAB courses (training qualifications and cetificates for those working in waste management & recycling, cleaning & street cleansing, facilities management and parking)	11,500.00	17/03/2016	18/03/2016
Measuring economic benefits of Perth Tranport Futures	12,500.00	16/02/2016	31/03/2016
Provision of the Uplift and Reprocessing of Recycle/Refuse Wheeled Containers	48,000.00	28/01/2016	29/01/2016
Perth Transport Futures Project - Phase 1 - A9/A85 to Bertha Park - Archaeological Investigation	9,714.30	05/10/2015	05/01/2016
Award of A9/A85 Invasive Species Treatment	8,550.00	23/04/2015	01/07/2017
Almondbank FPS – Contract 1B Tree Felling	36,540.00	22/03/2016	23/03/2016

For further information contact: Shona Welsh swelsh@pkc.gov.uk 01738 476417

