

# STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of meeting of the Strategic Policy and Resources Committee held in the Council Chamber, Council Building, 2 High Street, Perth on Wednesday 12 June 2019 at 9.30am.

Present: Councillors M Lyle, P Barrett, C Stewart, B Band, R Brock (substituting for A Bailey) S Donaldson, D Doogan, J Duff, A Forbes, G Laing, R McCall, Provost D Melloy and Councillors A Parrott, C Purves, C Shiers and R Watters (substituting for S McCole).

In Attendance: K Reid, Chief Executive; J Valentine, Depute Chief Executive and Chief Operating Officer; C Irons, S Mackenzie, C Mackie, M Mitchell, L Potter, L Simpson, and S Walker (all Corporate and Democratic Services); S Devlin, G Boland and A Seggie (both Education and Children's Services); B Renton, L Brady, F Crofts, M Dow, K Fraser, P Marshall, J McCrone, E McLaughlin and G Stewart (all Housing and Environment) and J Smith, Perth and Kinross Health and Social Care Partnership.

Apologies: Councillors A Bailey and S McCole.

Councillor M Lyle, Convener, Presiding.

The Convener led discussion on Arts. ???; (items 1-4 & 8) Vice-Convener P Barrett led discussion on Art. ??? (item 5) and Vice-Convener C Stewart led discussion on Arts. ??? (items 6&7)

## . **WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting. Apologies and substitutions were noted as above.

## . **DECLARATIONS OF INTEREST**

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

## . **MINUTES OF PREVIOUS MEETINGS**

### (i) **Strategic Policy and Resources Committee**

The minute of meeting of the Strategic Policy and Resources Committee of 17 April 2019 (Arts.181-194) was submitted, approved as a correct record and authorised for signature.

### (ii) **Executive Sub-Committee of the Strategic Policy and Resources Committee**

The minute of meeting of the Executive Sub-Committee of 20 March 2019 was submitted and noted. (*Appendix I*)

**(iii) Property Sub-Committee of the Strategic Policy and Resources Committee**

The minute of the Property Sub-Committee of 18 February 2019 was submitted and noted. **(Appendix II)**

**(iv) Appeals Sub-Committee**

The minute of meeting of the Appeals Sub-Committee of 18 March 2019 was submitted and noted. **(Appendix III)**

**(v) Appeals Sub-Committee**

The minute of meeting of the Appeals Sub-Committee of 2 May 2019 was submitted and noted. **(Appendix IV)**

**(vi) Employees Joint Consultative Committee**

The minute of meeting of the Employees Joint Consultative Committee of 28 February 2019 was submitted and noted. **(Appendix V)**

**(vii) Perth and Kinross Integration Joint Board**

The minute of meeting of the Integration Joint Board of 15 February 2019 was submitted and noted. **(Appendix VI)**

**TOWN CENTRE FUND**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/170), outlining options to utilise the new ring-fenced Scottish Government Town Centre Fund for 2019-20.

**Resolved:**

- (i) The background to Report 19/170 in relation to the Scottish Government's Town Centre Fund be noted.
- (ii) The Town Centre Fund monies be allocated to the four projects in Coupar Angus; Kinross; Crieff and Pitlochry and listed in Report 19/170, be approved.
- (iii) That consideration be given to reviewing the other potential projects with a view to having a reserve project if funding was not all spent on the four approved projects, be noted.
- (iv) The Depute Chief Executive and Chief Operating Officer be requested to submit a report to a future meeting of this Committee on progress with the Town Centre Fund projects.

**CHANGES TO DEVELOPER CONTRIBUTIONS AND AFFORDABLE HOUSING SUPPLEMENTARY GUIDANCE**

There was submitted a report by the Executive Director (Housing and Environment) (19/171). The Developer Contributions and Affordable Housing

Supplementary Guidance required to be updated in line with Local Development Plan 2. The report provides an overview of the main modifications proposed to the Guidance which had been considered by the Executive Officer Team and the Planning Member Officer Working Group and recommended that these changes be approved prior to public consultation.

**Resolved:**

- (i) The contents of Report 19/171, be noted.
- (ii) The recommended modifications to the Developer Contributions and Affordable Housing Supplementary Guidance be approved.
- (iii) The guidance be made available for public consultation in September 2019.
- (iv) A report be submitted to a future meeting of this Committee on the outcomes of the public consultation and any changes to the Supplementary Guidance.
- (v) A development session be arranged for all Councillors on the Guidance.

**AUTHORITY TO WRITE OFF DEBTS AND OBSOLETE STOCK**

There was submitted a report by the Head of Finance (19/172) seeking (1) approval to write off identified debts in respect of Sales ledger; Council Tax (including Water and Waste Charges); Non-Domestic Rates; Irrecoverable Rents; Housing Benefit Overpayments and Car Park trading Account Income; and (2) approval to write off obsolete stock and process other miscellaneous small adjustments.

**Resolved:**

- (i) That all amounts, as detailed in section 2 and appendices 1 – 5 to Report 19/172 were written off or on for accounting purposes, be approved.
- (ii) That files would not be closed and every effort would be made to collect the outstanding debt, be noted.

**PROCUREMENT UPDATE 2018/19**

There was submitted a report by the Head of Finance (19/173) on (1) progress made by this Council during 2018/19 in concluding the work set out in the Procurement Strategy approved by Council in December 2015; and (2) providing evidence of achievement of the objectives set out in the strategy and demonstrating value through the purchasing decisions taken for the period.

**Resolved:**

- (i) The Procurement Annual report attached as appendix 1 to Report 19/173 be approved for publication.
- (ii) The revised Procurement Strategy for 2019/20 (including the relevant Contract Delivery Plan), attached as appendix 2 to report 19/173, be approved, pending the conclusion of the review of procurement and commissioning work across the Tayside area.
- (iii) The record of tenders accepted under the procurement regime, be noted.
- (iv) Grant funding disbursed under the Following the Public Pound Code, be noted.

. **TRANSFORMATION PROGRAMME 2015-2020**

There was submitted a report by the Depute Chief Executive and Chief Operating Officer (19/174) (revised) providing (1) an update on phase four of the Transformation Programme approved by Council on 1 July 2015; and (2) providing an overview of progress on the current projects.

**Resolved:**

- (i) The progress related to the Transformation Programme, as detailed in Appendices 1 and 2 to Report 19/174, be noted.
- (ii) A report be submitted to the Council in September 2019 on the future of school meal provision.

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