

# PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held virtually via Microsoft Teams on Friday 23 April 2021 at 1.00pm.

## **Present:**

### **Voting Members:**

Councillor E Drysdale, Perth and Kinross Council (Chair)  
Councillor J Duff, Perth and Kinross  
Councillor X McDade, Perth and Kinross Council  
Councillor C Purves, Perth and Kinross Council  
Mr B Benson, Tayside NHS Board (Vice-Chair) (from Item 4)  
Mr R Erskine, Tayside NHS Board  
Ms P Kilpatrick, Tayside NHS Board  
Dr N Pratt, Tayside NHS Board (substituting for vacant position)

### **Non-Voting Members**

Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care  
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council (up to and including Item 7.1)  
Ms J Smith, Chief Financial Officer

### **Stakeholder Members**

Ms S Auld, Service User Public Partner  
Ms S Dickie, NHS Tayside  
Ms S Watts, Third Sector Representative  
Ms S Gourlay (on behalf of Ms S Dickie)  
Mr S Hope, Staff Representative, Perth and Kinross Council (from Item 4 to Item 7.1)  
Ms L Glover, Staff Representative, NHS Tayside (substituting for A Drummond)  
Ms M Summers, Substitute Carer Public Partner

## **In Attendance:**

S Hendry, L Simpson, A Taylor, A Brown, K Molley, M Pasternak, and Z Robertson (all Perth and Kinross Council); E Devine, H Dougall, D Mitchell, C Jolly and V Aitken, (all Perth and Kinross Health and Social Care Partnership); and L Wilson (NHS Tayside).

## **Apologies**

Dr L Robertson  
Mr A Drummond, Staff Representative, NHS Tayside  
Ms L Blair, Scottish Care  
Ms B Campbell, Carer Public Partner

## **1. WELCOME AND APOLOGIES**

Councillor Drysdale welcomed all those present to the meeting and apologies were noted as above.

The Clerk to the Board provided the Board with a brief update on the membership of both voting and non-voting members of the Board. He advised that NHS Tayside had recently been in contact to advise that at their next Board Meeting on 29 April 2021, Ms Beth Hamilton would be appointed to fill the current voting member vacancy with the addition of Mr Donald McPherson being appointed as a further proxy member from NHS Tayside. He also advised that Ms Lyndsay Glover who was present at the meeting today would shortly be taking over from Mr Allan Drummond who was due to retire.

**Resolved:**

The appointment of Lyndsay Glover as Allan Drummond's replacement as the Staff Representative from NHS Tayside, be approved with immediate effect.

The Chair thanked Allan Drummond for his significant contribution to the work of the Perth and Kinross Integration Joint Board over the last four and a half years.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

**3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 17 FEBRUARY 2021**

The minute of the meeting of Perth and Kinross Integration Joint Board of 17 February 2021 was submitted and approved as a correct record.

**4. ACTIONS POINT UPDATE**

The action points update as of 23 April 2021 (G/21/31) was submitted and noted.

B BENSON AND S HOPE JOINED THE MEETING AT THIS POINT.

**5. MATTERS ARISING**

There were no matters arising from the previous minute.

**6. DEVELOPING STRATEGIC OBJECTIVES**

**6.1 CHIEF OFFICER'S UPDATE REPORT**

There was submitted a report by the Chief Officer/Director - Integrated Health & Social Care (G/21/32) providing an update on a number of developments that the Health and Social Care Partnership are progressing.

Councillor Purves made reference to the section of the report on the Community Mental Health and Wellbeing Strategy, specifically the redesign programme and raised some concerns about whether this was still on track and sought an assurance from the Chief Officer as to when more information on this

would be provided to Board Members. In response, the Chief Officer confirmed that it was clear that both the IJB and the HSCP had not been as focussed on the redesign programme for the duration of the pandemic, and that further complexities had been added with the operational responsibility for in-patient services being transferred back to NHS Tayside. He further commented that he would continue to ensure that the IJB's responsibilities in this regard are recognised and he would continue to pursue this with Dr Winter, NHS Tayside.

S Auld advised that the Service User and Carer Reference Group had recently been reinstated and had met earlier in the week where participants were given the opportunity to comment and contribute on the contents of today's agenda, she advised that a concern and discussion raised was around the ongoing waiting times for CAMHS Services and queried whether there was any flexibility within the IJB from a budgetary perspective where the opportunity for anticipatory services that are needed can be increased. In response, J Pepper commented it was important to recognise the additional resources that are coming into Perth and Kinross Council, specifically focussed on children and young people's mental health and a framework associated with this which includes support for counselling through schools so every secondary school in Perth and Kinross will have a counsellor supporting children from age ten upwards which helps to provide non-stigmatised easily accessible support for children. She also advised that we expect to receive between £300k-400k each year of recurring funding to help support children aged five but will also extend in some circumstances to age 24 and up to 26 if the young person has care experience with a local strategy having been agreed which aligns with the Tayside wide strategy and the children's services planning arrangement. The Chief Officer also commented that it was important to recognise that services for children and young people are not delegated to the Health and Social Care Partnerships and that CAMHS Services continue to be overseen by the Acute Director and retained within NHS Tayside.

R Erskine made reference to the section of the report on the Interim Workforce Plan, specifically paragraph 5.3 around the limited resource capacity to develop plans, programmes and strategies mentioned and queried whether the Chief Officer felt we would be able to achieve what he would want to achieve this year. In response, the Chief Officer thanked R Erskine for highlighting this issue stated it was definitely a matter for concern but confirmed that engagement with colleagues in our statutory partners who were also embarking on this process and we have the ambition potentially for some inward secondment to provide some HR support into the Partnership to help bridge the gap. The Chief Financial Officer further commented that some early discussions have taken place with HR colleagues in Perth and Kinross Council and NHS Tayside around a test of change in investing in workforce planning support in order to drive this with a level of expertise required.

Councillor Purves made reference to the Strategic Planning section of the report, specifically the Strategic Planning Group and queried whether one or two voting IJB members could be involved in the Strategic Planning Group even in just an observer capacity. In response, the Chief Officer confirmed that this would be possible.

P Kilpatrick made reference to the Clinical, Care and Professional Governance section of the report, she commented that although the framework and process is very robust, she felt that the IJB is not being provided with detailed reports on the governance for health and social care which she feels makes it increasingly difficult for her as a Board Member to discharge her accountability due to the lack of information provided, thus resulting in no real sense to what extent we are fulfilling the requirements in terms of care governance. In response, the Chief Officer commented on the complexity of this issue and referred to the Integration Scheme which states that it is not the role of the IJB to involve itself in detailed operational oversight of clinical governance matters. He further commented that this was an area that warranted further discussion framed around what the IJB feels it needs but also around what the role and function of the IJB is relative to statutory partners. He further stated that this would not stop reporting as we currently do on performance matters to the Audit and Performance Committee and that regular reports could be provided to the IJB on the level of assurance that has been sought and provided by the Scrutiny Committee of the Council or the Care Governance Committee of the NHS Tayside Board as well as the work that the Clinical and Profession Governance Forum is undertaking.

Councillor Drysdale highlighted the importance that all IJB members are fully cognisant of the role of Board Members in terms of the Integration Scheme as it is clear there are differing views on what that role is.

THE CHAIR TEMPORARILY LEFT THE MEETING AT THIS POINT.

THE VICE-CHAIR TOOK THE CHAIR.

**Resolved:**

The contents of Report G/21/32 be noted.

THE BOARD ADJOURNED AT THIS POINT AND RE-CONVENED AT 3.13PM.

THE CHAIR RE-JOINED THE MEETING AT THIS POINT.

## **6.2 TAYSIDE INTEGRATION JOINT BOARD RISK MANAGEMENT STRATEGY**

There was submitted a report by the Chief Officer (G/21/34) seeking approval of the revised Tayside Integration Joint Board Risk Management Strategy.

**Resolved:**

- (i) The revised Tayside Integration Joint Board Risk Management Strategy, as detailed in Appendix 1 of Report G/21/34, be approved.
- (ii) The Head of Finance and Corporate Services be instructed to revise the Perth and Kinross Health and Social Care Partnership's Local Risk Management Framework, taking into account the revised Tayside IJB Risk Management Strategy and to bring this to the September 2021 meeting of the Perth and Kinross IJB's Audit and Performance Committee for approval.

## **7. FINANCE AND GOVERNANCE**

### **7.1 2020/21 FINANCIAL POSITION**

There was submitted a report by the Chief Financial Officer (G/21/37) advising of (1) the 2020/21 projected year end out-turn for core services, based on financial performance for the 11 months to 28 February 2021; and (2) the impact of the Covid-19 Pandemic on the year-end financial forecast.

R Erskine made reference to paragraph 6.2 of the report, specifically the change of approach and treatment of the reserves previously held at Scottish Government and sought clarification on whether this would have any impact at all on what was happening on the ground or was it just more of a technical adjustment. In response, the Chief Financial Officer confirmed that it was a technical adjustment by the Scottish Government which hopefully makes things more transparent to Board Members in that they can see the totality of slippage in funds.

S Auld made reference to prescribing, highlighting it was always one of the key issues in Perth and Kinross and queried whether this was a topic worthwhile of having a report brought to the Board on so we could look at whether there was anything more we as the IJB could be doing to lessen the impact of medicine prescribing. In response, the Chief Financial Officer confirmed that there was a discussion around this at a previous meeting where agreement was reached that a paper be brought forward to a future meeting detailing the work being carried out locally around efficient, safe and effective prescribing. She further stated that the timing of this paper being produced would be key as a large number of our GP's are still remobilising and continue to support the vaccination programme. H Dougall confirmed that agreement was reached that a report on this would come to the IJB towards the end of the year.

#### **Resolved:**

- (i) The £3.107m projected year-end underspend in relation to core services, be noted.
- (ii) The projected year-end surplus in relation to Covid-19, after taking account of confirmed additional Scottish Government funding, to be carried forward in an ear-marked Covid-19 reserve, be noted.
- (iii) The update regarding the IJB reserves position, be noted.

J PEPPER AND S HOPE LEFT THE MEETING AT THIS POINT.

### **7.2 2021/22 BUDGET**

The Chief Financial Officer advised the Board that following on from approval of the 2021/22 IJB Budget at the special meeting held on 31 March 2021 she had undertaken further discussions with the Director of Finance at NHS Tayside in relation to the offer of £1.4m non-recurring support and confirmed again that if this funding is required in full to support in-year financial balance then it will not require to be repaid in future years. She also confirmed that the funding has now been transferred by NHS Tayside as part of the final 2021 budget being made available to the IJB from NHS Tayside and this will be carried forward in reserve to support the

financial position in-line with the financial plan. She also advised that following the positive and constructive discussions carried out with Chief Financial Officers and the Director of Finance at NHS Tayside that there will be an opportunity for the Perth and Kinross IJB to put forward proposals for the use of the funding should it not be required in full or in part to balance the 2021/22 financial position and the Executive Management Team were already considering the valuable opportunity this may offer should the funding be used in this way and there will be an expectation of repayment in future years.

The Board noted the position.

## **8. FOR INFORMATION**

There were submitted and noted the following reports for information:

### **8.1 MULTI-AGENCY PUBLIC PROTECTION ARRANGEMENTS (MAPPA) ANNUAL REPORT 2019-20 (G/21/34)**

### **8.2 PERTH AND KINROSS CHILD PROTECTION COMMITTEE STANDARDS AND QUALITY REPORT 2019-20 (G/21/35)**

### **8.3 REPORTING FORWARD PLANNER 2021-22 (G/21/36)**

## **9. FUTURE IJB MEETING DATES 2021/22**

30 June 2021  
29 September 2021  
1 December 2021  
23 February 2022

### **FUTURE IJB DEVELOPMENT SESSIONS 2021/22**

26 May 2021  
25 August 2021  
27 October 2021  
23 January 2022

#### **Resolved:**

The above meeting dates be noted.