

**Appendix E - Internal Audit Follow-up**  
**Health & Social Care Partnership**  
**(Reporting for All dates on or before: April 2018)**

Action Plan	Dates	Status/Explanation
<p><a href="#"><u>16-24 - Commissioned Services - Care at Home</u></a></p> <p>Action Point : 4.2 - Contract monitoring reporting Importance: Medium</p> <p>Audit Committee Date: April 2017</p> <p>An annual report on commissioned services, which will include Care at Home Services, will be provided to the Commissioned Services Board.</p> <p>(E McMullen, Planning &amp; Commissioning Manager)</p>	<p>Apr 2018 Sep 2018</p>	<p>It was initially anticipated that the model for the annual report would be drawn from the Contract Monitoring Framework In the Public Contracts Scotland system. However, this proved to be unsuitable and we have developed our own template for reports from Care at Home Providers.</p> <p>Whilst the full annual report has not yet been implemented, a model report for Care at Home will be completed for the 2nd half of the year by the end of June 2018.</p> <p>Care at Home is being used as the model for all community based contracts and a template developed for a summary report by locality. Work in progress to implement this for all contracts</p> <p>Internal Audit Opinion: Satisfactory</p>

<p><a href="#"><u>17-01 - Generic Outcome Focussed Assessments</u></a></p> <p>Action Point : 2b - Management Reporting Importance: Medium</p> <p>Audit Committee Date: January 2018</p> <p>The Quality Assurance Group will include the reporting framework of GOFA as part of their review.</p> <p>(K Ogilvy, Service Manager)</p>	<p>Mar 2018 Sep 2018</p>	<p>The report to capture cases where “Progress to Assessment” is identified but no assessment takes place has been developed and circulated, based on data recorded after 1st April 2018.</p> <p>An aggregate report that provides details on the number of Contacts per Responsible Team where the ‘no linked assessment’ condition is met will be made available to the Quality Assurance Group. This will allow for monitoring Service &amp; Team Performance of these cases at the QA Group. At present this is a standalone report, however, this will be included in the Team Leader Reports Suite that Swift Support Team is currently developing.</p> <p>The date of this action has been revised to allow time to see the impact of the use of reporting framework.</p> <p>Internal Audit Opinion: Satisfactory</p>
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