



**Securing the future...** • *Improving services*  
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building  
2 High Street  
Perth  
PH1 5PH

12 September 2012

A Meeting of the **Strategic Policy and Resources Committee** will be held in the **Council Chambers, Council Building, Fourth Floor, 2 High Street, Perth** on **Wednesday 19 September 2012 at 10.00am.**

If you have any queries please contact Charlotte Irons/Joy Somerville on (01738) 475128 or Gillian Taylor on (01738) 475135.

**BERNADETTE MALONE**  
Chief Executive

***Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.***

**Members:**

Councillor I Miller (Convener)  
Councillor A Grant (Vice Convener)  
Councillor B Band  
Councillor P Barrett  
Councillor D Cuthbert  
Councillor D Doogan  
Provost L Grant  
Councillor J Kellas  
Councillor A Livingstone  
Councillor A MacLellan  
Councillor D Pover  
Councillor M Roberts  
Councillor C Shiers  
Councillor A Stewart  
Councillor W Wilson  
Councillor A Younger



**PERTH AND KINROSS COUNCIL**  
**STRATEGIC POLICY AND RESOURCES COMMITTEE**

**19 SEPTEMBER 2012**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

1. Declarations of Interest
2. Minutes
  - (i) Minute of Meeting of the Strategic Policy and Resources Committee of 20 June 2012 for signature (copy herewith) **(Pages 1-4)**
  - (ii) Minutes of Meetings of the Executive Sub-Committee
    - (a) Minute of Meeting of 11 July 2012 for noting (copy herewith) **(Pages 5-6)**
    - (b) Minute of Meeting of 16 August 2012 for noting (copy herewith) **(Pages 7-8)**
  - (iii) Minutes of Meetings of the Appeals Sub-Committee
    - (a) Minute of Meeting of 21 June 2012 for noting (copy herewith) **(Pages 9-10)**
    - (b) Minute of Meeting of 27 July 2012 for noting (copy herewith) **(Pages 11-12)**
  - (iv) Minute of Meeting of Special Property Sub-Committee of 14 August 2012 (copy herewith) **(Pages 13-16)**
  - (v) Minutes of Meetings of the Provost's Sub-Committee
    - (a) Minute of Meeting of 28 March 2012 for noting (copy herewith) **(Pages 17-18)**
    - (b) Minute of Special Meeting of 4 September 2012 for noting (copy herewith) **(Pages 19-20)**
3. Revenue Budget 2012/13 – Monitoring Report No 1 – Report by Head of Finance (copy herewith 12/390) **(Pages 21-38)**
4. Composite Capital Budget and Housing Investment Programme 2012/17 – Monitoring Report No 1 - Report by Head of Finance (copy herewith 12/391) **(Pages 39-62)**

5. Annual Efficiency Statement 2011/12 - Report by Head of Finance (copy herewith 12/392) (**Pages 63-72**)
6. Savings Arising from Early Retirement Decisions Taken in 2011/12 - Report by Head of Finance (copy herewith 12/393) (**Pages 73-78**)
7. Corporate Risk Management Strategy 2012/13 and Annual Risk Report 2011/12 - Report by John Fyffe, Depute Chief Executive (copy issued under separate cover 12/394)

**Note:** This report will be submitted to the meeting of the Scrutiny Committee on 19 September 2012.

8. Audit Scotland 'Overview of Local Government in Scotland – Challenges and Change in 2012' Report - Report by Head of Corporate Business Change and Information Technology (copy herewith 12/395) (**Pages 79-96**)
9. Audit Scotland 'Using Cost Information to Improve Performance: Are You Getting It Right?' Report - Report by Head of Finance and Head of Corporate Business Change and Information Technology (copy herewith 12/396) (**Pages 97-108**)
10. Benchmarking within Perth and Kinross Council – Joint Report by Head of Finance and Head of Corporate Business Change and Information Technology (copy herewith 12/397) (**Pages 109-126**)
11. Statutory Equality Employment Monitoring Statistics – Report by Head of Human Resources (copy herewith 12/398) (**Pages 127-134**)
12. Community Empowerment and Renewal Bill Consultation – Report by John Fyffe, Depute Chief Executive (copy herewith 12/399) (**Pages 135-158**)
13. 'Free After 3' Parking Campaign 2012 – Report by Depute Director (Environment) (copy herewith 12/400) (**Pages 159-164**)
14. Registration of Births, Deaths, Marriages and Civil Partnerships – Inspection Reports by National Records of Scotland and Future Provision in Coupar Angus – Report by Head of Democratic Services (copy issued under separate cover 12/401)

**Note:** This report will be submitted to the meeting of the Scrutiny Committee on 19 September 2012.

15. Procurement Programme Sustainable Procurement Policy – Report by Executive Director (Housing and Community Care) (copy herewith 12/402) (**Pages 165-174**)
16. Contracts Awarded by the Chief Executive's Service - Report by Head of Finance (copy herewith 12/403) (**Pages 175-182**)

17. Tenders Accepted and Works Awarded Under Delegated Powers – Report by Executive Director (Housing and Community Care) (copy herewith 12/405)  
**(Pages 183-188)**