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Council Building  
2 High Street  
Perth  
PH1 5PH

18/08/2022

Attached is a supplementary agenda for the **Perth and Kinross Learning and Families Committee** being held in the **Council Chamber** on **Wednesday, 24 August 2022** at **14:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**THOMAS GLEN**  
Chief Executive

***Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.***

***Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.***

**Members:**

Councillor John Rebbeck (Convener)  
Councillor Steven Carr (Vice-Convener)  
Councillor Michelle Frampton (Vice-Convener)  
Bailie Chris Ahern  
Councillor Liz Barrett  
Councillor Neil Freshwater  
Councillor Noah Khogali  
Councillor Brian Leishman  
Councillor Iain MacPherson  
Councillor Ian Massie  
Provost Xander McDade  
Councillor Crawford Reid  
Councillor Caroline Shiers  
Councillor Colin Stewart  
Councillor Jack Welch

Mr Andy Charlton  
Mrs M Conroy  
Mr Adrian Ferguson  
Mr Martin Gowrie  
Mrs Audrey McAuley  
Miss Teresa Moran  
Ms Carolyn Weston



## Learning and Families Committee

Wednesday, 24 August 2022

### AGENDA

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

- |             |   |               |
|-------------|---|---------------|
| <b>3(i)</b> | <b>MINUTE OF MEETING OF LEARNING AND FAMILIES COMMITTEE OF 29 JUNE 2022 FOR APPROVAL</b><br>(copy herewith) | <b>5 - 8</b>  |
| <b>4</b>    | <b>OUTSTANDING BUSINESS STATEMENTS (OBS)</b><br>(copy herewith 22/193)                                      | <b>9 - 10</b> |

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## LEARNING AND FAMILIES COMMITTEE

Minute of hybrid meeting of the Learning and Families Committee held in the Council Chambers, 2 High Street, Perth on Wednesday 29 June 2022 at 2.00pm.

Present: Councillors J Rebbeck, S Carr, M Frampton, Bailie C Ahern, Councillors L Barrett, A Forbes (substituting for Councillor N Freshwater), K Harvey (substituting for Councillor J Welch), N Khogali, B Leishman, Provost X McDade, Councillors T McEwan (substituting for Councillor I Massie), I MacPherson, C Reid, C Shiers and C Stewart; Mrs M Conroy, Mr A Ferguson, Professor T Moran and Mrs C Weston.

In attendance: S Devlin, Executive Director (Education and Children's Services); G Boland, J Chiles, G Doogan, S Johnston, D Macluskey, H Robertson and B Scott (all Education and Children's Services); L Brown, A Brown, M Pasternak, A McMeekin and B Parker (all Corporate and Democratic Services).

Apologies for absence: Councillors Freshwater, Massie and Welch; Mr A Charlton, Mr M Gowrie and Mrs A McAuley.

Councillor J Rebbeck, Convener, Presiding.

### 1. WELCOME AND APOLOGIES

The Convener welcomed all those present to the meeting. Apologies for absence were noted as above.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest made in terms of the Councillors' Code of Conduct.

### 3. MINUTES

#### (i) Lifelong Learning Committee

The minute of meeting of the Lifelong Learning Committee of 30 March 2022 was submitted, approved as a correct record and authorised for signature.

#### (ii) Executive Sub-Committee

The minute of meeting of the Executive Sub-Committee of the Lifelong Learning Committee of 21 March 2022 was submitted and noted.  
**(Appendix I)**

#### (iii) Joint Negotiating Committee for Teaching Staff

The minute of meeting of the Joint Negotiating Committee for Teaching Staff of 7 December 2021 was submitted and noted. **(Appendix II)**

#### **4. EDUCATION AND CHILDREN'S SERVICES JOINT BUSINESS MANAGEMENT AND IMPROVEMENT PLAN 2022/23 AND SERVICE ANNUAL PERFORMANCE REPORT 2021/22**

There was submitted a report by the Executive Director (Education and Children's Services) (22/137) presenting (1) the Education and Children's Services Joint Service Business Management and Improvement Plan (BMIP) 2022/23 and Annual Performance Report (ARP) 2021/22, (2) detailing progress against targets and improvement actions over the last year, and (3) setting out priority focus areas for the coming year to support the delivery of the Council's strategic objectives and outcomes.

##### **Resolved:**

- (i) The Education and Children's Services Joint Business Management and Improvement Plan 2022/23 and Service Annual Performance Report 2021/22, as detailed in Appendix 1 to Report 22/137, be approved
- (ii) It be noted that the Joint Business Management and Improvement Plan and the Service Annual Performance Report were submitted to the Scrutiny and Performance Committee on 8 June 2022 for scrutiny and comment.

#### **5. NON-COUNCIL MEMBERS**

It be noted that the Council at its meeting on 25 May 2022 agreed that the current non-Council Members be re-appointed and that elections for the appointment of new members be held as soon as possible.

#### **6. APPOINTMENT OF MEMBERS TO THE EXECUTIVE SUB-COMMITTEE OF THE LEARNING AND FAMILIES COMMITTEE**

##### **Resolved:**

It be noted that at the Council meeting of 22 June it was agreed that 7 members of the Learning and Families Committee be appointed to the Executive Sub-Committee in line with the guide to political balance.

#### **7. APPOINTMENT OF MEMBERS TO THE EDUCATION APPEAL COMMITTEE**

##### **Resolved:**

The members of the Lifelong Learning Committee be appointed to a panel from the which the Council's representatives would be selected as required to sit on the Education Appeal Committee.

#### **8. APPOINTMENT OF MEMBERS TO THE PERTH AND KINROSS EDUCATIONAL TRUST COMMITTEE**

##### **Resolved:**

The Head of Legal and Governance Services to further consult with members of the Learning and Families Committee to appoint 11 members to the Perth and Kinross Educational Trust Committee.

**9. APPOINTMENT OF MEMBERS TO THE JOINT NEGOTIATING COMMITTEE FOR TEACHING STAFF**

It be noted that the Council as it's meetings of 25 May and 22 June 2022 agreed the following three members of the Learning and Families Committee be appointed to the Joint Negotiating Committee for Teaching Staff:-

Councillor John Rebbeck  
Councillor Caroline Shiers  
Councillor Steven Carr

**10. VALEDICTORY - LINDA BROWN**

The Convener made reference to the upcoming retiral of Linda Brown, Committee Officer who had worked for the Council in a number of roles since 1978.

The Convener, members of the Committee and staff all thanked Linda for her hard work and guidance over a number of years and wished her well in her retirement.





**NAME OF COMMITTEE / SUB-COMMITTEE: LEARNING AND FAMILIES COMMITTEE**

**OUTSTANDING BUSINESS STATEMENT (OBS)**

(Report No 22/193)

Please note that this statement sets out outstanding decisions of Council / this committee / sub-committee along with an update and estimated completion date. Actions which are overdue are shaded for ease of reference. Where an update reflects that an action is complete then agreement will be sought to its removal from the OBS.

<b>No</b>	<b>Date / Minute Reference / Report Number</b>	<b>Subject Title</b>	<b>Outstanding Action</b>	<b>Update</b>	<b>Lead Officer /Service</b>	<b>Action Due/completed</b>	<b>Action Expected</b>
1.	29 June 2022. Item 4 Report 22/137	Workforce Development Plan	Circulate copy of the Education and Children's Services Workforce Development Plan to Committee Members for Information.	Circulated to all members by Lisa Potter and copied to Committee Services.	ECS	COMPLETED	August 2022
2.	Item 4 Report 22/137	School Meals Uptake	Provide detailed breakdown of school meals uptake in future BMIP reports.	Noted for action in next year's BMIP.	Head of ECS Business Resources	COMPLETED	August 2022
3.	Item 4 Report 22/137	Tutoring and mentoring opportunities for care experienced children.	Submit report to future meeting on the pilot for a mentoring service for care experienced children.	Included in committee report mentoring cycle for future meeting.	Head of Services for Children, Young People and Families	COMPLETED	August 2022

<b>No</b>	<b>Date / Minute Reference / Report Number</b>	<b>Subject Title</b>	<b>Outstanding Action</b>	<b>Update</b>	<b>Lead Officer /Service</b>	<b>Action Due/completed</b>	<b>Action Expected</b>
4.	Item 4 Report 22/137	Holiday Food, Activities and Childcare during Summer 2022	Prepare Elected Member Briefing Note on Summer 2022 Holiday Food, Activities and Childcare	COMPLETED	Service Manager Communication and Performance/ Service Manager Early Years and Child Care	COMPLETED	5 July 2022