

## HOUSING AND HEALTH COMMITTEE

Minute of Meeting of the Housing and Health Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 6 November 2013 at 10.00am.

Present: Councillors D Doogan, K Howie, H Anderson, P Barrett, I Campbell, D Cuthbert, J Flynn, G Laing (substituting for E Maclachlan), D Melloy, W Robertson, H Stewart, G Walker, and T Gray (substituting for M Williamson).

In attendance: Councillor B Vaughan, J Walker, Executive Director (Housing and Community Care); L Cameron, J Gilruth, S Hynd, C Mailer, J Mayglothling, G Peters, S Rankin, N Robson, K Sharp, A Taylor, H Thomson and M Weir (all Housing and Community Care); J Frawley, S Rattray, S Watson, C Flynn and P Frazer (all Chief Executive's Service); E Muir and M Grant (Tenant's and Resident's Representatives).

Apologies: Councillors E Maclachlan and M Williamson.

Councillor D Doogan, Convener, Presiding.

The Convener led discussion for Arts. 632, 633, 634 and 635 and the Vice-Convener for Arts. 627, 628, 629, 630 and 631.

### **624. WELCOME AND APOLOGIES/SUBSTITUTES**

The Convener welcomed all those present to the meeting and apologies/substitutes were noted as above.

### **625. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### **626. MINUTE**

The minute of meeting of the Housing and Health Committee of 9 August 2013 (Arts. 465-477) was submitted, approved as a correct record, and authorised for signature.

### **627. PERTH AND KINROSS COMMUNITY PLANNING PARTNERSHIP – HEALTH AND SOCIAL CARE INTEGRATION PATHFINDER BOARD**

#### **(i) Minute of Meeting**

The minute of meeting of the Perth and Kinross Community Planning Partnership – Health And Social Care Integration Pathfinder Board of 9 August 2013 was submitted and noted.

**(ii) Verbal Update by Executive Lead Officer**

J Walker, Executive Director, Housing and Community Care provided a verbal update on the work of the Pathfinder Board to date, including the proposed draft joint commissioning plan to address demographic changes.

**Resolved:**

The Executive Director (Housing and Community Care) be instructed to organise a presentation on current issues relating to demographic change, including delayed discharge, to a future meeting of the Housing and Health Committee.

**628. REPORT ON SOCIAL CARE AND SOCIAL WORK IMPROVEMENT SCOTLAND INSPECTIONS (SCSWIS)**

There was submitted a report by the Executive Director (Housing and Community Care) (13/511) outlining the key findings of the seventeen inspections carried out in Perth and Kinross between February 2012 and August 2013.

**Resolved:**

- (i) The content of Report 13/511 be noted.
- (ii) It be noted that Report 13/511 would be submitted to the Scrutiny Committee on 27 November 2013 for scrutiny and comment as appropriate.

**629. HOUSING AND COMMUNITY CARE SIX MONTH PERFORMANCE SUMMARY 2013**

There was submitted a report by the Executive Director (Housing and Community Care) (13/512) reviewing the performance of Housing and Community Care against its Business Management and Improvement Plan (BMIP) for the period 1 April 2013 to 30 September 2013.

**Resolved:**

- (i) The contents of the Housing and Community Care BMIP, 1 April 2013 to 30 September 2013, as detailed in Appendix 1 to Report 13/512, and pertaining to this Committee's areas of responsibility, be accepted.
- (ii) It be noted that Report 13/512 would be submitted to the Community Safety Committee on 4 December 2013, and to the Scrutiny Committee meeting on 27 November 2013 for scrutiny and comment as appropriate.

**630. PERTH AND KINROSS LOCAL HOUSING STRATEGY 2011-2016 PROGRESS REPORT 2013**

There was submitted a report by the Executive Director (Housing and Community Care) (13/513) providing information on the progress of the Perth and Kinross Local Housing Strategy 2011-2016.

**Resolved:**

- (i) The content of Report 13/513 be noted.

- (ii) The Executive Director (Housing and Community Care) be instructed to submit progress reports on Local Housing Strategy to future meetings of the Housing and Health Committee.
- (iii) The Executive Director (Housing and Community Care) be instructed to submit an update on initiatives to address under-occupancy to the next meeting of the Housing and Health Committee.

**631. PERTH AND KINROSS FUEL POVERTY STATEMENT 2011-2016 – PROGRESS REPORT 2013**

There was submitted a report by the Executive Director (Housing and Community Care) (13/514) highlighting progress in implementing the Perth and Kinross Fuel Poverty Statement 2011-2016.

**Resolved:**

- (i) The Perth and Kinross Fuel Poverty Statement 2011-2016 and Progress Report 2013 as outlined in Appendix 1 to Report 13/514 be noted.
- (ii) The Executive Director (Housing and Community Care) be instructed to submit progress reports on the Fuel Poverty Statement to future meetings of the Housing and Health Committee.
- (iii) The Executive Director (Housing and Community Care) be instructed to organise an awareness session for all elected members on fuel poverty initiatives.

**632. POLICY FOR CURRENT RENT ARREARS AND FORMER TENANT RENT ARREARS**

There was submitted a report by the Executive Director (Housing and Community Care) (13/515) seeking approval for a revised policy on the management of rent arrears.

**Resolved:**

The revised Current Rent Arrears and Former Tenant Policy as outlined in Appendix 1 to Report 13/515 be approved.

**633. PROPOSED DISPOSAL OF KNOWEHEAD HOUSE, PERTH**

There was submitted a report by the Executive Director (Housing and Community Care) (13/516) seeking approval: (1) to declare surplus to requirements the Council (Housing Revenue Account) owned property at Knowehead House, Dundee Road, Perth; and (2) to remit the task of disposing of the property to the Head of Planning and Regeneration.

**Resolved:**

- (i) It be agreed to declare Knowehead House surplus to requirements upon the last tenant vacating the property.
- (ii) The requirement to apply for Ministerial consent for the disposal of the property be noted and that a tenant consultation, as part of the process, be approved.

- (iii) It be remitted to the Head of Planning and Regeneration to dispose of Knowehead House as outlined in Report 13/516.

#### **634. REVIEW AND UPDATE OF HOUSING AND COMMUNITY CARE SOCIAL WORK COMPLAINTS PROCEDURE**

There was submitted a report by the Executive Director (Housing and Community Care) (13/517) presenting an updated Social Work Complaints Procedure, which takes into account the principles introduced in the model Complaints Handling Procedure by the Scottish Public Service Ombudsman (SPSO) in April 2013.

##### **Resolved:**

- (i) The updated Social Works Complaints Procedure as outlined in Appendix 1 to Report 13/517 be approved.
- (ii) It be noted that Report 13/517 would be submitted to the Scrutiny Committee on 27 November 2013 for scrutiny and comment as appropriate.

#### **635. SOCIAL CARE COMMISSIONED SERVICES – CONTRACT VALUES AND MONITORING ARRANGEMENTS**

There was submitted a report by the Executive Director (Housing and Community Care) (13/518) (1) outlining the contract values and monitoring arrangements for social care services commissioned by Housing and Community Care for 2013 -14; and (2) noting the importance of joint strategic commissioning as a means of determining future priorities for purchasing care and support services.

##### **Resolved:**

- (i) The Housing and Community Care commissioning activities and expenditure as outlined in Appendices 1-3 of Report 13/518 be noted.
- (ii) The Executive Director (Housing and Community Care) be instructed to submit a report on contacts for 2014/15 to the meeting of the Housing and Health Committee in June 2014.