

PERTH & KINROSS INTEGRATION JOINT BOARD
COMPLETED RECOMMENDATIONS

Overall Action Ref	Internal or External	Report Type	Financial Year	Report Action Ref	Context / Recommendation	Action	All Leads	To be completed by	Status	Days overdue	Latest Update
8	External	Annual Report	2015-16	4	The board should develop and agree key performance measures to be used in monitoring performance against its strategic objectives.	Work is on-going to agree key performance measures.	HSCP Executive Management Team	31/03/19	Complete	-	
26	Internal	Annual Report	2017-18	4	We would recommend that, in future, the A&PC provides a year-end report to the IJB with a conclusion on whether it has fulfilled its remit and its view on the adequacy and effectiveness of the matters under its purview. It may also be helpful at this time of year for the Committee to reflect on any matters of concern for future consideration.	To review the role and remit for the A&PC and take forward a self evaluation which will inform an annual report for 2018-19	Chief Financial Officer	31/03/19	Complete	-	
27	Internal	Annual Report	2017-18	5	No formal directions were issued for 2017/18.	To identify and issue directions for 2017-18, and take proactive steps to ensure any future directions are issued as appropriate.	Chief Officer	28/02/19	Complete	-	
32	External	Annual Report	2017-18	3	The IJB should progress workforce planning to identify and address potential skills gaps.	Development of workforce plans will be a key priority for each Care Programme Board.	Chief Officer	31/03/19	Complete	-	<i>This action has been superseded by action 46.</i>
36	Internal	Annual Report	2018-19	4	Good governance principles should be applied to ensure that the IJB and A&PC minutes and papers provide a full and accurate account of the business undertaken and the assurances and challenges at each meeting. Documentation should be sufficiently detailed to ensure members receive sufficient information to identify key issues and areas of concern.	Consideration to more detailed minutes will be given.	Secretary to the Board	30/09/19	Complete	-	