

Appendix 4

Irrecoverable Housing Rents Debt Written off in financial year 2020/21 by year and reason

YEAR	GONE AWAY	NO FUNDS	UNECONOMICAL TO COLLECT	DECEASED (NO FUNDS)	SEQUESTERED	DEBT PRESCRIBED	TOTAL DEBT
2017/18	£0.00	£4,568.76	£0.00	£0.00	£0.00	£0.00	£4,568.76
2018/19	£0.00	£72,736.09	£229.52	£483.24	£0.00	£0.00	£73,448.85
2019/20	£33,042.00	£87,313.47	£3,521.05	£8,641.72	£4,331.24	£0.00	£136,849.48
2020/21	£0.00	£0.00	£72.70	£26,522.00	£15,872.81	£0.00	£42,467.51
TOTAL	£33,042.00	£164,618.32	£3,823.27	£35,646.96	£20,204.05	£0.00	£257,334.60

Irrecoverable Rents Debt Recovery Process

Day 14 - Arrears reminder letter sent

If not paid, Day 21 - Attempt Contact with tenant

If not paid, Day 28 - Further investigation either 7 day non-occupation letter or Pre Notice of Proceedings letter sent

If not paid, Day 35 - Notice of Proceedings served by Sheriff Officer

If not paid, Day 42 - Visit to tenant

If not paid, Day 49 - Warning Letter Generated with effective date of Notice of Proceedings and possible court action

If not paid, Day 56 - Taken to Eviction Prevention Panel and authorisation for Court Action sought