



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

12 September 2012

A Meeting of the **Scrutiny Committee** will be held in the **Committee Room, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 19 September 2012 2012 at 2.00pm.**

If you have any queries please contact Maureen Kay on (01738) 475119 or Gillian Taylor on (01738) 475135.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.

Members:

Councillor A Stewart (Convener)
Councillor B Vaughan (Vice-Convener)
Councillor M Barnacle
Councillor D Cuthbert
Councillor D Doogan
Councillor A MacLellan
Councillor A Younger
Mr I Jackson

PERTH AND KINROSS COUNCIL

SCRUTINY COMMITTEE

19 SEPTEMBER 2012

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

1. Declarations of Interest
2. Minutes
 - (i) Minute of Meeting of Scrutiny Committee of 20 June 2012 for approval (copy herewith) **(Pages 1-8)**
 - (ii) Audit Sub Committee of 29 February 2012 for noting (copy herewith) **(Pages 9-14)**
 - (iii) Special Audit Sub-Committee of 27 March 2012 for noting (copy herewith) **(Pages 15-18)**
3. Annual Performance Report 2011/12 – Report by the Chief Executive (copy herewith 12/406) **(Pages 19-76)**
4. Corporate Risk Management Strategy 2012/13 and Annual Risk Report 2011/12 - Report by John Fyffe, Depute Chief Executive (copy circulated under separate cover 12/394)

Note: The above report will also be submitted to the meeting of the Strategic Policy and Resources Committee on 19 September 2012.
5. Registration of Births, Deaths, Marriages and Civil Partnerships – Inspection Reports by National Records of Scotland and Future Provision in Coupar Angus – Report by Head of Democratic Services (copy circulated under separate cover 12/401)

Note: The above report will also be submitted to the meeting of the Strategic Policy and Resources Committee on 19 September 2012.
6. Housing and Community Care (Complaints Report) Customer Feedback – Report by Executive Director (Housing and Community Care) (copy herewith 12/336) **(Pages 77-86)**

Note: The above report was approved at the meeting of the Housing and Health Committee on 15 August 2012.

7. Scrutiny Committee and Audit Sub-Committee Forward Planner 2012/13 – Report by the Depute Director (The Environment Service) (copy herewith 12/407) (**Pages 87-92**)
8. Fourth Scrutiny Committee Review – Update by Councillor A Stewart