Internal Audit Follow-up
The Environment Service
(Reporting for All dates on or before: December 2017)

Action Plan	Dates	Status/Explanation
[17-03 Capital Programme](#) Action Point: 2 - Programme-wide Risk Register Importance: Medium Audit Committee Date: June 2017 A Capital Programme-wide risk register will be documented and approved to ensure that all risks are captured and assessed on a timely basis. (N Ballantine, Capital Programme Manager)	December 2017 December 2018	An initial programme-wide risk register has been drafted. It is anticipated that this will be further developed and implemented in response to the overarching Strategic Risk review exercise which is being undertaken across the Council. This review will consider high level strategic risks. A series of Risk workshops are scheduled for each Service, Corporate Resource Group and Integrated Joint Board. Internal Audit Opinion: Satisfactory
[17-03 Capital Programme](#) Action Point: 4 - Project Assurance Importance: Low Audit Committee Date: June 2017 The Capital Programme Office has been consulting with relevant Heads of Service and Senior Managers to identify the most appropriate form of key stage evaluation. Once an appropriate format has been determined this will be incorporated into the project management toolkit and procedures for the Capital Programme Office. (N Ballantine, Capital Programme Manager)	December 2017 December 2018	A report was submitted and approved at Corporate Management Group, the report relates to establishing a formal Gateway/project assurance procedure: this report will also refresh the remits of both Corporate Resources Group (CRG) and Strategic Investment Group (SIG). This report will be required to be tabled at Executive Officer Team (EOT), CRG, SIG and then at full Council. A presentation providing further detail is being drafted for EOT/CRG and this is likely to take place during March 2018 before further approval and progression. Internal Audit Opinion: Satisfactory

17-03 Capital Programme Action Point: 6 : Documentation Importance: Low Audit Committee Date: June 2017 Documentation will be updated as per the minor issues log provided by Internal Audit. (N Ballantine, Capital Programme Manager)	December 2017 December 2018	All items on the minor issues log have been addressed, however, 3 of the points are linked with the report noted against action point 4 above and will now have a target date of December 2018. Internal Audit Opinion: Satisfactory