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Council Building
2 High Street
Perth
PH1 5PH

17 April 2019

A Meeting of the **Perth Common Good Fund Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 24 April 2019** at **09:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

KAREN REID
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Andrew Parrott (Convener)
Councillor Chris Ahern
Councillor Bob Band
Councillor Peter Barrett
Councillor Audrey Coates
Councillor Harry Coates
Councillor Dave Doogan
Councillor Eric Drysdale
Councillor Murray Lyle
Councillor Sheila McCole
Councillor John Rebbeck
Councillor Willie Wilson

Perth Common Good Fund Committee

Wednesday, 24 April 2019

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF THE MEETING OF THE PERTH COMMON GOOD FUND COMMITTEE OF 27 FEBRUARY 2019 FOR APPROVAL AND SIGNATURE** **5 - 8**
(copy herewith)
- 4 MATTERS ARISING**
- 5 APPLICATIONS FOR FINANCIAL ASSISTANCE** **9 - 24**
Report by Depute Chief Executive (copy herewith 19/120)
- 6 2018/19 & 2019/20 FINANCIAL STATEMENT** **25 - 34**
Report by Head of Finance (copy herewith 19/121)

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

- P1 FAIR MAID'S HOUSE, PERTH - THE ROYAL SCOTTISH GEOGRAPHICAL SOCIETY**

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PERTH AND KINROSS COUNCIL
PERTH COMMON GOOD FUND
27 FEBRUARY 2019

PERTH COMMON GOOD FUND COMMITTEE

Minute of meeting of the Perth Common Good Fund Committee held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Wednesday 27 February 2019 at 9.00am.

Present: Councillors C Ahern, B Band, P Barrett, A Coates, H Coates, D Doogan, E Drysdale (from Art. 96), M Lyle (from Art. 95(2)), S McCole, A Parrott, J Rebbeck and W Wilson.

In Attendance: D Coyne, C Flynn, L Haxton, M Mahmood, K Molley and J Salisbury (all Corporate and Democratic Services).

Councillor A Parrott, Convener, Presiding.

91. WELCOME AND APOLOGIES

Councillor A Parrott welcomed all present to the meeting.

92. DECLARATIONS OF INTEREST

There were no Declarations of interest in terms of the Councillors' Code of Conduct.

93. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth Common Good Fund Committee of 19 December 2018 (Arts.708-718) was submitted, approved as a correct record and authorised for signature.

94. MATTERS ARISING

(i) Shops at North Methven Street, Perth and North Port, Perth (Art. 715/18 refers)

In response to a question from Councillor Wilson regarding when the works on the premises at North Methven Street and North Port shop would be completed, D Coyne advised that the works at North Methven Street should be completed by 31 March 2019, whilst work at North port would take place throughout March and April 2019 and will be funded through the Repair and Renewal reserves from 2019/20 budget.

(ii) Pink Saltire (Art. 713/18 refers)

Councillors P Barret and J Rebbeck made mention to the Pink Saltire award towards the costs of the LGBT monthly heritage hub and encouraged members to visit the hub in the Civic Hall, 2 High Street, Perth.

95. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by the Depute Chief Executive (19/54) asking the Perth Common Good Fund Committee to consider seven applications for financial assistance.

Resolved:

(1) St John's RC Academy

St John's RC Academy be awarded a grant of £498 towards the costs of a school show.

COUNCILLOR M LYLE ENTERED THE MEETING AT THIS POINT.

(2) Tayside Council on Alcohol

Tayside Council on Alcohol be awarded a grant of £1,000 towards the costs of 16+, community based mentoring interventions for males who have current Social Work Criminal Service (SWCJS) involvement.

(3) Perthshire Musical (Competition) Festival Association

Perthshire Musical (Competition) Festival Association be awarded a grant of £1,500 towards the costs of 'Perform on Perth' Perthshire Festival.

(4) Jeanfield Swifts Girls FC (Performance Squad)

Jeanfield Swift Girls FC (Performance Squad) be awarded a grant of £600 towards the costs of 15 players and 5 coaches attending the FIFA Women's World Cup 2019.

(5) Trellis Scotland

Motion (Councillors B Band and C Ahern)

Trellis Scotland be refused a grant towards the costs of a Trellis Conference 2019.

Amendment (Councillors W Wilson and P Barrett)

Trellis Scotland be awarded a grant of £1,000 towards the costs of a Trellis Conference 2019.

In accordance with Standing Order 58, a roll call vote was taken.

7 members voted for the motion as follows:

Councillors C Ahern, B Band, A Coates, D Doogan, M Lyle, S McCole and J Rebbeck.

4 members voted for the amendment as follows:

Councillors P Barrett, H Coates, A Parrott and W Wilson.

PERTH AND KINROSS COUNCIL
PERTH COMMON GOOD FUND
27 FEBRUARY 2019

Resolved:

In accordance with the Motion.

- (6) **City of Perth Early Childhood Centre Parent Council**
City of Perth Early Childhood Centre Parent Council be awarded a grant of £700 towards the costs of annual nursery trips for families.
- (7) **Men and Children Matter**
Men and Children Matter be awarded a grant of £250 towards the costs of Outdoors is Great.

96. 2019/20 BUDGET& 2018/19 FINANCIAL STATEMENT

There was submitted a report by the Head of Finance (19/55) seeking approval of the budget for Financial Year 2019/20 for Perth Common Good Fund and details the Income and Expenditure to 31 January 2019 and the projected outturn for Financial Year 2018/19.

COUNCILLOR E DRYSDALE ENTERED THE MEETING AT THIS POINT.

Resolved:

- (i) The Perth Common Good Fund budget for financial year 2019/20, as set out in Appendix 1 to Report 19/55, be approved.
- (ii) The Perth Common Good Fund draft budget for financial years 2020/21 and 2021/22, as set out in Appendix 2 to Report 19/55, be noted.
- (iii) The Perth Common Good Fund Income and Expenditure to 31 January 2019 and the projected outturn to 31 March 2019, as set out in Appendix 3 to Report 19/55, be noted.

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## PERTH COMMON GOOD FUND COMMITTEE

24 April 2019

### Applications for Financial Assistance

#### Report by Depute Chief Executive (Report No. 19/120)

The report asks Perth Common Good Fund Committee to consider 16 applications for financial assistance (13 for small grants and 3 for capital grants).

## 1. BACKGROUND

- 1.1 Perth and Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 1.2 Local residents and organisations can apply to Common Good Funds for support to develop projects in the Common Good area. These grants allow individuals and local organisations to carry out a wide range of community based activities. Retrospective applications are not accepted. However, if an application is received before the project takes place and cannot be considered at the following meeting because papers have already been issued, the application will be considered at the next meeting even if the activities have taken place. Therefore, the Committee decision will only be known after the activities have taken place, and if the grant is not awarded, the applicant will have to fund the activities from its own funds.
- 1.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. The Perth Common Good Fund is larger, and receives a much higher number of applications than the other Funds. Therefore, additional criteria are applied to assist with assessing applications (see Appendix 1).
- 1.4 The 2019/20 Financial Assistance budget for Perth Common Good Fund was approved by this Committee at the meeting on 27 February 2019 ([Report 19/55](#) refers). The approved budget and value of applications to be considered at this meeting is summarised below:

|                                                                                     |           |
|-------------------------------------------------------------------------------------|-----------|
| <b>Approved 2019/20 Financial Assistance Budget</b>                                 |           |
| Small Grants                                                                        | £60,000   |
| Capital Grants                                                                      | £40,000   |
| <b>Value of applications to be considered at Committee meeting on 24 April 2019</b> |           |
| Small Grants                                                                        | (£19,272) |
| Capital Grants                                                                      | (£10,999) |

## **2. PROPOSALS**

### **SMALL GRANTS**

#### **Volunteering with the Vine Trust**

- 2.1 An application has been received from a young individual studying at Perth Grammar School, seeking a grant towards the costs of volunteering with the Vine Trust in Tanzania for two weeks to build homes for locals living in severe poverty. The total costs amount to £2,482.76. This includes flights, accommodation, in-country travel, food, trip orientation and a debrief programme, the Vine Trust's fee, construction materials, a safari trip and other tours and activities. The applicant is applying for £250. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £250 in line with the guidance (see Appendix 1 – Criterion 9.4). The grant will allow the young person involved to broaden her horizons by working in a new country.

#### **Recommendation**

- 2.2 The individual be awarded a grant of £250 towards the costs of volunteering with the Vine Trust to build homes for Tanzanians living in severe poverty.

#### **Ballet Dancing Training**

- 2.3 An application has been received from a young individual resident of Perth, seeking a grant towards the costs of national level ballet dancing training. The total costs amount to £1,250. This includes £500 for transport; £500 for uniform; and £250 for residence. The applicant is applying for £500. The applicant has previously benefitted from the Fund in 2018/19 (£150) and 2017/18 (£150 and £150). It is recommended that Perth Common Good Fund Committee award a grant of £150 in line with the guidance (see Appendix 1 – Criterion 9.5). This grant will allow the young person involved to participate in high level ballet training.

#### **Recommendation**

- 2.4 The individual be awarded a grant of £150 towards the costs of national level ballet dancing training.

#### **Perth Highland Games Ltd**

- 2.5 An application has been received from Perth Highland Games Ltd, seeking a grant towards the costs of operating the Perth Highland Games on 11 August 2019 in Scone Palace Parklands. The total costs amount to £42,325. This includes £10,200 for prize money and trophies; £8,200 for ground services and labour; £7,700 for equipment rentals; £4,500 for officials' and judges' expenses; £4,400 for professional fees and honoraria; £3,600 for ground rental; £1,500 for catering; £1,500 for advertising and a website; £575 for permits, licences and memberships; and £150 for administration and

miscellaneous expenses. The applicant will contribute £24,000 from gate receipts and programmes; £6,000 from trade stands food vendors; £2,500 from sponsorships; and £2,400 from competitors' entry fees. The applicant is applying for £7,425 to cover a potential loss. The applicant has previously benefitted from the Fund in 2018/19 (£5,900) and 2016/17 (£7,253). It is recommended that Perth Common Good Fund Committee award a grant of up to £7,425 in line with guidance (see Appendix 1 – Criterion 9.2). This grant will allow the successful running of a community based cultural and sporting event that attracts visitors to Perth.

### **Recommendation**

- 2.6 Perth Highland Games Ltd be awarded a grant of up to £7,425 in line with Criterion 9.2 towards the potential loss of operating the Perth Highland Games.

### **Police Scotland Youth Volunteers**

- 2.7 An application has been received from Police Scotland Youth Volunteers, seeking a grant towards the costs of an Activity Weekend at Dalguise Activity Centre. The total costs amount to £2,461. This includes accommodation and activities for 23 volunteers who are residents of Perth. The applicant will contribute £690 towards these costs and will also conduct fundraising activities such as bag packing, car boot sales and a sponsored walk. The applicant is applying for £1,230.50. The applicant has previously benefitted from the Fund in 2018/19 (£600). It is recommended that Perth Common Good Fund Committee award a grant of £161 in line with guidance (see Appendix 1 – Criterion 9.6). This grant will allow the young people involved to be rewarded for volunteering in their community and will motivate them to continue in their role as youth volunteers.

### **Recommendation**

- 2.8 Police Scotland Youth Volunteers be awarded a grant of £161 towards the costs of an Activity Weekend at Dalguise Activity Centre.

### **Wednesday Tea Dance**

- 2.9 An application has been received from Wednesday Tea Dance, seeking a grant towards the costs of a two day trip to the Cairndale Hotel in Dumfries for 19 people (of which 16 are residents of Perth). The total costs amount to £3,360. This includes £2,470 for accommodation; £800 for travel by coach; and £90 for gratuities for hotel staff. The applicant will contribute £3,227 towards these costs. The applicant is applying for £133. The applicant has previously benefitted from the Fund in 2018/19 (£245 and £168), 2017/18 (£175 and £315), 2016/17 (£175 and £280) and 2015/16 (£168). It is recommended that Perth Common Good Fund Committee award a grant of £112 in line with guidance (see Appendix 1 – Criterion 9.6). This grant will reduce social isolation amongst elderly people by providing an opportunity to socialise with others.

### **Recommendation**

- 2.10 Wednesday Tea Dance be awarded a grant of £112 towards the costs of a two day trip to the Cairndale Hotel in Dumfries.

### **The Centre for Inclusive Living**

- 2.11 An application has been received from the Centre for Inclusive Living, seeking a grant towards the costs of a Disabled Access Day Event to take place at the Horsecross Plaza and Perth Museum and Art Gallery. The total costs amount to £2,902.34. This includes £1,062.34 for promotional materials; £864 for market stalls; £704 for Perthshire Sound and Light Hire; £200 for a history tour; and £72 for a changing place toilet. Another source of funding is Disability Equality Scotland (£1,062.34). The applicant is applying for £1,840. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award of grant of £1,161 in line with guidance (see Appendix 1 – Criterion 9.2). This grant will encourage those with disabilities to increase involvement within their communities and live healthier lives, thereby reducing social isolation.

### **Recommendation**

- 2.12 The Centre for Inclusive Living be awarded a grant of £1,161 towards the costs of a Disabled Access Day Event.

### **8<sup>th</sup> Perth Brownies**

- 2.13 An application has been received from the 8<sup>th</sup> Perth Brownies, seeking a grant towards the costs of a trip to Dalguise Activity Centre. The total costs amount to £2,620. This includes £2,320 for accommodation, food and activities for 20 people (all of which are residents of Perth); and £300 for travel by bus. The applicant will contribute £500 towards these costs. Another source of funding is Letham4All (£1,500). The applicant is applying for £500. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £140 in line with guidance (see Appendix 1 – Criterion 9.6). This grant will allow the children involved to undertake team building activities at an adventure weekend which is normally outwith their parents' financial constraints.

### **Recommendation**

- 2.14 8<sup>th</sup> Perth Brownies be awarded a grant of £140 towards the costs of a trip to Dalguise Activity Centre.

### **VisionPK**

- 2.15 An application has been received from VisionPK, seeking a grant towards the costs of a summer outing for people with sight and/or hearing impairment. The total costs amount to £1,700. This includes £600 for attraction admission for 60 people (40 of which are residents of Perth); £600 for meals; and £500 for

coach and driver hire. The applicant will contribute £1,200 towards these costs through a £20 charge per person and will also conduct fundraising activities such as raffles, collections and events. The applicant is applying for £420. The applicant has previously benefitted from the Fund in 2017/18 (£343). It is recommended that Perth Common Good Fund Committee award a grant of £280 in line with guidance (see Appendix 1 – Criterion 9.6). This grant will contribute to reducing social isolation affecting people with a sight and/or hearing impairments.

### **Recommendation**

- 2.16 VisionPK be awarded a grant £280 towards the costs of a summer outing for sight and/or hearing impaired people.

### **Tulloch Primary School Parent Council**

- 2.17 An application has been received from Tulloch Primary School Parent Council, seeking a grant towards the costs of school summer trips. The total costs amount to £2,700. This includes £1,350 for the P1-P3 trip bus costs; and £1,350 for the P4-P7 trip bus costs. The applicant will contribute £2,000 towards these costs. The applicant is applying for £700. The applicant has previously benefitted from the Fund in 2018/19 (£700 and £400), 2017/18 (£700 and £475) and 2016/17 (£700). It is recommended that Perth Common Good Fund Committee award a grant of £700 in line with guidance (see Appendix 1 – Criterion 9.6). This grant will allow the children involved to participate in an enjoyable and inclusive experience.

### **Recommendation**

- 2.18 Tulloch Primary School Parent Council be awarded a grant of £700 towards the costs of school summer trips.

### **Perthshire Pride**

- 2.19 An application has been received from Perthshire Pride, seeking a grant towards the costs of Perthshire Pride 2019. The total costs amount to £18,046. This includes £12,000 for a headline act; £2,000 for security; £600 for Tay FM; £516 for a St Andrews ambulance; £500 for t-shirts; £500 for a photographer and videographer; £414 for 500 rainbow lanyards; £360 for 10 barriers from Perth farmers market; £270 for Perthshire Pride guitar picks; £200 for venue hire; £200 for a sound system for the march; £190 for 1,000 wristbands for headline act ticket holders; £100 for small flags; £70 for a Perthshire Pride flag for a stall; £50 for a pop up banner; £50 for BSL; and £26 for a Pride banner for the march. Other sources of funding are the National Lottery Funding for All (£10,000) and the PKC Community Investment Fund (£4,103). The applicant is applying for £3,943. The applicant has previously benefitted from the Fund in 2018/19 (£3,840). Perthshire Pride 2018 had approximately 3,000 attendees. It is recommended that Perth Common Good Fund Committee award a grant of £3,943 in line with guidance (see Appendix 1 – Criterion 9.2). This grant will allow a sense of equality to be achieved for

LGBT+ individuals within Perth and will showcase Perth as a city which respects all citizens' rights and expressions.

### **Recommendation**

- 2.20 Perthshire Pride be awarded a grant of £3,943 towards the costs of Perthshire Pride 2019.

### **Jar of Jewels**

- 2.21 An application has been received from Jar of Jewels, seeking a grant towards the costs of a Family Festival. The total costs amount to £4,500. This includes £1,800 for food; £1,300 for a venue; £1,000 for entertainment; £300 for a bouncy castle; and £100 for decorations. The applicant is applying for £3,400. The applicant has previously benefitted from the Fund in 2018/19 (£1,600) and 2017/18 (£1,200). It is recommended that Perth Common Good Fund Committee award a grant of £1,800 in line with guidance (see Appendix 1 – Criterion 9.2). This grant will foster relationships between families of different cultures in Perth.

### **Recommendation**

- 2.22 Jar of Jewels be awarded a grant of £1,800 towards the costs of a Family Festival.

### **INTOPS Lesotho Trip 2019**

- 2.23 An application has been received from a young individual resident of Perth, seeking a grant towards the costs of an INTOPS Lesotho Trip 2019. The total costs amount to £2,000. This includes the whole 16 day trip with Girl Guiding Scotland. Other sources of funding are the Jimmie Cairncross Charitable Trust (£100) and the Soroptimists (£100). The applicant is applying for £150. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £150 in line with guidance (see Appendix 1 – Criterion 9.5). This grant will allow the young person involved to develop leadership skills and broaden her horizons by experiencing a new country.

### **Recommendation**

- 2.24 The individual be awarded a grant of £150 towards the costs of an INTOPS Lesotho Trip 2019.

### **Culture Perth and Kinross**

- 2.25 An application has been received from Culture Perth and Kinross, seeking a grant towards the costs of Perth and Kinross Remembers. The total costs amount to £38,553. This includes £30,668 for a Project Officer for 12 months; £3,505 for a 10% contingency in case of rising costs; £750 for project website development; £700 for a CALM archive cataloguing license and one years

technical support; £500 for archival packaging and boxes; £500 for producing a project legacy film; £500 for a laptop for the Project Officer; £250 for a First World War legacy celebration; £200 for recruitment; £200 for staff travel; £200 for volunteer travel; £200 for print and digital resources for school resource packs; £200 for Project Officer training; and £180 for two portable pop up banners. Other sources of funding are the Heritage Lottery Fund (£32,500), Friends of Perth and Kinross Archive (£2,000) and the Jimmie Caircross Charitable Trust (£1,000). The applicant is applying for £3,000. The applicant has not previously benefited from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £3,000 in line with guidance (see Appendix 1 – Criterion 9.2). This grant will make accessible the outcomes of the First World War memorialisation projects which have taken place in Perth since 2014.

### **Recommendation**

- 2.26 Culture Perth and Kinross be awarded a grant of £3,000 towards the costs of Perth and Kinross Remembers.

## **CAPITAL GRANTS**

### **New Rannoch Day Centre**

- 2.27 An application has been received from the New Rannoch Day Centre, seeking a grant towards the costs of a playground for the elderly. The total costs amount to £10,000. This includes various types of low impact exercise equipment. The applicant is applying for £10,000. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £2,500 in line with guidance (see Appendix 1 – Criterion 10.3). This grant will allow elderly service users to benefit from exercise and improve their health.

### **Recommendation**

- 2.28 New Rannoch Day Centre be awarded a grant of £2,500 towards the costs of a playground for the elderly.

### **Fairview School**

- 2.29 An application has been received from Fairview School, seeking a grant towards the costs of their Fairer View project. This project would landscape the area beside the walkway between Fairview School and Viewlands Primary School and connects to Perth Academy. The total costs amount to £1,000. This includes £800 for perennial shrubs and plants; and £200 for two trees with posts. The applicant is applying for £1,000. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £250 in line with guidance (see Appendix 1 – Criterion 10.4). This grant will allow pupils, parents and staff from all three schools to walk safely on a scenic path that is free from overgrown vegetation.

### **Recommendation**

- 2.30 Fairview School be awarded a grant of £250 towards the costs of their Fairer View project.

### **Tay Rowing Club**

- 2.31 An application has been received from Tay Rowing Club, seeking a grant towards the costs of Tay Rowing Club Facilities Phase 1. The total costs amount to £32,997. This includes £25,097 for two portable units to act as a clubhouse; £3,550 for electrical supply; £2,000 for refurbishment of river access; £1,350 for delivery; and £1,000 for concrete bases. Another source of funding is the Scottish Hydro Electric Community Trust (£3,550). The applicant will also contribute £2,000 towards the costs of river access refurbishment and an additional £1,000 in kind through volunteer labour. The applicant is applying for £26,447. The applicant has not previously benefitted from the Fund. It is recommended that Perth Common Good Fund Committee award a grant of £8,249 in line with guidance (see Appendix 1 – Criterion 10.4). This grant will offer an opportunity to participate in a sport that is new to Perth.

### **Recommendation**

- 2.32 Tay Rowing Club be awarded a grant of £8,249 towards the costs of Tay Rowing Club Facilities Phase 1.

## **5. CONCLUSION AND RECOMMENDATIONS**

- 5.1 The Committee is requested to consider and approve the recommendations in the report.



**Author**

| <b>Name</b>    | <b>Designation</b>                       | <b>Contact Details</b>                                                                   |
|----------------|------------------------------------------|------------------------------------------------------------------------------------------|
| Lee Haxton     | Community Planning<br>Policy Team Leader | <a href="mailto:PKGrantsDirect@pkc.gov.uk">PKGrantsDirect@pkc.gov.uk</a><br>01738 477834 |
| Mariam Mahmood | Cultural Transformation<br>Graduate      |                                                                                          |

**Approved**

| <b>Name</b>     | <b>Designation</b>                                 | <b>Date</b>  |
|-----------------|----------------------------------------------------|--------------|
| Fiona Robertson | Head of Culture and<br>Community Services          | 2 April 2019 |
| Jim Valentine   | Depute Chief Executive/<br>Chief Operating Officer | 8 April 2019 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>No</b>         |
| Asset Management (land, property, IST)              | <b>No</b>         |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2019/20 Financial Assistance budget.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

#### Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

### **4. Consultation**

#### Internal

- 4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

### **5. BACKGROUND PAPERS**

- 5.1 16 applications for financial assistance.

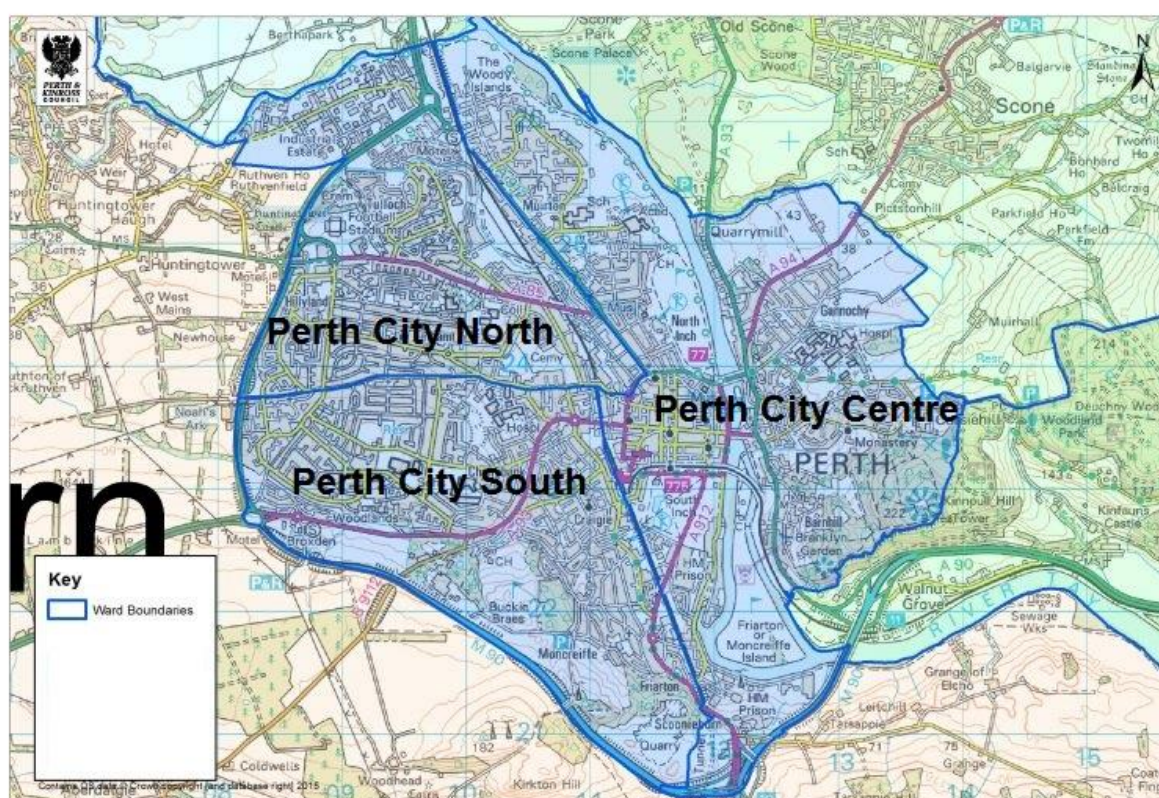
## **6. APPENDICES**

### **6.1 Appendix 1 – Perth Common Good Fund Criteria.**

## Appendix 1

# **PERTH COMMON GOOD FUND REVISED FINANCIAL ASSISTANCE CRITERIA**

1. All grants are awarded at the discretion of the Perth Common Good Fund Committee.
2. Within the boundary of the Perth Common Good area and if funding is available, applications will be considered from individuals and groups for projects or activities which demonstrate benefit to the residents of the City of Perth.
3. The Perth Common Good area is restricted to Elected Member Ward 10 Perth City South, Ward 11 Perth City North, and Ward 12 Perth City Centre.  
Applications for financial assistance from individuals residing or groups operating outwith the boundary of the Perth Common Good area must clearly demonstrate that the project or activity to be undertaken will provide benefit to the residents of the City of Perth.



4. Applications for financial assistance from schools and school groups (e.g. Parent Councils) within the Perth Common Good area will be considered regardless of where participating pupils reside.
5. The Financial Year for the Perth Common Good Fund covers the period 1 April to 31 March. The Perth Common Good Fund Committee meets five times per year

to consider applications for financial assistance and other business matters; Committee meeting and application deadline dates are available at Perth & Kinross Council Grants Direct [Community advice - grants - Perth & Kinross Council](#).

6. Applications for financial assistance must be submitted to the Perth Common Good Fund Committee in advance of the project or activity taking place. Retrospective applications where expenditure is incurred during the time between the application submission deadline date and the date of the Committee meeting will be considered however the applicant must be aware that funding may not be approved by Committee.
7. A separate Capital Grants fund will be maintained to support applications for financial assistance towards the funding of building improvement works, and the acquisition of equipment. Applications for Capital Grant funding assistance should be submitted to the first Perth Common Good Fund Committee meeting of the new financial year, which normally takes place during April or May. The Capital Grants fund will normally close until commencement of the next financial year, however the Committee may consider late applications if Capital Grant funding remains available.
8. The following conditions shall apply to all applications for financial assistance:-
  - 8.1 The application for financial assistance must demonstrate that the funding will provide benefit to the residents of the City of Perth. The Perth Common Good Fund Committee must be satisfied that all disbursements from the fund meet this requirement and the Committee decision in this regard is full and final.
  - 8.2 The Perth Common Good Fund should not be viewed as a resource to supplement the funding of Council services; applications for financial assistance from Council services are therefore not encouraged. Any application submitted by a Council service will be considered by the Perth Common Good Fund Committee on its own merits.
  - 8.3 All awards must be claimed on completion of the project or within three months of the activity taking place. Funding for awards not claimed will be returned to the Fund.
9. Small Grants:-
  - 9.1 Applications for financial assistance will be considered by the Perth Common Good Fund Committee in line with the criteria below:-
  - 9.2 Organisation of events/games/festivals including prize awards:-

- a) No entry fee payable by the public: up to maximum of 40% of the total actual costs.
- b) Entry fee payable by the public (commercial event): up to a maximum of 20% of the total actual costs subject to the submission of an evidenced Income & Expenditure account for the event.
- c) In the event that the Common Good funding of a commercial event results in a profit, the level of funding award will be reduced accordingly.
- d) In the event that the commercial event is loss making, the Common Good funding may be used to underwrite the loss, subject to the level of funding approved by Committee.
- e) Grants will not be paid for any event/games/festival which are cancelled following the approval of funding by Committee.

9.3 Hire of hall and provision of prizes for school prize giving ceremonies – up to a maximum of 40% of total costs.

9.4 Voluntary work overseas by individuals:-

- 6 months or more: up to £400 per individual
- Up to 6 months: up to £250 per individual

9.5 Attendance at summer schools/events by individuals or groups of up to 5:-

- More than 2 weeks: up to £150 per individual
- One to two weeks: up to £100 per individual

9.6 Excursions/Parties (up to two applications per year per group):-

- Contribution of up to 50% towards the actual costs. Each organisation is permitted a maximum of two applications during the course of a financial year. Overall grant to be capped at £7 per individual with an overall maximum grant of up to £700.

9.7 Visits or trips by and from School/Youth/Sport/Music groups:-

- For groups of between 6 and 10 people, a flat contribution of £500.
- For groups of 11 or more; a contribution of £50 per person to a maximum of £1,000 for youth groups, senior citizen or vulnerable groups for activities of one week or more.

9.8 Any other purpose where it can be demonstrated that there is a benefit to the residents of the City of Perth.

## 10. Capital Grants:-

- 10.1 The funding of applications for Capital Grant funding will be restricted to the available annual budget.
- 10.2 It is expected that the total funding available will be fully committed at the first meeting of the Perth Common Good Fund Committee at the start of the new financial year. In the event that funding is not fully committed, the Common Good Fund Committee may choose to either roll forward the unallocated funding to the next financial year, or consider further applications during the year.
- 10.3 Acquisition of equipment and uniforms - consideration on merits up to a maximum of 25% of total cost, subject to the budget available.
- 10.4 Provision and improvement of buildings - consideration on merits up to a maximum of 25% of total cost and up to £50,000, subject to the budget available. Note that the facilities must be available to the general public.

## 11. Expenditure which is not eligible for funding awards:-

- 11.1 Assistance with further or higher education fees
- 11.2 Charity fundraising e.g. sponsored walk/cycle/bungee etc.
- 11.3 Town twinning activities
- 11.4 Organisations with religious or political associations where there are restrictions on usage or availability
- 11.5 Core funding of the voluntary sector
- 11.6 Assistance with day to day running costs e.g. the rental of premises, employee costs etc.



# PERTH COMMON GOOD FUND COMMITTEE

24 April 2019

## 2018/19 & 2019/20 FINANCIAL STATEMENT

Report by Head of Finance (Report No. 19/121)

### PURPOSE OF REPORT

This report details the Income and Expenditure and the projected outturn to 31 March 2019 for Financial Year 2018/19; and the Income and Expenditure to 3 April 2019 and the projected outturn to 31 March 2020 for Financial Year 2019/20.

### 1. BACKGROUND / MAIN ISSUES

- 1.1 The Committee approved the Perth Common Good Fund budget for 2019/20 at the meeting of 27 February 2019 (Report 19/55 refers). This report provides an update on the projected outturn for 2018/19, together with the approved budget and projected outturn for 2019/20.

### 2. PROPOSALS

#### 2.1 Financial Statement 2018/19

On the basis of Appendix 1, it is anticipated that there will be a deficit of £181,897 in 2018/19 and that the Fund's estimated Total Account Balance will be £1,503,130 at 31 March 2019. This includes £1,000,000 as the Minimum Revenue Balance, £167,669 as the Repair and Renewal Reserve and £335,461 of other useable reserves.

- 2.2 The movement from the previously reported deficit of £205,151 reported to this Committee on 27 February 2019 (Report 19/55 refers) is mainly attributed to a £14,000 underspend on Christmas lighting costs through fewer repairs to lighting and no new lights being purchased; and £11,700 from the rephasing of works at 2 North Port (See 2.3 below). In addition to this, following the decisions taken by the Committee at the previous meeting, there is a £1,400 reduction to the projected outturn for Small Grants. The underspend is partly offset by a reduction in rental income for the year of £4,874 due to the 2 North Port shop being vacant pending upgrade, and the rent free period at 2-4 North Methven Street during the completion of repair works.

- 2.3 The schedule of works for the 2 North Port property was approved by Committee at the meeting of 19 December 2018 (Report 18/406 refers). The upgrade works are progressing, however due to the timing of works being undertaken, the budget requires rephasing. It had been anticipated that the construction phase would have commenced during 2018/19; however it has been confirmed that the professional fees for the project are the only cost incurred in this financial year. It is now anticipated that £3,300 will be spent on the upgrade in 2018/19 and as such, the projected outturn has been

revised accordingly. It is therefore proposed to return £11,700 to the Repair and Renewal Reserve in 2018/19, to be drawn down in 2019/20 to fund the completion of the works.

**2.4 Financial Statement 2019/20**

On the basis of Appendix 2, which currently shows only the approved budget, there is expected to be a £30,100 deficit for the year. The opening balance of £1,503,130 is subject to finalising the 2018/19 accounts with any movement reported to a future meeting of the Perth Common Good Fund Committee. The estimated Total Common Good Fund balance at 31 March 2020 is £1,473,030. Of the total balance £1,000,000 is reserved as the Minimum Revenue Balance of the fund to ensure its long-term sustainability and £120,000 is earmarked as a Repair and Renewal Reserve (Report 19/55 refers). This leaves an Uncommitted Revenue Account balance of £353,030 remaining available for the funding of unforeseen expenditure.

- 2.5 The assumptions used in preparing the budget for income, approved at the previous meeting, remain unchanged with no changes to the projected outturn for 2019/20. Any updates through rent reviews or changes in interest rates will be communicated to this Committee at future meetings.

**3. CONCLUSION AND RECOMMENDATIONS**

**3.1 The Committee is requested to:-**

- (i) Note the Perth Common Good Fund Income and Expenditure and the projected outturn to 31 March 2019 as set out in Appendix 1 to the report.
- (ii) Approve the rephrasing of the budget for the repair works to 2 North Port, from 2018/19 to 2019/20 as detailed in paragraph 2.3 above.
- (iii) Note the Perth Common Good Fund Income and Expenditure to 3 April 2019 and the projected outturn to 31 March 2020 as set out in Appendix 2 to the report.

**Author(s)**

| <b>Name</b>  | <b>Designation</b> | <b>Contact Details</b> |
|--------------|--------------------|------------------------|
| Donald Coyne | Senior Accountant  | CHXFinance@pkc.gov.uk  |

**Approved**

| <b>Name</b>       | <b>Designation</b>                                 | <b>Date</b>  |
|-------------------|----------------------------------------------------|--------------|
| Stewart MacKenzie | Head of Finance                                    | 1 April 2019 |
| Jim Valentine     | Depute Chief Executive and Chief Operating Officer | 4 April 2019 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### 1.1 Corporate Plan

1.1.1 The Council's Corporate Plan 2018 – 2023 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

### 2. Resource Implications

#### 2.1 Financial

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### **3. Assessments**

#### **3.1 Equality Impact Assessment**

3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### **3.2 Strategic Environmental Assessment**

3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### **3.3 Sustainability**

3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### **4.1 Internal**

4.1.1 The Depute Chief Executive/Chief Operating Officer has been consulted in the preparation of this report.

### **5. BACKGROUND PAPERS**

5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **6. APPENDICES**

Appendix 1 - Perth Common Good Fund Financial Statement for period to 31 March 2019 for Financial Year 2018/19.

Appendix 2 - Perth Common Good Fund Financial Statement for period to 3 April 2019 for Financial Year 2019/20.

**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 31 MARCH 2019 FOR FINANCIAL YEAR 2018/19**

|                                                                   | <u>Approved<br/>2018/19 Budget</u> | <u>Actual<br/>to date</u> | <u>Expenditure<br/>Under<br/>Consideration<br/>and Committed</u> | <u>Total</u>     | <u>Projected<br/>Outturn</u> | <u>Projection<br/>Over/(Under)<br/>Spend</u> |
|-------------------------------------------------------------------|------------------------------------|---------------------------|------------------------------------------------------------------|------------------|------------------------------|----------------------------------------------|
|                                                                   | £                                  | £                         | £                                                                | £                | £                            | £                                            |
| <b><u>Expenditure</u></b>                                         |                                    |                           |                                                                  |                  |                              |                                              |
| <u>Property Costs</u>                                             |                                    |                           |                                                                  |                  |                              |                                              |
| Rent & Rates                                                      | 1,300                              | 1,288                     | 0                                                                | 1,288            | 1,288                        | (12)                                         |
| Repairs and Maintenance - General                                 | 15,000                             | 11,889                    | 3,111                                                            | 15,000           | 15,000                       | 0                                            |
| Repairs and Maintenance - Specific Projects                       | 190,000                            | 178,914                   | 20,217                                                           | 199,131          | 199,131                      | 9,131                                        |
| Repairs and Maintenance - North Methven Street                    | 0                                  | 14,841                    | 15,159                                                           | 30,000           | 30,000                       | 30,000                                       |
| Repairs and Maintenance - 2 North Port                            | 0                                  | 3,244                     | 56                                                               | 3,300            | 3,300                        | 3,300                                        |
| Depreciation & Impairment                                         | 8,000                              | 0                         | 8,000                                                            | 8,000            | 8,000                        | 0                                            |
|                                                                   | <b>214,300</b>                     | <b>210,176</b>            | <b>46,543</b>                                                    | <b>256,719</b>   | <b>256,719</b>               | <b>42,419</b>                                |
| <u>Supplies and Services</u>                                      |                                    |                           |                                                                  |                  |                              |                                              |
| Financial Assistance - Fireworks                                  | 15,000                             | 15,000                    | 0                                                                | 15,000           | 15,000                       | 0                                            |
| Financial Assistance - Small Grants                               | 60,000                             | 23,292                    | 40,830                                                           | 64,122           | 64,122                       | 4,122                                        |
| Financial Assistance - Capital Grants                             | 40,000                             | 4,650                     | 7,027                                                            | 11,677           | 11,677                       | (28,323)                                     |
| Administration Charges                                            | 15,000                             | 15,000                    | 0                                                                | 15,000           | 15,000                       | 0                                            |
| Printing, Stationery, Advertising and Postages                    | 500                                | 0                         | 500                                                              | 500              | 500                          | 0                                            |
|                                                                   | <b>130,500</b>                     | <b>57,942</b>             | <b>48,357</b>                                                    | <b>106,299</b>   | <b>106,299</b>               | <b>(24,201)</b>                              |
| <u>Christmas Events</u>                                           |                                    |                           |                                                                  |                  |                              |                                              |
| Rent & Rates (storage Christmas lights)                           | 14,000                             | 10,357                    | 1,643                                                            | 12,000           | 12,000                       | (2,000)                                      |
| Electricity                                                       | 300                                | 0                         | 0                                                                | 0                | 0                            | (300)                                        |
| Erect, Dismantle and Maintain Christmas Lights                    | 23,000                             | 9,537                     | 1,463                                                            | 11,000           | 11,000                       | (12,000)                                     |
| Switch on Ceremony                                                | 40,000                             | 40,000                    | 0                                                                | 40,000           | 40,000                       | 0                                            |
|                                                                   | <b>77,300</b>                      | <b>59,894</b>             | <b>3,106</b>                                                     | <b>63,000</b>    | <b>63,000</b>                | <b>(14,300)</b>                              |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |
| <b>Total Expenditure</b>                                          | <b>422,100</b>                     | <b>328,012</b>            | <b>98,006</b>                                                    | <b>426,018</b>   | <b>426,018</b>               | <b>3,918</b>                                 |
| <b><u>Income</u></b>                                              |                                    |                           |                                                                  |                  |                              |                                              |
| Rents, Fees & Charges                                             | 237,000                            | 232,126                   | 0                                                                | 232,126          | 232,126                      | (4,874)                                      |
| Interest on Investments                                           | 10,000                             | 3,056                     | 6,944                                                            | 10,000           | 10,000                       | 0                                            |
| Fishing Permits                                                   | 1,400                              | 1,459                     | 0                                                                | 1,459            | 1,459                        | 59                                           |
| Miscellaneous Income                                              | 0                                  | 536                       | 0                                                                | 536              | 536                          | 536                                          |
| <b>Total Income</b>                                               | <b>248,400</b>                     | <b>237,177</b>            | <b>6,944</b>                                                     | <b>244,121</b>   | <b>244,121</b>               | <b>(4,279)</b>                               |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |
| <b>(Deficit) / Surplus</b>                                        | <b>(173,700)</b>                   | <b>(90,835)</b>           | <b>(91,062)</b>                                                  | <b>(181,897)</b> | <b>(181,897)</b>             | <b>(8,197)</b>                               |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |
| Opening Balance 01/04/18                                          | 1,685,027                          |                           |                                                                  |                  | 1,685,027                    |                                              |
| (Deficit) / Surplus                                               | (173,700)                          |                           |                                                                  |                  | (181,897)                    |                                              |
| <b>Total Common Good Funds Balance<br/>at 31 March 2019</b>       | <b>1,511,327</b>                   |                           |                                                                  |                  | <b>1,503,130</b>             |                                              |
| Earmarked in Reserves:-                                           |                                    |                           |                                                                  |                  |                              |                                              |
| Minimum Revenue Account Balance                                   | (1,000,000)                        |                           |                                                                  |                  | (1,000,000)                  |                                              |
| Repair and Renewal Reserve                                        | (210,100)                          |                           |                                                                  |                  | (167,669)                    | 42,431                                       |
|                                                                   |                                    |                           |                                                                  |                  |                              |                                              |
| <b>Projected Uncommitted Closing Balance<br/>at 31 March 2019</b> | <b>301,227</b>                     |                           |                                                                  |                  | <b>335,461</b>               |                                              |

| <b>Grants</b>                                                                                     |                     |                       |                |
|---------------------------------------------------------------------------------------------------|---------------------|-----------------------|----------------|
| <u>Actual</u>                                                                                     | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
| St Johns Academy - Romania Mercy Project 5-12th                                                   | £ 600.00            |                       | 28/06/2017     |
| Perth & District Childminding Association - Autumn Outing to Noah's Ark                           | £ 136               |                       | 28/06/2017     |
| Hearts & Minds - Elderflowers Project Supporting Those with Dementia                              | £ 1,000             |                       | 25/04/2018     |
| Perth Academy - Trip to France for 3 Pupils                                                       | £ 600               |                       | 25/04/2018     |
| City of Perth Early Childhood Centre Parent Council - Trip to Camperdown Wildlife Park            | £ 517               |                       | 25/04/2018     |
| Tulloch Primary School Parent Council - School Trip                                               | £ 700               |                       | 25/04/2018     |
| Perth Festival of the Arts - Street Banners, Pop-Up's and Window Clings                           | £ 1,574             |                       | 20/06/2018     |
| Perthshire Pride - Perthshire Pride Festival                                                      | £ 1,278             |                       | 20/06/2018     |
| Wednesday Tea Dance Group - Annual Trip to Dumfries                                               | £ 168               |                       | 20/06/2018     |
| Individual - Agricultural and Rural Affairs Study Tour                                            | £ 100               |                       | 20/06/2018     |
| Breath Easy Perthshire - Crieff Trip to Increase Confidence of Group Members                      | £ 140               |                       | 25/04/2018     |
| Perth Drama Club - Portable Stage                                                                 |                     | £ 1,000               | 03/10/2018     |
| Perth Creative Community Collaborative - Artist Led Sessions                                      | £ 1,560             |                       | 03/10/2018     |
| Jar of Jewels - Multicultural Events for Eid and Independence Day                                 | £ 1,600             |                       | 03/10/2018     |
| Headway Perth and Kinross - Summer Outing to Aberdeen                                             | £ 291               |                       | 03/10/2018     |
| Perth Highland Games - Hosting of Event at Scone in August 2018                                   | £ 5,900             |                       | 25/04/2018     |
| Police Scotland Youth Volunteers - Outdoor Activity Weekend to Dalguise                           | £ 600               |                       | 20/06/2018     |
| Individual - Agricultural and Rural Affairs Study Tour                                            | £ 100               |                       | 20/06/2018     |
| Perth Autism Support - Autism Friendly Christmas Party                                            | £ 472               |                       | 03/10/2018     |
| Perth and District Pipeband - Costs of Uniforms                                                   |                     | £ 2,500               | 20/06/2018     |
| Perth Air Cadets - Essential Training and Security Equipment                                      |                     | £ 1,150               | 03/10/2018     |
| Friendship Club - Christmas and Various Other Bus Trips                                           | £ 350               |                       | 19/12/2018     |
| Giraffe Trading - Great Perthshire Picnic                                                         | £ 3,600             |                       | 20/06/2018     |
| Tulloch Primary School Parent Council - Pantomime within the School                               | £ 400               |                       | 19/12/2018     |
| Wednesday Tea Dance - New Year Party                                                              | £ 245               |                       | 19/12/2018     |
| Ballet Dance Training - National Level Dance Training                                             | £ 150               |                       | 03/10/2018     |
| Ballet Dance Training - National Level Dance Training                                             | £ 150               |                       | 03/10/2018     |
| River Tay Community Sport Hub - Improving River Safety on River Tay                               | £ 1,061             |                       | 03/10/2018     |
|                                                                                                   | <b>£ 23,293</b>     | <b>£ 4,650</b>        |                |
| <u>Committed</u>                                                                                  | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
| Perthshire Brass - Trip to Perth Twin City of Bydgoszcz in Poland                                 | £ 1,000             |                       | 25/04/2018     |
| PKAVS - The Walled Garden Art Exhibition                                                          | £ 253               |                       | 25/04/2018     |
| Lingo Flamingo - 4 Classes for Care Home Residents Suffering from Dementia                        | £ 1,000             |                       | 20/06/2018     |
| Royal Scottish Country Dance Society - Ceilidh, Public Performances and Workshop                  | £ 680               |                       | 20/06/2018     |
| St John's RC Academy Parent Council - Pupil Awards Ceremony                                       | £ 780               |                       | 20/06/2018     |
| St John's RC Academy - Volunteering trip to Romania                                               | £ 800               |                       | 20/06/2018     |
| Perth & Kinross District Scout Council - World Scout Jamboree in West Virginia                    | £ 750               |                       | 03/10/2018     |
| Perth & District Badminton Association - Hosting of Scottish National Championships               | £ 3,000             |                       | 03/10/2018     |
| PKAVS Minority Hub - Multicultural Events Programme                                               | £ 3,480             |                       | 03/10/2018     |
| Scottish Chamber Orchestra - Perth Concert Series 2018/19                                         | £ 8,500             |                       | 03/10/2018     |
| Perth Creative Community Collaborative - Artist Led Sessions                                      | £ 400               |                       | 03/10/2018     |
| Goodlyburn Parent Council - Pantomime Trip for Whole School                                       | £ 700               |                       | 03/10/2018     |
| Young Individual - Volunteering in Morocco                                                        | £ 250               |                       | 03/10/2018     |
| Perth Polish Scouting Association - Christmas Event                                               | £ 338               |                       | 03/10/2018     |
| Kinnoull Tennis Club - Clubhouse Improvement Project                                              |                     | £ 6,000               | 03/10/2018     |
| Perthshire Hockey Club - Hockey Training Equipment                                                |                     | £ 1,027               | 03/10/2018     |
| Perth Grammar School - Madrid Cultural Experience Trip                                            | £ 1,000             |                       | 19/12/2018     |
| Menopause Café - Menopause Festival                                                               | £ 1,735             |                       | 19/12/2018     |
| PKAVS & Perth Chinese Community Association - 2019 Chinese New Year Celebrations                  | £ 3,000             |                       | 19/12/2018     |
| Moncreiffe Tea Dancers - Ongoing Dancing Events to Combat Loneliness                              | £ 426               |                       | 19/12/2018     |
| Perth & District Childminding Association - Spring & Summer Outings                               | £ 140               |                       | 19/12/2018     |
| Our Lady's Primary School Parent Council - Christmas Pantomime                                    | £ 700               |                       | 19/12/2018     |
| Perth Academy - S1 French Trip                                                                    | £ 1,000             |                       | 19/12/2018     |
| People with a Mission Ministries - Senior Citizens 2018 Christmas Appeal                          | £ 1,500             |                       | 19/12/2018     |
| Communnam Parent Peairt - Gaelic Medium After School Club                                         | £ 1,500             |                       | 19/12/2018     |
| St John's Kirk of Perth - Carillon Recitals for Civic Engagements                                 | £ 1,500             |                       | 19/12/2018     |
| Pink Saltire - LGBT History Month Heritage Hub                                                    | £ 1,850             |                       | 19/12/2018     |
| St John's RC Academy - School Show in June 2019                                                   | £ 498               |                       | 27/02/2019     |
| Tayside Council on Alcohol - 16+ Community Mentoring Interventions with SWCJS Involvement         | £ 1,000             |                       | 27/02/2019     |
| Perthshire Musical (Competition) Festival Association - Perform in Perthshire Festival March 2019 | £ 1,500             |                       | 27/02/2019     |
| Jeanfield Swifts Girls FC - 15 Players and 5 Coaches to Attend FIFA Women's World Cup June 2019   | £ 600               |                       | 27/02/2019     |
| City of Perth Early Childhood Centre Parent Council - Annual Nursery Trips for Families           | £ 700               |                       | 27/02/2019     |
| Men and Children Matter - Outdoors is Great Activities for Dads/Stepdads & Children               | £ 250               |                       | 27/02/2019     |
|                                                                                                   | <b>£ 40,830</b>     | <b>£ 7,027</b>        |                |
| <u>Under Consideration</u>                                                                        | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
|                                                                                                   | <b>£ -</b>          | <b>£ -</b>            |                |
| <b>Total</b>                                                                                      | <b>£ 64,123</b>     | <b>£ 11,677</b>       |                |
| <u>Funding Approved - No longer required</u>                                                      | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
| Young Individual - Volunteering in Morocco                                                        | £ 250               |                       | 03/10/2018     |
|                                                                                                   | <b>£ 250</b>        | <b>£ -</b>            |                |



**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 3 APRIL 2019 FOR FINANCIAL YEAR 2019/20**

|                                                                                          | <u>Approved<br/>2019/20 Budget</u> | <u>Actual<br/>to date</u> | <u>Expenditure<br/>Under<br/>Consideration<br/>and Committed</u> | <u>Total</u>    | <u>Projected<br/>Outturn</u> | <u>Projection<br/>Over/(Under)<br/>Spend</u> |
|------------------------------------------------------------------------------------------|------------------------------------|---------------------------|------------------------------------------------------------------|-----------------|------------------------------|----------------------------------------------|
|                                                                                          | £                                  | £                         | £                                                                | £               | £                            | £                                            |
| <b>Expenditure</b>                                                                       |                                    |                           |                                                                  |                 |                              |                                              |
| <u>Property Costs</u>                                                                    |                                    |                           |                                                                  |                 |                              |                                              |
| Rent & Rates                                                                             | 1,300                              | 0                         | 0                                                                | 0               | 1,300                        | 0                                            |
| Repairs and Maintenance - General                                                        | 15,000                             | 0                         | 0                                                                | 0               | 15,000                       | 0                                            |
| Repairs and Maintenance - 2 North Port                                                   | 35,000                             | 0                         | 0                                                                | 0               | 46,700                       | 11,700                                       |
| Depreciation & Impairment                                                                | 8,000                              | 0                         | 0                                                                | 0               | 8,000                        | 0                                            |
|                                                                                          | 59,300                             | 0                         | 0                                                                | 0               | 71,000                       | 11,700                                       |
| <u>Supplies and Services</u>                                                             |                                    |                           |                                                                  |                 |                              |                                              |
| Financial Assistance - Fireworks                                                         | 15,000                             | 0                         | 0                                                                | 0               | 15,000                       | 0                                            |
| Financial Assistance - Small Grants                                                      | 60,000                             | 0                         | 19,412                                                           | 19,412          | 60,000                       | 0                                            |
| Financial Assistance - Capital Grants                                                    | 40,000                             | 0                         | 10,999                                                           | 10,999          | 40,000                       | 0                                            |
| Administration Charges                                                                   | 15,000                             | 0                         | 0                                                                | 0               | 15,000                       | 0                                            |
| Printing, Stationery, Advertising and Postages                                           | 500                                | 0                         | 0                                                                | 0               | 500                          | 0                                            |
|                                                                                          | 130,500                            | 0                         | 30,411                                                           | 30,411          | 130,500                      | 0                                            |
| <u>Christmas Events</u>                                                                  |                                    |                           |                                                                  |                 |                              |                                              |
| Rent & Rates (storage Christmas lights)                                                  | 14,000                             | 0                         | 0                                                                | 0               | 14,000                       | 0                                            |
| Erect, Dismantle and Maintain Christmas Lights                                           | 23,000                             | 0                         | 0                                                                | 0               | 23,000                       | 0                                            |
| Switch on Ceremony                                                                       | 40,000                             | 0                         | 0                                                                | 0               | 40,000                       | 0                                            |
|                                                                                          | 77,000                             | 0                         | 0                                                                | 0               | 77,000                       | 0                                            |
|                                                                                          |                                    |                           |                                                                  |                 |                              |                                              |
| <b>Total Expenditure</b>                                                                 | <b>266,800</b>                     | <b>0</b>                  | <b>30,411</b>                                                    | <b>30,411</b>   | <b>278,500</b>               | <b>11,700</b>                                |
| <b>Income</b>                                                                            |                                    |                           |                                                                  |                 |                              |                                              |
| Rents, Fees & Charges                                                                    | 237,000                            | 0                         | 14,238                                                           | 14,238          | 237,000                      | 0                                            |
| Interest on Investments                                                                  | 10,000                             | 0                         | 0                                                                | 0               | 10,000                       | 0                                            |
| Fishing Permits                                                                          | 1,400                              | 0                         | 0                                                                | 0               | 1,400                        | 0                                            |
| <b>Total Income</b>                                                                      | <b>248,400</b>                     | <b>0</b>                  | <b>14,238</b>                                                    | <b>14,238</b>   | <b>248,400</b>               | <b>0</b>                                     |
|                                                                                          |                                    |                           |                                                                  |                 |                              |                                              |
| <b>(Deficit) / Surplus</b>                                                               | <b>(18,400)</b>                    | <b>0</b>                  | <b>(16,173)</b>                                                  | <b>(16,173)</b> | <b>(30,100)</b>              | <b>(11,700)</b>                              |
| Opening Balance 01/04/19<br>(Subject to Final Accounts Approval)<br>(Deficit) / Surplus  | 1,503,130<br>(18,400)              |                           |                                                                  |                 | 1,503,130<br>(30,100)        |                                              |
| <b>Total Common Good Funds Balance<br/>at 31 March 2020</b>                              | <b>1,484,730</b>                   |                           |                                                                  |                 | <b>1,473,030</b>             |                                              |
| Earmarked in Reserves:-<br>Minimum Revenue Account Balance<br>Repair and Renewal Reserve | (1,000,000)<br>(131,700)           |                           |                                                                  |                 | (1,000,000)<br>(120,000)     | 11,700                                       |
| <b>Projected Uncommitted Closing Balance<br/>at 31 March 2020</b>                        | <b>353,030</b>                     |                           |                                                                  |                 | <b>353,030</b>               |                                              |

| <u>Grants</u>                                                   | <u>Small Grants</u> | <u>Capital Grants</u> | <u>Meeting</u> |
|-----------------------------------------------------------------|---------------------|-----------------------|----------------|
| <u>Under Consideration</u>                                      |                     |                       |                |
| Young Individual - Volunteering with Vine Trust in Tanzania     | £ 250               |                       |                |
| Young Individual - Ballet Dance Training at National Level      | £ 150               |                       |                |
| Perth Highland Games Ltd - Operating Perth Highland Games       | £ 7,425             |                       |                |
| Police Scotland Youth Volunteers - Activity Weekend at Dalguise | £ 161               |                       |                |
| Wednesday Tea Dance - Two Day trip to Dumfries                  | £ 112               |                       |                |
| The Centre for Inclusive Living - Disabled Access Day Event     | £ 1,161             |                       |                |
| 8th Perth Brownies - Activity Trip to Dalguise                  | £ 140               |                       |                |
| Vision PK - Summer Outting                                      | £ 420               |                       |                |
| Tulloch Primary School Parent Council - Costs of Summer Trips   | £ 700               |                       |                |
| Perthshire Pride - Costs of Perthshire Pride 2019               | £ 3,943             |                       |                |
| Jar of Jewels - Family Festival                                 | £ 1,800             |                       |                |
| Young Individual - INTOPS Lesotho Trip 2019                     | £ 150               |                       |                |
| Culture Perth & Kinross - Perth and Kinross Remembers Event     | £ 3,000             |                       |                |
| New Rannoch Day Centre - Playground for the Elderly             |                     | £ 2,500               |                |
| Fairview School - Fairer View Project                           |                     | £ 250                 |                |
| Tay Rowing Club - Phase 1 of Facilities Construction            |                     | £ 8,249               |                |
|                                                                 | £ 19,412            | £ 10,999              |                |
| <b>Total</b>                                                    | <b>£ 19,412</b>     | <b>£ 10,999</b>       |                |

