

# **CHIEF EXECUTIVE APPOINTMENTS SUB-COMMITTEE**

Minute of meeting of the Chief Executive's Appointments Sub-Committee held in Room 415, Fourth Floor, 2 High Street, Perth on Thursday 3 May 2018 at 12.00pm.

Present: Councillors M Lyle, P Barrett, D Doogan, G Laing and C Shiers.

In Attendance: K Donaldson, Corporate Human Resources Manager, D Martin (Professional Adviser) and G Taylor, Head of Democratic Services.

Councillor Lyle in the Chair

## **1. DECLARATIONS OF INTEREST**

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

## **2. MINUTE OF MEETING OF THE APPOINTMENTS SUB-COMMITTEE OF 24 APRIL 2018**

The minute of meeting of the Chief Executive's Appointment Sub-Committee of 24 April 2018 was submitted and approved.

**IT WAS AGREED THAT THE PUBLIC AND PRESS BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH WAS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT, 1973**

## **3. APPOINTMENT OF CHIEF EXECUTIVE – COMPLETED APPLICATION FORMS**

The Sub-Committee reviewed each of the completed application forms received for the post of Chief Executive and assessed them against the requirements for the post.

The Sub-Committee agreed on a short list of candidates to take part in the next stages of the process which will be the Assessment Centre on 11 May 2018 and final interview on 22 May 2018.

### **Resolved:**

- (i) The sub-committee agreed to invite six candidates to proceed to Assessment Centre and Final Interview.
- (ii) The Corporate Human Resources Manager be instructed to correspond with candidates on this basis.

## **4. DATE OF NEXT MEETING**

### **Resolved:**

It was noted the next meeting would be held on 22 May 2018 at 9.00am in the Civic Lounge, 2 High Street, Perth.