

Perth & Kinross IJB - GDPR Action Plan

Item	Description	Target	Status	Comments
1	Appoint Data Protection Officer		Green	Complete
2	Data Protection Policy	09/11/2018	Amber	Draft
3	Action Plan	09/10/2018	Amber	Draft
4	Registration with ICO	30/11/2018	Red	Detail to be confirmed
5	Register of Processing Activities	30/11/2018	Amber	Only one activity identified to date
6	Detailed Privacy Notice	30/11/2018	Red	Only one notice required
7	Document Procedures	31/01/2019	Red	Data Subject rights, complaints, data breaches
8	Training for Board Member & Officers	tba	Red	Required annually
9	Agree compliance reporting	tba	Red	End of financial year?