

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of hybrid meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers, 2 High Street, Perth on Wednesday 29 November 2023 at 1.00pm.

Present: Voting Members:

Mr B Benson, Tayside NHS Board (up to and including Item 6.7)
Mr M Black, Tayside NHS Board
Ms B Hamilton, Tayside NHS Board
Ms J Jensen, Tayside NHS Board (Vice-Chair)
Councillor C Stewart, Perth and Kinross Council (Chair)
Councillor D Illingworth, Perth and Kinross Council
Councillor S McCole, Perth and Kinross Council
Councillor M Frampton, Perth and Kinross Council

Non-Voting Members

Ms J Pepper, Chief Officer / Director – Integrated Health & Social Care, Chief Social Work Officer, Perth and Kinross Council
Ms D Mitchell, Interim Chief Financial Officer, Perth and Kinross Health and Social Care Partnership (left during Item 6.7)
Dr E Fletcher, NHS Tayside
Ms V Davis (substituting for Ms S Flower), NHS Tayside
Dr S Peterson, NHS Tayside

Stakeholder Members

Ms B Campbell, Carer Public Partner
Ms M Summers, Carer Public Partner (left during Item 6.3)
Ms S Watts, Third Sector Forum (up to and including Item 6.4)
Ms L Hunter, Staff Representative, NHS Tayside

In Attendance:

S Hendry, Adam Taylor, P Johnstone, A Brown and M Pasternak (all Perth and Kinross Council); K Ogilvy, Z Robertson, E Devine, H Dougall, C Jolly, A McManus, Amanda Taylor, D Huband, C Lamont and P Jerrard (all Perth and Kinross Health and Social Care Partnership); W Given and S Stoddart (both the Neuk) (up to and including Item 6.4), S Wilson, D McGill, D Shaw and L Milligan (all NHS Tayside).

Apologies:

Ms S Auld, Service User Public Partner
Ms S Flower, NHS Tayside
Mr D Henderson (Scottish Care Sector)
Mr I McCartney, Service User Public Partner

The Chair led discussion on Items 1-6.4 and 6.8-8.5 with the Vice-Chair on Items 6.5, 6.6 and 6.7.

1. WELCOME AND APOLOGIES

Councillor C Stewart, Chair, welcomed all those present to the meeting and apologies were noted above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTES

3.1 MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION BOARD OF 20 SEPTEMBER 2023

The minute of the meeting of the Perth and Kinross Integration Board of 20 September 2023 was submitted and approved as a correct record.

3.2 MINUTE OF SPECIAL MEETING OF THE PERTH AND KINROSS INTEGRATION BOARD OF 27 OCTOBER 2023

The minute of the special meeting of the Perth and Kinross Integration Board of 27 October 2023 was submitted and approved as a correct record, subject to the following revisions being made:

- (i) Under Item 3 - Perth and Kinross Health and Social Care Partnership Winter Plan For 2023/24 – Councillor Illingworth commented on the amount of money currently being spent on 2C Practice cover not being used in Perth and Kinross and queried whether anything could be done to remove this expense. He requested that this comment be included in the minute.
- (ii) Include L Hunter under apologies for absence.

4. ACTIONS POINT UPDATE

The Chief Officer provided a verbal update on the status of the one action point listed.

Resolved:

The action points update (G/23/152) was submitted and noted.

5. MATTERS ARISING

There were no other matters arising.

6. DELIVERING ON STRATEGIC OBJECTIVES

6.1 CHIEF OFFICER STRATEGIC UPDATE

The Chief Officer provided a verbal update covering (1) an update on the latest position with the application seeking accreditation with the World Health Organisation to join the global network for Age Friendly Cities and Communities; (2) details of the challenges currently around the continuing ability to secure capacity and flow across the health and care systems which impact on delayed discharges in Perth and Kinross; and (3) an update on Rural Community Funding.

Resolved:

The Board noted the update.

6.2 TAYSIDE MENTAL HEALTH SERVICES: STRATEGIC UPDATE

There was submitted a report by the Chief Officer (G/23/153) providing an update from the Chief Officer as Lead Partner for the coordination and strategic planning of inpatient mental health and learning disability services, in relation to the 'Whole System Mental Health and Learning Disabilities Change Programme' approved in June 2023.

Resolved:

- (i) The updated position and the high-level progress updated as detailed in Report G/23/153, be noted.
- (ii) It be noted that there will be circulated a report of the joint development session for Perth and Kinross Integration Joint Board Members along with members of NHS Tayside Board, Angus and Dundee Integration Joint Boards, held on 26 October 2023.
- (iii) The schedule of detailed progress reports for 2024 be agreed.

6.3 ANNUAL UPDATE ON PERTH AND KINROSS HSCP COMMUNITY MENTAL HEALTH & WELLBEING STRATEGY

There was submitted a report by the Chief Officer (G/23/154) providing an update on progress over the last twelve months of the Perth and Kinross' Community Mental Health and Wellbeing Strategy, specific to Adult Mental Health services.

Chris Lamont, the Senior Service Manager for Mental Health provided the Board with a [slide-based presentation](#) on the Community Mental Health and Wellbeing Strategy Annual Update and answered members questions thereon.

J Jensen referred to the high wait times being experienced for ADHD assessment by a Consultant Psychiatrist and queried whether we are seeing young people moving into adulthood without having received an assessment. In response, C Lamont confirmed that this was the case with the current waiting list sitting at around 350-400 people waiting on an ADHD assessment and there were discussions currently ongoing about the best course of action to get on top of these waiting times.

Councillor McCole referred to the continuation of the £400k for the Community Mental Health and Wellbeing Fund and queried whether there is any link-up with Perth and Kinross Council's recently established Anti-Poverty Taskforce to make sure any activities or initiatives are aligned. In response, C Lamont confirmed that he has recently been approached by the Anti-Poverty Taskforce and he plans to start regular meetings with them soon.

Resolved:

- (i) the local and pan Tayside developments that are being progressed in accordance with the community Mental Health and Wellbeing Strategy be noted and the continuation and direction be approved for 3 years.
- (ii) the numerous and complex factors influencing this work be acknowledged.

6.4 THE NEUK

The Board heard a [slide-based presentation](#) from Wendy Given, Chief Operational Officer with The Neuk, Mental Health and Suicide Prevention Centre on the extensive work that they do.

The Board also heard a presentation from Shirley Stoddard, a Service User and Ambassador for The Neuk in which she shared with the Board her own personal story and the support she has received from the staff at The Neuk.

Councillor Stewart, the Chief Officer and other Board members thanked Wendy and Shirley for sharing with the Group their very inspirational and thought-provoking presentations.

THERE WAS A SHORT RECESS AND THE MEETING RECONVENED AT 3.32PM.

6.5 DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT 2023

There was submitted a report by the Chief Officer (G/23/155) presenting the Director of Public Health Annual Report 2023 which provides an overview of key health and ill-health metrics and risk factors that can be influenced to determine the likelihood and course of disease.

Dr Emma Fletcher, Director of Public Health with NHS Tayside also provided the Board with a [slide-based presentation](#) on the Public Health Annual Report for 2023 and answered questions thereon.

Councillor Illingworth referred to the figures contained within the report and suggested that obesity was the main driving force in the decline of life-expectancy and queried whether this was the case. In response, Dr Fletcher confirmed that currently the main factor in the decline was substance abuse and mental health.

Resolved:

The contents of the Director of Public Health Annual Report 2023, as attached at Appendix 1 to Report G/23/155, be noted and considered to inform future strategic planning and work.

6.6 STRATEGIC COMMISSIONING PLAN UPDATE

There was submitted a report by the Chief Officer (G/23/156) providing an update on progress of the development of the refreshed Strategic Commissioning Plan.

Zoe Robertson, Interim Head of Services / Commissioning also provided the Board with a [slide-based presentation](#) on the Joint Strategic Needs Assessment and Strategic Commissioning Plan Consultation and answered questions thereon.

Councillor McCole referred to the role that Local Authorities have and queried what engagement there had been with service areas within the Local Authority. In response, Z Robertson confirmed that the invite to attend the consultation was extended to all partners. She also confirmed that there will be certain initiatives and opportunities where there will be a lot of engagement with partners, and it is hoped the Strategic Commissioning Plan will identify key areas where joint working will be essential. J Pepper also confirmed that the new Strategic Leads within the Local Authority will also be heavily involved.

M Black referred to Item 3.5 – Key Themes, specifically around the 20% of people that said transport was a challenge for them and queried whether this was 20% of people in areas of deprivation or rural areas. In response, Z Robertson confirmed this was a percentage of the people who responded to the survey rather than a percentage of the entire population.

Resolved:

- (i) The progress to date and update provided in Report G/23/156 be noted.
- (ii) It be noted that the first draft of the Strategic Commissioning Plan will be presented to the Board on 14 February 2024.

6.7 TAYSIDE PRIMARY CARE STRATEGY 2024-2029 PROGRESS UPDATE

There was submitted a report by the Chief Officer (G/23/157) providing an update on the progress made to develop the Tayside Primary Care Strategy.

D Shaw (Medical Director for Primary Care) and S Wilson (Integration Services Manager) from NHS Tayside introduced the report.

In the absence of I McCartney, Service User Public Partner, Z Robertson provided detailed feedback on the Strategy from the Carer Representatives on the Strategic Planning Group which had recently met.

S Peterson referred to stakeholders and queried whether front-line staff have been included and how collaboration with them has been carried out. In response, S Wilson confirmed that there has been some initial feedback from front-line staff through a stakeholder meeting but confirmed that there was a lot more engagement work required which will be done with the support of the NHS Tayside Communication Team.

Councillors McCole and Stewart both expressed some concerns at the lack of timelines contained within the report. Councillor Stewart also commented that he would like to see some performance measures included in the report along with details recognising the geographical differences between Dundee City and Perth and Kinross. In response, S Wilson confirmed that reference to the different populations, demographics and ruralities of all the different areas in Tayside would be included in the final strategy. She also confirmed that detailed timelines are in the process of being developed and the report will include these.

Resolved:

- (i) the progress made to date to prepare the Tayside Primary Care Strategy, as outlined in Report G/23/157, be noted.
- (ii) It be agreed that the final version of the Tayside Primary Care Strategy be brought to the Board on 14 February 2024 for approval.

6.8 NOTICE BY VICTORIA PRACTICE, GLOVER STREET MEDICAL CENTRE, PERTH TO CEASE THEIR METHVEN BRANCH SURGERY CONTACT

There was submitted a report by the Chief Officer (G/23/157) (1) informing of the intention of Victoria Practice at Glover Street Medical Centre in Perth to cease their Methven Branch Surgery contract from 1 January 2024; and (2) setting out the findings of the consultation and engagement exercise along with proposals by the Perth and Kinross Health and Social Care Partnership to mitigate the impact of the proposed changes.

J Pepper, Chief Officer, D Shaw (Medical Director for Primary Care) and D McGill (Primary Care Services Manager) at NHS Tayside all introduced the report.

Councillor Stewart referred to the reduction of the fee paid to the surgery as they were no longer providing a branch service and queried how much resource would be freed up and whether this could be used to support a Community Transport Initiative.

Councillor Frampton expressed her disappointment for the patients of Methven and the surrounding area who attended the Branch Surgery. She also referred to a community led transport initiative but stated that currently there seemed to be very little local interest for individuals in Methven to take on this responsibility but hoped a solution could be found.

Resolved

- (i) It be acknowledged that Victoria Practice at Glover Street Medical Centre has given notice to close their branch surgery premises in Methven and to provide all General Medical Services (GMS) for their registered patients from Perth.
- (ii) The work carried out by NHS Tayside Primary Care Services to consider possible options to support continuation of General Medical Services (GMS) in the Branch surgery and the outcome that this application cannot be declined, be noted.
- (iii) The outcomes of the consultation carried out by the Victoria Practice, Glover Street Medical Centre which was supported by the Perth and Kinross HSCP and the outcomes of the Equality & Fairness Impact Assessment, be noted.

- (iv) The mitigations proposed by Perth and Kinross HSCP to support/fund a community transport solution to assist patients to travel from Methven to Perth for GP appointments be approved.

Following a proposal by Councillor Stewart, the Board agreed to an additional resolution as follows:

- (v) A follow-up lessons learned meeting on the process followed in this and previous branch closures to be arranged.

7. GOVERNANCE

7.1 APPOINTMENT OF CHIEF FINANCE OFFICER FOR PERTH & KINROSS INTEGRATION JOINT BOARD

There was submitted a report by the Chief Officer (G/23/159) proposing the recruitment of a permanent Chief Finance Officer role and seeking agreement from the Board to proceed to secure this within a new role of Chief Finance Officer/Head of Governance and Performance.

Resolved:

The commencement of the recruitment and appointment process for the Chief Finance Officer/Head of Governance and Performance post, as set out in the report, be approved.

8. FOR INFORMATION

8.1 AUDITED ACCOUNTS 2022/23

Resolved:

The contents of Report G/23/160, be noted.

8.2 NHS TAYSIDE WINTER RESILIENCE PLAN 2023/24

Resolved:

The contents of Report G/23/161, be noted.

8.3 WORKPLAN 2023/24

Resolved:

- (i) The contents of Report G/23/162, be noted.
- (ii) It was agreed that due to the number of items planned for the February meeting, some of these be moved to be presented at the March meeting.

8.4 FUTURE IJB MEETING DATES 2023/24

Wednesday 14 February 2024 at 1.00pm
Wednesday 20 March 2024 at 1.00pm

8.5 FUTURE IJB DEVELOPMENT SESSIONS 2023/24

Friday 15 December 2023 at 10.00am

Friday 26 January 2024 at 10.00am

Friday 23 February 2024 at 10.00am

Friday 15 March 2024 at 10.00am

DRAFT