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Council Building
2 High Street
Perth
PH1 5PH

Wednesday, 10 October 2018

A Meeting of the **Property Sub-Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Monday, 22 October 2018** at **10:00**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

KAREN REID
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Murray Lyle (Convener)
Councillor Bob Band
Councillor Peter Barrett
Councillor Dave Doogan
Councillor Grant Laing
Councillor Roz McCall
Councillor Colin Stewart

Property Sub-Committee

Monday, 22 October 2018

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF PROPERTY SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE OF 16 APRIL 2018** **5 - 8**
(copy herewith)
- 4 SCHOOL ESTATE PROGRAMME - PROGRESS UPDATE** **9 - 32**
Report by Executive Director (Education and Children's Services)
(copy herewith 18/333)

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

- P1 SCHEDULE OF PROPERTY MATTERS APPROVED UNDER DELEGATED POWERS**

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PROPERTY SUB-COMMITTEE

Minute of meeting of the Property Sub-Committee of the Strategic Policy and Resources Committee held in the Council Chambers, Ground Floor, Council Building, 2 High Street, Perth on Monday 16 April 2018 at 10.00am.

Present: Councillors M Lyle, B Band, P Barrett, D Doogan, G Laing, R McCall and C Stewart.

In Attendance: S Crawford, T Flanagan, G Key and K Lear (all Housing and Environment Service); G Boland (Education and Children's Services); C Flynn, G Fogg and C Irons (all Corporate and Democratic Services).

Councillor M Lyle, Presiding

1. WELCOME AND APOLOGIES

The Convener welcomed all those present to the meeting. There were no apologies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest In terms of the Councillors' Code of Conduct.

3. MINUTES

- (i) The minute of meeting of the Property Sub-Committee of 26 February 2018 was submitted and approved as a correct record.
- (ii) The minute of meeting of the Special Property Sub-Committee of 14 March 2018 was submitted and approved as a correct record.

4. APPOINTMENT OF VICE-CONVENER

Councillor M Lyle seconded by Councillor R McCall, nominated Councillor P Barrett for the position of Vice-Convener of the Sub-Committee.

Councillor P Barrett was unanimously elected as Vice-Convener of the Sub-Committee.

5. SCHOOL ESTATE PROGRAMME PROGRESS UPDATE

There was submitted a report by the Executive Director (Education and Children's Services) (18/130) (1) updating the Committee on the progress and proposals for delivering the current school projects within the Education and Children's Services School Estate Programme, (2) detailing key milestones which had been achieved and (3) detailing future projects.

Resolved:

- (i) The significant milestones achieved since the report to the Sub-Committee on 25 October 2017, be noted.

- (ii) The forward planning, as detailed in paragraphs 4.1 to 4.4 of Report 18/130, be noted.

6. ENERGY CONSUMPTION IN COUNCIL BUILDINGS

There was submitted a report by the Executive Director (Housing and Environment) (18/131 - Revised) with regard to energy consumption within the Property Estate, taking account of management initiatives and monitoring arrangements in place to deliver energy reduction and cost savings.

Resolved:

- (i) The efforts of the energy and engineering team in reducing energy consumption within the property estate, be noted.
- (ii) It be noted that the opportunity for future energy savings will become more challenging as the overall property estate was made more efficient through upgrade and refurbishment programmes.
- (iii) The Executive Director (Housing and Environment) be requested to submit a report to the sub-committee on the energy consumption within the property estate in a year's time.

IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

P1. PROPOSAL FOR 2 LEASES IN AND 1 LEASE OUT AT BROXDEN, PERTH

There was submitted a report by the Executive Director (Housing and Environment) (18/132) seeking approval to (1) lease in land for a Solar Array and also for the installation and operation of a Hydrogen Dispensing Station and (2) lease out car parking spaces at Broxden Park and Ride to Tesla Motors Limited for electrical vehicle charging stations.

Resolved:

- (i) A long ground lease from the John Dewar Lamberkin Trust (JDLT) be approved for a site of approximately 0.69ha shown in appendix 1 to report 18/132, adjacent to the current Broxden Park and Ride site for a solar array. The lease to 2 January 2083 be on terms as detailed in Report 18/132, and otherwise on terms to the satisfaction of the Executive Director (Housing and Environment) and the Head of Legal and Governance. It be noted that the lease will also be subject to obtaining the relevant Planning consent and Tay Cities deal funding.
- (ii) A lease from JDLT be approved for a site approximately 225m² of land, shown in appendix 2 of Report 18/132, to facilitate the installation of a hydrogen dispensing station. The lease for 20 years be on terms as detailed in Report 18/132 and otherwise on terms to the satisfaction of the Executive Director (Housing and Environment) and the Head of Legal and Governance. It be noted that the lease will also be subject to obtaining the relevant Planning consent and Tay Cities deal funding.
- (iii) A 15 year lease be granted to Tesla Motors Limited for the sole use of twelve car parking spaces at the Broxden Park and Ride to install vehicle charging

stations for Tesla cars only. An appraisal of the proposed site be undertaken to ensure the charging stations were in a prominent location. The lease be granted on terms as detailed in Report 18/132, and otherwise on terms to the satisfaction of the Executive Director (Housing and Environment) and the Head of Legal and Governance.

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## PERTH AND KINROSS COUNCIL

### Property Sub-Committee

22 October 2018

### School Estate Programme - Progress Update

Report by Executive Director (Education and Children's Services) (Report No. 18/333)

#### PURPOSE OF REPORT

This report updates Property Sub-Committee on the progress and proposals for delivering the current school projects within the Education and Children's Services School Estate Programme. It details key milestones which have been achieved since the last update to Property Sub-Committee on 16 April 2018 ([Report No. 18/130 refers](#)).

#### 1. BACKGROUND/MAIN ISSUES

- 1.1 The School Estate Strategy sets out the Council's aspirations for our schools, and in particular the high value we place on learning, through our vision for well designed, maintained and managed schools.
- 1.2 The strategy is delivered through the School Estate Management Plan (SEMP) which is primarily funded through the Council Capital Programme.
- 1.3 The Education and Children's Services (ECS) Capital Programme details the priorities for the School Estate over a ten year period, and is reviewed on an annual basis.

#### 2. PROPOSALS

- 2.1 This report updates Committee on progress and proposals for delivering the current capital projects within Education and Children's Services School Estate Programme. The focus of the programme is on:
  - Early Learning and Childcare Expansion;
  - Primary School Upgrades/Replacements;
  - Secondary School Upgrades/Replacement; and
  - Design, Build, Finance & Manage (DBFM) Project.

### 3. UPDATES ON CURRENT PROGRAMME

Detailed updates on all current projects are provided in Appendix A. The following projects have achieved significant milestones since the previous Property Sub-Committee on 16 April 2018.

#### 3.1 Early Learning and Childcare Expansion

- 3.1.1 The Scottish Government has made a commitment to increase the annual entitlement of free Early Learning and Childcare (ELC) from 600 hours to 1140 hours per annum by August 2020. Consequently, ECS is planning to expand ELC capacity and increase flexibility and choice for families, in preparation for the full delivery of 1140 hours by August 2020.
- 3.1.2 The 'Perth and Kinross Council Draft Early Learning and Childcare Expansion Plan' ([Report No. 17/314 refers](#)) was considered by Lifelong Learning Committee ahead of submission to the Scottish Government on 29 September 2017.
- 3.1.3 On 1 May 2018, the Scottish Government awarded an additional £14.2m grant of capital funding to Perth and Kinross Council for the delivery of the required infrastructure and property expansion. The total budget now stands at £16.4m.
- 3.1.4 Major projects at Inchtute Primary School, Letham Primary School, Oakbank Primary School, Rattray Primary School and St Ninian's Episcopal Primary School have been added to Appendix A of this report.

#### 3.2 Kinross Primary School

- 3.2.1 On 29 October 2014, Lifelong Learning Committee ([Report No. 14/467 refers](#)) approved the replacement of Kinross Primary School.
- 3.2.2 The new school building was handed over in early December 2017 and became operational on 6 December 2017. Phase 2 to demolish the old building and undertake the landscaping works has now been completed. The official opening is due to take place on 22 November 2018.

#### 3.3 Longforgan Primary School

- 3.3.1 On 22 June 2016, Council ([Report No. 17/280 refers](#)) approved funding for a number of projects as part of the Modernising Primaries Programme. Longforgan Primary School is one of these priorities.
- 3.3.2 Property Services have developed a design for the refurbishment of the Grade B listed main building and replacement of the hall, dining centre and classrooms.
- 3.3.3 Plans have now been shared with the parent body and wider community. The Planning Application was submitted at the start of October 2018.

### **3.4 Tulloch Primary School**

- 3.4.1 On 29 October 2014, Lifelong Learning Committee ([Report No. 14/467 refers](#)) approved the replacement of Tulloch Primary School.
- 3.4.2 The new school building was handed over in late January 2018 and became operational on 20 February 2018. Phase 2 to demolish the old building and undertake the landscaping works has now been completed. The official opening took place on 25 June 2018.

## **4. FORWARD PLANNING**

### **4.1 Capital Programme**

- 4.1.1 A meeting of Perth and Kinross Council was held on 20 June 2018 ([Report No. 18/212 refers](#)) which set a new ten year Composite Capital Budget.

### **4.2 Investment in the School Estate Programme**

- 4.2.1 The new Composite Capital Budget combined the Modernising Primaries, Modernising Secondaries and Accessibility programmes to form an Investment in the School Estate Programme. An additional £32.5m was awarded to this programme which now has funding of £49.4m over the 10 year period.

### **4.3 Perth High School**

- 4.3.1 In addition, a replacement Perth High School has been funded with a budget of £50m. A project team is currently being formed. This project will feature in future Committee Reports.

## **5. CONCLUSION AND RECOMMENDATIONS**

- 5.1 This report updates the Property Sub-Committee on the progress of the Education and Children's Services School Estate capital projects approved through the Capital Programme.
- 5.2 The Committee is requested to note significant milestones achieved since the previous Property Sub-Committee meeting held on 16 April 2018:
- On 1 May 2018 the Scottish Government awarded £14.2m of additional funding to Perth and Kinross Council for delivery of the ELC expansion plan (3.1);
  - Phase 2 of Kinross Primary School was completed in May 2018 (3.2);
  - The Planning Application for Longforgan Primary School was submitted in October 2018 (3.3); and
  - Phase 2 of Tulloch Primary School was handed over in August 2018 and the official opening took place on 25 June 2018 (3.4).
- 5.3 The Committee is also requested to note that, under the new 2018/2028 Composite Capital Budget, a new Investment in the School Estate Programme

was formed with funding of £49.4m (4.2). In addition, the budget for the replacement Perth High School was set at £50m (4.3).

#### Author

| Name        | Designation                           | Contact Details                                                                      |
|-------------|---------------------------------------|--------------------------------------------------------------------------------------|
| Greg Boland | Senior Business and Resources Manager | <a href="mailto:ECSCommittee@pkc.gov.uk">ECSCommittee@pkc.gov.uk</a><br>01738 475000 |

#### Approved

| Name          | Designation                                                           | Date           |
|---------------|-----------------------------------------------------------------------|----------------|
| Sheena Devlin | <b>Executive Director<br/>(Education and<br/>Children's Services)</b> | 8 October 2018 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | Yes               |
| Corporate Plan                                      | Yes               |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | Yes               |
| Workforce                                           | No                |
| Asset Management (land, property, IST)              | Yes               |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | Yes               |
| Strategic Environmental Assessment                  | Yes               |
| Sustainability (community, economic, environmental) | Yes               |
| Legal and Governance                                | Yes               |
| Risk                                                | Yes               |
| <b>Consultation</b>                                 |                   |
| Internal                                            | Yes               |
| External                                            | Yes               |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | No                |

### 1. Strategic Implications

#### 1.1 Community Plan / Single Outcome Agreement

The proposals relate to the delivery of the Perth and Kinross Community Plan/Single Outcome Agreement in terms of the following priorities:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

This report relates to all of these objectives.

#### Corporate Plan

#### 1.2 The Perth and Kinross Community Plan 2013-2023 and Perth and Kinross Council Corporate Plan 2013/2018 set out five strategic objectives:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

This report relates to all of these Objectives.

- 1.3 The report also links to the Education & Children's Services Policy Framework in respect of the following key policy area:

- Maximising Resources

## **2. Resource Implications**

### Financial

- 2.1 The meeting of the Council on 20 June 2018 approved the Composite Capital Budget 2018/2028 ([Report No. 18/212 refers](#)).

- 2.1.1 Any additional revenue implications identified through either the existing capital programme, or future capital programmes will require to be submitted as part of an expenditure pressure with a corresponding saving through the ECS revenue budget process.

- 2.1.2 There are no direct financial implications arising from this report other than those reported within the body of the main report and related business cases.

### Workforce

- 2.2 There are no direct workforce implications arising from this report.

### Asset Management (land, property, IT)

- 2.3 There are no direct asset management implications arising from this report other than those reported within the body of the main report.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

- 3.1.1 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome and has been assessed as **not relevant** for the purposes of EqIA.

### Strategic Environmental Assessment

- 3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.2.1 However, no action is required as the Act does not apply to the matters presented in this report. This is because these matters relate to the School Estate Strategy which is being considered under the Act as part of The Council's Asset Management Plan.

### Sustainability

- 3.3 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### Legal and Governance

- 3.4 The Head of Legal and Governance Services has been consulted in the preparation of this report.

### Risk

- 3.5 Individual risk profiles are in place for individual projects listed.

## **4. Consultation**

### Internal

- 4.1 The Head of Democratic Services, Head of Finance, Head of Legal and Governance Services and Head of Property Services have been consulted in the preparation of this report.

### External

- 4.2 Participation and involvement of the community are critical to the ongoing and future success of school estate investment and an emphasis is placed on ensuring consultation, over and above that which might be required in terms of planning requirements and statutory consultation requirements.

- 4.2.1 A User Reference Group (URG), or equivalent, is set up for all major and large projects. The purpose of the URG is to assist with providing relevant local input to allow the Design Team to develop the outline concept design into an operational design. The formation of a URG is an invaluable source of information, and any project is reliant on this level of local detail.



## **5 BACKGROUND PAPERS**

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **6 APPENDICES**

Appendix A – Detailed Updates on Current Projects.



**APPENDIX A****Detailed Updates on Current Projects****Milestones**

Milestones are key tasks within a project plan which mark completion of a significant or critical phase of work or a decision point.

In terms of the following projects the milestones have the following dates:

- The planned date is the original date planned for the project and does not change in the life of the project. These are generally aspirational dates based on a typical project;
- The actual date is the date the milestone is completed; and
- The forecast date is the date which is currently projected for completion.

## **BERTHA PARK HIGH SCHOOL - NEW SECONDARY SCHOOL**

**Reporting Period: April 2018 to October 2018**

### **Overview**

A review of the School Estate has taken place to determine the likely impact of anticipated population growth on the School Estate in the medium to long term. One of the priorities for the Council has been agreed as a new secondary school on the northern perimeter of Perth. The school will accommodate 1,100 pupils.

HubCo Design, Build, Finance and Manage (DBFM) procurement for the secondary element is mandatory as part of the funding terms and conditions.

### **Sources of Funding**

£32.5 million is being provided through the Scottish Futures Trust (SFT).

### **Progress Update**

The SFT Pre-New Project Request (NPR) Key Stage Review is complete. The NPR was issued to HubCo in June 2015 and accepted at the beginning of July 2015.

The procurement process, for the design and construction of the school, is complete and Robertson Construction has been selected as the Tier 1 Consultants (Main Contractor). The Tier 2 Consultants selected comprise of Archial Norr (Architects), Wallace Whittle (Mechanical & Electrical) and Goodsons (Civil & Structural).

Lifelong Learning Committee, on 4 November 2015 ([Report No. 15/515 refers](#)), approved the establishment of a new secondary school on a preferred site at Bertha Park, Perth, from August 2019 and the arrangements to establish a new catchment area for the school and transfer arrangements for primary pupils.

The full planning submission was made in January 2017 and approved on 24 May 2017.

Work began on site under a Letter of Intent in August 2017 and continues on programme.

Financial Close was achieved on 30 September 2017.

The access road to the school was completed on 26 June 2018.

The Topping Out Ceremony was held on Friday 14 September 2018.

## Key Milestones

| Milestone                                                     | Planned Date   | Actual Date    | Forecast Date |
|---------------------------------------------------------------|----------------|----------------|---------------|
| Options to Populate School                                    | October 2013   | May 2014       |               |
| Proposal for Statutory Consultation                           | August 2014    | June 2014      |               |
| Submit NPR                                                    | October 2014   | June 2014      |               |
| Submit Final NPR                                              | April 2015     | June 2015      |               |
| Statutory Consultation Complete                               | May 2015       | November 2015  |               |
| Land Secured                                                  | January 2016   | January 2016   |               |
| Stage 1 Agreed                                                | January 2016   | September 2016 |               |
| Planning Application Submitted                                | September 2016 | January 2017   |               |
| Planning Application Agreed                                   | November 2016  | May 2017       |               |
| Stage 2 Agreed                                                | September 2017 | August 2017    |               |
| Utilities Completed                                           | October 2017   |                | October 2018  |
| Financial Close                                               | October 2017   | September 2017 |               |
| Site Start                                                    | October 2017   | August 2017    |               |
| Access Road from Ruthvenfield Road into Bertha Park Completed | November 2017  | June 2018      |               |
| School Operational                                            | August 2019    |                | August 2019   |
| Completion of External Works                                  | August 2019    |                | August 2019   |

## Current Issues

None.

## BLAIRGOWRIE RECREATION CENTRE - REPLACEMENT

**Reporting Period: April 2018 to October 2018**

### Overview

On 22 June 2016, Council ([Report No 16/277 refers](#)) approved a replacement Recreation Centre at Blairgowrie High School.

### Sources of Funding

This project is fully funded by the ECS Composite Capital Programme. The funding for this project is £14.7m.

### Progress Update

Following a review of the project a revised capital budget has been set of £14.7m to deliver the facilities required within the new recreation centre. The New Project Request documentation is now being completed and it is anticipated this will be submitted to Hub East Central Scotland in November 2018.

### Key Milestones

| Milestone                                           | Planned Date  | Actual Date | Forecast Date |
|-----------------------------------------------------|---------------|-------------|---------------|
| End of Consultation Period and Development of Brief | November 2018 |             |               |
| Submit NPR                                          | November 2018 |             |               |
| HubCo Accept NPR Stage                              | TBC           |             |               |
| Stage 1 Agreed                                      | TBC           |             |               |
| Planning Application Submitted                      | TBC           |             |               |
| Planning Application Agreed                         | TBC           |             |               |
| Stage 2 Agreed                                      | TBC           |             |               |
| Financial Close                                     | TBC           |             |               |
| Site Start                                          | TBC           |             |               |
| School Operational                                  | TBC           |             |               |
| Completion of External Works                        | TBC           |             |               |

### Current Issues

Final agreement with stakeholders on the proposed Schedule of Accommodation is currently being reviewed.

## INCHTURE PRIMARY SCHOOL – NEW NURSERY EARLY LEARNING AND CHILDCARE

**Reporting Period:** April 2018 to October 2018

### Overview

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)) which included Inchture Primary School.

### Sources of Funding

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC.

### Progress Update

A feasibility study has been completed and design development is currently ongoing. There will be more detail to follow as the project progresses.

### Key Milestones

| Milestone                      | Planned Date  | Actual Date | Forecast Date |
|--------------------------------|---------------|-------------|---------------|
| Review of Feasibility Study    | May 2018      | May 2018    |               |
| Planning Application Submitted | November 2018 |             | November 2018 |
| Planning Application Agreed    | January 2018  |             | January 2018  |
| Contract Cost Agreed           | TBC           |             | TBC           |
| Site Start                     | TBC           |             | TBC           |
| Provision Operational          | August 2020   |             | August 2020   |

### Current Issues

None.

## KINROSS PRIMARY SCHOOL - REPLACEMENT

**Reporting Period: April 2018 to October 2018**

### Overview

On 29 October 2014, Lifelong Learning Committee ([Report No. 14/467 refers](#)) approved the replacement of Kinross Primary School. This project involved the replacement of the former school building with a new 14 classroom primary school on the playing field of the existing site. This was delivered by HubCo with Robertson Construction appointed as the main contractor.

### Sources of Funding

On 30 July 2015 the Strategic Policy & Resources Executive Sub-Committee approved fully funding Kinross Primary School from the Council's existing Composite Capital Budget on a Design, Build and Development Agreement (DBDA) (Capital).

### Progress Update

The school became operational on 6 December 2017. Phase 2, which included the demolition of the old building and landscaping works, has now been completed. The official opening is due to take place on 22 November 2018.

### Key Milestones

| Milestone                                   | Planned Date   | Actual Date    | Forecast Date |
|---------------------------------------------|----------------|----------------|---------------|
| Submit Final NPR                            | April 2015     | June 2015      |               |
| HubCo Accept NPR Stage 1 Commences          | April 2015     | July 2015      |               |
| Stage 1 Agreed                              | October 2015   | December 2015  |               |
| Planning Application Submitted              | February 2016  | March 2016     |               |
| Planning Application Agreed                 | June 2016      | June 2016      |               |
| Stage 2 Agreed                              | September 2016 | September 2016 |               |
| Financial Close                             | October 2016   | November 2016  |               |
| Site Start                                  | October 2016   | November 2016  |               |
| School Operational                          | December 2017  | December 2017  |               |
| Demolition and Completion of External Works | April 2018     | May 2018       |               |

### Current Issues

None.



## LETHAM PRIMARY SCHOOL – NURSERY EXTENSION EARLY LEARNING AND CHILDCARE

**Reporting Period:** April 2018 to October 2018

### Overview

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)) which included Letham Primary School.

### Sources of Funding

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC.

### Progress Update

A feasibility study has been completed and design development is currently ongoing. A drop-in session was held in June 2018 with Parents/Carers to share the plans for the new nursery. The scope of the infrastructure works has been increased to include toilet refurbishment, general decoration, new flooring and technology upgrades.

### Key Milestones

| Milestone                      | Planned Date | Actual Date | Forecast Date |
|--------------------------------|--------------|-------------|---------------|
| Review of Feasibility Study    | April 2018   | April 2018  |               |
| Planning Application Submitted | October 2018 |             | October 2018  |
| Planning Application Agreed    | January 2019 |             | January 2019  |
| Contract Cost Agreed           | TBC          |             | TBC           |
| Site Start                     | July 2019    |             | July 2019     |
| Provision Operational          | August 2020  |             | August 2020   |

### Current Issues

None.

## LONGFORGAN PRIMARY SCHOOL – EXTENSION AND REFURBISHMENT

**Reporting Period: April 2018 to October 2018**

### Overview

On 22 June 2016, Council ([Report No. 17/280 refers](#)) approved funding for a number of projects as part of the Modernising Primaries Programme. Longforgan Primary School is one of these priorities.

Property Services have developed a design for the refurbishment of the Grade B listed main building and replacement of the hall, dining centre and classrooms.

### Sources of Funding

This project is funded by the ECS Composite Capital Programme.

### Progress Update

The Planning Application was submitted in October 2018. The User Reference Group began meeting in June 2018 and an informal drop-in session was held on 27 September 2018 where the design was shared with Parents/Carers and the wider community prior to the Planning submission.

### Key Milestones

| Milestone                      | Planned Date   | Actual Date    | Forecast Date |
|--------------------------------|----------------|----------------|---------------|
| Options Appraisal              | December 2017  | December 2017  |               |
| Developed Design               | September 2018 | September 2018 |               |
| User Reference Group           | June 2018      | June 2018      |               |
| Planning Application Submitted | October 2018   | October 2018   |               |
| Planning Application           | December 2018  |                | December 2018 |
| Gross Maximum Cost             | TBC            |                | TBC           |
| Site Start                     | April 2019     |                | April 2019    |
| School Operational             | April 2020     |                | April 2020    |

### Current Issues

As the existing building is Grade B listed by Historic Environment Scotland there is an increased risk of impact on the scope and programme.

## **OAKBANK PRIMARY SCHOOL – NURSERY EXTENSION EARLY LEARNING AND CHILDCARE**

**Reporting Period: April 2018 to October 2018**

### **Overview**

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)) which included Oakbank Primary School.

### **Sources of Funding**

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC.

### **Progress Update**

A feasibility study has been completed and design development is currently ongoing. There will be more detail to follow as the project progresses.

### **Key Milestones**

| <b>Milestone</b>                      | <b>Planned Date</b> | <b>Actual Date</b> | <b>Forecast Date</b> |
|---------------------------------------|---------------------|--------------------|----------------------|
| <b>Review of Feasibility Study</b>    | May 2018            | May 2018           |                      |
| <b>Planning Application Submitted</b> | November 2018       |                    | November 2018        |
| <b>Planning Application Agreed</b>    | January 2019        |                    | January 2019         |
| <b>Contract Cost Agreed</b>           | TBC                 |                    | TBC                  |
| <b>Site Start</b>                     | TBC                 |                    | TBC                  |
| <b>Provision Operational</b>          | August 2020         |                    | August 2020          |

### **Current Issues**

None.

## PERTH ACADEMY – SPORTS HALL

**Reporting Period: April 2018 to October 2018**

### Overview

Council approved funding for Perth Academy Sports Facilities (Report No. 12/52 refers) as part of the setting of the Capital Budget 2012/13 to 2016/17. This project was put on hold whilst a full review of works required at Perth Academy was undertaken.

The Sports Hall will be a two court facility with dry changing facilities linked to the existing PE facilities.

### Sources of Funding

The funding is from the ECS Composite Capital Programme.

### Progress Update

The new hall planning application was approved in October 2017.

A Fire Risk Assessor has been appointed and developed a compliant Fire Engineering Strategy.

The procurement process is yet to be concluded.

### Key Milestones

| Milestone                                             | Planned Date   | Actual Date    | Forecast Date |
|-------------------------------------------------------|----------------|----------------|---------------|
| Feasibility Study Completed                           | August 2013    | January 2014   |               |
| Review of Feasibility Study                           | April 2014     | September 2014 |               |
| Review of Costed Feasibility Study including Changing | May 2015       | September 2015 |               |
| School Approval of Affordable Design                  | October 2015   | November 2015  |               |
| Planning Application Submitted                        | June 2017      | August 2017    |               |
| Planning Application Agreed                           | September 2017 | October 2017   |               |
| Gross Maximum Cost Agreed                             | TBC            | TBC            | TBC           |
| Site Start                                            | TBC            | TBC            | TBC           |
| Sports Hall Operational                               | TBC            | TBC            | TBC           |
| Completion of External Works                          | TBC            | TBC            | TBC           |

### Current Issues

This project was put on hold whilst a full review of works required at Perth Academy was undertaken.

## **RATTRAY PRIMARY SCHOOL – NURSERY EXTENSION EARLY LEARNING AND CHILDCARE**

**Reporting Period: April 2018 to October 2018**

### **Overview**

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)) which included Rattray Primary School.

### **Sources of Funding**

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC.

### **Progress Update**

A feasibility study has been completed and the design development is currently ongoing. Significant infrastructure works will be undertaken as part of the project which will include heating upgrade, rewiring, toilet refurbishment, general decoration, new flooring and technology upgrades.

A drop-in session was held in June 2018 with Parents/Carers to share initial designs. A further open Parent Council meeting was held on 24 August 2018 to address concerns previously raised. At this meeting the Convenor asked Council officers to look at developing an alternative option using Rattray Community Connect.

PKC held a meeting at Rattray Community Connect on 25 September 2018 to share the alternative proposal using Rattray Connect and to hear the views of all stakeholders who would be affected by it.

### **Key Milestones**

| <b>Milestone</b>                      | <b>Planned Date</b> | <b>Actual Date</b> | <b>Forecast Date</b> |
|---------------------------------------|---------------------|--------------------|----------------------|
| <b>Review of Feasibility Study</b>    | March 2018          | March 2018         |                      |
| <b>Planning Application Submitted</b> | November 2018       |                    | November 2018        |
| <b>Planning Application Agreed</b>    | December 2018       |                    | December 2018        |
| <b>Contract Cost Agreed</b>           | TBC                 |                    | TBC                  |
| <b>Site Start</b>                     | May 2019            |                    | May 2019             |
| <b>Provision Operational</b>          | August 2020         |                    | August 2020          |

### **Current Issues**

Following meetings held with the Parent Council, alternative design options are being investigated.

**ST NINIAN'S EPISCOPAL PRIMARY SCHOOL – NEW NURSERY  
(RECONFIGURATION)  
EARLY LEARNING AND CHILDCARE**

**Reporting Period: April 2018 to October 2018**

**Overview**

Lifelong Learning Committee approved Education and Children's Services Early Learning and Childcare (ELC) Expansion Plan on 22 September 2017 ([Report No. 17/314 refers](#)) which included St Ninian's Episcopal Primary School.

**Sources of Funding**

On 1 May 2018 the Scottish Government confirmed Perth and Kinross Council's allocation of capital funding for the expansion of ELC.

**Progress Update**

A feasibility study has been completed and design development is currently ongoing. There will be more detail to follow as the project progresses.

**Key Milestones**

| <b>Milestone</b>                      | <b>Planned Date</b> | <b>Actual Date</b> | <b>Forecast Date</b> |
|---------------------------------------|---------------------|--------------------|----------------------|
| <b>Review of Feasibility Study</b>    | April 2018          | April 2018         |                      |
| <b>Planning Application Submitted</b> | N/A                 | N/A                | N/A                  |
| <b>Planning Application Agreed</b>    | N/A                 | N/A                | N/A                  |
| <b>Contract Cost Agreed</b>           | TBC                 |                    | TBC                  |
| <b>Site Start</b>                     | TBC                 |                    | TBC                  |
| <b>Provision Operational</b>          | August 2020         |                    | August 2020          |

**Current Issues**

None.

## TULLOCH PRIMARY SCHOOL - REPLACEMENT

**Reporting Period: April 2018 to October 2018**

### Overview

On 29 October 2014, Lifelong Learning Committee ([Report No. 14/467 refers](#)) approved the replacement of Tulloch Primary School. This project involved the replacement of the former school building with a new 14 classroom primary school on the playing field of the existing site. This was delivered by HubCo with Robertson Construction appointed as the main contractor.

### Sources of Funding

On 30 July 2015 the Strategic Policy & Resources Executive Sub-Committee, approved to fully fund the Tulloch Primary School project from the Council's existing Composite Capital Budget on a Design, Build and Development Agreement (DBDA) (Capital). The budget is currently £10.9m and this includes developer's contributions.

### Progress Update

The new school became operational February 2018 with pupils and staff moving into the school after the mid-term break. Phase 2, which included the demolition of the old building and landscaping works, has now been completed. The official opening took place on 25 June 2018.

### Key Milestones

| Milestone                      | Planned Date  | Actual Date   | Forecast Date |
|--------------------------------|---------------|---------------|---------------|
| Submit Final NPR               | April 2015    | June 2015     |               |
| HubCo Accept NPR Stage 1       | April 2015    | July 2015     |               |
| Stage 1 Agreed                 | October 2015  | November      |               |
| Planning Application Submitted | February 2016 | March 2016    |               |
| Planning Application           | June 2016     | June 2016     |               |
| Stage 2 Agreed                 | September     | November 2016 |               |
| Financial Close                | October 2016  | December 2016 |               |
| Site Start                     | October 2016  | December 2016 |               |
| School Operational             | December 2017 | February 2018 |               |
| Completion of External Works   | April 2018    | August 2018   |               |

### Current Issues

None.

