



Council Building  
2 High Street  
Perth  
PH1 5PH

11 September 2019

A meeting of the **Audit and Performance Committee of the Perth and Kinross Integration Joint Board** will be held in the **Council Chamber, 2 High Street, Perth, PH1 5PH** on **Monday, 16 September 2019** at **09:30**.

If you have any queries please contact Adam Taylor on (01738) 475163 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**Gordon Paterson**  
**Chief Officer/Director – Integrated Health & Social Care**

***Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.***

**Please note that the meeting will be recorded and will be publicly available on the Integration Joint Board pages of the Perth and Kinross Council website following the meeting.**

**Members**

Councillor Callum Purves, Perth and Kinross Council (Chair)  
Councillor Eric Drysdale, Perth and Kinross Council  
Lorna Birse-Stewart, Tayside NHS Board  
Pat Kilpatrick, Tayside NHS Board  
Bernie Campbell, Carer Public Partner



**Audit and Performance Committee of the Perth and Kinross Integration Joint  
Board**  
**Monday, 16 September 2019**

**AGENDA**

- 1 WELCOME AND APOLOGIES/SUBSTITUTES**
- 2 DECLARATIONS OF INTEREST**  
Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the [Perth and Kinross Integration Joint Board Code of Conduct](#).
- 3 MINUTES OF PREVIOUS MEETINGS**
  - 3.1(i) MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 18 JUNE 2019** **5 - 12**  
(copy herewith)
  - 3.1(ii) MINUTE OF SPECIAL MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 29 JULY 2019** **13 - 14**  
(copy herewith)
  - 3.2 ACTION POINTS UPDATE** **15 - 16**  
Report by Chief Financial Officer (copy herewith G/19/138)
  - 3.3 MATTERS ARISING**
- 4 GOVERNANCE AND ASSURANCE**
  - 4.1 STRATEGIC RISK MANAGEMENT UPDATE**  
Report by Chief Financial Officer (copy to follow)
  - 4.2 AUDIT RECOMMENDATIONS UPDATE** **17 - 24**  
Report by Chief Financial Officer (copy herewith G/19/140)
  - 4.3 INTERNAL AUDIT STRATEGY & PLAN 2019/20 & 2018/19 PROGRESS UPDATE** **25 - 30**  
Report by Chief Internal Auditor (copy herewith G/19/141)
  - 4.4 EU EXIT PREPAREDNESS** **31 - 34**  
Report by Chief Officer (copy herewith G/19/142)

<b>4.5</b>	<b>JOINT INSPECTION - THE EFFECTIVENESS OF STRATEGIC PLANNING IN THE PERTH &amp; KINROSS AREA</b> Verbal Update by Chief Officer	
<b>4.6</b>	<b>AUDIT &amp; PERFORMANCE COMMITTEE WORK PLAN 2019/20</b> Report by Chief Financial Officer (copy herewith G/19/143)	<b>35 - 44</b>
<b>5</b>	<b>AUDITED ANNUAL ACCOUNTS 2018/19</b>	
<b>5.1</b>	<b>ASSURANCES RECEIVED FROM PARTNERS</b> Report by Chief Financial Officer (copy to follow)	
<b>5.2</b>	<b>EXTERNAL AUDIT ANNUAL REPORT 2018/19</b> Report by KPMG (copy to follow)	
<b>5.3</b>	<b>AUDITED ANNUAL ACCOUNTS 2018/19</b> Report by Chief Financial Officer (copy to follow)	
<b>5.4</b>	<b>LETTER OF REPRESENTATION</b> Report by Chief Financial Officer (copy herewith G/19/147)	<b>45 - 50</b>
<b>6</b>	<b>PERFORMANCE</b>	
<b>6.1</b>	<b>OLDER PEOPLE AND UNSCHEDULED CARE QUARTERLY PERFORMANCE REPORT</b> Joint Report by Head of Health and Head of Adult Care and Social Care (copy herewith G/19/148)	<b>51 - 74</b>
<b>7</b>	<b>FOR INFORMATION</b>	
<b>7.1</b>	<b>AUDIT &amp; PERFORMANCE COMMITTEE RECORD OF ATTENDANCE</b> (copy herewith G/19/149)	<b>75 - 76</b>
<b>7.2</b>	<b>SCOTTISH GOVERNMENT AUDIT AND ASSURANCE COMMITTEE HANDBOOK</b> Report by Chief Officer (copy herewith G/19/150)	<b>77 - 128</b>
<b>8</b>	<b>PRIVATE DISCUSSION</b>	
<b>9</b>	<b>DATE OF NEXT MEETING</b> Monday 2 December 2019 at 9.30am in the Council Chambers	