

ACTION POINTS UPDATE

Perth & Kinross Integration Joint Board
23 March 2018

4
G/18/44

	Meeting	Minute Reference	Heading	Action Point	Responsibility	Timescale	Status
29	23 Mar 2016	Item 18(v)	Health & Social Care Joint Workforce & Organisational Development Strategy	The finalised Joint Organisational Development Plan be reviewed by the Board in June 2016 to ensure alignment with partnership priorities.	Chief Officer	June 2016 March 2017 June 2017 Dec 2017 Jan 2018	31/10/16 Joint OD plan been updated - due to be finalised by March 2017 and to be submitted in June 2017 30/06/17 Update provided. – Finalised workforce plan to be rescheduled– at debrief on 11/07/17 agreed final report to be submitted Dec 2017 Dec Meeting reschedule to Jan 2018 – update to be included in Chief Officer Update 26/01/18 Update in Chief Strategic Update Report. – Finalised workforce plan to IJB June 2018
	30 Jun 2016	Item 10					

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59	04 Nov 2016	Item 14	Adult Support & Protection	Development Session to be arranged in 2017 for members on the work of the Adult Protection Committee, Child Protection Committee and Public Protection Work	Chief Officer	Dec 2017 Jan 2018	Dec Meeting reschedule to August 2018
71	24 Mar 2017	Item 10 – 7.5	Chief Officer Update – Governance & Assurance	Report to be submitted to IJB June 2017 re commissioning Governance and Assurance support.	Chief Officer	June 2017 October 2017 Nov 2017 Jan 2018 March 2018	30/06/17 In progress final report to be submitted in October 2017 - October Meeting cancelled 23/03/18 Agenda
76	18 Aug 2017	6.3	IJB Complaints Handling Procedure	Quarterly reports to be submitted to the IJB Audit & Performance Committee with Yearly report to be provided to the IJB.	Jane Smith	September 2018	
77	18 Aug 2017	7.1	Annual Performance Report	Requests submitted at IJB August 2017 for the 2018 Report to be more balanced, with more data included. Member from Public Health Team to be involved and along with representation from the wider group.	ED/DF	September 2018	

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80	26 Sept 2017	4.1	Review of Day Services	Progress report to be submitted to IJB in one year.	Diane Fraser	September 2018	
84	26 Sept 2017	4.2	Review of Residential Care Homes	Optional Appraisal following Consultation on Options 2,3 & 4 re Residential Care Services	Diane Fraser	January 2018	In terms of Standing Order 15.4 carried forward to March meeting
85	26 January 2018	7.1	Redesigning Care - Perth & Kinross Mental Health & Wellbeing Strategy Progress Report	Draft plan with commissioning priorities for community based services	Rob Packham	September 2018	
86	26 January 2018	7.2	Redesigning Care - Perth & Kinross Learning Disabilities Progress Report	Chief Officer to provide update on progress in the implementation of the strategic commissioning plan	Rob Packham	January 2019	
87	26 January 2018	7.3	Mental Health Service Redesign – Transformation Program	Chief Officer to establish an inclusive process for the development of implementation plans	Rob Packham	March 2018	
88	26 January 2018	9.1	Developing Strategic Objectives – Strategic Update	Chief Officer to submit report	Rob Packham	26 June 2018	

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89	26 January 2018	9.2	Developing Strategic Objectives – Proposal to Revise Arrangements for Strategic Planning Across P&K HSCP	Chief Officer to refresh the membership of the Strategic Planning Group for approval of IJB and present a refreshed role, remit and terms of reference for these groups	Rob Packham	March 2018	
90	26 January 2018	9.4	Improving Scotland's Health: A Healthier Future – Actions and Ambitions on Diet, Activity & Healthy Weight	Future IJB development session to take place.	Rob Packham	January 2019	
91	26 January 2018	9.5	Delivering the New 2018 General Medical Services Contract in Scotland	Chief Officer to present the necessary actions to develop the Primary Care Improvement Plan to IJB for approval	Rob Packham	June 2018	

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ACTION POINTS RESOLVED

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52	04 Nov 2016	Item 7 – 2.2	OOHs Report	Chief Officer to circulate information to Board Members in relation to test results for nurse led telephone triage within the out of hours service.	Chief Officer	March 2017 November 2017	03/02/17 – E Devine following up this action. 06/02/17 – awaiting response – delay update until October agenda. Oct Meeting cancelled. 26/01/18 Update within Chief Officer Strategic Update Report. Resolved 26.1.18
53	04 Nov 2016	Item 7 – 2.4	GP Clusters	Dr D Walker to submit a briefing paper to future meeting in relation to dietetic work being undertaken at a national level.	Dr D Walker/Chief Officer Chief Officer	August 2017 Dec 2017 Jan 2018	11/07/17 Request at debrief meeting to c/f to Dec 2017 Dec Meeting reschedule to Jan 2018 26/01/18 – Agenda. Resolved 26.1.18



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72	2 Mar 2017	Item 10	Chief Officer Update	Chief Officer to feedback details to Helen MacKinnon re involvement 3rd Sector re Engagement Trans Projects.	Chief Officer	June 2017 October 2017 Nov 2017	03/11/17 Feedback still outstanding – Resolved 26/01/18
74	30 June 2017	8.1	Mental Health Service Redesign – Transformation Program	Final Report to be submitted following 3 month consultation period.	Lynne Hamilton	Jan 2018	26/01/18 Agenda – Resolved 26/01/18
78	18 Aug 2017	7.2	Update Report on Participation, Engagement & Communication Strategies.	New Logo approved for P&K HSCP, Strapline to inform what we are about to be developed and submitted at future meeting for approval.	HMCK	December 2017 Jan 2018	Resolved 26/01/18