

TAYSIDE FIRE AND RESCUE BOARD

Minute of Meeting of the Tayside Fire and Rescue Board held in the Town and County Hall, Forfar on Monday 11 June 2012 at 11.30am.

Present: Angus Council
Provost Helen Oswald, Councillors Paul Valentine, Bill Bowles, Bob Myles and Sheena Welsh.

Dundee City Council
Councillors Christina Roberts, John Alexander, Jimmy Black, David Bowes, Lesley Brennan and Richard McCready.

Perth and Kinross Council
Councillors Alistair Munro, Jack Coburn, Elspeth MacLachlan, Douglas Pover, Alexander Stewart and Willie Wilson.

Also in attendance: A Hay, D Boyle and J Iannetta (all Tayside Fire and Rescue); G Taylor, Clerk, S MacKenzie, Acting Treasurer, and L Brown, Committee Officer (all Perth and Kinross Council).

1. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

2. MEMBERSHIP OF THE BOARD

The appointment of the following members by each of the three constituent authorities was noted:

Angus Council

Provost H Oswald, Councillors B Bowles, R Myles, P Valentine and S Welsh.

Dundee City Council

Councillors J Alexander, J Black, D Bowes, L Brennan, C Roberts, R McCready.

Perth and Kinross Council

Councillors J Coburn, E MacLachlan, A Munro, D Pover, A Stewart and W Wilson.

3. APPOINTMENT OF CONVENER AND VICE-CONVENER(S)

(a) Appointment of Convener

Provost H Oswald, seconded by Councillor S Welsh, proposed Councillor P Valentine for the appointment of Convener. There being no other nominations, Councillor P Valentine of Angus Council was duly elected as Convener.

Councillor Valentine took the Chair

(b) Appointment of 2 Vice Conveners

Councillor J Alexander, seconded by Councillor J Black proposed Councillor C Roberts as Vice Convener.

Councillor J Coburn, seconded by Councillor A Stewart, proposed Councillor A Munro as Vice Convener.

There being no other nominations, Councillor C Roberts of Dundee City Council and Councillor A Munro of Perth and Kinross Council were duly elected as Vice Conveners.

4. CLERK AND TREASURER

The Board agreed (1) Mrs Gillian Taylor, Head of Democratic Services, Perth and Kinross Council be re-appointed as Clerk; (2) Mr Stewart Mackenzie in his role as Acting Head of Finance at Perth and Kinross Council be re-appointed as Acting Treasurer, and (3) on his return to Perth and Kinross Council on 2 July 2012, Mr John Symon, Head of Finance be re-appointed as Treasurer.

5. APPOINTMENT OF SUB-COMMITTEES

Resolved:

The following Sub-Committees be appointed:

Performance Monitoring Sub-Committee – 9 members, comprising the Convener, the two Vice-Conveners and two members from each of the three constituent authorities.

Angus Council:

Councillor P Valentine (Convener), Provost H Oswald and Councillor B Myles.

Dundee City Council:

Councillor C Roberts (Vice Convener) and Councillors D Bowes and L Brennan.

Perth and Kinross Council:
Councillor A Munro (Vice Convener) and Councillors E MacLachlan and A Stewart.

Appeals Sub-Committee – 3 members, comprising the Convener and two Vice-Conveners.

6. MINUTE OF PREVIOUS MEETING

The minute of meeting of Tayside Fire and Rescue Board on 26 March 2012 was submitted, approved as a correct record and authorised for signature.

7. DATES OF FUTURE MEETINGS

(i) Induction/Training Session for Board Members

Resolved:

An induction/training session for all members of Tayside Fire and Rescue Board be held prior to the August meeting of the Board.

Note

The induction/training session was subsequently arranged for 17 August 2012.

(ii) Board Meetings

Resolved:

The remaining meetings of the Board for 2012 be agreed as follows:

Monday 27 August 2012

Monday 19 November 2012

(iii) Performance Monitoring Sub-Committee

Resolved:

The remaining meeting of the Performance Monitoring Sub-Committee for 2012 be agreed as follows:

Monday 29 October 2012

8. REMUNERATION OF CONVENER AND VICE-CONVENERS OF TAYSIDE FIRE AND RESCUE BOARD

There was submitted a joint report by the Acting Treasurer (FB/12/12) (1) advising members of the arrangements to be made for remuneration of the Convener and Vice-Conveners of the Board, and (2) recommending a continuation of the existing arrangements for payment of allowance and expenses in respect of Joint Board duties.

Resolved:

- (i) The remuneration arrangements for the Convener and Vice Conveners of Tayside Fire and Rescue Board, as detailed in report RB/12/12, be noted.
- (ii) The allowances and expenses claimable by Board members in respect of duties undertaken in that capacity continue to be met by the Council to which that Board member belongs.

9. UNAUDITED ACCOUNTS 2011/12 PROGRESS REPORT

There was submitted a joint report by the Chief Fire Officer and Acting Treasurer (FB/12/13) providing an update on the preparation of the Board's unaudited accounts for 2011/12.

Resolved:

- (i) It be noted that the net projected movement in Tayside Fire and Rescue reserves are in accordance with the Reserves Strategy previously agreed by the Board and detailed in Report FB/11/47.
- (iii) It be noted that the 2011/12 year end accounts will be submitted to the Controller of Audit within the required timescales and will be published when audited and that a further report will be presented to the Board once the accounts have been audited.

10. TOWARDS A SAFER TAYSIDE PUBLIC PERFORMANCE REPORT 2011-2012

There was submitted a report by the Chief Fire Officer (FB/12/14) detailing Tayside Fire and Rescue's Annual Performance Report for 2011/2012.

Resolved:

- (i) The performance of Tayside Fire and Rescue during the reporting year 2011-2012, as contained within the Towards a Safer Tayside Public Performance Report as appended to Report FB/12/14 be noted.
- (ii) It be remitted to the Chief Fire Officer to distribute the report to the public.

11. TOWARDS A SAFER TAYSIDE ACTION PLAN 2012-2013

There was submitted a report by the Chief Fire Officer (FB/12/15) presenting the Towards a Safer Tayside Action Plan 2012-2013 which had been prepared following analysis of the results of the Towards a Safer Tayside 2012-2013 consultation and the decision of the Board at its meeting on 26 March 2012 (Report FB/12/08) refers).

Resolved:

- (i) The Towards a Safer Tayside Action Plan 2012-2013 as appended to Report FB/12/15 be approved.
- (ii) The Chief Fire Officer be instructed to circulate copies of the Action Plan to key stakeholders in Tayside
- (iii) The Chief Fire Officer be instructed to submit a progress report on the Action Plan for 2012-2013 to a future meeting of the Board.

12. TAYSIDE FIRE AND RESCUE QUARTERLY ACTIVITY REPORT – JANUARY TO MARCH 2012

There was submitted and noted a report by the Chief Fire Officer (FB/12/16) presenting a quarterly update on activity within the Service for the period January to March 2012.

Provost Oswald referred to the article on the installation of sprinklers and paid tribute to the late Councillor Frank Ellis who had lead the campaign for their installation within all new build properties within the Angus Council area.

Resolved:

The activity within the Service for the period January to March 2012 as set out in Report FB/12/16 be noted.

13. FIRE AND RESCUE REFORM UPDATE

There was submitted and noted a report by the Chief Fire Officer FB/12/17 advising of: (1) the progress achieved to date in the Fire and Rescue Reform process; (2) the background to the change; and (3) the issues surrounding governance and accountability arrangements and the Reform process.

